



BENICIA HISTORIC PRESERVATION REVIEW COMMISSION REGULAR MEETING MINUTES

**City Hall Commission Room
Thursday, January 23, 2014
6:30 P.M.**

I. OPENING OF MEETING

A. Pledge of Allegiance

B. Roll Call of Commissioners

Present: Commissioners Delgado, McKee, Trumbly,
Van Landschoot, and Chair Haughey

Absent: Commissioner von Studnitz

Staff Present: Gina Eleccion, Management Analyst/Recording
Secretary
Suzanne Thorsen, Associate Planner

C. Reference to Fundamental Rights of Public

II. ADOPTION OF AGENDA

On a motion of Commissioner Van Landschoot, seconded by Commissioner Delgado, the Agenda was approved, with the continuance of the Election of Officers, by the following vote:

Ayes: Commissioners Delgado, McKee, Trumbly and Van Landschoot,
and Chair Haughey

Noes: None

Absent: Commissioner von Studnitz

Abstain: None

III. OPPORTUNITY FOR PUBLIC COMMENT

A. WRITTEN COMMENT – None.

B. PUBLIC COMMENT – None.

IV. ELECTION OF OFFICERS

Continued.

V. CONSENT CALENDAR

On a motion of Commissioner Van Landschoot , seconded by Commissioner Trumbly, the Consent Calendar was approved by the following vote:

Ayes: Commissioners Delgado, McKee, Trumbly, Van Landschoot, and
Chair Haughey
Noes: None
Absent: Commissioner von Studnitz
Abstain: None

A. APPROVAL OF MINUTES OF NOVEMBER 21, 2013 REGULAR MEETING

VI. REGULAR AGENDA ITEMS

A. CERTIFIED LOCAL GOVERNMENT (CLG) ANNUAL REPORT

PROPOSAL:

Staff will present the CLG Annual Report to the Commission for review and discussion.

Gina Eleccion, Management Analyst, gave an overview of the report. Commissioners discussed the report. There was no public comment on the report, and minor changes were requested.

B. DISCUSSION ITEM – INFORMATIONAL BROCHURE

Commissioners and staff discussed the brochure. New photos were requested of houses that have not been used before. The Downtown District should be made larger. It was suggested to make the brochure bi-fold. A minor edit to the design review process was made. Commissioner Trumbly will work on the new brochure. Staff will bring back a few options to the Commission for final approval.

VII. COMMUNICATIONS FROM STAFF

Gina Eleccion noted that there is handout on Sustainable Preservation. There is a link to follow to review the Plan.

VIII. COMMUNICATIONS FROM COMMISSIONERS

Commissioners Van Landschoot thanked Commissioner Trumbly and Chair Haughey for their work on the brochure.

Commissioner Van Landschoot noted that he has artists willing to work on the Historic Plaque Program. He would like to see it ready before May, which is National Preservation Month.

Commissioner Trumbly noted that the CPF Conference will be in Asilomar/Pacific Grove.

IX. ADJOURNMENT

Chair Haughey adjourned the meeting at 7:10 p.m.