



**CITY OF BENICIA
HISTORIC CONTEXT COMMITTEE
AD HOC COMMITTEE OF THE HISTORIC PRESERVATION REVIEW COMMISSION
CITY HALL CONFERENCE ROOM 1
REGULAR MEETING AGENDA**

**Tuesday, January 26, 2010
1:00 P.M.**

I. OPENING OF MEETING

- A. **Pledge of Allegiance**
- B. **Roll Call**
- C. **Reference to Fundamental Rights of Public** - A plaque stating the Fundamental Rights of each member of the public is posted at the entrance to this meeting room per Section 4.04.030 of the City of Benicia's Open Government Ordinance.

II. PRESENTATIONS

III. COMMUNICATIONS

- A. **WRITTEN**
- B. **PUBLIC COMMENT** (limited to items not on agenda. A 5 minute time limit per individual will be imposed)

IV. OLD BUSINESS

- A. **Approval of Action Minutes of January 12, 2010**
- B. **TIMESHEETS**
Committee members will submit timesheets to staff. All time spent performing research, attending meetings, and doing public outreach should be captured on the timesheets.
- C. **PREVIOUS TASK ASSIGNMENTS**

Staff, Page & Turnbull consultant, and the committee will discuss and review the status of the following:

1. Historic Context Statement Outline
2. Ethnic Communities
3. Mid-Century/Post WWII
4. Early 20th Century
5. Outreach efforts

Recommendation: Staff and committee members will discuss and review status of previously assigned tasks. Jonathan Lammers, Page & Turnbull consultant, will join the meeting via conference call, and will discuss his work with the committee and provide insight and direction on gathering information and interviewing citizens.

V. NEW BUSINESS

A. NEW TASK ASSIGNMENTS

Staff and the committee will discuss the needs of the consulting team, and will assign tasks accordingly.

Recommendation: Staff and committee members will assign tasks, including deadlines.

VI. COMMUNICATIONS FROM STAFF & COMMITTEE MEMBERS

VII. ADJOURNMENT

Public Participation

The Benicia Historic Preservation Review Commission and its sub-committees welcome public participation.

Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency's agenda for that meeting. The Historic Preservation Review Commission allows speakers to speak on agendized and non-agendized matters under public comment. Comments are limited to no more than 5 minutes per speaker. By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the Historic Preservation Review Commission.

Should you have material you wish to enter into the record, please submit it to the Commission/Committee Secretary.

Disabled Access

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact Valerie Ruxton, the ADA Coordinator, at (707) 746-4211. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Meeting Procedures

All items listed on this agenda are for Commission/Committee discussion and/or action. In accordance with the Brown Act, each item is listed and includes, where appropriate, further description of the item and/or a recommended action. The posting of a recommended action does not limit, or necessarily indicate, what action the Commission may take.

Public Records

The agenda packet for this meeting is available at the City Clerk's Office, the Benicia Public Library and the Public Works & Community Development Department during regular working hours. To the extent feasible, the packet is also available on the City's web page at www.ci.benicia.ca.us under the heading "Announcements and Historic Context." Public records related to an open session agenda item that are distributed after the agenda packet is prepared are available before the meeting at the Public Works & Community Development Department's office located at 250 East L Street, Benicia, or at the meeting held in the City Hall Conference Room 1. If you wish to submit written information on an agenda item, please submit to Gina Eleccion, Management Analyst, as soon as possible so that it may be distributed to the Historic Context Ad Hoc Committee.



**CITY OF BENICIA
HISTORIC CONTEXT COMMITTEE
AD HOC COMMITTEE OF THE HISTORIC PRESERVATION REVIEW
COMMISSION**

CITY HALL CONFERENCE ROOM 1

REGULAR MEETING MINUTES

**Tuesday, January 12, 2010
1:00 P.M.**

I. OPENING OF MEETING

- A. Pledge of Allegiance**
- B. Roll Call**

Present

Gina Eleccion, Management Analyst
 Toni Haughey, Historic Preservation Review Chair
 Leann Taagepera, Historic Preservation Review Commissioner
 Jerry Hayes, Benicia Historical Society
 Bonnie Silveria, Benicia Historical Society

Belinda Smith, Community Member

- C. Reference to Fundamental Rights of Public** - A plaque stating the Fundamental Rights of each member of the public is posted at the entrance to this meeting room per Section 4.04.030 of the City of Benicia's Open Government Ordinance.

II. PRESENTATIONS - None

III. COMMUNICATIONS

- A. WRITTEN - None**
- B. PUBLIC COMMENT - None**

IV. OLD BUSINESS

A. Approval of Action Minutes of December 29, 2009

On motion of Committee Member Silveria, seconded by Committee Member Hayes, and carried by the Committee, the Minutes of December 29, 2009 were approved.

B. PREVIOUS TASK ASSIGNMENTS

Staff and the committee will discuss and review the status of the following:

1. Historic Context Statement Outline
2. Ethnic Communities
3. Mid-Century/Post WWII
4. Early 20th Century

Recommendation: Staff and committee members will discuss and review status of previously assigned tasks.

Committee and public discussed status of research. The committee would like specific direction from Page & Turnbull regarding oral interviews and researching information. In addition, they would like a conference call with Jonathan Lammers, so that they can ask questions directly to him. Committee discussed members of the community that they would like to interview.

Leann Taagepera noted that she has been researching census records. Toni Haughey provided copies of the Bobbitt articles. Belinda Smith provided a copy of the Benicia Centennial and "Gateway to the Inland Coast", both which may be valuable resources.

V. NEW BUSINESS

A. NEW TASK ASSIGNMENTS

Staff and the committee will discuss the needs of the consulting team, and will assign tasks accordingly.

Recommendation: Staff and committee members will assign tasks, including deadlines.

1. Outreach efforts
2. Additional research suggestions from Page & Turnbull - None

Committee and public discussed outreach efforts. Gina Eleccion passed out flyers and gave an overview of the planned outreach. Committee members took flyers to distribute in the community. Bonnie Silveria noted that she would like to have a meeting at the Commanding Officer's Quarters in March.

VI. COMMUNICATIONS FROM STAFF & COMMITTEE MEMBERS

None.

VII. ADJOURNMENT

Meeting was adjourned at 2:20 p.m.