

**February 03, 2009 Special Meeting Canceled**

This Special City Council Meeting (only) has been canceled and will be rescheduled.

**BENICIA CITY COUNCIL  
SPECIAL MEETING AGENDA**

City Council Chambers

February 3, 2009

6:00 P.M. – 7:00 P.M.

*Times set forth for the agenda items are estimates. Items may be heard before or after the times designated.*

**I. CALL TO ORDER (6:00 P.M.):**

**II. CONVENE OPEN SESSION:**

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. REFERENCE TO THE FUNDAMENTAL RIGHTS OF PUBLIC

**III. OPPORTUNITY FOR PUBLIC COMMENT:**

A. WRITTEN

B. PUBLIC COMMENT

**IV. CLOSED SESSION:**

**V. RECONVENE OPEN SESSION:**

**VI. INFORMATIONAL ITEMS:**

**A. Update on Priority Projects and Policy Issues. (City Manager)**

This update on priority projects covers the recently updated "Top Ten" list of City Priority Projects for 2007-09. Staff will brief Council on the progress of each of the projects. Staff will focus their comments on the current status, any significant project delivery issues, and estimated completion dates for each of the priority projects. Council will also have an opportunity to review the 2008-09 Policy Calendar, which includes the dates for each of the upcoming policy issues. There is no action required, simply comments from Council as appropriate.

Recommendation: Informational report only, no action necessary.

**VII. ADJOURNMENT (7:00 P.M.):**

**Public Participation**

The Benicia City Council welcomes public participation.

Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency's agenda for that meeting. The City Council allows speakers to speak on non-agendized matters under public comment, and on agendized items at the time the agenda item is addressed at the meeting. Comments are limited to no more than 5 minutes per speaker. By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the City Council.

Should you have material you wish to enter into the record, please submit it to the City Manager.

Disabled Access

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact Valerie Ruxton, the ADA Coordinator, at (707) 746-4211. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

#### **Meeting Procedures**

All items listed on this agenda are for Council discussion and/or action. In accordance with the Brown Act, each item is listed and includes, where appropriate, further description of the item and/or a recommended action. The posting of a recommended action does not limit, or necessarily indicate, what action may be taken by the City Council.

Pursuant to Government Code Section 65009, if you challenge a decision of the City Council in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing. You may also be limited by the ninety (90) day statute of limitations in which to challenge in court certain administrative decisions and orders (Code of Civil Procedure 1094.6) to file and serve a petition for administrative writ of mandate challenging any final City decisions regarding planning or zoning.

The decision of the City Council is final as of the date of its decision unless judicial review is initiated pursuant to California Code of Civil Procedures Section 1094.5. Any such petition for judicial review is subject to the provisions of California Code of Civil Procedure Section 1094.6.

#### **Public Records**

The agenda packet for this meeting is available at the City Manager's Office and the Benicia Public Library during regular working hours. To the extent feasible, the packet is also available on the City's web page at [www.ci.benicia.ca.us](http://www.ci.benicia.ca.us) under the heading "Agendas and Minutes." Public records related to an open session agenda item that are distributed after the agenda packet is prepared are available before the meeting at the City Manager's Office located at 250 East L Street, Benicia, or at the meeting held in the Council Chambers. If you wish to submit written information on an agenda item, please submit to the City Clerk as soon as possible so that it may be distributed to the City Council.

 [Special Meeting VI-A Priority Projects Update.pdf](#)

**AGENDA ITEM  
SPECIAL CITY COUNCIL MEETING: FEBRUARY 3, 2009  
INFORMATIONAL ITEMS**

**DATE** : January 28, 2009  
**TO** : Mayor & City Council  
**FROM** : City Manager  
**SUBJECT** : **UPDATE ON PRIORITY PROJECTS AND POLICY ISSUES**

**RECOMMENDATION:**

Informational report only, no action necessary.

**EXECUTIVE SUMMARY:**

This update on priority projects covers the recently updated "Top Ten" list of City Priority Projects for 2007-09. Staff will brief Council on the progress of each of the projects. Staff will focus their comments on the current status, any significant project delivery issues, and estimated completion dates for each of the priority projects. Council will also have an opportunity to review the 2008-09 Policy Calendar, which includes the dates for each of the upcoming policy issues. There is no action required, simply comments from Council as appropriate.

**STRATEGIC PLAN:**

Relevant Strategic Plan Goals and Strategies:

- Goal 8.00: Build Organizational Quality and Capacity
  - Strategy 8.20: Measure and track service performance

Attachments:

- Top Ten Priority Projects Report
- 2008-09 Policy Calendar

**Special Meeting VI-A-1**

# **PRIORITIES REPORT**

Top Ten Priority Projects  
 FY 2007-08 and 2008-09  
 January 2009

Top Ten Priority	Goal/Strategy/Project	Budgeted? Funding	Project Mgr.	Timeframe	Status
		07-08 08-09		Start Date End Date	
Next 6	1.00 GOAL: PROTECT COMMUNITY ENVIRONMENTAL HEALTH AND SAFETY				
	1.10 Strategy: Energy conservation, air quality, reducing carbon footprint	✓			
4-44	Prepare options report of feasible options for reducing carbon footprint		Lorentz	7/4/2007 4/4/2007	COMPLETED Council approved October 16, 2007.
1.12	Apply for BAAQMD CO <sub>2</sub> Emissions Inventory & Action Plan Grant		Lorentz	FY 07/08 6/30/2008	\$40K grant approved on 05/08/08.
1.13	Prepare Climate Action Plan		Knox	9/1/2008 6/30/2009	Inventory completed by staff and approved by Council in Sept. Climate Action Plan contract with Cal Poly began in Sept. and is currently underway.
4-44	Implement \$15K lighting retrofit project		Alvarez	FY 07/08	COMPLETED 05/19/08.
1.15	Report on conversion of City vehicle fleet to air-friendly		Schiada	FY 07/08 2/28/2009	Complete report in February 2009
Next 6	2.00 GOAL: STRENGTHEN THE ECONOMY				
2.10	Strategy: Comprehensive tourism plan				
2-44	Prepare Branding Plan	✓	Lorentz	7/4/2007 6/4/2008	COMPLETED Branding plan approved by Council on 5/20.
2.12	Branding Advertising - Prepare and Conduct	✓	Lorentz	6/1/2008 6/30/2009	
2-43	Wayfinding Plan & Design	✓	Lorentz	6/4/2008 4/30/2009	COMPLETED 07/25/08.
2.14	Wayfinding Signage	✓	Lorentz	7/25/2008 2/28/2009	Phase I completed 09/30/08. Phase II to be completed by 02/28/09.
2.15	Storefront Sign Grants (\$600 each)	✓	Lorentz	7/1/2008 TBD	Sign grants issued: Lindsay, Chamber of Commerce, Main Street, Corner Station + 5 pending approval.
2.16	Tourism Website	✓	Lorentz	8/1/2008 6/30/2009	RFP issued, contracts issued. Website projected to be designed by 02/28/09.
2.20	Commandant's Residence restoration	✓	Alvarez	7/2007 4/2009	Construction is approximately 85% complete. Reuse Study is underway and projected to be complete by 4/09.
Next 6	2.30 Arsenal Specific Plan adoption & implementation	✓	Knox	6/2006 TBD - likely April 2009	Continued from October 21, 2008 council meeting to allow time for property owners to explore resolution to industrial/residential compatibility issues.
2.40	Strategy: Facilitate and encourage sustainable development				
2.41	Benicia Business Park Development	✓	Knox	8/2003 02/03/2009	Request for reconsideration of council's 11/18/08 denial approved on 12/02/08. Facilitated workshop held 01/07/09. Council reconsideration of project denial set for 02/03/09.

Special Meeting VI-A-3

Top Ten Priority Projects  
 FY 2007-08 and 2008-09  
 January 2009

Top Ten Priority	Goal/Strategy/Project	Budgeted? 07-08	Funding 08-09	Project Mgr.	Timeframe Start Date End Date	Status
	3.00 GOAL: STRENGTHEN DOWNTOWN					
	3.10 Strategy: Comprehensive tourism plan					
Next 6	3.11 Downtown Regional Transit/Ferry Service Feasibility Report	✓	Staff Resources	Sousa Schiada Lorenz	2/1/2006 12/31/2009	STAMTC approved \$92,000 of the \$3M in RM2 funding earmarked for regional bus stop/park-n-ride facilities at 1st/Military and Southampton Rd./Military. Preliminary design and public input process to begin in April 2009. Ferry & Intermodal Station remain as long term goals.
Top 6	3.12 First Street pedestrian friendly improvements	✓	\$10,000	Schiada	3/2008 Ongoing	Painting of parking tees and crosswalks are completed. Continue with ongoing joint sidewalk and bench/trash can installation programs.
	3.13 E Street Parking Lot Mixed-Use Project	✓	-	Dearborn	3/2008 06/30/2009	Olson Co. selected as Project Developer; community visioning meeting scheduled for 01/21/09.
	4.00 GOAL: PRESERVE AND ENHANCE CITY ASSETS AND INFRASTRUCTURE					
	4.10 Strategy: Provide a balanced street system					
Top 6	4.11 State Park Road Bike/Ped. Bridge	✓	\$4,395,000	Schiada	FY 05/06 02/2010	Full funding approved by Council in July 2008. Design set for completion in March 2009, construction to begin in May 2009. Caltrans is reviewing completed portion (65%) of the plans.
Next 6	4.14 BHS traffic signal project	✓	\$400,000	Schiada	FY 07/08 11/2009	Final design has commenced with construction set for summer 2009.
	4.20 Strategy: Improve and maintain public buildings					
Top 6	4.21 Police building remedial improvements	✓	\$200,000	Spagnoli	7/1/2007 TBD	Remodeling project complete. Needs assessment /study session to be held on additional facility needs and/or consideration of a new building.
	4.22 Range improvements	✓	\$20,000	Spagnoli	7/1/2007 6/30/2008	Remedial upgrades/maintenance complete-addressing safety issues.
	7.00 GOAL: BUILD COMMUNITY COLLABORATION					
	7.10 Strategy: Establish a neighborhood-serving community center					
Top 6	7.11 Community Center - Convert Mills School	✓	\$4,600,000	Alvarez	7/2007 09/30/10	City to review costs to proceed with LEED certification. Once the determination is made, construction drawings will start.

Special Meeting VI-A-4

Top Ten Priority Projects  
 FY 2007-08 and 2008-09  
 January 2009

Top Ten Priority	Goal/Strategy/Project	Budgeted? 07-08	Funding 08-09	Project Mgr.	Timeframe		Status
					Start Date	End Date	
Next 6	9.00 GOAL: PROMOTE ARTS, CULTURE AND CONTINUOUS LEARNING						
	9.10 Strategy: Support the Library and its services	√	\$853,000	Smikahl	5/1/2007	12/31/2009	Special meeting held September 2, 2008. Working with LEED consultant to determine if the project has sufficient components to be certified. Information to be presented to the Council in February 2009.
	9.11 Library basement completion project						

Special Meeting VI-A-5

# **POLICY CALENDAR**

**Special Meeting VI-A-6**

# 2008-09 Policy Calendar

Policy Calendar Item	Original, Added or Nominated	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
*Residential Design-Review - H-District- Completed.	Original	48th			47th												
*Tree Ordinance--Introduction of ordinance-completed on 6/17, adoption on 7/1-- Completed	Original		45th		47th	4st											
Intermodal Transportation Station--Next steps are to pursue acquisition of property and seek STA and MTC funding for plan development. Study session Completed/Project part of Top Priorities	Original			6th													
Board and Commissions: Appointment Process-- Revised interview process- discussed on 6/22-- Subcommittee appointed on 6/17-- Updated outreach and orientation procedures discussed 7/1/07-- Completed	Original			22nd	47th	4st											
*News Raek Ordinance-- Discussed on 7/1-- first reading on 8/19/08, second reading 9/2/08. Completed	Original					4st	49th	2nd									
*YATF Recommendations-- Report provided on YATF Strategic Planning process provided at 8/19-- Council meeting- Completed	Original						49th										
*City Valley Open Space Committee-- Resolution adopted reaffirming the purpose of the committee. Completed	Original							16th									
Board and Commissions: Consistency of Term Lengths & Limits-- Revised ordinance reflecting changes on term limits and lengths-- first reading on 8/19-- and second reading on 9/2. Completed	Original					4st	49th	2nd									
*First St. Sidewalk Cleaning (Vice Mayor Campbell)-- Approved allocation for one-time cleaning. Completed	Added										46th						
Campaign Contributions - Majority of Council did not wish to pursue additional changes to the ordinance as they relate to Contributions. Completed	Added											6th					
Procurement Ordinance-- second reading-- and adoption of admin. & maint. on 1/6/09-- Completed	Added								21st		46th	6th					

Original = Original policy calendar item per Council action on 4/1/08

Added = Added via two step process since 4/1/08

Nominated = Proposed to be added. Date shown is first step in two step process.

2008-09 Policy Calendar

Policy Calendar Item	Original, Added or Nominated	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
*Adult Entertainment Ordinance - Second reading and adoption of related ordinances scheduled for 1/20/09.	Original										46th	20th					
Cultural Arts Commission - Study session complete; next step is to form working group and return to council with recommendations.	Original							46th						TBD			
Sustainability Commission - Form a sustainability task force to explore forming a commission and present a recommendation to Council. Funding to be explored during budget process.	Original									48th					TBD		
Formula Business Regulations	Original													17th			
**Police Building Space Needs	Original													TBD			
Voluntary Campaign Expenditure Limits - Changes regarding disclosure, only, to be agendaized for a future meeting.	Original									4th		6th	17th				
Graffiti Ordinance: To come back to Council for direction at 9/16/08 meeting.	Added											20th	TBD				
Garbage Franchise Agreement (Council Member Schwartzman) - Additional information to be provided at a future meeting.	Added										2nd	6th		TBD			
Development Agreement Ordinance and Vesting Tentative Map Application Amendments (Mayor Patterson)	Added									48th					7th		

Timing of these items was set prior to the Council prioritization of items finalized on 4/1/08.

The timing of this item is impacted by the need to complete related tasks.

Special Meeting VI-A-8

Original = Original policy calendar item per Council action on 4/1/08

Added = Added via two step process since 4/1/08

Nominated = Proposed to be added. Date shown is first step in two step process.