



**BENICIA CITY COUNCIL  
REGULAR MEETING AGENDA**

**City Council Chambers  
February 18, 2014  
6:30 PM**

*Times set forth for the agenda items are estimates.  
Items may be heard before or after the times designated.*

*Please Note:  
Regardless of whether there is a Closed Session scheduled, the open session will begin  
at 7:00 PM*

**I. CALL TO ORDER (6:30 PM):**

**II. CLOSED SESSION (6:30 PM):**

**A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

**Property: North of Lake Herman Road - APN's: 181230050,  
181230060, 181240020**

**Negotiating Parties: City Attorney, City Manager and Economic  
Development Manager**

**Under Negotiation: Instruction to negotiator on both payment and lease  
terms**

**III. CONVENE OPEN SESSION (7:00 PM):**

**A. ROLL CALL.**

**B. PLEDGE OF ALLEGIANCE.**

**C. REFERENCE TO THE FUNDAMENTAL RIGHTS OF PUBLIC.**

A plaque stating the fundamental rights of each member of the public is posted at the entrance to this meeting room per section 4.04.030 of the City of Benicia's Open Government Ordinance.

**IV. ANNOUNCEMENTS/PROCLAMATIONS/ APPOINTMENTS/PRESENTATIONS:**

**A. ANNOUNCEMENTS.**

- 1. Announcement of action taken at Closed Session, if any.**
- 2. Openings on Boards and Commissions:**

We are currently in the process of interviewing for Board and Commission recommendations for appointment.

- 3. Mayor's Office Hours:**  
**Mayor Patterson will maintain an open office every Monday (except holidays) in the Mayor's Office of City Hall from 6:00 p.m. to 7:00 p.m. No appointment is necessary. Other meeting times may be scheduled through the City Hall office at 746-4200.**
- 4. Benicia Arsenal Update**

Update from City Attorney.

**B. PROCLAMATIONS.**

**C. APPOINTMENTS.**

**D. PRESENTATIONS.**

**V. ADOPTION OF AGENDA:**

**VI. OPPORTUNITY FOR PUBLIC COMMENT:**

This portion of the meeting is reserved for persons wishing to address the Council on any matter not on the agenda that is within the subject matter jurisdiction of the City Council. State law prohibits the City Council from responding to or acting upon matters not listed on the agenda. Each speaker has a maximum of five minutes for public comment. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Speakers may not make personal attacks on council members, staff or members of the public, or make comments which are slanderous or which may invade an individual's personal privacy.

**A. WRITTEN COMMENT.**

**B. PUBLIC COMMENT.**

**VII. CONSENT CALENDAR (7:15 PM):**

Items listed on the Consent Calendar are considered routine and will be enacted, approved or adopted by one motion unless a request for removal or explanation is received from a Council Member, staff or member of the public. Items removed from the Consent Calendar shall be considered immediately following the adoption of the Consent Calendar.

**A. APPROVAL OF THE MINUTES OF THE FEBRUARY 4, 2014 CITY COUNCIL MEETING. (City Clerk)**

**B. AUTHORIZE THE PURCHASE OF THREE ZOLL X-SERIES CARDIAC MONITORS INCLUDING MONITOR SUPPLIES AND SERVICE CONTRACT. (Fire Chief)**

The Benicia Fire Department is requesting to purchase three Zoll X-Series Cardiac Monitors. These will replace the current Zoll M-Series Monitors that were purchased 15 years ago with an anticipated service life of 5 to 10 years. This purchase will provide enhanced capability and technology for the assessment and care of cardiac emergencies.

**Recommendation: Adopt the resolution authorizing the purchase of three replacement Zoll X-Series Cardiac Monitors, including monitor supplies and service contract, in the amount of \$92,775.02.**

**C. Approval to waive the reading of all ordinances introduced and adopted pursuant to this agenda.**

**VIII. BUSINESS ITEMS (7:30 PM):**

A public hearing should not exceed one hour in length. To maximize public participation, the council requests that speakers be concise and avoid repetition of the remarks of prior speakers. Instead, please simply state whether you agree with prior speakers.

**A. DISCUSSION REGARDING CITY OF BENICIA'S WATER SUPPLY SITUATION AND ACCEPTANCE OF PHASE I DROUGHT RESPONSE PLAN. (Public Works Director)**

On January 17<sup>th</sup>, Governor Jerry Brown issued an "extreme drought emergency" after 2013 became the driest year on record in California. On January 31<sup>st</sup>, the State Department of Water Resources indicated that there will be no deliveries of State Water Project contract amounts for the foreseeable future. As of the date of this report they have not changed that position even with the recent rains.

The City of Benicia normally receives 85% of its water supply from the State Water Project. It is a reasonable assumption that the City will not receive its normal State Water Project allocation in 2014. While the City has about one-third of its need covered by deliveries that will be met, there is considerable uncertainty about the balance. Water conservation, the drawdown of carryover water from previous years, and the potential purchase of water may be part of the plan. Therefore staff is recommending that a voluntarily community wide water conservation program be put in place while these issues are resolved. Staff will monitor the situation and further develop alternatives to address any potential shortfalls in the City's water supply. Staff will return to the Council in March with a status report and further recommendations.

**Recommendation: Discuss the City of Benicia's water supply situation and review and accept the proposed Phase I Drought Response Plan.**

**B. REVIEW OF PROPOSED ADDITIONS TO CITY COUNCIL AGENDA TEMPLATE. (Assistant City Manager)**

At the January 21, 2014 City Council meeting, Mayor Patterson requested that the City Council consider proposed additions to the City Council agenda template. That request was approved by the Council to be agendized for a future meeting. Proposed additions to the City Council agenda template would include adding email and/or phone contact information for council members to the agenda template.

**Recommendation: Review the proposed additions to the City Council agenda template and provide direction to staff to make any accepted additions, as needed.**

**C. Council Member Committee Reports:  
(Council Member serve on various internal and external committees on behalf of the City. Current agendas, minutes and meeting schedules, as available, from these various committees are included in the agenda packet. Oral reports by the Council Members are made only by exception.)**

- 1. Mayor's Committee Meeting.  
(Mayor Patterson)  
Next Meeting Date: March 19, 2014**
  
- 2. Association of Bay Area Governments  
(ABAG)<http://www.abag.ca.gov/>.  
(Mayor Patterson and Council Member Strawbridge)  
Next Meeting Date: TBD**

- 3. Finance Committee.**  
**(Vice Mayor Campbell and Council Member Strawbridge)**  
**Next Meeting Date: February 28, 2014**
- 4. League of California Cities.**  
**(Mayor Patterson and Vice Mayor Campbell)**  
**Next Meeting Date: April 30, 2014**
- 5. School Liaison Committee.**  
**(Council Members Strawbridge and Council Member Hughes)**  
**Next Meeting Date: March 6, 2014**
- 6. Sky Valley Open Space Committee.**  
**(Vice Mayor Campbell and Council Member Schwartzman)**  
**Next Meeting Date: TBD**
- 7. Solano EDC Board of Directors.**  
**(Mayor Patterson and Council Member Strawbridge)**  
**Next Meeting Date: March 13, 2014**
- 8. Solano Transportation Authority (STA).**  
<http://www.sta.ca.gov/>  
**(Mayor Patterson, Council Member Hughes and Council Member Schwartzman)**  
**Next Meeting Date: March 12, 2014**
- 9. Solano Water Authority-Solano County Water Agency and Delta Committee.**  
<http://www.scwa2.com/>  
**(Mayor Patterson and Council Member Hughes)**  
**Next Meeting Date: March 13, 2014**
- 10. Traffic, Pedestrian and Bicycle Safety Committee.**  
**(Vice Mayor Campbell and Council Member Schwartzman)**  
**Next Meeting Date: April 17, 2014**
- 11. Tri-City and County Cooperative Planning Group.**  
**(Mayor Patterson and Council Member Strawbridge)**  
**Next Meeting Date: March 10, 2014**
- 12. Valero Community Advisory Panel (CAP).**  
**(Mayor Patterson and Council Member Hughes)**  
**Next Meeting Date: TBD**

13. **Youth Action Coalition.**  
(Mayor Patterson, Council Member Strawbridge and Council Member Hughes)  
Next Meeting Date: February 26, 2014
  
14. **ABAG-CAL FED Task Force-Bay Area Water Forum.**  
<http://www.baywaterforum.org/>  
(Mayor Patterson)  
Next Meeting Date: TBD
  
15. **SOLTRANS Joint Powers Authority**  
(Mayor Patterson, Council Member Hughes and Council Member Schwartzman)  
Next Meeting Date: February 26, 2014

**IX. ADJOURNMENT (9:00 PM):**

<b>Public Participation</b>
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The Benicia City Council welcomes public participation.

Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency's agenda for that meeting. The City Council allows speakers to speak on non-agendized matters under public comment, and on agendized items at the time the agenda item is addressed at the meeting. Comments are limited to no more than five minutes per speaker. By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the City Council.

Should you have material you wish to enter into the record, please submit it to the City Manager.

<b>Disabled Access or special Needs</b>
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In compliance with the Americans with Disabilities Act (ADA) and to accommodate any special needs, if you need special assistance to participate in this meeting, please contact Anne Cardwell, the ADA Coordinator, at (707) 746-4211. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting.

## Meeting Procedures

All items listed on this agenda are for Council discussion and/or action. In accordance with the Brown Act, each item is listed and includes, where appropriate, further description of the item and/or a recommended action. The posting of a recommended action does not limit, or necessarily indicate, what action may be taken by the City Council.

Pursuant to Government Code Section 65009, if you challenge a decision of the City Council in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing. You may also be limited by the ninety (90) day statute of limitations in which to challenge in court certain administrative decisions and orders (Code of Civil Procedure 1094.6) to file and serve a petition for administrative writ of mandate challenging any final City decisions regarding planning or zoning.

The decision of the City Council is final as of the date of its decision unless judicial review is initiated pursuant to California Code of Civil Procedures Section 1094.5. Any such petition for judicial review is subject to the provisions of California Code of Civil Procedure Section 1094.6.

## Public Records

The agenda packet for this meeting is available at the City Manager's Office and the Benicia Public Library during regular working hours. To the extent feasible, the packet is also available on the City's web page at [www.ci.benicia.ca.us](http://www.ci.benicia.ca.us) under the heading "Agendas and Minutes." Public records related to an open session agenda item that are distributed after the agenda packet is prepared are available before the meeting at the City Manager's Office located at 250 East L Street, Benicia, or at the meeting held in the Council Chambers. If you wish to submit written information on an agenda item, please submit to the City Clerk as soon as possible so that it may be distributed to the City Council. A complete proceeding of each meeting is also recorded and available through the City Clerk's Office.



MINUTES OF THE  
REGULAR MEETING – CITY COUNCIL  
February 04, 2014

City Council Chambers, City Hall, 250 East L Street, complete proceedings of which are recorded on tape.

**I. CALL TO ORDER:**

Mayor Patterson called the Closed Session to order at 6:00 p.m.

All Council Members were present.

**II. CLOSED SESSION:**

**A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

**Property: 1 Commandant's Lane**

**Negotiating Parties: City Attorney, City Manager and Economic Development Manager**

**Under Negotiation: Instruction to negotiator on both payment and lease terms**

**III. CONVENE OPEN SESSION:**

Mayor Patterson called the Open Session to order at 7:00 p.m.

**A. ROLL CALL**

All Council Members were present.

**B. PLEDGE OF ALLEGIANCE**

Chuck Rieger led the Pledge of Allegiance.

**C. REFERENCE TO THE FUNDAMENTAL RIGHTS OF THE PUBLIC.**

**IV. ANNOUNCEMENTS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:**

**A. ANNOUNCEMENTS**

**1. Announcement of action taken at Closed Session, if any.**

Heather McLaughlin, City Attorney, reported that Council received information from Staff.

**2. Openings on Boards and Commissions:**

We are currently in the process of interviewing for Board and Commission recommendations for appointment.

**3. Mayor's Office Hours:**

**4. Benicia Arsenal Update:**

Update from City Attorney.

Status quo. Nothing new to report. There could possibly be an update early next week.

**B. PROCLAMATIONS**

**C. APPOINTMENTS**

**D. PRESENTATIONS**

**1. LIBRARY ANNUAL REPORT**

**2. SMALL BUSINESS DEVELOPMENT CENTER (SBDC) UPDATE**

**V. ADOPTION OF AGENDA:**

On motion of Council Member Schwartzman, seconded by Council Member Hughes, Council adopted the Agenda, as presented, on roll call by the following vote:

Ayes: Patterson, Strawbridge, Schwartzman, Campbell, Hughes  
Noes: (None)

**VI. OPPORTUNITY FOR PUBLIC COMMENT:**

**A. WRITTEN COMMENT**

Two handouts received (copies on file).

**B. PUBLIC COMMENT**

1. Lawrence Grossman - Mr. Grossman read a written statement (copy on file), regarding concerns with the City's financial, human resource, and information technology project.

2. Vice Mayor Campbell - Vice Mayor Campbell discussed possibly putting a regular update to the financial software project update on the City Council calendar. (Staff suggested he follow the two-step process.)
3. Mayor Patterson - Mayor Patterson discussed the issue of the current drought. She encouraged citizens to conserve water.

**VII. CONSENT CALENDAR:**

On motion of Council Member Hughes, seconded by Council Member Strawbridge, Council adopted the Consent Calendar, as presented, on roll call by the following vote:

Ayes: Patterson, Strawbridge, Schwartzman, Campbell, Hughes  
Noes: (None)

- A. APPROVAL OF THE MINUTES OF THE JANUARY 21, 2014 CITY COUNCIL MEETING. (City Clerk)**
- B. ACCEPTANCE OF WATER TREATMENT PLANT SECURITY SURVEILLANCE IMPROVEMENT PROJECT**

**RESOLUTION 14-12 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BENICIA ACCEPTING THE WATER TREATMENT PLANT SECURITY SURVEILLANCE PROJECT AS COMPLETE, ASSESSING LIQUIDATED DAMAGES OF \$6,000 FOR PROJECT DELAYS, AUTHORIZING THE CITY MANAGER TO SIGN THE NOTICE OF COMPLETION, AND AUTHORIZING THE CITY CLERK TO FILE SAME WITH THE SOLANO COUNTY RECORDER; AND APPROVING AN AMENDMENT AND PURCHASE ORDER INCREASE OF \$9,204 WITH THE CONSTRUCTION MANAGEMENT FIRM, CALIFORNIA TECHNICAL CONCEPTS, DUE TO THE PROJECT DELAY**

- C. REVIEW AND ACCEPTANCE OF THE INVESTMENT REPORTS FOR THE QUARTERS ENDED SEPTEMBER 30, 2013 AND DECEMBER 31, 2013**
- D. Approval to waive the reading of all ordinances introduced and adopted pursuant to this agenda.**

**VIII. ADJOURNMENT:**

Mayor Patterson adjourned the meeting at 7:57 p.m.



**AGENDA ITEM**  
**CITY COUNCIL MEETING DATE - FEBRUARY 18, 2014**  
**CONSENT CALENDAR**

**DATE** : February 6, 2014

**TO** : City Manager

**FROM** : Fire Chief

**SUBJECT** : **AUTHORIZE THE PURCHASE OF THREE ZOLL X-SERIES CARDIAC MONITORS INCLUDING MONITOR SUPPLIES AND SERVICE CONTRACT**

**RECOMMENDATION:**

Adopt the resolution authorizing the purchase of three replacement Zoll X-Series Cardiac Monitors, including monitor supplies and service contract, in the amount of \$92,775.02.

**EXECUTIVE SUMMARY:**

The Benicia Fire Department is requesting to purchase three Zoll X-Series Cardiac Monitors. These will replace the current Zoll M-Series Monitors that were purchased 15 years ago with an anticipated service life of 5 to 10 years. This purchase will provide enhanced capability and technology for the assessment and care of cardiac emergencies.

**BUDGET INFORMATION:**

The purchase price for three Zoll X-Series Monitors, including monitor supplies and service contract, is \$92,775.02. The Fire Department cash balance in Fund 115 Equipment Fund is \$166,600, and at the end of the current two-year budget cycle, it is estimated that the fund will have \$73,150 in cash available for future years. The FY 2013-14 amount budgeted is \$80,000; therefore, an additional appropriation amount of \$12,775 is required. As demonstrated, adequate cash is available in the Equipment Replacement Fund 115 for the appropriation increase.

**GENERAL PLAN:**

Relevant General Plan Goals:

- General Plan Goal 2.28: Improve and Maintain Public Facilities and Services.

**STRATEGIC PLAN:**

- Strategic Issue #1: Protect Community Health and Safety.
  - Strategy #2: Maintain Adequate Staffing for Public Safety and a Strong EMS Program

The purchase of three new Zoll X-series Monitors is consistent with the above goals and strategies. This purchase will give the Benicia Fire Department the necessary tools that will allow our city's Paramedics to provide state-of-the-art medical diagnosis and treatment that meets the expected standards in pre-hospital care. These tools are a vital component that will enable our pre-hospital care providers to deliver quality patient care to our valued citizens.

#### **BACKGROUND:**

The Benicia Fire Department is an advanced life support agency responding to in excess of 1,400 emergency medical calls per year. Our goal is to give our citizens the best care possible while enabling our Paramedics the ability to quickly recognize and treat patients suffering from conditions such as heart attacks and cardiac arrest.

A key recommendation of the 2010 American Heart Association (AHA) Guidelines for Cardiopulmonary Resuscitation (CPR) and Emergency Cardiovascular Care is to minimize interruptions in CPR. One of the most common reasons for interruptions is stopping CPR to determine whether an organized, shockable rhythm has developed. With ZOLL's patented See-Thru CPR technology, responders do not have to repeatedly stop CPR for a rhythm check—a filtered signal can be displayed on the screen. This exclusive ZOLL [defibrillator](#) technology allows the professional rescuer to analyze a patient's heart rhythm while continuous CPR is in progress and monitor the heart rhythm to determine the appropriate time to analyze or stop [cardiopulmonary resuscitation](#) to check the EKG. These features are two of the main components in the "chain of survival." As cited in the 2010 AHA update, resuscitation survival rates can approach 50% following witnessed out-of-hospital cardiac arrests when the heart is in a shockable rhythm and the key components to the "chain of survival" are implemented in an effective way.

In 2011, Solano County EMS implemented a county-wide ST-Segment Elevation Myocardial Infarction (STEMI) protocol and established STEMI receiving centers within the County. While in transport, the Zoll X-Series Monitor has the ability to stream patient care by allowing the paramedic to send real-time 12 lead EKGs to awaiting physicians via Wi-Fi or Bluetooth technologies. With this new technology, patients are triaged in a more effective manner to ensure quicker definitive care. In some cases, this is accomplished by bypassing the emergency department and going straight to the cardiac catheter lab for diagnostics and/or treatments based on information provided by field personnel.

The acquisition of three units will place a new "X" Series monitor on all of our current first-out ALS Fire Department apparatus. Zoll's preventative maintenance program, which is included in the contract amount, also supplies an identical loaner when a unit is being serviced or repaired. This service significantly reduces

the time the Fire Department will have to use one of the current, outdated units as a backup.

**Sole Source Justification:**

Zoll Medical Corporation manufactured the Fire Department's current ALS monitors/defibrillators. Zoll has consistently delivered outstanding customer service and product superiority and continuing with Zoll Monitors as a sole source provider serves the best interest of the City and its citizens for the following reasons:

Product Standardization: The Benicia Fire Department currently utilizes Zoll Cardiac Monitor/Defibrillators exclusively on all Advanced Life Support (ALS) staffed first-out apparatus. Additionally, Zoll AED's are strategically located in the majority of our City facilities, ready for use by trained City staff or the general public. Medic Ambulance Company Inc., which is the private advanced life support transport provider in Solano County, also utilizes Zoll Cardiac Monitor/Defibrillators exclusively on all of its ALS ambulances. During patient care, product standardization eliminates the need to remove and replace EKG electrodes during transport, which facilitates a more consistent transition in patient care. Vallejo Fire, and the Contra Costa Fire Protection District, who we respond jointly with to 911 calls, also uses Zoll Cardiac Monitor/Defibrillators. Within the contract, Zoll is offering a competitive market trade-in value for three of our existing monitors towards the purchase of the three X-series Cardiac Monitors

Product Compatibility: Zoll Cardiac Monitor/Defibrillator electrodes and defibrillator pads are compatible with the products currently being utilized by the Benicia Fire Department and are replaced at no-cost through agreements with Medic Ambulance Company Inc. Benicia Fire Department Paramedics are already trained to use the Zoll Cardiac Monitor/Defibrillators; therefore, the learning curve for a new model with consistent design is shortened. This aspect of compatibility decreases training needs and expenses while simultaneously increasing proficiency. Zoll will also provide on-site training at no charge to all three Benicia Fire Department shifts in the setup, use, and maintenance of the X-Series Monitor/Defibrillators.

Enhanced Patient Care: The Zoll X-Series monitor has integrated Wi-Fi, Bluetooth, and USB capabilities for data uploads and cello modem communication. This feature allows for greater options of data transmission of 12 lead electrocardiogram (EKG) tracings and vital sign trends to the receiving hospital prior to and during patient transport.

Reduced Risk of Injury to Firefighter Personnel: The Zoll X-Series Cardiac Monitor weighs less than 12 pounds, which is about half the size and weight of its competitor's full-featured monitor defibrillators. Since cardiac monitor/defibrillators are carried by Firefighters to the patient's side, along with other emergency medical equipment, decreasing the size and weight of this equipment is important.

Attachment:

- Proposed Resolution

**RESOLUTION NO. 14-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BENICIA  
AUTHORIZING THE PURCHASE OF THREE ZOLL X-SERIES CARDIAC  
MONITORS**

**WHEREAS**, the purchase of three Zoll X-Series Cardiac Monitors, including monitor supplies and service contract from Zoll Medical Corporation is recommended; and

**WHEREAS**, the justification for the sole source purchase of Zoll Medical Corporation's X-Series Cardiac Monitors is due to product standardization with surrounding agencies, improved patient care, reduced risk of injury to Firefighters, therefore deemed in the best interest of the City; and

**WHEREAS**, an additional appropriation amount of \$12,775 is required to adequately appropriate the necessary funds in the Equipment Replacement Fund and such funds exist in fund reserves.

**NOW, THEREFORE, BE IT RESOLVED THAT**, the City Council of the City of Benicia approves the expenditure of \$92,775.02 for the purchase of three Zoll X-Series Cardiac Monitors, including an additional appropriation of \$12,775 in account 115-6105-9118.

\*\*\*\*\*

On motion of Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, the above Resolution was introduced and passed by the City Council of the City of Benicia at a regular meeting of said Council held on the 18th day of February, 2014, and adopted by the following vote:

Ayes:

Noes:

Absent:

\_\_\_\_\_  
Elizabeth Patterson, Mayor

ATTEST:

\_\_\_\_\_  
Lisa Wolfe, City Clerk

Date: \_\_\_\_\_



**AGENDA ITEM**  
**CITY COUNCIL MEETING DATE - FEBRUARY 18, 2014**  
**BUSINESS ITEMS**

**DATE** : February 11, 2014

**TO** : City Manager

**FROM** : Public Works Director

**SUBJECT** : **DISCUSSION REGARDING CITY OF BENICIA'S WATER SUPPLY SITUATION AND ACCEPTANCE OF PHASE I DROUGHT RESPONSE PLAN**

**RECOMMENDATION:**

Discuss the City of Benicia's water supply situation and review and accept the proposed Phase I Drought Response Plan.

**EXECUTIVE SUMMARY:**

On January 17<sup>th</sup>, Governor Jerry Brown issued an "extreme drought emergency" after 2013 became the driest year on record in California. On January 31<sup>st</sup>, the State Department of Water Resources indicated that there will be no deliveries of State Water Project contract amounts for the foreseeable future. As of the date of this report they have not changed that position even with the recent rains.

The City of Benicia normally receives 85% of its water supply from the State Water Project. The City will not receive its normal State Water Project allocation in 2014. While the City has about one-third of its need covered by deliveries that will be met, there is considerable uncertainty about the balance. Water conservation, the drawdown of carryover water from previous years, and the potential purchase of water may be part of the plan. Therefore, staff is recommending that a voluntarily community-wide water conservation program be put in place while these issues are resolved. Staff will monitor the situation and further develop alternatives to address any potential shortfalls in the City's water supply. Staff will return to the Council in March with a status report and further recommendations.

**BUDGET INFORMATION:**

There are no budget impacts at this time. However, reduced water consumption can result in reduced water revenues to the City. This will need to be closely monitored. The City may also experience increased costs to the Water Fund such as the expense of purchasing emergency short-term supplies that may be at higher cost than the City's normal supplies. While the City Council does have

the authority to impose a drought surcharge if necessary, that is not being suggested at this time.

**GENERAL PLAN:**

Relevant General Plan Goals:

- ❑ Overarching Goal of the General Plan: Sustainability
- ❑ Goal 2.36: Ensure an adequate water supply for current and future residents and businesses.

**STRATEGIC PLAN:**

Relevant Strategic Plan Issue and Strategy:

- ❑ Strategic Issue #1: Protecting Community Health and Safety
- ❑ Strategy #5: Promote community and personal health

**BACKGROUND:**

Water Supply Situation

As shown in Table I the City obtains water from two sources – the majority (85%) comes from the State Water Project (SWP) and the rest (15%) comes from Solano Project (SP) (Lake Berryessa) contractors (the City of Vallejo and the Solano Irrigation District.) In a normal year the City receives SWP water because of a contract and the settlement of a lawsuit. Additionally the City uses Lake Herman as an emergency water source and a backup supply for Valero Refinery. Attachment A to this report is an illustration of the City's water sources.

**Table 1  
Sources and Uses of Water**

Year	State Water Project Supply	Solano Project (Lake Berryessa) Supply	Total Supply	Usage Total	Exported to Lake Herman
2009	8,651	2,225	10,876	10,513	363
2010	8,231	2,632	10,863	10,294	569
2011	7,761	2,843	10,604	10,151	453
2012	8,298	3,423	11,721	10,766	955
2013	9,245	2,083	11,328	11,206	122
Average	8,437	2,641	11,078	10,586	492

Due to the drought, the State has announced that for the foreseeable future they will not be delivering any of the contracted or settlement SWP water. Since this is the City's main water supply, the City must look at alternatives to meet the current water demands of its customers. The recent storm (February 7 to 9) helped, but we are still in a drought. One storm will not make up for 13 dry

months. Attachment G is a picture showing how the storm affected the drought. The picture compares an empty five gallon bucket, which represents the lack of water since the 2011-2012 winter, with a small 10 oz. coffee mug, which represents how much water the recent storm helped toward filling up the bucket.

As shown in Table 2 below, the City uses an average of 10,586 acre-feet (AF) of water each year. (One acre-foot is equivalent to 326,000 gallons.) If the City were to receive no SWP water, then staff currently estimates that the City will only have 3,700-AF of ongoing committed water in 2014. This supply would consist of 1,100-AF of SP (Lake Berryessa) water from the City of Vallejo, 2,000-AF of SP water from Solano Irrigation District and 600-AF from Lake Herman.

The City may also receive somewhere between 1,000 and 5,100-AF of SWP carryover of unused water from previous years. However, it is not guaranteed the City will receive the entire 5,100 AF carryover as it is only available as long as there is sufficient storage in State reservoirs. Therefore the City plans to use the SWP carryover water early in the year as long as it is available. Additionally, the City has 4,900-AF in SP reserve of unused water from previous years. However, this is a one-time, guaranteed supply, therefore, staff recommends using only half of the 4,900-AF, or 2,450-AF, carryover in 2014 in the event the drought continues into 2015.

Additionally, the City has "banked" 2,000-AF of SWP with the Mojave Water District. The agreement stipulated that 1,000-AF must be used by the end of 2014 and the other 1,000-AF used by the end of 2015. However, due to the decision by the State to suspend all SWP deliveries this allocation is currently unavailable. Staff is working with The Solano County Water Agency and Mojave to see if the 2014 allocation can be carried over to a future year. More water supply contract information can be found in Attachment F.

The question has been asked if the other Solano County cities are being affected by the drought similar to Benicia. The answer is they are not. These cities have developed the rights (or greater percentages) to other more reliable water supplies (Solano Project-Lake Berryessa) and/or they can utilize groundwater/wells. As has been stated, Benicia is dependent upon the SWP for 85% of its total supply. Other Solano County cities rely on SWP water for about one-third or less of their total supply. Attachment B is a memo from the Solano County Water Agency with more information about the water supply of Solano County cities.

**Table 2  
Water Demand and Supply for 2014**

		Water Agreement and Source	Quantity of Water (in acre-feet)	Total
<b>DEMAND</b>			10,586	
		<b>Demand Total</b>		<b>10,586</b>
<b>SUPPLY</b>	Ongoing Committed Water Supply	City of Vallejo 1962 Agreement for Solano Project Water (Lake Berryessa)	1,100	
		Solano Irrigation District (SID) 2009 Agreement for Solano Project Water (Lake Berryessa)	2,000	
		Lake Herman	600	
		<b>Supply Subtotal</b>	<b>3,700</b>	
	One-Time <u>Unguaranteed</u> Water Supply	Carryover from State Water Project unused from previous years	1,000 – 5,100	
		<b>Supply Subtotal</b>	<b>4,700 – 8,800</b>	
	One-Time <u>Guaranteed</u> Water Supply	Reserve from Solano Project Water unused from previous years	2,450 – 4,900	
		<b>Supply Subtotal</b>	<b>7,150 – 13,700</b>	
	Optional Purchases		0 – 1,000	
		<b>Supply Total</b>	<b>7,150 – 14,700</b>	<b>7,150 – 14,700</b>
	<b>Water Shortage</b>		<b>3,436 - 0</b>	

Phase I Drought Response Plan

Over the last several decades the City has worked to diversify and increase its water supply capability, improve its water distribution infrastructure, and implement prudent conservation measures. In spite of these actions the severity of the current drought requires the City take immediate steps and to conserve to the greatest extent the supplies it currently has in place. Staff has evaluated the

situation and developed an initial response plan that will position the City well both in the short term and in the longer term if the drought continues.

Table 3 below shows three potential water conservation goal options along with the pros and cons of each.

**Table 3**  
**Water Saving Goal Options**

	Water Savings Goal	Pros	Cons	Water Quantity Information
1.	<b>20%</b>	Would allow the City to save some of the one-time carryover Solano Project (SP) water for 2015 if the drought and State restrictions continue.  Consistent with Governor's request.	Larger Impact to community	Would reduce demand to 8,469, which would save 2,117 AF.
2.	<b>10%</b>	Allows the City a buffer if it does not receive the Carryover from State Water Project	Impact to community  City may not be able to save some of the one-time carryover SP water.	Would reduce demand to 9,527, which would save 1,059 AF.
3.	<b>0%</b>	No impact to community	This requires using most or all of the one-time carryover Solano Project Water. This could situate the City very negatively if the drought continues into 2015 and beyond. This option also assumes a substantial amount of the State Water Project carryover will be available.	Demand would stay at 10,586.

At this time, staff is recommending that the City initiate a community wide voluntary water conservation program with the goal of reducing consumption by 20%. Attached to this report are water-saving tips for both indoor and outdoor water use (Attachment D) along with an informational email from the Mayor (Attachment E). As it shows the easiest way to save a lot of water is to decrease outdoor watering. Outdoor watering is the single biggest water use for a residential customer. Other measures include reducing the length of showers. Taking a five minute instead of 10 minute shower can save 12.5 gallons with a low flow showerhead. Use of a high-efficient toilet can save 19 gallons per person per day and a water-efficient washing machine can save 16 gallons per load. In addition City staff will hold discussions with the Valero Oil Refinery on what conservation measures they may be able to employ. The refinery receives raw water from either the Water Treatment Plant (excess raw water flow) or from Lake Herman. In 2013 Valero used 4,725-AF of raw water for cooling tower water and fire suppression.

The City has an Emergency Water Conservation Plan, which provides for emergency water supply management during periods of water shortages due to severe droughts, infrastructure failure, or any other water supply emergency. This Plan, adopted via Ordinance No. 12-02, is attached (Attachment C). It establishes five water conservation Stages of Action, which include specific water use reduction percentages, prohibitions and penalties in most stages. The City is always operating in Stage 1 (Voluntary Conservation). Staff is not recommending a mandatory water conservation stage at this time.

In addition to requesting that the public conserve, the City will also undertake a comprehensive conservation program. Various departments within the City use large quantities of treated water as part of providing citizens their services. The Water Division will be meeting with each department to discuss options for reducing water usage. Immediate conservation efforts can be realized in reduced irrigation, suspension of distribution system flushing, and reducing water quantity for the odor scrubber at the Wastewater Treatment Plant.

The Community Sustainability Commission (CSC) in cooperation with the City and community groups has implemented a number of energy and water conservation programs and projects. The source of funding for these programs/projects is the Valero-Good Neighbor Steering Committee Settlement Agreement. Staff will consult with the Contract Climate Action Plan Coordinator and explore potential water conservation programs and may request funding during the CSC's next funding cycle in April 2014.

Finally, if the plan is accepted by the City Council, staff will initiate an aggressive public outreach campaign that will provide the public with information on how to promote water conservation. Ways for achieving this include through the

## **VIII.A.6**

newspaper, direct mailers, billing inserts, display cases at City Hall, Channel 27 and the City's website.

In summary, the City staff is recommending the following 8-point Phase 1 Drought Response Plan in response to the current water shortage situation.

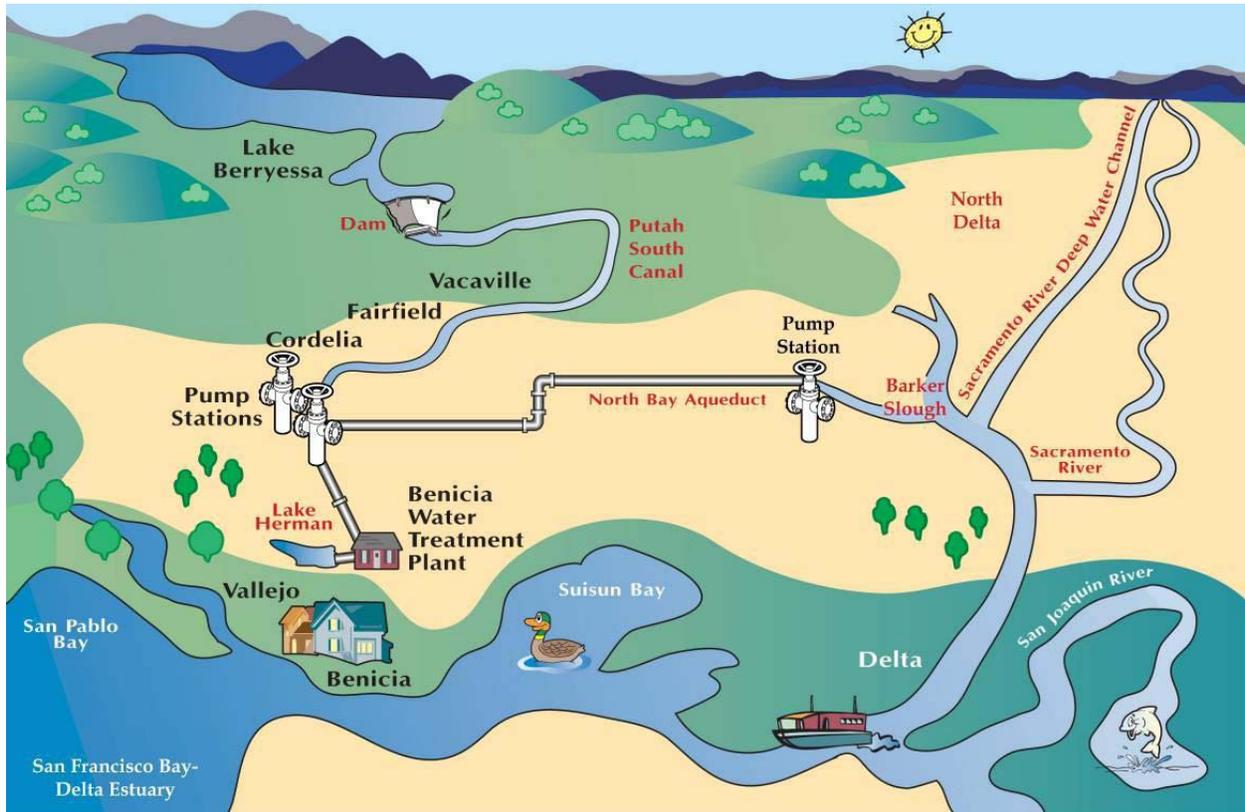
1. Implement a community wide voluntarily reduce water conservation plan with the goal of reducing consumption by 20%
2. Work with City Departments to conserve water with the goal of reducing municipal water consumption by 20%
3. Procure and use water supplies first that are in the most jeopardy of being reduced
4. Meet with Valero to discuss ways of conserving untreated water
5. Consult with the Contract Climate Action Plan Coordinator and develop a water conservation program and request funding from the Community Sustainability Commission
6. Continue to explore the purchase of additional permanent water supply and/or contingency water
7. Closely monitor community water usage and revenues
8. Provide a monthly update to the City Council at a regularly scheduled meeting as long as the drought declaration is restricting the supply of the State Water Project water.

Attachments:

- A - City of Benicia Water Sources
- B - Solano County Water Agency (SCWA) Memo
- C - Ordinance No. 12-02 - Emergency Water Conservation Plan
- D - Water-Saving Tips
- E - Mayor's Email
- F - Water Supply Contract Information
- G - How Storm Affected Drought



City of Benicia Water Sources





# SOLANO COUNTY WATER AGENCY



## MEMORANDUM

**TO: Board of Directors**

**FROM: Thomas L. Pate, Principal Engineer**

**DATE: February 11, 2014**

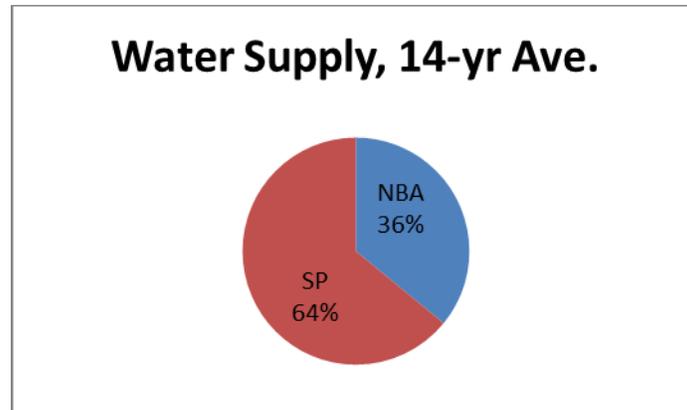
**SUBJECT: Water Supply Update**

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For this report, there are some common facts and terms. The average water demands are based on a 14- year average and rounded to reflect that water use varies with weather and economic activity. SCWA allocates 100% of Solano Project water supply (plus any carryover water from prior years) to cities and districts until Lake Berryessa is out of water. For the State Water Project supplies through the North Bay Aqueduct, SCWA passes through to cities whatever supplies allocated by the Department of Water Resources. Currently the State Water Project allocation is 0%, but could increase later in the year if we get more precipitation. Some cities have carryover, State Water Project contract water remaining in storage from prior years that should be able to be used in 2014. For both Solano Project and State Water project supplies there are exchanges, transfers and settlements that augment regular contract supplies, but we have not tried to provide this detail in this report.

### **Fairfield**

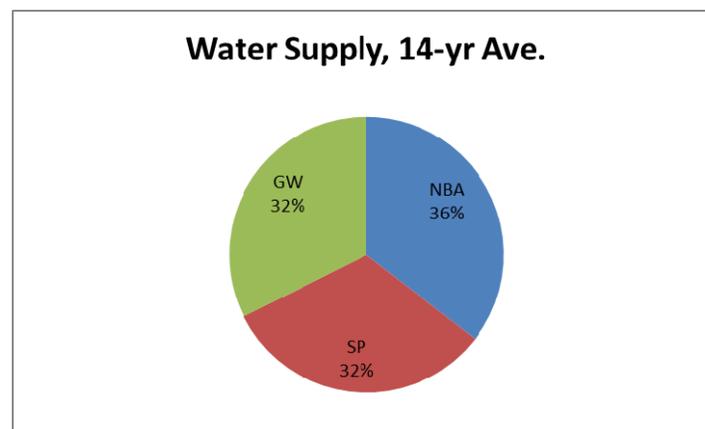
Fairfield's average annual water demand is about 23,000 acre feet (AF) and is typically met with 64% Solano Project and 36% State Water Project supplies. Fairfield does not utilize groundwater. Fairfield has 30,985 AF of Solano Project water and 3,842 AF of State Water Project carryover water for 2014.



Fairfield believes their available Solano Project supplies, combined with their limited 2014 State Water Project carryover should be adequate to safely serve their community through 2014. Fairfield will continue to educate its customers about these extraordinary circumstances and the need to conserve through increased public outreach and continued participation in Solano County Water Agency's regional water conservation program. The City will continue to encourage smart and efficient water use through voluntary conservation measures and does not anticipate enacting mandatory conservation measures this year. Adaptive management based on real-time information will be used to maximize the efficiency of their water supply portfolio.

### **Vacaville:**

Vacaville's average water demand is about 18,000 AF and is typically met with approximately 1/3 Solano Project, 1/3 State Water Project supplies, and 1/3 groundwater. Vacaville has 27,272 AF of Solano Project water and 1,654 AF of State Water Project carryover water for 2014. Because Vacaville uses their groundwater supply in a sustainable manner, they can increase their groundwater use in dryer years.

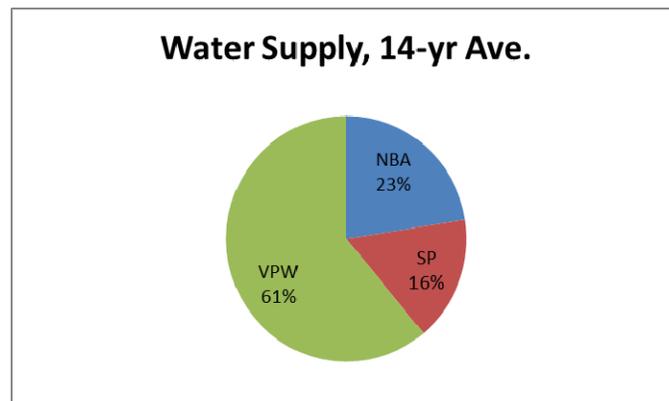


Vacaville has considerable flexibility within its water supply portfolio to adapt with real-time conditions as they unfold and is confident in their water supply for at least the next 3 years even if dry conditions persist. Vacaville is also encouraging its customers to be wise and efficient with water consumption. The City is looking for individual responsibility to practice voluntary

reasonable conservation practices and directs customers toward the Water Agency's water conservation webpage to learn more. No mandatory water conservation measures are expected in 2014.

### **Vallejo:**

Vallejo's average water demand is about 23,000 AF (including Travis AFB) and is typically met with approximately 16% Solano Project, 23% State Water Project, and 61% Vallejo Permit Water (Vallejo Permit Water is a local water right with a higher priority than the State Water Project). Vallejo does not utilize groundwater.



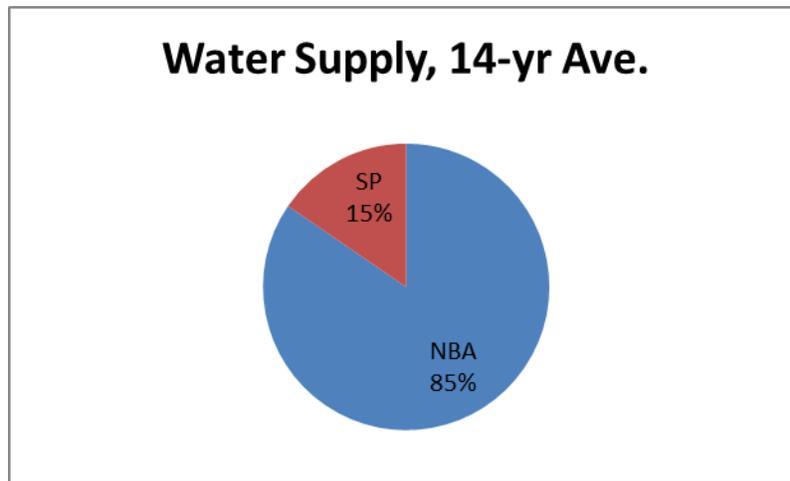
Vallejo has 30,821 AF of Solano Project water available for 2014. Vallejo does not have any State Water Project carryover. While Vallejo Permit Water is a senior water right, there is a chance that even it may be curtailed by the State Water Resources Control Board at some point in 2014. Vallejo has a sufficient amount of Solano Project water to cover their normal water use demands. However, they have a physical pumping restriction at their Solano Project intake to the City that could be an issue during peak summer demands if no water supply is available through the North Bay Aqueduct. Staff is working with Vallejo on a contingency plan for implementation in the event that Vallejo Permit Water is curtailed during the summer.

Vallejo does not anticipate a problem this year even without their State Water Project supply. They have at least 2 years of storage banked in Lake Berryessa as carryover from unused past Solano Project allocations. The City will continue to encourage its customers to practice good stewardship of their water resources through efficient water use practices. No mandatory water conservation measures are expected in 2014.

### **Benicia:**

Benicia's average water demand is about 12,000 AF and is typically met with 15% Solano Project and 85% State Water Project. Benicia also has 2,000 AF of State Water Project water deposited in the Mojave Groundwater Bank. Mojave is not obligated to return any water when the State Water Project allocation is below 20% and with the current 0% allocation cannot provide any water in 2014. If the SWP allocation is raised to at least 5%, Mojave would likely be able to deliver up to 1,000 AF in 2014. Benicia does not utilize groundwater.

Benicia has 8,009 AF of Solano Project water and 5,108 AF of State Water Project carryover water for 2014.



Benicia's water supply is more dependent on the State Water Project than the other Solano cities.. Without State Water Project water, Benicia has a larger deficiency to back-fill than other cities. Benicia is currently working on contingency plans to purchase additional water from other Solano agencies. Benicia is currently reviewing the contingency measures outlined in their *Emergency Water Conservation Plan*. The City will be actively promoting significant voluntary water use reduction (10 - 25%) among its residential, commercial, and industrial customers.

### **Suisun City**

Suisun City's average water demand is met with 100% Solano Project water. Their water supply is backed up by Solano Irrigation District through the Suisun-Solano Water Authority (SSWA) Joint Powers Authority. SSWA, along with Suisun City's original Solano Project allocation, gives the City the water supply it needs for its current customers and near-term growth. During the drought, however, SSWA will be reaching out to its customers to encourage water users to practice reasonable voluntary conservation measures in doing their part to help the State of California reach its goal of a 20% reduction in use.

### **Dixon and Rio Vista:**

These cities use local groundwater exclusively. Their local supply systems are sustainable.

### **Solano Irrigation District:**

Solano Irrigation District (SID) uses 100% Solano Project water for agriculture and a relatively small amount of domestic service. SID has been proactive over the last few years in promoting water use through conservation throughout SID for in-home, business and agricultural uses. In addition, SID is also developing a strategic plan that prioritizes; 1) District-Wide Updated Water

Balance, 2) Development of an Internal Water Allocation Policy, 3) Development of a Carryover Plan for Waters Stored in Lake Berryessa and, 4) Development of a Surface Water Outflow Reclamation and Recovery Plan. Lastly, SID will be reaching out to its customers to encourage them to practice conservation measures in doing their part to help the State of California reach its goal of a 20% reduction in use.

### **Maine Prairie Water District:**

Maine Prairie Water District (MVPD) has its own Solano Project entitlements and backfills their demand with SID agreements and irrigation tail-water runoff from upstream users captured behind seasonal dams in the Ulatis Flood Control Project. Increased irrigation efficiency practices have led to decreases in the amount of tail-water available in recent years. MVPD is working to develop a means to access its North Delta Water Agency water supply.

### **Reclamation District No. 2068:**

The District has its own senior water rights circa 1919. District landowners have a water supply contract through the North Delta Water Agency (NDWA) that serves as a backstop to the District's water rights. If the dry conditions continue, there is a possibility that the District's local water right could be curtailed by the State Water Resources Control Board. There is always the possibility that the NDWA contract could be impaired but is only likely in the event that there is no more stored water in the State Water Project system.

The Agency partnered with the District to obtain grant funding to develop a conjunctive use pilot project consisting of several monitoring wells and a small production well. A conjunctive use program allows the District to pump groundwater in lieu of diverting from its surface water rights. Equivalent amounts of their surface water can then be made available for market sale. The program was tested in 2011 with good results. The program can sustainably generate approximately 500 AF and possibly up to 1,000 AF per year. The program requires annual authorization from regulatory authorities. The Agency is working with the District to implement the program this year. The Governor's drought declaration may be helpful to expedite such requests.



CITY OF BENICIA

ORDINANCE NO. 12- 02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BENICIA AMENDING CHAPTER 13.35 (EMERGENCY WATER CONSERVATION PLAN) OF TITLE 13 (PUBLIC SERVICES) OF THE BENICIA MUNICIPAL CODE BY REPLACING IT IN ITS ENTIRETY

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BENICIA DOES ORDAIN as follows:

**Section 1.**

Chapter 13.35 (Emergency Water Conservation Plan) of Title 13 (Public Services) of the Benicia Municipal Code relating to the use of water during emergency drought conditions is amended by replacing it in its entirety to read as follows:

**Chapter 13.35**

**EMERGENCY WATER CONSERVATION PLAN**

**Sections:**

- 13.35.010 Scope.
- 13.35.020 Purpose.
- 13.35.030 Definitions.
- 13.35.040 Authorization.
- 13.35.050 Application.
- 13.35.060 Water conservation stages.
- 13.35.070 Mandatory conservation phase implementation.
- 13.35.080 Duration of conservation stages.
- 13.35.090 Drought penalty.
- 13.35.100 Drought surcharge.
- 13.35.110 Exceptions and application procedures for exceptions.
- 13.35.120 Violation – Enforcement.
- 13.35.130 Violation – Additional remedy.

**13.35.010    Scope.**

There is established a city emergency water conservation plan.

**13.35.020    Purpose.**

The purpose of this ordinance is:

During periods of water shortages, the public health and welfare requires that the water resources available to the city be put to maximum beneficial use to the extent to which they are capable, and that the waste or unreasonable use, or unreasonable method of use of water be prevented, and the conservation of such water is to be extended with a view to the reasonable and beneficial use thereof in the interests of the people of the city and for the public welfare.

**13.35.030    Definitions.**

**Base Year.** A water year selected by the city manager for purposes of calculating the baseline amount.

**Baseline Amount.**

- For residential customers, the average gallons per day of water used by that customer class during the base year.
- For industrial, commercial or municipal customers, the average amount of water used by that customer during the corresponding bimonthly billing period of the base year.

**City.** The city of Benicia acting by and through the public works and community development department as operator of the city water system.

**Customer.** Any person, whether within or without the geographic boundaries of the city of Benicia, who uses water supplied by the city.

**Director.** The director of public works and community development for the city or designee.

**GPD.** Gallons per day.

**HCF.** 100 cubic feet, where a cubic foot is 7.48 gallons.

**Person.** Any person, firm, partnership, association, corporation, company, organization, or governmental entity.

**13.35.040    Authorization.**    The city manager or his designee, upon the recommendation of the director, is authorized and directed to implement the applicable provisions of this chapter upon their determination that such implementation is necessary to protect the public welfare and safety.

**13.35.050    Application.**    The provisions of this chapter shall apply to all persons, customers, and property served by the city.

**13.35.060    Water Conservation Stages.**    No customer of the city shall knowingly make, cause, use, or permit the use of water from the city for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any

provision of this chapter, or in an amount in excess of that use permitted by the conservation stage in effect pursuant to action taken by the city manager, or his designee, in accordance with the provisions of this chapter. When a conservation stage is declared, the city manager shall select the appropriate base year based on the recommendation of the director. Baseline water use amounts for all conservation stages are listed in the table below for ease of reference.

Baseline Amounts for Water Use Penalties			
Conservation Stage	Residential	Commercial/Industrial/ Municipal	Landscape Irrigation (dedicated meter)
1-Voluntary	Voluntary Conservation	Voluntary Conservation	Voluntary Conservation
2-Water Alert	10% reduction from base year use.  (Penalty assessed when customer uses >90% of base year use.)  (City Manager to select appropriate base year.)	10% reduction from base year use.  (Penalty assessed when customer uses >90% of base year use.)  (City Manager to select base year.)	25% reduction from base year use.  (Penalty assessed when customer uses >75% of base year use.)  (City Manager to select base year.)
3-Water Warning	25% reduction from base year use (>75% of base year use)	15% reduction from base year use (>85% of base use)	30% reduction from base year use (>70% of base use)
4-Water Emergency	35% reduction from base year use (>65% of base year use)	30% reduction from base year use (>70% of base use)	40% reduction from base year use (>60% of base use)
5-Water Crisis	50% reduction from base year use (>50% of base year use)	50% reduction from base year use (>50% of base use)	50% reduction from base year use (>50% of base use)

A. Stage 1. Voluntary Conservation.

1. Customers of the city are requested to voluntarily limit the amount of water used to that amount absolutely necessary for health, business, and irrigation.

2. In addition to the voluntary water use reductions of subsection (A)(1) of this section, and in compliance with BMC 13.35.070, the following restrictions shall apply to all persons:

a. The following uses of water are defined as “waste of water” and are absolutely prohibited:

i. Allowing water to run off unused to a gutter, ditch, or drain;

ii. Failing to repair a controllable leak;

iii. Washing sidewalks, driveways, parking areas, tennis courts, patios, or other paved areas, unless the concrete foundation is in the process of curing during construction, and except to alleviate immediate fire hazards, or for the protection of health and safety;

iv. Utilizing a hand-held hose without an automatic shut-off nozzle;

v. Irrigating during rain.

b. The following water use prohibitions apply to new development only:

i. Single pass-through cooling water systems;

ii. Commercial car washes and laundries without recirculating water systems;

iii. Decorative fountains without recirculating water systems.

B. Stage 2. Mandatory Compliance – Water Alert.

1. No residential customer shall make, cause, use, or commence the use of water received from the city for any purpose in an amount in excess of 90 percent of the baseline amount. . Water used in excess of this amount shall be subject to a drought penalty as set forth in BMC 13.35.090. The customer of record may request an increase in the baseline amount as set forth in BMC 13.35.110.

2. No industrial, commercial or municipal customer shall make, cause, use, or permit the use of water received for any purpose in an amount in excess of 90 percent of the baseline amount. . In addition to the above allotment, for meters that strictly serve

landscaping the allotment shall be 75 percent of the baseline amount. New services or services without a base year history shall be allotted on comparable customer usage.

Water used in excess of this amount shall be subject to a drought penalty as set forth in BMC 13.35.090. The customer of record may request an increase in the baseline amount as set forth in BMC 13.35.110.

3. In addition to the above mandatory water use reductions of subsections (B)(1) and (2) of this section, and in compliance with BMC 13.35.070, the following restrictions shall apply to all persons:

a. Use of water from hydrants shall be limited to fire fighting and other activities necessary to maintain the health, safety, and welfare of the citizens of Benicia;

b. Lawn watering and landscape irrigation restricted to only when necessary and only between 6:00 p.m. and 9:00 a.m.;

c. Vehicle washing must be done using a bucket or hand-held hose with an automatic shut-off nozzle, or take place at a commercial car wash;

d. Restaurant drinking water shall be served only upon request;

e. Non-potable water shall be used for construction purposes unless the user presents a reasonable health and safety issue to the public works and community development director;

f. All "waste of water" elements as defined in Stage 1 shall remain in effect in Stage 2.

C. Stage 3. Mandatory Compliance – Water Warning.

1. No residential customer shall make, cause, use, or commence the use of water received from the city for any purpose in an amount in excess of 75 percent of the baseline amount.. Water used in excess of this amount shall be subject to a drought penalty as set forth in BMC 13.35.090. The customer of record may request an increase in the baseline amount as set forth in BMC 13.35.110.

2. No industrial, commercial or municipal customer shall make, cause, use, or permit the use of water received for any purpose in an amount in excess of 85 percent of the baseline amount. . In addition to the above allotment, for meters that strictly serve landscaping the allotment shall be 70 percent of the baseline amount. New services or services without a base year history shall be allotted on comparable customer usage.

Water used in excess of this amount shall be subject to a drought penalty as set forth in BMC 13.35.090. The customer of record may request an increase in the baseline amount as set forth in BMC 13.35.110.

3. In addition to the mandatory water use reductions of subsections (C)(1) and (2) of this section, and in compliance with BMC 13.35.070, the following restrictions shall apply to all persons:

- a. Landscape watering shall be limited to Mondays, Wednesdays and Fridays for odd numbered addresses; and Tuesdays, Thursdays and Saturdays for even numbered addresses; with no watering on Sundays; and
- b. All elements of Stage 2 shall remain in effect in Stage 3.

D. Stage 4. Mandatory Compliance – Water Emergency.

1. No residential customer shall make, cause, or commence the use of water received from the city for any purpose in an amount in excess of 65 percent of the baseline amount. Water used in excess of this amount shall be subject to a drought penalty as set forth in BMC 13.35.090. The customer of record may request an increase in the baseline amount as set forth in BMC 13.35.110.

2. No industrial, commercial or municipal customer shall make, cause, use, or permit the use of water received for any purpose in an amount in excess of 70 percent of the baseline amount. In addition to the above allotment, for meters that strictly serve landscaping the allotment shall be 60 percent of the baseline amount. New services or services without a base year history shall be allotted on comparable customer usage.

Water used in excess of this amount shall be subject to a drought penalty as set forth in BMC 13.35.090. The customer of record may request an increase in the baseline amount as set forth in BMC 13.35.110.

3. In addition to the mandatory water use reductions of subsections (D)(1) and (2) of this section, and in compliance with BMC 13.35.070, the following restrictions shall apply to all persons:

- a. Automatic timers shall be turned “off” on automatic sprinkler systems and watering shall occur manually on designated days except where provided for in 3b below. Micro irrigation systems (i.e., drip systems) may be used;
- b. Use of automatic sprinkler systems with timers in use shall be restricted to areas actively used by the public, e.g., park and school grounds; and
- c. All elements of Stage 3 shall be in effect in Stage 4.

E. Stage 5. Mandatory Compliance – Water Crisis.

1. No residential customer shall make, cause, use, or commence the use of water received from the city for any purpose in an amount in excess of 50 percent of the baseline amount. Water used in excess of this amount shall be subject to a drought penalty as set forth in BMC 13.35.090. The customer of record may request an increase in the baseline amount as set forth in BMC 13.35.110.

2. No industrial, commercial or municipal customer shall make, cause, use, or permit the use of water received for any purpose in an amount in excess of 50 percent of the baseline amount. In addition to the above allotment, for meters that strictly serve landscaping, the allotment shall be 50 percent of the baseline amount. New services or services without a base year history shall be allotted on comparable customer usage.

Water used in excess of this amount shall be subject to a drought penalty as set forth in BMC 13.35.090. The customer of record may request an increase in the baseline amount as set forth in BMC 13.35.110.

3. In addition to the mandatory water use reductions of subsections (E)(1) and (2) of this section, and in compliance with BMC 13.35.070, all elements of Stage 4 shall remain in effect in Stage 5 except that BMC 13.35.110(A) does not apply in this stage. The customer of record may still apply for exceptions as outlined in BMC 13.35.110, but the reason for applying for an exception cannot be based on economic hardship.

**13.35.070 Mandatory conservation phase implementation.**

A. The public works and community development department shall monitor the projected supply and demand for water by its customers and shall recommend to the city manager the extent of the conservation required in order for the department to prudently plan for and supply water to its customers. Thereafter, the city manager may order that the appropriate phase of water conservation be implemented in accordance with the applicable provisions of this section. Said order shall be made by public announcement and shall be published a minimum of one time in a daily newspaper of general circulation and shall continue to be published on a weekly basis until such time as all restrictions are removed. Said order shall become effective immediately upon the first publication.

B. Conservation Stages. The various stages of water conservation shall be implemented upon authorization by the city manager.

**13.35.080 Duration of conservation stages.**

Stage 1 shall be effective upon the effective date of the ordinance codified in this chapter, and the restrictive provisions of Stage 1 as set forth in BMC 13.35.060 shall apply to all water consumption on and after said date. Stage 1 will be rescinded at such

time that conditions, as set forth in BMC 13.35.070, indicate a more restrictive stage is necessary.

**13.35.090 Drought penalty.**

- A. Customers will receive prior individual notification of the baseline amount, applicable rates, and the opportunity to request exceptions.
- B. Water use beyond the maximum allowed for each water conservation stage shall be subject to a drought penalty pursuant to the schedule set forth in subsection (C) of this section. The customer of record may request an increase in this baseline amount as set forth in BMC 13.35.110. Application forms and instructions will be provided to customers and will also be available at the city water billing office.
- C. In addition to the general water service rates, each customer shall pay, during each billing period, a drought penalty for water used in excess of the baseline amount for the declared conservation stage. The drought penalty is as follows:

**Excess Water Use Penalties**

<b>Amount of Excess Water Use</b>	<b>Increased Rate for Use In Excess</b>
<=10% higher than baseline for conservation stage	2 times regular rate
10.01% to 20% higher than baseline for conservation stage	3 times the regular rate
>20% higher than the baseline for conservation stage	4 times the regular rate

For water used up to 10 percent in excess of the baseline amount there shall be a drought penalty equal to 2.0 times the applicable volume charge, in addition to the applicable service charge and volume charge;

For water used from 10.01 percent to 20 percent in excess of the baseline amount there shall be a drought penalty of 3.0 times the applicable volume charge levied on this excess only, in addition to the drought penalty on the first 10 percent and the applicable service charge and volume charge; and

For water used over 20 percent in excess of the baseline amount, there shall be a drought penalty of 4.0 times the applicable volume charge levied only on this excess over 20 percent, in addition to the drought penalties on the first 20 percent and the applicable service charge and volume charge.

- D. In addition to the drought penalty, if water usage exceeds the allowed baseline amount, a warning will be issued and enforcement actions may be taken as described in BMC 13.35.120.

**13.35.100 Drought surcharge.**

A. A drought surcharge may be imposed by the city council, upon the recommendation of the director, to compensate for a loss of water revenue or to pay an additional cost for the purchase of water by the city.

B. The drought surcharge amount and duration shall be established by the city council at the time of imposition. The surcharge levels can be modified by the city manager upon 30 days notice in order to provide for continued revenue sufficiency to maintain a safe and reliable water system.

**13.35.110 Exceptions and application procedures for exceptions.**

A. Any customer of record may apply to the director to increase the amount of water that may be used without exceeding the baseline amount for any one or more of the following reasons:

1. Medical requirements;
2. More than four residents in a single-family residential household. The additional amount allotted shall be 50 gpd per person;
3. Incorrect customer classification based on predominant use;
4. When failure to do so would cause severe economic hardship to the applicant, including, but not limited to, threat of imminent insolvency;
5. When failure to do so would cause an emergency condition affecting the health, sanitation, fire protection, or safety of the applicant or the public.
6. To protect mature trees providing a community benefit.

B. Written applications for such exceptions may be granted by the director based upon clear and convincing evidence that any one or more of the foregoing conditions has been satisfied and it is in the public interest to grant such application.

C. The quantity of water allowed in addition to the baseline amount shall be determined by the director, and shall not exceed that quantity necessary to alleviate the condition which justified granting the application for an exception.

**13.35.120 Violation – Enforcement.**

It shall be a violation of this chapter for any water customer or account holder to violate any of the provisions of this chapter or of the administrative rules and regulations promulgated hereunder or to waste any water obtained from or through the distribution facilities of the city, or from any person to engage in wasting water as defined herein. The violation of each specific provision of this chapter, and each

separate violation thereof, shall be deemed a separate offense, and shall be enforced accordingly.

A. Violations.

1. For the first violation within the preceding twelve calendar months, the director shall issue a written notice of the fact of such violation.

2. For the second violation within the preceding twelve calendar months, the director shall impose a surcharge of fifty dollars against the account holder for the property where the violation occurred.

3. For the third violation within the preceding twelve calendar months, the director shall impose a surcharge of one hundred dollars against the account holder for the property where the violation occurred.

4. For a fourth and any subsequent violation within the preceding twelve calendar months, the director or his designee shall impose a surcharge of two hundred fifty dollars against the account holder for the property where the violation occurred.

Further, the director may:

a. Install a flow restrictor on the property where the violation occurred or is occurring, for a length of time to be determined by the director, but in no event for more than one year; or

b. Disconnect service on the property where the violation occurred or is occurring, for a length of time not to exceed sixty days in length.

5. As an additional remedy, the violation of any provision of this chapter by any person who has received more than one written warning pursuant to subsection (A)(1) above or against whom the director has imposed a second violation in one consecutive twelve-month period is deemed to be and is hereby declared a public nuisance and may be subject to abatement by restraining order or injunction issued by a court of competent jurisdiction.

B. Time Period for Accounting Violations. Accrued violations will be based on acts of noncompliance occurring within a consecutive twelve-month period. Each successive twenty-four-hour period of any violation or failure to comply shall be a separate and distinct violation.

C. Notice of Violation. For each violation, the director shall give notice as follows:

1. Written notice of violation will be sent through the U.S. mail, first-class prepaid, to the address of the account holder as shown on current water billing

records or personally served on the account holder. The notice will be considered to have been served upon the account holder either upon depositing the notice in the U.S. mail or when personally served, whichever methodology is utilized.

2. Written notice of violation shall include the date, time, and location of the violation; a description of the violation; provisions of the ordinance violated; a statement of the assessed surcharge or other enforcement action; and the appeal procedures.

D. Right of Appeal. Any account holder provided a notice of violation in accordance with the provisions of this chapter shall have the right of appeal. A request for hearing must be made in writing and must be received by the director within ten calendar days from the date of personal or mailed service of the notice of violation. Upon receipt of an appeal and request for hearing, all applicable surcharges and enforcement actions will be suspended until such hearing has been completed and a final determination made.

E. Determination of Appeal. The appeal will be heard and determined by city manager or the designee of the city manager. The city manager shall consider whether the account holder knew or should have known of the violation at the time it occurred and whether the account holder took reasonable action to correct the violation upon notification of said violation. The determination of the city manager will be final and conclusive.

F. Payment of Penalties and Charges. Any surcharge imposed pursuant to this section, or reimbursement of city expenses, shall be added to the account of the account holder for the property where the violation occurred and shall be due and payable on the same terms and subject to the same conditions as any other charge for regular water service.

G. Reimbursement of City Expenses. If violations result in either installation of a flow restrictor, discontinuation of water service, or injunctive relief sought and obtained by the city pursuant to this chapter, the account holder whose service is affected shall reimburse the city for all costs incurred, including attorney's fees.

H. Reimbursement from Tenants. Nothing in this chapter shall limit or be construed to limit the right of an account holder to seek reimbursement of a surcharge or other costs from a tenant or other consumer. (Ord. 1431 §4(part), 1991).

**13.35.130    Violation – Additional remedy.**

As an additional remedy, the violation of any provision of this chapter by any person who has received more than one written warning pursuant to BMC 13.35.120 to refrain from the same or any other violation under this chapter in one calendar year shall be deemed, and is declared to be, a public nuisance and may be subject to abatement by a restraining order or injunction issued by a court of competent jurisdiction.

**Section 2.**

Severability. If any section, subsection, phrase or clause of this ordinance is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.

The City Council hereby declares that it would have passed this and each section, subsection, phrase or clause thereof irrespective of the fact that any one or more sections, subsections, phrase or clauses be declared unconstitutional on their face or as applied.

\*\*\*\*\*

On motion of Council Member **Hughes**, seconded by Council Member **Strawbridge**, the foregoing ordinance was introduced at a regular meeting of the City Council on the 6<sup>th</sup> day of March, 2012, and adopted at a regular meeting of the Council held on the 17<sup>th</sup> day of April, 2012, by the following vote:

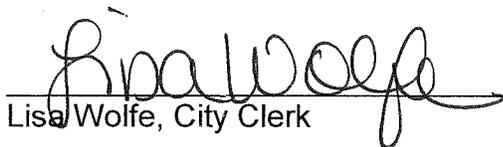
**Ayes: Council Members Campbell, Hughes, Schwartzman, Strawbridge and Mayor Patterson**

**Noes: None**

**Absent: None**

  
Elizabeth Patterson, Mayor

ATTEST:

  
Lisa Wolfe, City Clerk

# WATER SAVING TIPS IN THE HOME & OUTDOORS

## In the home

Water is essential to each of us every day but it's a limited resource, so we all need to rethink the way we use water on a daily basis. By following these water-saving tips inside your home, you can help save water every day:

### Laundry Room

- Use the washing machine for full loads only to save water and energy.
- Install a water-efficient clothes washer. Save 16 gallons per load.
- Washing dark clothes in cold water saves water and energy, and helps your clothes retain their color.



### Kitchen

- Run the dishwasher only when full to save water and energy.
- Install a water- and energy-efficient dishwasher. Save 33 to 8 gallons per load.
- Install aerators on the kitchen faucet to reduce flows to less than 1 gallon per minute.
- When washing dishes by hand, don't let the water run. Fill one basin with wash water and the other with rinse water.
- Dishwashers typically use less water than washing dishes by hand.
- If your dishwasher is new, cut back on rinsing. Newer models clean more thoroughly than older ones.
- Soak pots and pans instead of letting the water run while you scrape them clean.
- Use the garbage disposal sparingly. Instead, compost vegetable food waste and save gallons every time.
- Wash your fruits and vegetables in a pan of water instead of running water from the tap.
- Don't use running water to thaw food. Defrost food in the refrigerator.
- Keep a pitcher of drinking water in the refrigerator instead of running the tap.
- Cook food in as little water as possible. This also helps it retain more nutrients.
- Select the proper pan size for cooking. Large pans may require more cooking water than necessary.



- If you accidentally drop ice cubes, don't throw them in the sink. Drop them in a house plant instead.
- Collect the water you use while rinsing fruit and vegetables. Use it to water house plants.

## Bathroom

- Install low-flow shower heads. Save 2.5 gallons.
- Take five minute showers instead of 10 minute showers. Save 12.5 gallons with a low flow showerhead, 25 gallons with a standard 5.0 gallon per minute showerhead.
- Fill the bathtub halfway or less. Save 12 gallons.
- When running a bath, plug the bathtub before turning on the water. Adjust the temperature as the tub fills.
- Install aerators on bathroom faucets. Save 1.2 gallons per person/day.
- Turn water off when brushing teeth or shaving. Save approximately 10 gallons per day.
- Install a high-efficiency toilet. Save 19 gallons per person/day. Read more about toilets at [www.saveourh2o.org/content/getting-personal-what-kind-toilet-do-you-have](http://www.saveourh2o.org/content/getting-personal-what-kind-toilet-do-you-have).
- Don't use the toilet as a wastebasket.
- Be sure to test your toilet for leaks at least once a year.
- Put food coloring in your toilet tank. If it seeps into the bowl without flushing, there's a leak. Fix it and start saving gallons.
- Consider buying a dual-flush toilet. It has two flush options: a half-flush for liquid waste and a full-flush for solid waste.
- Plug the sink instead of running the water to rinse your razor and save up to 300 gallons a month.
- Turn off the water while washing your hair and save up to 150 gallons a month.
- When washing your hands, turn the water off while you lather.
- Take a (short) shower instead of a bath. A bathtub can use up to 70 gallons of water.



## Outdoors

Most Californians think that they use more water indoors than outdoors. Typically, the opposite is true. In some areas, 50% or more of the water we use daily goes on lawns and outdoor landscaping. There are lots of ways to save water at home, but reducing the water you use outdoors can make the biggest difference of all. Here are a few easy ways to change the way you use water outside your home.

## Know the Basics

- Water early in the morning or later in the evening when temperatures are cooler. Save 25 gallons/each time you water.
- Check your sprinkler system frequently and adjust sprinklers so only your lawn is watered and not the house, sidewalk, or street. Save 15-12 gallons/each time you water.
- Choose a water-efficient irrigation system such as drip irrigation for your trees, shrubs, and flowers. Save 15 gallons/each time you water.
- Water deeply but less frequently to create healthier and stronger landscapes.
- Put a layer of mulch around trees and plants to reduce evaporation and keep the soil cool. Organic mulch also improves the soil and prevents weeds. Save 20-30 gallons/each time you water/1,000 sq. ft.
- Plant drought-resistant trees and plants. Save 30- 60 gallons/each time you water/1,000 sq. ft.



## Don't Overwater

One easy way to cut down how much water you use outdoors is to learn how much water your landscaping actually needs in order to thrive. Overwatering is one of the most common mistakes people make. To understand how much water your landscaping really needs, learn more about evapotranspiration (ET) by going to [www.cimis.water.ca.gov/cimis/infoEtoOverview.jsp](http://www.cimis.water.ca.gov/cimis/infoEtoOverview.jsp).

For Southern California residents, try using the easy watering calculator at [www.bewaterwise.com/calculator.html](http://www.bewaterwise.com/calculator.html) to help determine how much you should be watering outside.

## Get Smart

If you really want to be a sophisticated water user, invest in a weather-based irrigation controller—or a smart controller. These devices will automatically adjust the watering time and frequency based on soil moisture, rain, wind, and evaporation and transpiration rates. Check with your local water agency to see if there is a rebate available for the purchase of a smart controller.



## Know Your Climate

One way to save water outdoors is to plant the right plants for your climate. Here are some tools to help you learn how to be a water-wise gardener:

- Explore the Save Our Water Water-Wise Garden Tool to learn what plants and flowers will flourish in your neighborhood.
- Sunset Magazine's Plant Finder at <http://plantfinder.sunset.com/sunset/plant-home.jsp> another great tool.
- Learn more about gardening in a Mediterranean climate at [www.mediterraneangardensociety.org/climate.html](http://www.mediterraneangardensociety.org/climate.html).

## Outdoor Cleanup

Water is often a go-to tool for outdoor clean-up jobs.

- Use a broom to clean driveways, sidewalks and patios. Save 8-18 gallons /minute.
- Wash cars/boats with a bucket, sponge, and hose with self-closing nozzle. Save 8-18 gallons/minute.
- Invest in a water broom. If you have to use water to clean up outside, a water broom will attach to your hose but uses a combination of air and water pressure to aid cleaning. Water brooms can use as little as 2.8 gallons per minute (gpm) to remove dirt, food spills, leaves, and litter from concrete and asphalt while a standard hose typically uses 5 to 20 gpm.

For more information ways to save water outdoors go to <http://www.water.ca.gov/wateruseefficiency/docs/toolkit.pdf>.

For more information on water-wise sprinklers, visit Sprinklers 101 at [www.saveourh20.org/sprinklers101](http://www.saveourh20.org/sprinklers101).



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**Carrie Wenslawski - Fwd: Water drought update news for Benicia**

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**From:** Brad Kilger  
**To:** Anne Cardwell; Heather McLaughlin; Michael Dotson; Steven Salomon; p...  
**Date:** 2/2/2014 1:49 PM  
**Subject:** Fwd: Water drought update news for Benicia

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FYI

&gt;&gt;&gt; "E-Alert: Patterson" &lt;elopato@comcast.net&gt; 2/2/2014 12:32 PM &gt;&gt;&gt;



Dear Reader,

I have been asked many questions about water conservation from "when is the city going to declare mandatory water conservation" to "what are water saving tips"? I have asked the city manager to have an "official" city report for our next council meeting. Because we were in between public works directors this report will be given at the February 18th council meeting by the interim public works director.

Meanwhile, several people have asked if we are running out of water. The short answer is "no". At the February 18th meeting we will have a detailed report. I will give a general answer here:

We have different sources of water including the State Water Project (SWP), Lake Berryessa, Solano Irrigation District and Area of Origin Agreements that supplement State Water Project allocations. We are a member of the [Solano County Water Agency](#) and I am the city's representative.

The [Department of Water Resources](#) declared zero (0) allocations of SWP for 2014 this last week and some carryover water from 2013. Carryover water is water that is allocated by Table A (the contract amount for each State Water Contractor) and some contractors didn't use all their 2013 allocation. If the contractor didn't use this water and needs it, the state will deliver; if the contractor doesn't need the water, they can transfer their allocation to another state contractor for a price or other future agreements of trade and transfer (these are often called "in-lieu" agreements).

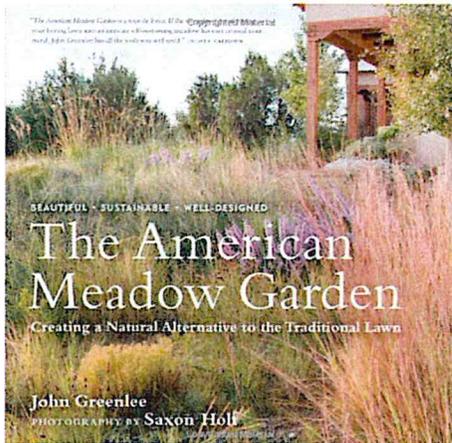
Solano County's [Lake Berryessa](#) has supplies for this year and subsequent years at current rates of contracts. Solano county has good ground water which is more or less managed for sustainability.

The reason some communities are running out of water such as in upper [Sonoma County](#) and Mendocino as well as other rural areas is because they do not have diverse portfolio of water supplies and limited storage. Some of these communities will be able to drill wells but that has impacts in the long run and without recharge of groundwater, there could be worse conditions next year if there is continued drought. Other communities may be able to build new technology-type nano desalination for brackish water treatment or even polluted ground water. Others may

turn to waste water treatment for water supply in the future.

**Right now, the most reliable water supply is conservation.**

What are the three most important water conservation measures we can do in Benicia? First, don't water the lawn. Almost all lawns will go dormant but not die. Many people are converting lawns to meadows - known as a type of [xeriscape](#) - which reduce watering to about 3 or 4 times a year after plants are established in about 2 years. They also save on waste material (lawn cuttings) and of course save on carbon emissions if power mowers are used. See John Greenlee's new book [www.greenleeandassociates.com](http://www.greenleeandassociates.com).



Second, if you don't already have high efficiency toilets which range from about .9 gallons per flush to 1.3, now is the time. Hire your local plumber. There are rebates from the city and the Solano County Water Agency. Take shorter showers or sponge baths. See other tips below.

Third, send your success stories and I will post them. Nothing works better than neighbor to neighbor sharing ideas and getting together to do our part in water conservation.

Read below on other water tips including diet, apparel and travel. You might be surprised how much water is used for hamburgers, coffee and clothing.

These tips are from the *National Geographic* website. Click on the link below for a water footprint calculator and more information. Many people know about the water efficient appliances, faucets and swimming pools and landscaping, but not everyone knows the amount of water for hamburgers and cotton and why water conservation is the food we eat and clothes we wear. Shaving a little off of the number of hamburgers or clothes bought helps. It is not necessary to have a whole sale change in life style, but just a little adjustment - shaving the edges is the motto.

**Toilets, Taps, Showers, Laundry, and Dishes**

- 1994 was the year that federally mandated low-flow showerheads, faucets, and toilets started to appear on the scene in significant numbers.
- On average, 10 gallons per day of your water footprint (or 14% of your indoor use) is lost to leaks. Short of installing new water-efficient fixtures, one of the easiest, most effective ways to cut your footprint is by repairing leaky faucets and toilets.
- If you use a low-flow showerhead, you can save 15 gallons of water



Don't be a drip.

## Attachment E

during a 10-minute shower.

- Every time you shave minutes off your use of hot water, you also save energy and keep dollars in your pocket.
- It takes about 70 gallons of water to fill a bathtub, so showers are generally the more water-efficient way to bathe.
- All of those flushes can add up to nearly 20 gallons a day down the toilet. If you still have a standard toilet, which uses close to 3.5 gallons a flush, you can save by retrofitting or filling your tank with something that will displace some of that water, such as a brick.
- Most front-loading machines are energy- and water-efficient, using just over 20 gallons a load, while most top-loading machines, unless they are energy-efficient, use 40 gallons per load.
- Nearly 22% of indoor home water use comes from doing laundry. Save water by making sure to adjust the settings on your machine to the proper load size.
- Dishwashing is a relatively small part of your water footprint-less than 2% of indoor use-but there are always ways to conserve. Using a machine is actually more water efficient than hand washing, especially if you run full loads.
- Energy Star dishwashers use about 4 gallons of water per load, and even standard machines use only about 6 gallons. Hand washing generally uses about 20 gallons of water each time.

#### Yards and Pools

- Nearly 60% of a person's household water footprint can go toward lawn and garden maintenance.
- Climate counts-where you live plays a role in how much water you use, especially when it comes to tending to a yard.
- The average pool takes 22,000 gallons of water to fill, and if you don't cover it, hundreds of gallons of water per month can be lost due to evaporation.

#### Diet

- The water it takes to produce the average American diet alone-approximately 1,000 gallons per person per day-is more than the global average water footprint of 900 gallons per person per day for diet, household use, transportation, energy, and the consumption of material goods.
- That quarter pounder is worth more than 30 average American showers. One of the easiest ways to slim your water footprint is to eat less meat and dairy. Another way is to choose grass-fed, rather than grain-fed, since it can take a lot of water to grow corn and other feed crops.
- A serving of poultry costs about 90 gallons of water to produce. There are also water costs embedded in the transportation of food (gasoline costs water to make). So, consider how far your food has to travel, and buy local to cut your water footprint.
- Pork costs water to produce, and traditional pork production-to make your sausage, bacon, and chops-has also been the cause of some water pollution, as pig waste runs into local water sources.
- On average, a vegan, a person who doesn't eat meat or dairy, indirectly consumes nearly 600 gallons of water per day **less** than a person who eats the average American diet.
- A cup of coffee takes 55 gallons of water to make, with most of that H<sub>2</sub>O used to grow the

coffee beans.

### Electricity, Fuel Economy, and Airline Travel

- The water footprint of your per-day electricity use is based on state averages. If you use alternative energies such as wind and solar, your footprint could be less. (The use of biofuels, however, if they are heavily irrigated, could be another story.) You would also get points, or a footprint reduction, for using energy-star appliances and taking other energy-efficiency measures.
- Washing a car uses about 150 gallons of water, so by washing less frequently you can cut back your water use.
- A gallon of gasoline takes nearly 13 gallons of water to produce. Combine your errands, car pool to work, or take public transportation to reduce both your energy and water use.
- Flying from Los Angeles to San Francisco, about 700 miles round-trip, could cost you more than 9,000 gallons of water, or enough for almost 2,000 average dishwasher loads.
- A cross-country airplane trip (about 6,000 miles) could be worth more than 1,700 standard toilet flushes.
- Traveling from Chicago to Istanbul is just about 10,000 miles round trip, costing enough water to run electricity in the average American home for one person for more than five years.

### Industry-Apparel, Home Furnishings, Electronics, and Paper

- According to recent reports, nearly 5% of all U.S. water withdrawals are used to fuel industry and the production of many of the material goods we stock up on weekly, monthly, and yearly.
- It takes about 100 gallons of water to grow and process a single pound of cotton, and the average American goes through about 35 pounds of new cotton material each year. Do you really need that additional T-shirt?
- One of the best ways to conserve water is to buy recycled goods, and to recycle your stuff when you're done with it. Or, stick to buying only what you really need.
- The water required to create your laptop could wash nearly 70 loads of laundry in a standard machine.
- Recycling a pound of paper, less than the weight of your average newspaper, saves about 3.5 gallons of water. Buying recycled paper products saves water too, as it takes about six gallons of water to produce a dollar worth of paper.

## Drought Highlights the Need to Conserve Water, Improve Local Water Supplies

Posted: Tuesday, January 21, 2014 8:19 pm | Updated: 8:28 pm, Tue Jan 21, 2014.

Natural Resources Defense Council | [0 comments](#)

SAN FRANCISCO, Calif. -- Governor Jerry Brown recently proclaimed a State of Emergency in California and called for water conservation statewide, directing state officials to prepare and

## Attachment E

manage water for these drought conditions. The declaration comes after the driest calendar year in California's recorded history, during one of the driest winters on record in the state and what is shaping to be three consecutive dry years.

"Drought impacts all of us, from cities to farms to vulnerable native fisheries and other wildlife. We all depend on water to survive and thrive. Agriculture consumes 80 percent of California's water supplies and we all need to do our part," said Kate Poole, director of the [Natural Resources Defense Council's](#) Water and Wildlife team and litigation director of the Water Program. "We welcome the Governor's call to action to conserve water this year, and the drought is a reminder that proven solutions such as urban rainwater and stormwater harvesting, better groundwater management, and water conservation, recycling and efficiency can go a long way to maintain healthy rivers, support fisheries and provide reliable water even in times of drought for cities and farms. By investing in these tools and developing local water supplies, California can improve local reliance, healthy rivers and robust fisheries at the same time and at an affordable cost." Here's what California should and should not do to help the state weather this and future droughts:

#### 1. Conservation and Reduced Reliance on the Delta Work

Despite the exceptionally dry conditions, vast regions of California have no plans to impose water rationing or other mandatory conservation measures this year. The Metropolitan Water District of Southern California, serving close to 19 million people, announced that it has enough water to serve its customers this year without requiring cutbacks in use, despite receiving only a 5 percent initial allocation from the State Water Project. Similarly, the Contra Costa Water District in northern California does not expect to ration water to its Bay Area customers this year, despite warnings of very low allocations from the Central Valley Project, a key Contra Costa supplier from the Delta.

These water agencies planned ahead, knowing that droughts are a regular and predictable occurrence in California, likely to increase in frequency and duration in a climate changed future, and invested in sensible, local water supply measures that allowed them to reduce their dependence on fickle water supplies from the Delta. Other water agencies should make similar investments to reduce reliance on the imperiled Delta.

#### 2. Don't Do Additional Harm to Birds, Fish and Wildlife That Are Already Suffering

Our prized salmon and other native fish and wildlife also suffer in periods of drought, in part because existing water quality standards and other fishery protections are much weaker in dry years. Already, sizeable numbers of chinook salmon eggs have been dried up in the Sacramento and American Rivers due to lack of sufficient flows, and wildfowl are finding that refuges along the Pacific flyway are dry, depriving them of food and creating conditions ripe for overcrowding and disease. We should not further imperil their already shaky existence by depriving fish and wildlife of the minimal water and flows that are called for by our water quality standards, endangered species protections, and other measures designed to protect the public trust.

#### 3. Take Charge of Your Own Water Use

Even if a water district is not calling for mandatory water use restrictions, learn about where water comes from and think about what can be done to reduce water footprint.

SOURCE: Natural Resources Defense Council



Water Supply Contract Information

The City has five water purchase agreements. This attachment provides more detail about the allocations and cost of each agreement.

1. State Water Project (Table A) – The City’s contract is for 17,200-acre-feet (AF) per year of Sacramento Delta water. However, the City never receives the full amount. The annual allocation is usually between 50-80% of the 17,200 AF due to below-normal snow pack levels and environmental protection requirements. The allocation for 2014 has been reduced to zero percent. The City pays \$352,600 per year for this contract, no matter what the allocation is.

This contract also allows for “carry over” where the City can carry over unused allocated water from year to year. The City currently has 3,357 AF of carry over water. It is unknown if this entire amount will be available in 2014 as it depends on if the drought situation gets worse. Assuming some or all of it is available, staff recommends only using some of it to save the rest for future year(s) in the event the drought continues.

2. Settlement Agreement with the State – The City was successful in petitioning the California State Water Resources Control Board to secure “area of origin” water rights for additional Sacramento Delta water when the State Water Project (Table A) allocation is greater than 20%. The City has an allocation of 10,500 acre-feet (AF) of “area of origin” delta water at \$32.48/AF. However, due to the drought conditions, this water is not available to the City in 2014.
3. Mojave Water Agency – This exchange agreement allowed the City to bank unused surplus water during wet years with the Mojave Water Agency. For every 2 units of water “banked” (a paper transfer), the City could draw 1 unit of water when necessary. Although this agreement has been terminated, the City still has 2,000 acre-feet (AF) banked. The plan has been to use 1,000 AF in 2014 and 1,000 AF in 2015 as the water must be used by 2015. It is unknown what quantity will be available to be used in 2014. It may be possible to extend the 2015 deadline if the water is not received in 2014.
4. City of Vallejo 1962 Agreement - The City’s contract with the City of Vallejo is for 1,100 acre-feet (AF) per water year (March 1 through February 28) of Lake Berryessa water at \$40/AF or \$44,000 per year. This contract is “use it or lose it” and carryover is not an option.
5. Solano Irrigation District 2009 Agreement – The City’s contract with Solano Irrigation District is for 2,000 acre-feet (AF) per water year of Lake Berryessa water at \$69.74/AF or \$139,480 per year.

This contract also allows for “carry over” where the City can carry over unused allocated water from year to year. The City currently has 3,990 AF available. It is unknown if this entire amount will be available in 2014.

- Additionally, the City has Lake Herman that can hold up to 1,392 acre-feet of water. The lake’s current volume is 1,076 AF. Staff will fill the lake to a full pool. It is estimated that a full pool lake could provide enough water for the City for 30 days.



How the February 7-9, 2014 Storm Affected the Drought

**How will this storm affect the #CADrought?**



**This empty 5 gallon bucket represents the lack of water since the 2011-2012 winter**

**This 10 oz coffee mug represents how much water this storm will bring by Monday**

**Please continue to conserve water**



[www.saveourh2o.org](http://www.saveourh2o.org)



**AGENDA ITEM**  
**CITY COUNCIL MEETING DATE - FEBRUARY 18, 2014**  
**BUSINESS ITEMS**

**DATE** : February 4, 2014

**TO** : Mayor & City Council

**FROM** : Assistant City Manager

**SUBJECT** : **REVIEW OF PROPOSED ADDITIONS TO CITY COUNCIL AGENDA TEMPLATE**

**RECOMMENDATION:**

Review the proposed additions to the City Council agenda template and provide direction to staff to make any accepted additions, as needed.

**EXECUTIVE SUMMARY:**

At the January 21, 2014 City Council meeting, Mayor Patterson requested that the City Council consider proposed additions to the City Council agenda template. That request was approved by the Council to be agendized for a future meeting. Proposed additions to the City Council agenda template would include adding email and/or phone contact information for council members to the agenda template.

**BUDGET:**

Minimal cost is associated with this item. Any updates to the format will require staff time, as well as, perhaps, assistance from the City's agenda management software provider for embedding any web links, etc.

**BACKGROUND:**

The City's agenda template currently provides information regarding a number of topics related to City Council meetings, including information on how the public may participate at the meeting, meeting procedures, accessibility information for those with disabilities/special needs, as well as updates on current information such as openings on boards and commissions.

The Mayor has proposed that making several additions would help modernize the agenda and make useful information more accessible to the public. For example, in order to make it easier for citizens to contact city officials, the email or phone contact information for council members could be included, as each prefer, on the agenda. For instance, Solano County agenda's cover page has this information listed for each of the supervisors.

Other suggested updates include listing on the front page of the agenda the City website address for accessing the live stream of council meetings, as well as a web link to the city council page on city website. Another suggestion is to add a five (5) minute staff briefing prior to adoption of the agenda for departmental issues of interest.

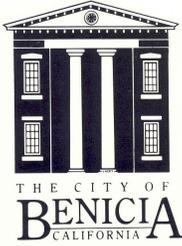
The February 18<sup>th</sup> Council meeting will be an opportunity to review the above suggestions and solicit comments as well as any other suggestions for modernizing the agenda template from Council and the public.

Attachments:

- Mayor's Request Form
- City of Benicia – Current Agenda Template
- Samples from other cities/counties







**BENICIA CITY COUNCIL  
REGULAR MEETING AGENDA**

**City Council Chambers  
(Date of Meeting)  
7:00 PM**

*Times set forth for the agenda items are estimates.  
Items may be heard before or after the times designated.*

**I. CALL TO ORDER (7:00 PM):**

**II. CLOSED SESSION:**

**III. CONVENE OPEN SESSION:**

**A. ROLL CALL.**

**B. PLEDGE OF ALLEGIANCE.**

**C. REFERENCE TO THE FUNDAMENTAL RIGHTS OF PUBLIC.**

A plaque stating the fundamental rights of each member of the public is posted at the entrance to this meeting room per section 4.04.030 of the City of Benicia's Open Government Ordinance.

**IV. ANNOUNCEMENTS/PROCLAMATIONS/ APPOINTMENTS/PRESENTATIONS:**

**A. ANNOUNCEMENTS.**

**1. Announcement of action taken at Closed Session, if any.**

**2. Openings on Boards and Commissions:**

3. **Mayor's Office Hours:**  
Mayor Patterson will maintain an open office every Monday (except holidays) in the Mayor's Office of City Hall from 6:00 p.m. to 7:00 p.m. No appointment is necessary. Other meeting times may be scheduled through the City Hall office at 746-4200.

**B. PROCLAMATIONS.**

**C. APPOINTMENTS.**

**D. PRESENTATIONS.**

**V. ADOPTION OF AGENDA:**

**VI. OPPORTUNITY FOR PUBLIC COMMENT:**

This portion of the meeting is reserved for persons wishing to address the Council on any matter not on the agenda that is within the subject matter jurisdiction of the City Council. State law prohibits the City Council from responding to or acting upon matters not listed on the agenda. Each speaker has a maximum of five minutes for public comment. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Speakers may not make personal attacks on council members, staff or members of the public, or make comments which are slanderous or which may invade an individual's personal privacy.

**A. WRITTEN COMMENT.**

**B. PUBLIC COMMENT.**

**VII. CONSENT CALENDAR (7:15 PM):**

Items listed on the Consent Calendar are considered routine and will be enacted, approved or adopted by one motion unless a request for removal or explanation is received from a Council Member, staff or member of the public. Items removed from the Consent Calendar shall be considered immediately following the adoption of the Consent Calendar.

**A. Approval of Minutes XXXX XX, 2014. (City Clerk)**

**B. Approval to waive the reading of all ordinances introduced and adopted pursuant to this agenda.**

**VIII. BUSINESS ITEMS:**

A public hearing should not exceed one hour in length. To maximize public participation, the council requests that speakers be concise and avoid repetition of the remarks of prior speakers. Instead, please simply state whether you agree with prior speakers.

**IX. ADJOURNMENT:**

**Public Participation**

The Benicia City Council welcomes public participation.

Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency's agenda for that meeting. The City Council allows speakers to speak on non-agendized matters under public comment, and on agendized items at the time the agenda item is addressed at the meeting. Comments are limited to no more than five minutes per speaker. By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the City Council.

Should you have material you wish to enter into the record, please submit it to the City Manager.

**Disabled Access or Special Needs**

In compliance with the Americans with Disabilities Act (ADA) and to accommodate any special needs, if you need special assistance to participate in this meeting, please contact Anne Cardwell, the ADA Coordinator, at (707) 746-4211. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting.

**Meeting Procedures**

All items listed on this agenda are for Council discussion and/or action. In accordance with the Brown Act, each item is listed and includes, where appropriate, further description of the item and/or a recommended action. The posting of a recommended action does not limit, or necessarily indicate, what action may be taken by the City Council.

Pursuant to Government Code Section 65009, if you challenge a decision of the City Council in court, you may be limited to raising only those issues you or someone else

raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing. You may also be limited by the ninety (90) day statute of limitations in which to challenge in court certain administrative decisions and orders (Code of Civil Procedure 1094.6) to file and serve a petition for administrative writ of mandate challenging any final City decisions regarding planning or zoning.

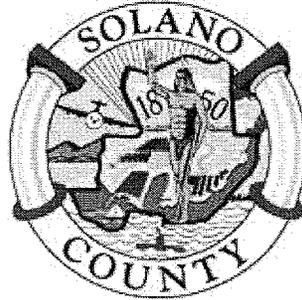
The decision of the City Council is final as of the date of its decision unless judicial review is initiated pursuant to California Code of Civil Procedures Section 1094.5. Any such petition for judicial review is subject to the provisions of California Code of Civil Procedure Section 1094.6.

### Public Records

The agenda packet for this meeting is available at the City Manager's Office and the Benicia Public Library during regular working hours. To the extent feasible, the packet is also available on the City's web page at [www.ci.benicia.ca.us](http://www.ci.benicia.ca.us) under the heading "Agendas and Minutes." Public records related to an open session agenda item that are distributed after the agenda packet is prepared are available before the meeting at the City Manager's Office located at 250 East L Street, Benicia, or at the meeting held in the Council Chambers. If you wish to submit written information on an agenda item, please submit to the City Clerk as soon as possible so that it may be distributed to the City Council. A complete proceeding of each meeting is also recorded and available through the City Clerk's Office.

# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.com



## Agenda - Final

Tuesday, February 11, 2014

8:30 AM

Board of Supervisors Chambers

### Board of Supervisors

*Linda J. Seifert (Dist. 2), Chair*  
*(707) 784-3031*

*Erin Hannigan (Dist. 1), Vice-Chair*  
*(707) 784-6662*

*James P. Spering (Dist. 3)*  
*(707) 784-6136*

*John M. Vasquez (Dist. 4)*  
*(707) 784-6129*

*Skip Thomson (Dist. 5)*  
*(707) 784-6130*

SOLANO COUNTY BOARD OF SUPERVISORS  
HOUSING AUTHORITY, SPECIAL DISTRICTS,  
SOLANO FACILITIES CORPORATION, AND  
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

Temporary parking permits for the County Parking Garage are available from the Board Clerk for visitors attending the Board of Supervisors' meeting for more than 2 hours. The County of Solano does not discriminate against persons with disabilities and is an accessible facility. If you wish to attend this meeting and you will require assistance in order to participate, please call the Office of the Clerk of the Board of Supervisors at 707-784-6100 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Solano County Government Center, 6th Floor Receptionist's Desk, 675 Texas Street, Fairfield, during normal business hours.

If you wish to address any item listed on the Agenda, or Closed Session, please submit a Speaker Card to the Board Clerk before the Board considers the specific item. Cards are available at the entrance to the Board chambers. Please limit your comments to three minutes. For items not listed on the Agenda, please see items from the public below.

## AGENDA

**CALL TO ORDER - 8:30 a.m.**

**ROLL CALL**

**CLOSED SESSION**

1      14-0098      Conference with Labor Negotiators:

Solano County representatives: Marc Fox, Darrell Murray and Georgia Cochran. Employee organizations: Teamsters, Local 150 for Unit 1 (Attorneys); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Local 21 for Unit 19 (Executive and Senior Managers)

Public Employment Evaluation: County Administrator and County Counsel

Potential Litigation: One case

Attachments:    A - Memorandum

**RECONVENE - 9:00 a.m.**

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**SALUTE TO THE FLAG AND A MOMENT OF SILENCE**

**PRESENTATIONS**

Board of Supervisors:

- 2      14-0050      Adopt and present a resolution recognizing February 2014 as Children's Dental Health Month in Solano County (Chair Seifert)

Attachments:    A - Resolution

County Administrator:

- 3      14-0122      Receive presentation and awards from the Food Bank of Contra Costa and Solano for participation in the 2013 "Solano County Cares Holiday Food Fight"

Health and Social Services:

- 4      14-0060      Adopt and present a resolution and plaque of appreciation honoring Stephen W. Stover, Employment Resources Specialist Supervisor, for twenty-five years of dedicated service with Solano County Health & Social Services (Supervisor Spering)

Attachments:    A - Resolution

**ITEMS FROM THE PUBLIC**

*This is your opportunity to address the Board on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the Board. Please submit a Speaker Card before the first speaker is called and limit your comments to three minutes. The Board will hear public comments for up to fifteen minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff.*

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

**APPROVAL OF THE AGENDA**

**PUBLIC COMMENT ON CONSENT CALENDAR**

*Each speaker shall have 3 minutes to address any or all items on the Consent Calendar.*

**APPROVAL OF THE CONSENT CALENDAR**

*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*

**CONSENT CALENDAR****GENERAL GOVERNMENT**Board of Supervisors:

- 5      14-0133      Authorize the County's contribution of \$2,500 from the General Fund allocated to District 2 to benefit the Benicia State Parks Association \$500, the Benicia Community Action Council \$500, the Vallejo Community Access Television \$250, the Continentals of Omega Boys and Girls Club \$250, Rebuilding Together Solano County \$250, the Benicia Old Town Theater Group \$250, Soroptimists International of Central Solano County \$250, and the Vallejo Rosewood House \$250

County Administrator:

- 6      14-0126      Approve an agreement with the Solano Transportation Authority for the coordination and expenditure of the Regional Transportation Impact Fee; and Authorize the County Administrator to execute the agreement
- Attachments:    A - Agreement  
                          B - Implementation Packages

Treasurer-Tax Collector-County Clerk:

- 7      14-0119      Adopt a resolution authorizing the Treasurer-Tax Collector-County Clerk to hold a sale of tax-defaulted property at Chapter 7 (Public Auction) sale via the Internet from May 3 through May 6, 2014
- Attachments:    A - Resolution  
                          B - Parcel Listing

**CRIMINAL JUSTICE**District Attorney:

- 8      **14-0093**      Authorize the District Attorney to accept a grant through the State of California Department of Justice, Foreclosure Crisis Recovery Fund in the amount of \$255,512 for the period July 1, 2013 through June 30, 2014; and Approve an Appropriation Transfer Request (ATR) recognizing \$255,512 in unanticipated grant revenue from the State of California Department of Justice, Foreclosure Crisis Recovery Fund to support existing staffing and other costs in the District Attorney's Real Estate Fraud Unit (4/5 vote required)

Attachments:    A - Grant Award Letter

Sheriff's Office:

- 9      **14-0124**      Adopt a resolution approving participation in the California Department of Parks and Recreation, Division of Boating and Waterways grant programs, including three grant awards in the total amount of \$100,500 with performance periods through January 15, 2016; Approve an Appropriation Transfer Request of \$75,500 in unanticipated grant revenue to assist the Sheriff's Marine Patrol Unit in the abatement of abandoned watercraft, removal of watercraft eligible for the vessel turn-in program, and for equipment maintenance and dock improvements (4/5 vote required); and Authorize the Sheriff or his designees to sign grant award agreements and any associated amendments, operational contracts, or reimbursement claims that remain within budgeted appropriations

Attachments:    A - Resolution

**HEALTH AND SOCIAL SERVICES**Health and Social Services:

- 10     **14-0059**      Approve a \$96,500 contract amendment with Children's Nurturing Project for a new total of \$821,500 to provide children's mental health treatment for the term ending June 30, 2014; and Authorize the County Administrator to sign

Attachments:    A - Contract Amendment

B - Original Contract

- 11     14-0082     Approve two contract amendments for FY2013/14 1) to add \$50,000 to the agreement with Community Medical Center, Inc. for a new total of \$304,600 and 2) to add \$25,000 to the agreement with La Clinica De La Raza, Inc. for a new total of \$433,108; to provide additional behavioral health services in primary care clinics for the term ending June 30, 2014; and Authorize the County Administrator to sign

Attachments:    A - Community Medical Center Contract Amendment  
                          B - Community Medical Center Contract  
                          C - La Clinica Contract Amendment  
                          D - La Clinica Contract

## LAND USE/TRANSPORTATION

### Resource Management:

- 12     14-0071     Adopt the resolution of Intent to vacate Skaggs Island Road (County Road No. 1003) west of the City of Vallejo and Approve setting a public hearing date of March 11, 2014 at 2:00 p.m. for the proposed vacation

Attachments:    A - Resolution  
                          B - Exhibit B

- 13     14-0074     Adopt a resolution certifying the maintained mileage of Solano County roads as 578.754 miles as of December 31, 2013

Attachments:    A - Resolution  
                          B - Maintained Miles 2013  
                          C - 2013 County Mileage Change

- 14     14-0106     Approve a revised Project Budget in the amount of \$475,000 for consultant services and project-related administrative expenses associated with the Airport Land Use Commission work plan for a Comprehensive Update to the 2002 Travis Air Force Base Land Use Compatibility Plan; Authorize the County Administrative Officer to execute a sole source contract with Environmental Services Associates for necessary consultant services; and Adopt a resolution amending the List of Numbers and Classifications of Positions within Solano County to add 1.0 FTE Planner Associate (Limited Term) through June 30, 2016

Attachments:    A - Staff Report to ALUC  
                          B - Scope of Work from ALUC  
                          C - Resolution

**MISCELLANEOUS ITEMS**

Board of Supervisors:

- 15     14-0097     Approve the appointment of Dennis Yen to the Solano County Fair Board of Directors, representing District 1 for a term to expire August 1, 2016
- 16     14-0099     Approve the appointment of Erin Bakke to the Arts Council, representing District 1 for a term to expire February 1, 2016
- 17     14-0100     Approve the appointment of Sal Macasieb to the In Home Supportive Services Public Authority Advisory Committee, representing District 1 for a term to expire February 11, 2018
- 18     14-0101     Approve the appointment of Mike Coakley to the Suisun-Fairfield-Rockville Cemetery District, representing District 1 for a term to expire January 7, 2019
- 19     14-0103     Approve the appointment of Ronald Johnson, Jr. to the Equal Employment Opportunity Committee, representing District 1 for a term to expire April 7, 2014
- 20     14-0120     Approve the reappointment of Norma Placido to the Solano County Fair Board of Directors, representing District 1 for a term to expire August 1, 2017

Workforce Investment Board:

- 21     14-0118     Approve the appointment of Jeremiah Gill as a Business Representative to the Board of Directors of the Workforce Investment Board of Solano County for a term to expire June 30, 2015

Attachments:    A - WIB Bylaws  
                          B - Application  
                          C - WIB Directors

**REGULAR CALENDAR**

**Rescheduled Consent Items**

**Consider the following:**

- A)
- B)
- C)

**GENERAL GOVERNMENT**County Administrator:

- 22     14-0128     Receive an update from staff and the County's State Legislative Advocate on the status of legislation that is of interest to the County; and Consider taking position on a bill included within this agenda item which was reviewed by the County's Legislative Committee on February 3, 2014
- Attachments:**    A - Childrens Alliance Policy Forum Flyer  
                          B - ASM Frazier BDCP Hearing Advisory  
                          C - FY 2014 Omnibus Appropriations Package Spending Limits  
                          D - Summary of the Proposed FY 2014-2015 State Budget  
                          E - SB 848 (Wolk) Mock-up Language
- 23     14-0125     Receive the FY2013/14 Midyear Financial Report and consider taking action on the recommendations contained in the Report
- Attachments:**    A - FY2013/14 Midyear Financial Report  
                          B - FY2013/14 Midyear Projections - General Fund  
                          C - FY2013/14 Midyear Projections - Other Funds  
                          D - FY2013/14 Midyear Projections - Internal Service and Enterprise Funds  
                          E - General Fund Year-End Fund Balance Midyear Projection  
                          F - FY2013/14 Midyear Projection Summary  
                          G - Deficit Reduciton Strategies  
                          H - Position Resöolution  
                          I - FY2014/15 Budget Assumptions

Auditor-Controller:

- 24     14-0121     Accept the Solano County Comprehensive Annual Financial Report, the Report to the Board of Supervisors, the Report to Management, the Single Audit Report for the fiscal year ended June 30, 2013 and the Report on Applying Agreed-Upon Procedures (GANN Limit) for the fiscal year ended June 30, 2014
- Attachments:**    A - Comprehensive Annual Financial Report  
                          B - Single Audit Report  
                          C - Gann Limit  
                          D - Report to Board  
                          E - Report to Management

**HEALTH AND SOCIAL SERVICES**Health and Social Services:

- 25     14-0064     Receive a presentation on a proposed 2.5 year collaborative pilot project targeted to reduce sexually transmitted disease rates among high risk youths in Vallejo; and Approve an initial \$25,000 County General Fund contribution for start-up costs from uncommitted funds previously set aside in the FY2013/14 Adopted Budget as Contributions to Non-County Agencies

Attachments:    A - Action Plan  
                          B - PowerPoint

**GENERAL GOVERNMENT**Treasurer-Tax Collector-County Clerk:

- 26     14-0117     Conduct a public hearing required by the Tax Equity and Fiscal Responsibility Act of 1982 (TEFRA) and consider adopting a resolution approving the issuance of up to \$12,000,000 in tax-exempt revenue bonds by the California Municipal Finance Authority for the benefit of Monument Arms Communities Partners L.P. or by a limited partnership to be established by Jamboree Housing Corporation, a California nonprofit public benefit corporation

Attachments:    A - Resolution  
                          B - Public Notice  
                          C - Letter from City of Fairfield

**CRIMINAL JUSTICE**Probation:

- 27     14-0127     Receive a status update on the implementation of 2011 Public Safety Realignment

Attachments:    A - PowerPoint Presentation

2:00 P.M.

**LAND USE/TRANSPORTATION**

Resource Management:

28     14-0123     Consider an appeal of the Director of Resource Management's denial of the business license application (BL-2010-033) for Salubrious, a medical marijuana facility, located at 4169 Suisun Valley Road in unincorporated Fairfield

Attachments:    A - Denial of Business License  
                          B - Appeal Letter  
                          C - BL2010-033-Salubrious File

**BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS**

**ADJOURN:**

*To the Board of Supervisors meeting of February 25, 2014 at 8:30 A.M., Board Chambers, 675 Texas Street, Fairfield, CA*



# City of Sunnyvale

## Notice and Agenda City Council

---

Tuesday, January 28, 2014

5:00 PM

Council Chambers, City Hall, 456 W. Olive  
Ave., Sunnyvale, CA 94086

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**Special Meeting - Closed Sessions 5 PM | Special Meeting - Study Session 6 PM |  
Regular Meeting - 7 PM**

### **TELECONFERENCE NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following Council meetings will include teleconference participation by Councilmember David Whittum from: Hilton Knoxville Hotel, 501 West Church Ave., Knoxville TN 37902 This Notice and Agenda will be posted at the teleconference location. Public comment from this address shall be allowed pursuant to Government Code Section 54954.3.*

### **5 P.M. SPECIAL COUNCIL MEETING (Closed Session)**

#### **1 Call to Order in the West Conference Room**

#### **2 Roll Call**

#### **3 Public Comment**

*The public may provide comments regarding the Closed Session item(s) just prior to the Council beginning the Closed Session. Closed Sessions are not open to the public.*

#### **4 Convene to Closed Session**

14-0114 Closed Session held pursuant to California Government Code Section 54957: PUBLIC EMPLOYEE APPOINTMENT  
Title: City Manager

14-0115 Closed Session held pursuant to California Government Code Section 54957.6: CONFERENCE WITH LABOR NEGOTIATORS  
Agency designated representatives: Teri Silva, Director of Human Resources; Robert Walker, Interim City Manager  
Employee organization: Sunnyvale Managers Association

**5 Adjourn Special Meeting****6 P.M. SPECIAL COUNCIL MEETING (Study Session)****1 Call to Order in the West Conference Room (Open to the Public)****2 Roll Call****3 Study Session**

14-0043 Board and Commission Interviews

**4 Public Comment****5 Adjourn Special Meeting****7 P.M. COUNCIL MEETING**

*Pursuant to Council Policy, City Council will not begin consideration of any agenda item after 11:30 p.m. without a vote. Any item on the agenda which must be continued due to the late hour shall be continued to a date certain. Information provided herein is subject to change from date of printing of the agenda to the date of the meeting.*

**CALL TO ORDER**

*Call to Order in the Council Chambers (Open to the Public)*

**SALUTE TO THE FLAG****ROLL CALL****CLOSED SESSION REPORTS****PUBLIC ANNOUNCEMENTS**

*Each speaker is limited to three minutes for announcements of community events, programs, or recognition.*



**CONSENT CALENDAR**

*All matters listed on the consent calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion of these items. If a member of the public would like a consent calendar item pulled and discussed separately, please submit a speaker card to the City Clerk prior to the start of the meeting or before approval of the consent calendar.*

- 1.A 14-0082 Approval of City Council Meeting Minutes of January 7, 2014

**Recommendation:** Approve the City Council Meeting Minutes of January 7, 2014 as submitted.

**Attachments:** Draft Minutes of 1/7/2014

- 1.B 14-0040 Approval of City Council Meeting Minutes of January 14, 2014

**Recommendation:** Approve the City Council Meeting Minutes of January 14, 2014 as submitted.

**Attachments:** Draft Minutes of 1/14/2014

- 1.C 14-0089 List(s) of Claims and Bills Approved for Payment by the City Manager

**Recommendation:** Approve the list(s) of bills.

**Attachments:** Lists of Claims and Bills

- 1.D 14-0074 Award of Contract for Automated External Defibrillators (F14-46)

**Recommendation:** Award a contract in the amount of \$129,057, in substantially the same form as the attached draft purchase order, to HeartReady for 59 automated external defibrillators and accessories.

**Attachments:** Bid Tabulation  
Draft Purchase Order

- 1.E 14-0077 Authorize the City Manager to Execute the Funding Agreement Between the City of Sunnyvale and the Santa Clara Valley Transportation Authority for 2010 Vehicle Registration Fee Countywide Program, Increase the Hendy Avenue Complete Street Improvements Construction Contract Contingency by \$450,000, Increase the Contingency for the Consultant Services Agreement Between the City of Sunnyvale and Bellecci & Associates, Inc. for the Design and Construction Support Services for Hendy Avenue Complete Street Project by \$22,000, and Adopt a Finding of Categorical Exemption per CEQA Guidelines 15330 (b)(5)

**Recommendation:** 1. Authorize the City Manager to Execute the Funding Agreement Between the City of Sunnyvale and the Santa Clara Valley Transportation Authority for 2010 Vehicle Registration Fee Countywide Program,  
2. Increase the Hendy Avenue Complete Street Improvements Construction Contract Contingency by \$450,000,  
3. Increase the contingency for the Consultant Services Agreement Between the City of Sunnyvale and Bellecci & Associates, Inc. for the Design and Construction Support Services for Hendy Avenue Complete Street Project by \$22,000, and  
4. Adopt a Finding of Categorical Exemption per CEQA Guidelines 15330 (b)(5).

**Attachments:** Funding Agreement

- 1.F 14-0085 Rejection of Bids for Sanitary Sewer Lift Stations Rebuild (PW14-03)

**Recommendation:** Reject all bids received in response to Invitation for Bids No. PW14-03 for Sanitary Sewer Lift Stations Rebuild.

**Attachments:** Bid Summary



- 1.G 14-0088 Approve Budget Modification No. 25 to Appropriate \$93,500 of Department of Homeland Security, State Homeland Security Grant Program Funds for Training

**Recommendation:** Approve Budget Modification No. 25 to appropriate \$93,500 of Department of Homeland Security, State Homeland Security Grant Program Funds for Training to two new projects, FFY 2013 SHSGP - Training - Blue Card Command and FFY 2013 SHSGP - Training - Emergency Volunteer Program.

- 1.H 14-0091 Authorization to Modify Existing Contracts for Citywide Temporary Personnel Placement Services for the Department of Human Resources (F14-55)

**Recommendation:** 1. Approve modification of existing contracts with AppleOne Employment Services and Coast Personnel Services, Inc. by increasing the not-to-exceed value to \$200,000 each; and 2. Delegate authority to the City Manager to renew the contracts for three additional one-year periods consistent with the terms of Request for Proposals No. F1103-56, provided pricing and service remain acceptable.

**Attachments:** Draft Second Amendment to AppleOne Contract  
Draft Amendment to Coast Contract

### **PUBLIC COMMENTS**

*This category is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the mayor) with a maximum of three minutes per speaker. If your subject is not on this evening's agenda you will be recognized at this time; however, the Brown Act (Open Meeting Law) does not allow action by Councilmembers. If you wish to address the Council, please complete a speaker card and give it to the City Clerk. Individuals are limited to one appearance during this section.*

### **PUBLIC HEARINGS/GENERAL BUSINESS**

*If you wish to speak to a public hearings/general business item, please fill out a speaker card and give it to the City Clerk. You will be recognized at the time the item is being considered by Council. Each speaker is limited to a maximum of three minutes. For land-use items, applicants are limited to a maximum of 10 minutes for opening comments and 5 minutes for closing comments.*

- 2     14-0101     2013-7142 Discussion and Possible Action to Adopt Design Guidelines for Bird-safe Buildings (Study Issue)

**Recommendation:** Alternative 1:

1. Establish the guidelines listed in Attachment 4 to include appropriate bird-safe designs in project designs. Guidelines include:

- a. Specific guidelines for projects located within 300 feet of the bay and/or body of water, the total of which exceeds one acre in size, and/or adjacent to a landscaped area, open space or park larger than one acre in size;
- b. City-wide guidelines for other areas; and
- c. Monitoring efforts.

**Attachments:** Study Issue Paper CDD 13-13.pdf  
Examples of Bird-safe Study and Guidelines.pdf  
Article Regarding Bird Safety.pdf  
Bird Safe Guidelines.docx  
Audubon Society letter 1.13.14.doc

- 3     14-0073     Discussion and Possible Action Regarding the City's Long Term Trash Reduction Plan and Determination that Project is Exempt from CEQA

**Recommendation:** Alternative 1: Authorize the City Manager to submit the Long Term Trash Reduction Plan to the Regional Water Quality Control Board by February 1, 2014 as required by the Regional Stormwater Permit.

**Attachments:** Status Summary of Short Term Trash Reduction Actions  
Sunnyvale Trash Generation Map  
Sunnyvale Trash Management Areas Map  
Assessment of Trash Actions by Trash Management Area  
Sunnyvale Long Term Trash Reduction Plan Schedule  
Draft Sunnyvale Long Term Trash Reduction Plan  
Draft Minutes Sustainability Commission January 21, 2014

**COUNCILMEMBERS REPORTS ON ACTIVITIES FROM INTERGOVERNMENTAL COMMITTEE ASSIGNMENTS**

**NON-AGENDA ITEMS & COMMENTS**

-Council

-City Manager

**INFORMATION ONLY REPORTS/ITEMS**

14-0142 Tentative Council Meeting Agenda Calendar

**Attachments:** TCMAC

14-0099 Information/Action Items

**Attachments:** Information/Action Items

14-0100 Planning Commission Unscheduled Vacancies (Information Only)

14-0087 Study Session Summary of December 17, 2013 - Shuttle Buses - Effective Shuttle Systems and the State of Shuttle Buses in Sunnyvale

**ADJOURNMENT**

**NOTICE TO THE PUBLIC**

*The agenda reports to council (RTC's) may be viewed on the City's Web site at [sunnyvale.ca.gov](http://sunnyvale.ca.gov) after 7 p.m. on Thursdays or at the Sunnyvale Public Library, 665 W. Olive Ave. as of Fridays prior to Tuesday City Council meetings. Any agenda related writings or documents distributed to members of the City of Sunnyvale City Council regarding any open session item on this agenda will be made available for public inspection in the Office of the City Clerk located at 603 All America Way, Sunnyvale, California during normal business hours and in the Council Chamber on the evening of the Council Meeting, pursuant to Government Code §54957.5. Please contact the Office of the City Clerk at (408) 730-7483 for specific questions regarding the agenda.*

*PLEASE TAKE NOTICE that if you file a lawsuit challenging any final decision on any public hearing item listed in this agenda, the issues in the lawsuit may be limited to the issues which were raised at the public hearing or presented in writing to the Office of the City Clerk at or before the public hearing. PLEASE TAKE FURTHER NOTICE that Code of Civil Procedure section 1094.6 imposes a 90-day deadline for the filing of any lawsuit challenging final action on an agenda item which is subject to Code of Civil Procedure 1094.5.*

*Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the Office of the City Clerk at (408) 730-7483. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.106 ADA Title II).*

**Planning a presentation for a City Council/Planning Commission meeting?**

*To assist you in utilizing the technology available in the Council Chambers, the publication "How to Make Your Council Chamber Presentation More Effective" may be helpful. The document is available on the City Web site at [sunnyvale.ca.gov](http://sunnyvale.ca.gov).*

**Planning to present materials to Council?**

*If you wish to provide the City Council with copies of your presentation materials, please provide 12 copies of the materials to the city clerk (located to the left of the Council dais). The city clerk will distribute your items to the Council.*



**Upcoming Meetings**

*Visit [CouncilMeetings.inSunnyvale.com](http://CouncilMeetings.inSunnyvale.com) for upcoming Council meeting information.*

*Visit [BoardsandCommissions.inSunnyvale.com](http://BoardsandCommissions.inSunnyvale.com) for upcoming board and commission meeting information.*

*For a complete schedule of KSUN-15 Council meeting broadcasts, visit [KSUN.insunnyvale.com](http://KSUN.insunnyvale.com).*





# CITY OF OCEANSIDE AGENDA

## AMENDED

**Joint Meetings of the Oceanside City Council,  
Oceanside Small Craft Harbor District Board of Directors,  
Oceanside Community Development Commission, and  
Oceanside Public Financing Authority**

**January 22, 2014**

City Council Chambers  
300 North Coast Highway, Oceanside, California 92054

- 2:00 p.m. Call to order and commence Closed Session**
- 4:00 p.m. City Council/Harbor District Board of Directors (HDB)/  
Community Development Commission (CDC)/Oceanside  
Public Financing Authority (OPFA) Regular Business**
- 5:00 p.m. Commence Public Hearings, if applicable**

**Mayor**  
**HDB President**  
**CDC Chairman**  
**OPFA Chairman**  
 Jim Wood

**City Clerk**  
**HDB Secretary**  
**CDC Secretary**  
**OPFA Secretary**  
 Zack Beck

**Deputy Mayor**  
**HDB Vice President**  
**CDC Vice Chair**  
**OPFA Vice Chair**  
 Esther Sanchez

**Treasurer**  
 Gary Ernst

**Councilmembers**  
**HDB Directors**  
**CDC Commissioners**  
**OPFA Directors**  
 Gary Felien  
 Jack Feller  
 Jerome M. Kern

**City Manager**  
**HDB Administrative Officer**  
**CDC Executive Director**  
**OPFA Executive Director**  
 Steven R. Jepsen

**City Attorney**  
**HDB Attorney**  
**CDC General Counsel**  
**OPFA General Counsel**  
 John P. Mullen

The Mayor and City Council also serve as the Small Craft Harbor District Board of Directors, the Community Development Commission, and the Oceanside Public Financing Authority

**INFORMATION TO THE PUBLIC CONCERNING THE CITY COUNCIL/  
HARBOR DISTRICT BOARD OF DIRECTORS (HDB)/  
COMMUNITY DEVELOPMENT COMMISSION (CDC)/  
OCEANSIDE PUBLIC FINANCING AUTHORITY (OPFA) MEETING**

**1. GENERAL INSTRUCTIONS TO PERSONS WISHING TO ADDRESS THE CITY COUNCIL/HDB/CDC/OPFA**

- A. Request to Speak Forms – Individuals wishing to address the City Council/HDB/CDC/OPFA on matters on the agenda other than Public Hearing items must submit a “Request to Speak” form in person to the City Clerk.

The “Request to Speak” form may be submitted to the Clerk at any time following the start of the meeting, but must be submitted prior to the initiation of the portion of the agenda containing the item you wish to address (e.g., Consent Calendar, Public Communications, General Items).

When the presiding officer invites public input the City Clerk will call the names of those who submitted requests to speak. As your name is called, please approach either of the public podiums.

- B. Addressing the City Council/HDB/CDC/OPFA – Each person addressing the City Council/HDB/CDC/OPFA shall state his or her name and address for the record and state if he or she represents an organization or other persons. All remarks shall be addressed to the governing body as a whole. Questions shall not be asked of the governing body or staff without obtaining permission from the presiding officer. Visual aids (videos, slides and photographs, etc.) may be used as part of your presentation but must be confined within the time allowed per speaker. Videos and slides must be presented to the City Clerk prior to the beginning of the meeting for distribution to the audio-visual staff.
- C. Time Limits for Speakers – There is a 3-minute limit for all persons addressing the City Council/HDB/CDC/OPFA, except as noted below. Speakers may not cede their time to another speaker. There is a series of three lights at each speaker’s podium. When the speaker begins, the green light is lit. When only one minute remains for speaking, the yellow light appears. This indicates that it is time for the speaker to conclude his or her comments. When the speaker time has expired, a red flashing light will appear.
- D. Written Communications Concerning Matters on the Agenda – Written comments or correspondence on agenda items received at least 4 hours prior to the beginning of the meeting will be distributed to the City Council/HDB/CDC/OPFA and made part of the record. It is their policy, however, that such correspondence shall not be read aloud at the meeting. Any correspondence should be mailed or delivered to the City Clerk, as well as the Mayor and City Council, City of Oceanside, 300 N. Coast Highway, Oceanside, CA 92054.
- E. Lobbyist Registration – If you are speaking before Council to try to influence a municipal decision and you are being paid to represent a client in the matter, you may need to register as a lobbyist and identify yourself as such before the City Council. See the City Clerk’s information about lobbying or review Chapter 16C of the City Code. Both can be found on the City’s Web site at [www.ci.oceanside.ca.us](http://www.ci.oceanside.ca.us).

**2. PUBLIC HEARING ITEMS**

Certain actions of the City Council/HDB/CDC/OPFA require public hearings. These can include land use and zoning matters, nuisance abatement, and items concerning bond financing. Public hearings typically involve a staff presentation, followed by testimony by the appellant(s) and applicant(s), where applicable. Following that, public testimony is invited.

Persons who wish to testify on a public hearing item do NOT need to fill out a "Request to Speak" form. After the hearing is opened for public testimony, the presiding officer will invite speakers to the podium. Each individual is limited to speak for no more than three minutes. If multiple speakers are present, however, the time allotted per speaker may be less than three minutes in order to accommodate everyone wishing to speak.

Where applicable, public hearing applicants and appellants will each be given 20 minutes total time to speak, including rebuttal. In cases where there are multiple applicants and/or appellants, a total of 30 minutes for all appellants and 30 minutes time for all applicants will be allowed. In such cases, the time will be divided equally, unless otherwise divided by mutual consent of the applicants or appellants.

**Public Hearing items are "time-certain" and are heard beginning at 5:00 p.m., regardless of how far the City Council has progressed with its other agenda items. Due to the time-certain requirement, other items may be taken out of order on the agenda to accommodate the public hearing schedule.**

### 3. **PUBLIC COMMUNICATIONS**

These are items on each meeting agenda for members of the public to speak regarding matters within the jurisdiction of the City Council/HDB/CDC/OPFA, but not otherwise already on the agenda. Requests to speak may be initiated either in writing in advance to the City Manager's Office or by submitting a "Request to Speak" slip as specified in Section 1A above. Each speaker will be allowed up to 3 minutes to speak. Priority will be given to speakers in the order the requests to speak were received and will be heard up to the time when Public Hearings, if applicable, are scheduled to begin, i.e., 5:00 p.m. Any remaining Public Communication requests to speak will be deferred until the end of the agenda.

- A. Advance Written Request to Speak must be received by the City Manager's office no later than 10:00 a.m., seven days prior to the meeting.
- B. Communications on Matters not on the Agenda require applicants to complete a request to speak slip pursuant to Section 1A above.

### 4. **CONSENT CALENDAR ITEMS**

All items listed on the Consent Calendar are considered to be routine matters or formal documents covering previous instructions from the governing body. All of the items listed on the Consent Calendar may be enacted by a single vote. There will be no separate discussion of Consent Calendar items unless members of the governing body, the City staff or the public request discussion on specific Consent Calendar items. If a member of the public wishes to speak on a Consent Calendar item, a Request to Speak form must be filed with the City Clerk prior to the Consent Calendar being called.

### 5. **REGULAR MEETING SCHEDULE**

Joint City Council/HDB/CDC/OPFA meetings are typically scheduled on two Wednesdays of each month and generally follow the format listed below. Agendas for specific meetings are available to the public prior to the meeting. Please see page iv, Section 7, for more details.

2:00 p.m.	City Council/HDB/CDC/OPFA Closed Session
4:00 p.m.	City Council/HDB/CDC/OPFA Regular Business
5:00 p.m.	City Council/HDB/CDC/OPFA Public Hearings, if applicable

**Public hearing items are "time-certain" and are heard beginning at 5:00 p.m. Due to the time-certain requirement, other items may be taken out of order on the agenda to accommodate the 5:00 p.m. public hearing schedule.**

Because all meetings are jointly convened, there may be business of the City Council, Harbor District Board of Directors, Community Development Commission, or Oceanside Public Financing Authority conducted at any of the scheduled times. All items will clearly identify which of the four governing bodies are acting on the item.

A complete listing of regular scheduled meetings is available from the City Clerk's office at (760) 435-3000 or on the City of Oceanside Web site [www.ci.oceanside.ca.us](http://www.ci.oceanside.ca.us)

## 6. **WORKSHOPS**

From time to time the City Council may schedule a specially noticed Workshop or meeting to discuss a particular topic in greater depth than would be possible at a regular meeting. All such meetings are open to the public.

At a Workshop Meeting, the City Council may vote on any properly agendized matter, and public input is provided for on the agenda.

## 7. **AGENDA POSTING AND AVAILABILITY**

This agenda has been posted at least 72 hours prior to the meeting at the Civic Center Plaza, 300 North Coast Highway. The agenda, including backup reports, will be posted on the City's Web site at [www.ci.oceanside.ca.us](http://www.ci.oceanside.ca.us), and will be available for public review during business hours by no later than the Monday preceding the meeting at the City Clerk's Office, Second Floor City Hall North, 300 North Coast Highway

Written materials relating to an item on this agenda that are distributed to the City Council/HDB/CDC/OPFA within 72 hours before it is to consider the item at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office (location above), during normal business hours. Such written materials will also be made available on the City of Oceanside's Web site, subject to staff's ability to post the documents before the regularly scheduled meeting.

## 8. **AGENDA BROADCASTS ON CHANNEL 19**

The regular City Council/HDB/CDC/OPFA meetings will be broadcast live on the Government Access Channel 19 by Oceanside Community Television (KOCT) and re-broadcast during the week following the meeting. Please refer to KOCT's program schedule for dates and times of re-broadcasts. Videotape of this meeting is available for public reference in the Oceanside Main Library, 330 North Coast Highway.

## 9. **ASSISTANCE TO PERSONS WITH DISABILITIES**

If you have special needs because of a disability which make it difficult for you to participate in the meetings, please contact the City Clerk at 300 North Coast Highway, Oceanside, CA, telephone (760) 435-3000 by noon the Monday preceding the meeting. The City of Oceanside will attempt to make arrangements to accommodate your disability.



Community Services Building  
440 Civic Center Plaza  
Richmond, CA 94804

## AGENDA

**Tuesday, January 28, 2014**

**Mayor**  
Gayle McLaughlin

**Vice Mayor**  
Jovanka Beckles

### **Councilmembers**

Nathaniel Bates  
Thomas K. Butt  
Courtland "Corky" Boozé  
Jael Myrick  
Jim Rogers

### **Housing Authority Tenant Commissioners**

Helen Hall  
Jackie Thompson

The Richmond City Council also serves as Board Members and Commission Members for the following:

Housing Authority  
Joint Powers Financing Authority  
Surplus Property Authority  
Local Reuse Authority

### **COMMUNICATION ACCESS INFORMATION:**

This meeting is being held in a wheelchair accessible location.

To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509 at least three business days before the meeting date.

## MEETING PROCEDURES

The City of Richmond encourages community participation at its City Council meetings and has established procedures that are intended to accommodate public input in a timely and time-sensitive way. As a courtesy to all members of the public who wish to participate in City Council meetings, please observe the following procedures:

**PUBLIC COMMENT ON AGENDA ITEMS:** Anyone who desires to address the City Council on items appearing on the agenda must complete and file a pink speaker's card with the City Clerk **prior** to the City Council's consideration of the item. Once the City Clerk has announced the item and discussion has commenced, no person shall be permitted to speak on the item other than those persons who have submitted their names to the City Clerk. Your name will be called when the item is announced for discussion. **Each speaker will be allowed TWO (2) MINUTES to address the City Council on NON-PUBLIC HEARING items listed on the agenda.**

**OPEN FORUM FOR PUBLIC COMMENT:** Individuals who would like to address the City Council on matters not listed on the agenda or on **Presentations, Proclamations and Commendations, Report from the City Attorney, or Reports of Officers** may do so under Open Forum. All speakers must complete and file a pink speaker's card with the City Clerk **prior** to the commencement of Open Forum. **The amount of time allotted to individual speakers shall be determined based on the number of persons requesting to speak during this item. The time allocation for each speaker will be as follows: 15 or fewer speakers, a maximum of 2 minutes; 16 to 24 speakers, a maximum of 1 and one-half minutes; and 25 or more speakers, a maximum of 1 minute.**

**SPEAKERS ARE REQUESTED TO OCCUPY THE RESERVED SEATS IN THE FRONT ROW BEHIND THE SPEAKER'S PODIUM AS THEIR NAME IS ANNOUNCED BY THE CITY CLERK.**

**CONSENT CALENDAR:** Consent Calendar items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the audience or the City Council. A member of the audience requesting to remove an item from the Consent Calendar must complete and file a speaker's card with the City Clerk **prior to the City Council's consideration of Agenda Review.** An item removed from the Consent Calendar may be placed anywhere on the agenda following the City Council's agenda review.

Any law enforcement officer on duty or whose service is commanded by the presiding officer shall be Sergeant-at-Arms of the Council meetings. He/she, or they, shall carry out all orders and instructions given by the presiding officer for the purpose of maintaining order and decorum at the Council meetings (City Council Rules of Procedure and Order Section III F, RMC Section 2.12.030).

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**OPEN SESSION TO HEAR PUBLIC COMMENT  
ON CLOSED SESSION ITEMS**

5:00 p.m.

- A. **ROLL CALL**
- B. **PUBLIC COMMENT**
- C. **ADJOURN TO CLOSED SESSION**

**CLOSED SESSION**

Shimada Room of the Community Services Building

A. **CITY COUNCIL**

- A-1. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6):

Agency designated representatives: Bill Lindsay, Jack Hughes, Lisa Stephenson,  
and Bruce Soublet  
Employee organization: Service Employees International Union (Local 1021)

- A-2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8):

Property: Westridge Apartments  
Agency negotiators: Bill Lindsay, Jim Goins, Tim Jones  
Negotiating party: Menlo Capital Group  
Under negotiation: Price and terms of payment

- A-3. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
(Initiation of litigation pursuant to Subdivision (c) of Government Code Section 54956.9):

One case

- A-4. LIABILITY CLAIMS - PENDING LITIGATION (Government Code Section 54956.9):

Claimant: Gary Lee  
Agency claimed against: City of Richmond

Claimant: Ray Muhammed  
Agency claimed against: City of Richmond

**SPECIAL MEETING OF  
THE RICHMOND CITY COUNCIL**

6:30 p.m.

- A. PLEDGE TO THE FLAG**
- B. ROLL CALL**
- C. STATEMENT OF CONFLICT OF INTEREST**
- D. AGENDA REVIEW**
- E. PRESENTATIONS, PROCLAMATIONS, AND COMMENDATIONS**
  - E-1.** PROCLAMATION recognizing Black HIV/AIDS Awareness activities in February - Mayor McLaughlin (620-6503) and Vice Mayor Beckles (620-6568).
  - E-2.** RECOGNIZE the El Cerrito High School Varsity Football Team for winning the North Coast Section Division III Championship - Mayor McLaughlin (620-6503) and Councilmember Boozé (620-6593).
  - E-3.** PRESENTATION of the 2014 Martin Luther King Jr. Richmond Community Leadership and Service Award to Alliance of Californians for Community Empowerment (ACCE) - Mayor McLaughlin (620-6503).
- F. STATE OF THE CITY ADDRESS - NOT PRIOR TO 7:00 P.M.**
  - F-1.** Mayor McLaughlin's State of the City Address.
- G. REPORT FROM THE CITY ATTORNEY OF FINAL DECISIONS MADE AND NON-CONFIDENTIAL DISCUSSIONS HELD DURING CLOSED SESSION**
- H. OPEN FORUM FOR PUBLIC COMMENT - NOT PRIOR TO 7:30 P.M.**
- I. STUDY AND DIRECTION TO STAFF SESSION**
  - I-1.** RECEIVE a report on the results from the recent City Council-authorized public opinion survey relating to a potential sales tax measure to support pavement management programs, and provide direction to staff - Finance Department (James Goins 620-6740) - **NOT PRIOR TO 7:45 P.M.**
  - I-2.** RECEIVE a report from the Police Department and provide direction to staff regarding priorities and training needs of the Police Department, including potential grant funding to cover the cost - Vice Mayor Beckles (620-6568) - **NOT PRIOR TO 8:15 P.M.**

**I-3. RECEIVE reports on Pedestrian and bicycle safety:  
(NOT PRIOR TO 8:30 P.M.)**

a. RECEIVE a progress report on the implementation of the Bicycle Master Plan and Pedestrian Master Plan - Planning and Building Services Department (Richard Mitchell 620-6706).

b. RECEIVE a report on bicycle safety for cyclists and drivers sharing the road - Vice Mayor Beckles (620-6568).

c. ADOPT a resolution approving the City's application for the Transportation Development Act (TDA) Article 3 Pedestrian and Bicycle Funding for Fiscal Year 2014-2015 and, if awarded, ACCEPT and APPROPRIATE the funds for implementation of the Harbour Way Pedestrian and Bicycle Project - Engineering Services Department (Alan Wolken/Tawfic Halaby 307-8091).

**I-4. CONSIDER policies to increase the use of vehicles in Richmond which produce less carbon emissions and less air pollution - Councilmember Rogers (867-5725) - NOT PRIOR TO 9:00 P.M.**

**I-5. RECEIVE a presentation regarding the accessibility of the Civic Center Plaza for residents with disabilities and discuss potential actions the City can take to address the remaining concerns regarding this issue - Councilmember Myrick (620-6636) - NOT PRIOR TO 9:15 P.M.**

**I-6. ADOPT safety improvements discussed at the January 15, 2014, Chemical Safety Board meeting, including adding a full time County chemical process safety inspection position at the Chevron Refinery (paid for by Chevron), and giving the County staff direct enforcement powers to implement safety improvements - Councilmember Rogers (867-5725), Councilmember Butt (236-7435), and Councilmember Myrick (620-6636) - NOT PRIOR TO 9:30 P.M.**

**J. ADJOURNMENT**

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*This agenda may be previewed on KCRT – Channel 28, Richmond Television, City website [www.ci.richmond.ca.us](http://www.ci.richmond.ca.us). Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available at the Main Counter at City Hall located at 450 Civic Center Plaza.*



# GENERAL INFORMATION

General Information

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## Regular Meeting eAgenda January 28, 2014

[Printer-friendly PDF\\*  
agenda](#)

Click on the linked agenda item titles below for background materials/reports. Adopted Resolutions and Ordinances (second reading) are available via Records Online (<http://www.CityofBerkeley.info/ContentDisplay.aspx?id=4222>) as soon as they are finalized.

**Note:**

- Resolutions and Ordinances are subject to amendment, rescission or repeal, or readoption in whole or in part. Additional research may be necessary to verify the completeness of the legislative history. To research the Berkeley Municipal Code, visit: <http://www.CityofBerkeley.info/BMC>
- These documents are presented in Adobe Acrobat PDF\*, and will open in a new browser window. Some files may exceed 1MB in size. All items are available for review at the City Clerk Department, (510) 981-6900.

\*To read PDF files, download a free copy of [Adobe Acrobat Reader](#). If you are unable to access .pdf documents online, please contact us via email ([clerk@CityofBerkeley.info](mailto:clerk@CityofBerkeley.info)), telephone (510) 981-6900, or TDD (510) 981-6903 so that we can provide an alternate format.



## AGENDA

### BERKELEY CITY COUNCIL MEETING

**Tuesday, January 28, 2014**

**7:00 P.M.**

Council Chambers - 2134 Martin Luther King Jr. Way

Teleconference Location - 4850 Makena Alanui, Kihei, HI 96753

Tom Bates, Mayor

Councilmembers:

District 1 – Linda Maio

District 5 – Laurie Capitelli

District 2 – Darryl Moore

District 6 – Susan Wengraf

District 3 – Max Anderson

District 7 – Kriss Worthington

# VIII.B.39

District 4 – Jesse Arreguin

District 8 – Gordon Wozniak

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Mark Numainville, CMC, City Clerk, 981-6900.

The City Council may take action related to any subject listed on the Agenda. The Mayor may exercise a two minute speaking limitation to comments from Councilmembers. Meetings will adjourn at 11:00 p.m. - any items outstanding at that time will be carried over to a date/time to be specified.

## Preliminary Matters

### Roll Call:

**Ceremonial Matters:** In addition to those items listed on the agenda, the Mayor may add additional ceremonial matters.

**City Manager Comments:** The City Manager may make announcements or provide information to the City Council in the form of an oral report. The Council will not take action on such items but may request the City Manager place a report on a future agenda for discussion.

**Public Comment on Non-Agenda Matters:** Five persons selected by lottery will have two minutes each to address matters not on the Council agenda. Persons wishing to address the Council on matters not on the Council agenda during the initial ten-minute period for such comment, must submit a name card to the City Clerk in person at the meeting location and prior to commencement of that meeting. Five cards will be drawn by the City Clerk to determine the speakers who will be allowed to comment during the first round of public comment on non-agenda matters. The remainder of the speakers wishing to address the Council on non-agenda items will be heard at the end of the agenda. Name cards are not required for this second round of public comment on non-agenda matters.

**Public Comment on Consent Calendar and Information Items Only:** The Council will take public comment on any items that are either on the amended Consent Calendar or the Information Calendar. Up to three speakers will be entitled to two minutes each to speak in opposition to or support of a Consent Calendar Item. The Presiding Officer will ask additional persons in the audience to stand to demonstrate their respective opposition to or support of the item.

In the event that there are more than three persons wishing to speak either in opposition to or support of a "Consent" item, the Presiding Officer will move the item to the beginning of the Action Calendar. Prior to moving the item, the Presiding Officer will fully inform those persons in the audience of this process.

Additional information regarding public comment by City of Berkeley employees and interns: Employees and interns of the City of Berkeley, although not required, are encouraged to identify themselves as such, the department in which they work and state whether they are speaking as an individual or in their official capacity when addressing the Council in open session or workshops.

## Consent Calendar

The Council will first determine whether to move items on the agenda for action or "Information" to the "Consent Calendar", or move "Consent Calendar" items to action. Items that remain on the "Consent Calendar" are voted on in one motion as a group. "Information" items are not discussed or acted upon at the Council meeting unless they are moved to "Action" or "Consent".

After hearing from public speakers regarding items remaining on the Consent Calendar, any Council Member may move any Information or Consent item to "Action", however no additional items can be moved onto the Consent Calendar at that point. Following this, the Council will vote on the items remaining on the Consent Calendar in one motion.

For items removed from the Consent Calendar to the Action Calendar for additional public comment, at the time the matter is taken up during the Action Calendar, public comment will be limited to persons who have not previously addressed that item during the Consent Calendar related public comment period.

### **1. Formal Bid Solicitation and Request for Proposal Scheduled for Possible Issuance After Council Approval**

**on January 28, 2014****From: City Manager****Recommendation:** Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.**Financial Implications:** Various Funds - \$1,926,380

Contact: Robert Hicks, Finance, 981-7300

**2. Contract: Berkeley Free Clinic for Clinical Laboratory Services****From: City Manager****Recommendation:** Adopt a Resolution authorizing the City Manager to execute an expenditure contract and any amendments or extensions with the Berkeley Free Clinic in an amount not to exceed \$50,000 for the period July 1, 2013 through June 30, 2014.**Financial Implications:** See report

Contact: Jane Micallef, Health, Housing and Community Services, 981-5400

**Council Consent Items****3. Resources for Community Development (RCD): Relinquishment of Budget Funds to General Fund and Grant of Such Funds****From: Councilmember Maio****Recommendation:** Adopt a Resolution approving the expenditure of an amount not to exceed \$100 per Councilmember including up to \$100 from Councilmember Maio to Resources for Community Development (RCD) to help ensure they continue their work to providing housing opportunities to low-income residents of our city, with funds relinquished to the City's general fund for this purpose from the discretionary Council Office Budgets of Councilmember Maio and any other Councilmembers who would like to contribute.**Financial Implications:** Councilmember's Discretionary Fund - \$100

Contact: Linda Maio, Councilmember, District 1, 981-7110

**4. Ashkenaz 40th Anniversary "40 Years Dancing for Peace": Relinquishment of Budget Funds to General Fund and Grant of Such Funds****From: Councilmember Maio****Recommendation:** Adopt a Resolution approving the expenditure of an amount not to exceed \$100 per Councilmember including up to \$100 from Councilmember Maio to Ashkenaz Music & Dance Community Center in honor of their 40th anniversary year, with funds relinquished to the City's general fund for this purpose from the discretionary Council Office Budgets of Councilmember Maio and any other Councilmembers who would like to contribute.**Financial Implications:** Councilmember's Discretionary Fund - \$100

Contact: Linda Maio, Councilmember, District 1, 981-7110

**5. First Annual Black History Month Celebration: Relinquishment of Council Office Budget Funds to General Fund and Grant of Such Funds****From: Councilmember Anderson****Recommendation:** Adopt a Resolution approving the expenditure of an amount not to exceed \$500 per Councilmember including \$250 from Councilmember Anderson to the First Annual Black History Month Celebration hosted by The Berkeley Juneteenth Association, Inc., with funds relinquished to the City's general fund for this purpose from the discretionary Council Office Budgets of Councilmember Anderson and any other Councilmembers who would like to contribute.**Financial Implications:** Councilmember's Discretionary Fund - \$500

Contact: Max Anderson, Councilmember, District 3, 981-7130

**Action Calendar**

After the initial ten minutes of public comment on non-agenda items and public comment and action on consent items, the public may comment on each remaining item listed on the agenda for action as the item is taken up. Where an item was moved from the Consent Calendar to Action no speaker who has already spoken on that item would be entitled to speak to that item again.

The Presiding Officer will request that persons wishing to speak line up at the podium to determine the number of persons interested in speaking at that time. Up to ten (10) speakers may speak for two minutes. If there are more than ten persons interested in speaking, the Presiding Officer may limit the public comment for all speakers **VIII.B.41**

per speaker. Speakers are permitted to yield their time to one other speaker, however no one speaker shall have more than four minutes. The Presiding Officer may, with the consent of persons representing both sides of an issue, allocate a block of time to each side to present their issue.

## Action Calendar – Public Hearing

Staff shall introduce the public hearing item and present their comments. This is followed by five-minute presentations each by the appellant and applicant. The Presiding Officer will request that persons wishing to speak, line up at the podium to be recognized and to determine the number of persons interested in speaking at that time.

Up to ten (10) speakers may speak for two minutes. If there are more than ten persons interested in speaking, the Presiding Officer may limit the public comment for all speakers to one minute per speaker. Speakers are permitted to yield their time to one other speaker, however no one speaker shall have more than four minutes. The Presiding Officer may with the consent of persons representing both sides of an issue allocate a block of time to each side to present their issue.

Each member of the City Council shall verbally disclose all ex parte contacts concerning the subject of the hearing. Councilmembers shall also submit a report of such contacts in writing prior to the commencement of the hearing. Written reports shall be available for public review in the office of the City Clerk.

### 6. 2133 Parker Street - Determination Re: Public Nuisance

**From: City Manager**

**Recommendation:** Conduct a public hearing and, upon conclusion, adopt a Resolution amending Resolution No. 65,596-N.S. to incorporate the terms of the Settlement Agreement executed by the City and the property owner.

**Financial Implications:** None

Contact: Zach Cowan, City Attorney, 981-6950

### 7. Fee Increases for Gilman Fields and Revised Policies

**From: City Manager**

**Recommendation:** Conduct a public hearing and upon conclusion:

1. Adopt a Resolution amending the Recreation fee schedule to increase the current Gilman Field Permit Fees by 10%, and rescinding Resolution No. 65,719-N.S.; and
2. Adopt a Resolution revising the City's Policies and Procedures for Parks and Recreation Programs and Facilities to include sports fields, and rescinding Resolution No. 65,720-N.S.

**Financial Implications:** See report

Contact: Scott Ferris, Parks, Recreation and Waterfront, 981-6700

## Action Calendar – New Business

### 8. Berkeley Civic Center District Zoning Overlay

**From: City Manager**

**Recommendation:** Provide feedback to staff on the Applicability, Purposes and Uses sections of the working draft overlay ordinance described in the report, so that staff can return with an ordinance for the Council to consider.

**Financial Implications:** See report

Contact: Eric Angstadt, Planning and Development, 981-7400

## Information Reports

### 9. Second Response Ordinance Enforcement; Data and Legal Analysis

**From: City Manager**

Contact: William Rogers, City Manager's Office, 981-7000

### 10. Access to Divisional Islands

**From: City Manager**

Contact: Andrew Clough, Public Works, 981-6300

## Public Comment – Items Not Listed on the Agenda –

## Adjournment

**NOTICE CONCERNING YOUR LEGAL RIGHTS:** If you object to a decision by the City Council to approve or deny a use permit or variance for a project the following requirements and restrictions apply: 1) No lawsuit challenging a City decision to deny (Code Civ. Proc. §1094.6(b)) or approve (Gov. Code 65009(c)(5)) a use permit or variance may be filed more than 90 days after the date the Notice of Decision of the action of the City Council is mailed. Any lawsuit not filed within that 90-day period will be barred. 2) In any lawsuit that may be filed against a City Council decision to approve or deny a use permit or variance, the issues and evidence will be limited to those raised by you or someone else, orally or in writing, at a public hearing or prior to the close of the last public hearing on the project.

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Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the public counter at the City Clerk Department located on the first floor of the civic center located at 2180 Milvia Street as well as posted on the City's website at <http://www.cityofberkeley.info>.

Agendas and agenda reports may be accessed via the Internet at <http://www.cityofberkeley.info/citycouncil> and may be read at reference desks at the following locations:

City Clerk Department	Libraries:
2180 Milvia Street	Main - 2090 Kittredge Street
Tel: 510-981-6900	Claremont Branch – 2940 Benvenue
TDD: 510-981-6903	West Branch – 1125 University
Fax: 510-981-6901	North Branch – 1170 The Alameda
Email: <a href="mailto:clerk@cityofberkeley.info">clerk@cityofberkeley.info</a>	South Branch – 1901 Russell

**COMMUNICATION ACCESS INFORMATION:**

This meeting is being held in a wheelchair accessible location.

To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6346(V) or 981-7075 (TDD) at least three business days before the meeting date.

Attendees at public meetings are reminded that other attendees may be sensitive to various scents, whether natural or manufactured, in products and materials. Please help the City respect these needs.

Captioning services are provided at the meeting, on B-TV, and on the Internet. In addition, assisted listening devices for the hearing impaired are available from the City Clerk prior to the meeting, and are to be returned before the end of the meeting.

~~~~~  
**I hereby certify that the agenda for this meeting of the Berkeley City Council was posted at the display case located near the walkway in front of Council Chambers, 2134 Martin Luther King Jr. Way, as well as on the City's website, on January 16, 2014.**

Mark Numainville, City Clerk

## Communications

Council rules limit action on Communications to referral to the City Manager and/or Boards and Commissions for investigation and/or recommendations. All communications submitted to Council are public record. Communications are not published directly to the City's website. Copies of individual communications are available for viewing at the City Clerk Department and through Records Online.

### Human Rights Compliance Reports

1. Vicki Alexander

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City of Berkeley - Central Administrative Offices, 2180 Milvia St, Berkeley, CA 94704

(510) 981-CITY/2489 or 311 from any landline in Berkeley

TTY: (510) 981-6903


[Printable version](#)

## REGULAR MEETING OF THE CONCORD CITY COUNCIL

Tuesday, January 28, 2014  
 7:00 p.m. - Regular Meeting  
 City Council Chamber  
 1950 Parkside Drive, Concord, CA

NOTE THE LATER STARTING TIME

### CITY COUNCIL REGULAR MEETING 7:00 p.m. - City Council Chamber

#### ROLL CALL

PLEDGE TO THE FLAG - Councilmember Hoffmeister

#### PUBLIC COMMENT PERIOD

#### 1. PRESENTATIONS

- a. **Presentations** - Update on the City's Long-term Post-Employment Liabilities and Infrastructure Backlog. Introduction by City Manager.

#### 2. ANNOUNCEMENTS

#### CITY COUNCIL MATTERS

#### 3. CITY COUNCIL CONSENT ITEMS:

- a. **Approving** - the minutes from the meeting of January 14, 2014. (No Fiscal Impact) Recommended by City Clerk.
- b. **Approving** - a Professional Services Agreement Amendment with AECOM, of Sacramento in the not-to-exceed amount of \$165,740.44 to Provide Civil Engineering Design & Environmental Services for Project No. 2060 (Citywide Bridge Repair Program BPMP-5135(039)); and authorize the City Manager to Execute the Agreement (Funded by: Gas Tax, Measure C, Measure J and Federal Grant Funds) Recommended by Director of Community and Economic Services.
- c. **Approving** - an amendment to the 4-year Master Professional Services Agreement with TRB and Associates, Inc. for plan checking and building inspection services to increase the compensation level from \$250,000 to the not-to-exceed amount of \$525,000 in each of the fiscal years, extend the contract to June 30, 2017; and authorize the City Manager to execute the amendment. (Paid for by Permit Fees) Recommended by Director of Community and Economic Services.
- d. **Accepting** - Contra Costa County Park Dedication Funds in the amount of \$47,600 and appropriating the funds to Project No. 2297, Shade Structure Installation at Meadow Homes Spray Park; authorizing \$6,142 in residual funds from CIP Project No. 1288 to Project No. 2297; and authorizing the City Manager to sign any supplemental agreements provided by Contra Costa County. (Grant Funds and Transfer) Resolution No. 14-6 for adoption. Recommended by Director of Parks and Recreation.

#### 4. CITY COUNCIL PUBLIC HEARINGS:

- a. **Consideration** - of an ordinance amending the Concord Municipal Code Chapter 14 (Buildings and Building Regulations), Article VI (Fire Code), Section 14-151 (Fire Code adopted), Section 14-152 (Contra Costa County Fire Protection District Ordinance adopted), and Section 14-153 (Delegat

# VIII.B.45

of enforcement to Fire Chief) to adopt the 2013 California Fire Code and the Contra Costa County amendments to the 2013 California Fire Code. Ordinance No. 14-1 for introduction. (No Fiscal Impact) Report by Robert Woods, Building Official.

Staff Recommendation: Hear the report, take public testimony, introduce Ordinance No. 14-1 by reading of the title and waiving further reading.

- b. **Consideration** - of the sale of an unused 11,375 square foot portion of property located at 4050 Port Chicago Highway, Concord California (APN 100-370-009) to Pacific Ranch Investments for an appraised value of \$40,000. The General Plan and Zoning Designation for the property portion is Parks and Recreation. The project is classified as Categorically Exempt pursuant to Section 15305(a), Class 5, "Minor Alterations in Land Use Limitations." Resolution No. 14-5 for adoption. (Revenue) Report by John Montagh, Economic and Housing Manager.

Staff Recommendation: This item will be continued to the meeting of Tuesday, February 4, 2014.

- 5. **CORRESPONDENCE** - City Council correspondence not selectively included in the following list is available for inspection during normal business hours by contacting the City Clerk at 671-3495.

- a. Treasurer's Report for the period October 1 - December 31, 2013.

6. **CLOSED SESSION REPORTS**

7. **COUNCIL AND STAFF REPORTS**

- a. Recent Conference Attendance

8. **ADJOURNMENT**

**NEXT REGULAR CITY COUNCIL MEETING: 6:30 p.m.; Tuesday, February 4, 2014.**

| <b>Committee</b>                                           | <b>Chair/Member</b> | <b>Meeting Time</b>                                   |
|------------------------------------------------------------|---------------------|-------------------------------------------------------|
| <u>Housing &amp; Economic Development</u>                  | Leone/Helix         | 4th Monday, 5:30 pm, Garden Conference Rom            |
| <u>Infrastructure &amp; Franchise</u>                      | Helix/Hoffmeiste    | 2nd Thursday, 5:30 pm, Garden Conference Rom          |
| <u>Policy Development &amp; Internal Operations</u>        | Grayson/Leone       | 2nd Monday, 5:30 pm, Garden Conference Rom            |
| <u>Recreation, Cultural Affairs and Community Services</u> | Birsan/Grayson      | 4th Thursday, 5:30 pm, City Manager's Conference Room |
| <u>Youth and Education</u>                                 | Hoffmeiste/Birsan   | 3rd Monday, 5:30 pm, Garden Conference Rom            |

**CLOSED SESSION:** The City Council may convene in closed session immediately prior to or at the conclusion of the above meeting. If a closed session is to be held, an agenda will be posted on the Friday prior to the meeting. For additional information regarding the closed session, contact the City Attorney's Office at 671-3160.

**Notice to Public**

**Speaker's Card:** Members of the audience who wish to address the City Council are requested to complete a Speaker's Card available at the front bench. Submit the completed card to the City Clerk before the item is called, preferably before the meeting begins.

**Agenda Reports:** Agenda reports are available for public viewing in a binder on the front staff desk.



**Public Comment Period:** This is a fifteen-minute Public Comment Period for items not on this agenda, and each speaker will be limited to approximately three minutes. State law prohibits the City Council from acting at this meeting on any matter raised during the Public Comment Period.

**Consent Calendar:** Adoption of the Consent Calendar may be made by one motion of the City Council, provided that any Councilmember, individual or organization may request removal of an item from the Consent Calendar for separate consideration. If a request for removal of an item from the Consent Calendar has been received, the Mayor may defer action on the particular item and place the same on the regular agenda for consideration in any order s/he deems appropriate.

**Public Hearings:** Persons who wish to speak on Public Hearings listed on the agenda will be heard when the public hearing is opened, except on public hearing items previously heard and closed to public comment. After the public has commented, the item is closed to further public comment and brought to the Council/Agency level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency. No public hearing shall commence after 10:00 p.m. unless approved by majority vote of the City Council.

**ADA Notice and Hearing Impaired Provisions:** The Council Chamber is equipped with Easy Listener Sound Amplifier units for use by the hearing impaired. The units operate in conjunction with the Chamber's sound system. You may request the Easy Listener Phonic Ear Personal Sound Amplifier from the City Clerk for personal use during Council meetings.

In accordance with the Americans With Disabilities Act and California Law, it is the policy of the City of Concord to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require a copy of a public hearing notice, or an agenda and/or agenda packet in an appropriate alternative format; or if you require other accommodation, please contact the ADA Coordinator at (925) 671-3063, at least five days in advance of the hearing. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

**E-mail:** [cityinfo@ci.concord.ca.us](mailto:cityinfo@ci.concord.ca.us)

**Website:** [www.cityofconcord.org](http://www.cityofconcord.org)

The following is a list of regular Council Committee meeting dates. Most meetings are held in the Garden Conference Room, 1950 Parkside Drive, Concord.

**Note: Meetings are subject to change or cancellation.** For latest information and committee agendas please call 671-3158.

**Correspondence:** Correspondence received that constitutes a public record under the Public Records Act concerning any matter on this agenda is available for inspection during normal business hours by contacting the City Clerk's office at 1950 Parkside Drive, Wing A, Concord, CA

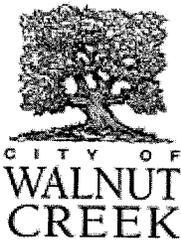
**Notice:** There is a 90-day limit for the filing of a challenge in the Superior Court to certain City administrative decisions and orders which require a hearing by law, the receipt of evidence, and the exercise of discretion. The 90-day limit begins on the date the decision is final (Code of Civil Procedure Section 1094.6). Further, if you challenge an action taken by the City Council in court, you may be limited, by California law, including but not limited to Government Code Section 65009, to raising only those issues you or someone else raised in

**VIII.B.47**

the public hearing, or in written correspondence delivered to the City Council prior to or at the public hearing. The City Council may be requested to reconsider a decision if the request is made prior to the next City Council meeting, regardless of whether it is a regular or special meeting (Policy and Procedure No. 2, Section 4.24). For information on the next regular or special City Council meeting, please call (925) 671-3495.

**Meeting Records:** DVDs of most City Council meetings are available for listening or viewing in the City Clerk's office and at the Concord Public Library. Copies of the DVDs may be purchased. Contact the Community Relations Manager at (925) 671-3272 for further information.

**Televised Meetings:** All meetings are broadcast live on Comcast channel 28, Astound Broadband channel 29, and AT&T U-Verse channel 99. The meeting is replayed on the Wednesday following the meeting at 8:00 a.m., 2:00 p.m. and 7:00 p.m. Replays are also broadcast on Thursday, Friday and Saturday. Please check the City website, <http://www.cityofconcord.org/about/citynews/tvlistings.pdf>



# AGENDA

## CITY COUNCIL

Mayor Kristina Lawson  
 Mayor Pro Tem Bob Simmons  
 Councilmember Loella Haskew  
 Councilmember Cindy Silva  
 Councilmember Justin Wedel

**DATE:** Tuesday, January 21, 2014

**TIME:** 4:30 PM - City Council Special Meeting (open and closed sessions)  
 7:00 PM - City Council Regular Meeting

**PLACE:** City Hall at 1666 N. Main Street, Walnut Creek – locations listed below

### CITY COUNCIL SPECIAL MEETING (OPEN SESSION) at 4:30 p.m.

#### 3rd Floor Conference Room

1. **OPENING AND PUBLIC COMMUNICATIONS**

Under California law, public comments at special meetings are limited to subjects on the agenda only. Therefore, public comment will take place during Council consideration of the item.

2. **CONSIDERATION**

a. **CIVIC PARK ICE RINK / BOCCE IMPROVEMENTS**

City Council approved the Civic Park Ice Rink / Bocce Improvements as part of the 2012-2014 Capital Budget. Staff is in the process of developing final plans for the project and is providing a status update to the Council. *Staff contact: Scott Wikstrom, Senior Civil Engineer, (925) 943-5899, ext. 2246.*

b. **REPORT FROM FINANCE SUBCOMMITTEE RE: 14-16 BUDGET DEVELOPMENT**

c. **REPORT FROM PUBLIC SAFETY SUBCOMMITTEE RE: CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT STUDY BY FITCH & ASSOCIATES**

3. **ADJOURNMENT OF SPECIAL MEETING (OPEN SESSION) TO SPECIAL MEETING (CLOSED SESSION)**

At this time, public comment related to the Closed Session item will be received. Under California law, public comments at special meetings are limited to subjects on the agenda only.



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**CITY COUNCIL SPECIAL MEETING (CLOSED SESSION)**

**2nd Floor Conference Room**

**1. OPENING AND PUBLIC COMMUNICATIONS**

Under California law, public comments at special meetings are limited to subjects on the agenda only.

**2. CLOSED SESSION**

a. CONFERENCE WITH LABOR NEGOTIATORS (Government Code section 54957.6):

Agency designated representatives: Interim Human Resources Manager Kelly Guertin.

Employee organization: General Employees' Unit.

**3. ADJOURNMENT OF SPECIAL MEETING (CLOSED SESSION)**

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**CONCURRENT MEETINGS - CITY COUNCIL REGULAR MEETING / PUBLIC FACILITIES FINANCING AUTHORITY SPECIAL MEETING at 7:00 p.m.**

**Council Chamber - 1st Floor**

**1. OPENING**

- a. PLEDGE OF ALLEGIANCE
- b. ROLL CALL
- c. PRESENTATION: Walnut Creek Centennial Minutes

**2. CONSENT CALENDAR**

- a. ACCEPTANCE of Warrant Registers dated December 6, 13, and 23, 2013 and Direct Payroll Transfers dated December 13, 27 and 31, 2013 and January 10, 2014.
- b. APPROVAL OF CITY COUNCIL MINUTES of October 25, 2013; December 3, 2013; December 17, 2013; and January 7, 2014; and APPROVAL OF PUBLIC FACILITIES FINANCING AUTHORITY MINUTES of January 15, 2013 and January 7, 2014.
- c. ADOPTION OF ORDINANCE deleting Section 2-6.102 of the Walnut Creek Municipal Code regarding appointments and dismissals by the City Manager and adding Section 2-6.406(x) regarding administrative appeals for the Chief of Police (introduced 12/17/13).



- d. ADOPTION OF RESOLUTION approving the San Ramon Creek Culvert Segment Agreement and authorizing the Mayor to execute it on behalf of the City.
- e. ACCEPTANCE OF QUIT CLAIM DEED at 1221 Rossmoor Parkway (Deed 13-004).
- f. APPROVAL OF GRANT OF EASEMENT AND AGREEMENT for installation of the back anchor system under the Locust Street Parking Garage in connection with the construction of the Laconia Project.
- g. AUTHORIZATION OF LEASE with Walnut Creek Business Association for use of Office Space in City Hall.

3. **PUBLIC COMMUNICATIONS**

This portion of the meeting is reserved for comment on items not on the agenda. Under the Brown Act, the Council cannot act on items raised during public communications, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff.

4. **PUBLIC HEARING**

a. ADOPTION OF FIRE CODE WITH AMENDMENTS

The California Building Standards Commission has adopted a new 2013 California Fire Code. As part of the triennial code adoption cycle, the City of Walnut Creek is adopting the new code with local amendments from the Contra Costa County Fire Protection District, along with one City amendment. Staff recommends the City Council introduce and waive the reading of the proposed ordinance. *Staff contact: Sharon Goei, Chief Building Official, (925) 943-5828.*

5. **CONSIDERATION**

a. CLIMATE ACTION PLAN STATUS REPORT

City staff, with assistance from the municipal services consulting firm, PMC, has prepared a status report on the City's Climate Action Plan (CAP). The purpose of this staff report is to provide a status of CAP implementation and to highlight some of the City's efforts to reduce greenhouse gas (GHG) emissions since adopting the CAP in April 2012. *Staff Contact: Public Services Operations Manager Gwen Ho-Sing-Loy, (925) 256-3536.*

6. **COUNCILMEMBER AND STAFF ANNOUNCEMENTS, REPORTS ON ACTIVITIES OR REQUESTS**

- a. Closed Session announcements
- b. City Manager reports
- c. City Councilmember reports on AB1234 Activities, Councilmember assignments and various activities and upcoming events



1. Central Contra Costa Transit Authority Update

7. **ADJOURNMENT**

**NEXT REGULAR MEETING:** Tuesday, February 4, 2014 at 7 p.m.  
City Hall, Council Chamber  
1666 North Main Street, Walnut Creek

The agenda and minutes with links to staff reports are available on the City's website:  
[www.walnut-creek.org](http://www.walnut-creek.org) (select "Public Meetings" from the Quick Links listing on the right)

Regular City Council meetings are broadcast live on Comcast Channel 28 (incorporated Walnut Creek only), Rossmoor Channel 26, Astound Channel 29 and AT&T U-verse Channel 99, video streamed live and archived for on-demand viewing from the city's website (see link above).

Information for the public on participation at Council meetings, including time limits for addressing the Council, can be found on the back of the Speaker Identification Card located near the Council Chamber entrance. Should you have any questions after consulting the Speaker Identification card, please contact the City Clerk prior to the Council meeting.

Materials related to any item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 1666 N. Main St., Walnut Creek, CA during normal business hours and placed with the agenda at the back of the Council Chamber prior to the start of the meeting.

If you wish to request a disability-related modification or accommodation, please contact the City Clerk's office at (925) 943-5818, preferably the day prior to the meeting.

Posted: 01/17/2014

Media and Staff Distribution





# City of Oakland Meeting Agenda

Office of the City Clerk  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
Oakland, California 94612  
LaTonda Simmons, City Clerk

**\* Concurrent Meeting of the Oakland  
Redevelopment Successor Agency and the City  
Council**  
**Oakland City Hall, 1 Frank H. Ogawa Plaza, Oakland, California, 94612**

City of Oakland Website: <http://www.oaklandnet.com>

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Tuesday, February 18, 2014

5:30 PM

City Council Chambers, 3rd Floor

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**DEFINITION OF TERMS:**

**CONSENT ITEM:** any action item that a subject matter Committee has forwarded to the full Council with unanimous recommendation for approval and is not controversial, and does not have a high level of public interest as determined by the Rules Committee. These items are heard on the 5:30 P.M. portion of the agenda.

**NON-CONSENT ITEM:** any action that a subject-matter Committee has forwarded to the full Council without unanimous recommendation for approval, or having a high level of public interest, or is controversial as determined by the Rules Committee. These items are heard on the 6:30 P.M. portion of the agenda.

**ACTION ITEM:** any resolution, ordinance, public hearing, motion, or recommendation requiring official vote and approval of the City Council to be effective.

**INFORMATIONAL ITEM:** an item of the agenda consisting only of an informational report that does not require or permit Council action.

1 PLEDGE OF ALLEGIANCE

2 ROLL CALL / CITY COUNCIL

**COUNCILMEMBERS:** Desley Brooks, District 6; Noel Gallo, District 5; Lynette Gibson McElhaney, District 3; Dan Kalb, District 1; President Pro Tempore Rebecca Kaplan, At-Large; Vice Mayor Larry Reid, District 7; Libby Schaaf, District 4; Council President Patricia Kernighan, District 2

3 OPEN FORUM / CITIZEN COMMENTS (Time Available: 15 Minutes)

4 ACTIONS ON SPECIAL ORDERS OF THE DAY  
(Ceremonial Presentations, Reports/Presentations From The Mayor, Council Acknowledgements/Announcements):

4.1 Subject: Honoring Dreisbach For 61 Years Of Service  
From: Councilmember Noel Gallo  
Recommendation: Adopt A Resolution Acknowledging Dreisbach, A 61 Year Old

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Warehouse Company, For Their Ongoing Commitment To The City Of Oakland  
(13-0320)

- 4.2      Subject:    Honoring Isaac Ruelas  
          From:      Councilmember Noel Gallo  
          Recommendation: Adopt A Resolution Acknowledging Isaac Ruelas For His  
                      Commitment To Improve The City Of Oakland As A Community Partner, Volunteer,  
                      And Leader  
          (13-0321)
- 4.3      Subject:    Hepatitis C Awareness Week  
          From:      Councilmember Lynette Gibson McElhaney  
          Recommendation: Adopt A Resolution Declaring March 8th-15th As Hepatitis C  
                      Awareness Week In The City Of Oakland, Calling On Oaklanders To Learn About The  
                      Risk Factors For This Preventative Infection And To Participate In Citywide Education  
                      Events To Commemorate This Observance  
          (13-0318)
- 4.4      Subject:    Black History Month Celebration  
          From:      Councilmember Lynette Gibson McElhaney  
          Recommendation: Adopt A Resolution In Celebration Of Black History Month  
                      Honoring The Following Courageous African American Individuals And Institutions,  
                      Who Through Their Innovative, Groundbreaking Work, Have Promoted Positive Change  
                      And Uplift For The City Of Oakland In The Fields Educators To Honor And Teach  
                      About The Achievements And Unique Contributions Of Blacks In The Armed Forces,  
                      Arts, Business, Civil Rights, Education, Entertainment, Family Life, History, Humanity,  
                      Law, Literature, Medicine, Music, Politics, Religion, Science, And Sports: Napoleon  
                      Brandford - Siebert Branford Shank & Co. (Business); Paul Cobb (Journalism); Dr.  
                      Alecia A. Decoudreaux (Education); Margaret Gordon (Advocacy); Elihu Harris  
                      (Politics); Tacouma King & Tarika Lewis (Arts); Dr. Michael Lenoir (Medicine); Dr.  
                      Wade Nobles (Humanity); Rev. Eloise Oliver (Religion); Adante Pointer, Esq. (Law);  
                      Bip Roberts (Sports); E.W. Wanewright (Music); And Glynn Washington  
                      (Entertainment)  
          (13-0322)
- 5           APPROVAL OF THE DRAFT MINUTES FROM THE MEETING OF FEBRUARY 4,  
          2014
- 6           MODIFICATIONS TO THE AGENDA AND PROCEDURAL ITEMS  
          (Requests To: Reschedule Items From Consent To Non-Consent To The Next Council  
          Agenda, Speak On Consent Calendar, Register Votes, Change Order Of Items,  
          Reconsiderations, Pull Items Held In Committee):

**7. CONSENT CALENDAR (CC) ITEMS:**

- 7.1      Subject:    Declaration Of A Local Emergency Due To AIDS Epidemic  
          From:      Office Of The City Attorney  
          Recommendation: Adopt A Resolution Renewing And Continuing The City Council's



Declaration Of A Local Emergency Due To The Existence Of A Critical Public Health Crisis With Regard To The Human Immunodeficiency Virus ("HIV")/Acquired Immunodeficiency Syndrome ("AIDS") Epidemic  
(13-0324)

7.2 Subject: Medical Cannabis Health Emergency  
From: Office Of The City Attorney  
Recommendation: Adopt A Resolution Renewing The City Council's Declaration Of A Local Public Health Emergency With Respect To Safe, Affordable Access To Medical Cannabis In The City Of Oakland  
(13-0325)

7.3 Subject: Chabot Science Center JPA Board Appointments  
From: Council President Patricia Kernighan  
Recommendation: Adopt A Resolution Appointing Anew Mayor Jean Quan And Re-Appointing Gwen McDonald To The Chabot Space & Science Center's JPA Board Of Directors  
(13-0319)

7.4 Subject: Violence Prevention And Public Safety Oversight Committee Appointment  
From: Office Of The Mayor  
Recommendation: Adopt A Resolution Appointing Lanenna Joiner As A Member Of The Violence Prevention And Public Safety Oversight Committee  
(13-0346)

7.5 Subject: Settlement Agreement- Wanning Qian v. City Of Oakland  
From: Office Of The City Attorney  
Recommendation: Adopt A Resolution Authorizing And Directing The City Attorney To Compromise And Settle The Case Of Wanning Qian v. City Of Oakland, Alameda County Superior Court Case No. RG13-676548, In The Amount Of Two Million Dollars And No Cents (\$2,000,000.00) As A Result Of An Accident At 14th And Franklin Streets Where A Vehicle Driven By A City Employee Struck And Injured Wanning Qian (Public Works Agency)  
(13-0343)

**This item was heard in Closed Session on February 4, 2014.**

7.6 Subject: Hypertension Screening and Education Sunday  
From: Council President Patricia Kernighan  
Recommendation: Adopt A Resolution Designating Sunday, February 23, 2014 As Frank E. Staggers, Sr., MD Hypertension Screening And Education Day  
(13-0338)

7.7 Subject: Amend Housing-Related Parks Program Grant Authority  
From: Department Of Housing And Community Development  
Recommendation: Adopt A Resolution Amending Resolution No. 84784 C.M.S, Which Authorized The City To Apply For, Accept And Appropriate Grant Funds From The California Department Of Housing And Community Development Under The Housing Related Parks Program In An Amount Not To Exceed \$2,250,000 For Improvements To

Bishop Begin Plaza, Curt Flood Sports Field, And The Fremont Pool, To Increase The Dollar Limit On The Amount Of The Grant To \$3,500,000  
(13-0301)

**This item was placed on the agenda by the January 23, 2014 Rules & Legislation Committee.**

- 8 ORAL REPORT OF FINAL DECISIONS MADE DURING CLOSED SESSION & DISCLOSURE OF NON-CONFIDENTIAL CLOSED SESSION DISCUSSIONS

**COMMENCING AT 6:30 P.M., OR AS SOON AS REASONABLY PRACTICABLE  
THEREAFTER, THE NON - CONSENT CALENDAR PORTION OF THE AGENDA:**

**9. CONSIDERATION OF ITEMS WITH STATUTORY PUBLIC HEARING  
REQUIREMENTS:**

**ACTION ON OTHER NON-CONSENT CALENDAR ITEMS:**

- 10 THIS NUMBER INTENTIONALLY NOT USED

- 11 Subject: Housing, Residential Rent And Relocation Board Appointment  
From: Office Of The Mayor  
Recommendation: Adopt A Resolution Confirming The Mayor's Appointment Of Ramona C. Chang To The Housing, Residential Rent And Relocation Board  
(13-0323)

**This item was Continued from the February 4, 2014 City Council meeting.**

- 12 Subject: Townsend Public Affairs Contracts  
From: Office Of The Mayor  
Recommendation: Adopt A Resolution Awarding Two Contracts To Townsend Public Affairs To Serve As The City Of Oakland State Lobbyist From May 1, 2013 To September 30, 2015 For An Amount Not To Exceed \$304,500 And To Serve As The City Of Oakland Federal Lobbyist From June 1, 2013 To September 30, 2015 For An Amount Not To Exceed \$168,000, And Waiving Advertising And The Request For Proposals/Qualifications Process For Each Contract  
(13-0317)

**The February 6, 2014 Rules and Legislation Committee approved recommendations with a vote of 4 Ayes.**

- 13 Subject: Domain Awareness Center (DAC) Phase 2 Contract Award  
From: Oakland Fire Department  
Recommendation: Adopt A Resolution Authorizing The City Administrator To: 1) Negotiate And Execute A Professional Services Agreement With Schneider Electric Inc. To Provide Professional Services For Design/Build/Maintain Services Represented In Phase 2 Of The City And Port Joint Domain Awareness Center (DAC) Project For An Amount Not To Exceed \$1,600,000; And 2) If Negotiations Fail With Schneider Electric Inc, The City Administrator Or Her Designee Is Authorized To Negotiate And Enter Into A Contract With Another Vendor On The DAC Phase Evaluations Ranking List,

Without Returning To Council  
(13-0291)

The January 28, 2014 Public Safety Committee approved recommendations as amended 3 Ayes, 1 Abstention - Gibson McElhaney.

The Committee amended the resolution as follows:

Delete the following portion of the resolution title: 2) If Negotiations Fail With Schneider Electric Inc., The City Administrator Or Her Designee Is Authorized To Negotiate And Enter Into A Contract With Another Vendor On The DAC Phase Evaluations Ranking List, Without Returning To Council;

Revise the following paragraph to read as follows: **FURTHER RESOLVED:** That the City Administrator or her designee as hereby authorized to execute the Professional Services Contract with Schneider Electric Inc., in an amount not to exceed \$16 million dollars, pending a determination of its full compliance with applicable laws, including the Nuclear Free Zone Act, and be it;

Delete the following paragraph: **FURTHER RESOLVED** If such negotiations are unsuccessful with Schneider Electric Inc., that the City Administrator is hereby authorized to negotiate and enter into a contract with another vendor on the DAC Phase 2 evaluations ranking list, without returning to Council, and be it;

Add the following paragraph: **FURTHER RESOLVED:** That the agreement(s) and other actions authorized hereunder shall be reviewed and approved by the Office of the City Attorney for form and legality and filed with the Office of the City Clerk, and shall comply with previous resolutions regarding this project particularly successful adoption of a privacy and data retention policy as a condition of project implementation.

The Committee also directed staff to provide a draft version of the detailed statement of work to be included in the supplemental packet.

#### CONTINUATION OF OPEN FORUM

#### ADJOURNMENT OF COUNCIL SESSION

(Meeting Shall Conclude No Later Than 12:00 A.M., Unless Extended By Majority Vote Of The Council)

Americans With Disabilities Act

If you need special assistance to participate in Oakland City Council and Committee meetings please contact the Office of the City Clerk. When possible, please notify the City Clerk 48 hours prior to the meeting so we can make reasonable arrangements to

ensure accessibility. Also, in compliance with Oakland's policy for people with environmental illness or multiple chemical sensitivities, please refrain from wearing strongly scented products to meetings.

Office of the City Clerk - Agenda Management Unit  
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(TTD)

**THE HANGING OF BANNERS, POSTERS, SIGNS, OR ANY MATERIAL ON OR OVER  
THE GALLERY BANNISTERS IS STRICTLY PROHIBITED IN ORDER TO ENSURE THE  
SAFETY OF THOSE ATTENDING MEETINGS.**

**MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY  
COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN  
THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND  
FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.**

**LaTonda Simmons  
City Clerk and  
Clerk of the Council**



**AGENDA ITEM  
CITY COUNCIL MEETING: FEBRUARY 18, 2014  
COUNCIL MEMBER COMMITTEE REPORTS**

**DATE** : February 10, 2014  
**TO** : Mayor Patterson  
**FROM** : City Manager  
**SUBJECT** : **MAYORS' COMMITTEE MEETING**

The following information is provided for your committee report at the February 18, 2014 City Council meeting.

The Mayors' Committee meetings are held quarterly at 6:00 pm in Benicia. The next meeting will be held on March 19, 2014 and the location is TBD. The agenda for this meeting is not yet available.



**AGENDA ITEM**  
**CITY COUNCIL MEETING: February 18, 2014**  
**COUNCIL MEMBER COMMITTEE REPORTS**

**DATE** : February 10, 2014

**TO** : Mayor Patterson  
Council Member Strawbridge

**FROM** : City Attorney

**SUBJECT** : **ABAG COMMITTEE MEETING**

The following information is provided for your committee report at the February 18, 2014 council meeting. There is no new information since the July report. The July report stated:

- The Spring General Assembly was held at Jack London Square Pavilion on Thursday, April 18, 2013.
- The draft minutes for the Spring meeting were attached previously.
- The date for the next Spring Assembly has not been announced yet.



**AGENDA ITEM**  
**CITY COUNCIL MEETING: FEBRUARY 18, 2014**  
**COUNCIL MEMBER COMMITTEE REPORTS**

**DATE** : February 11, 2014

**TO** : Council Member Campbell  
Council Member Strawbridge

**FROM** : Assistant City Manager

**SUBJECT** : **FINANCE COMMITTEE REPORT**

The following information is provided for your committee report at the February 18, 2014 Council meeting.

The last Finance Committee meeting was held on January 24, 2014; draft minutes for the meeting are attached for your review. The next regular meeting will be held on Friday, February 28, 2014 at 8:00 a.m. A copy of the agenda is attached.

Attachment:

- January 24, 2014 Finance Committee Meeting Draft Minutes
- February 28, 2014 Finance Committee Draft Agenda



**FINANCE COMMITTEE**  
**\*\*DRAFT\*\* REGULAR MEETING MINUTES**  
**JANUARY 24, 2014 – 8:00 AM**

**1. Call to Order at 8:05 AM**

**2. Roll Call**

Attended by Chairperson Larry Grossman, Committee Members: Chris Carvalho, Michael Clarke, Kathy Griffin and Lee Wines; Council Members Tom Campbell. Absent: Council Member Christina Strawbridge and City Treasurer H.R. Autz. Staff present: City Manager Brad Kilger, Interim Finance Director Brenda Olwin, Assistant City Manager Anne Cardwell

**3. Pledge of Allegiance**

**4. Notice to the Public**

A plaque stating the Fundamental Rights of each member of the public is posted at the entrance to the Commission Room per Section 4.04.030 of City of Benicia Ordinance No. 05-6 (Open Government Ordinance).

**5. Action Items**

**A. Approval of Agenda**

Chairperson Grossman recommended that the Agenda be changed; he made a motion to move Item 6.D - the Status of ONESolution Implementation – as the first discussion items on the Agenda, and move all other items (6.A through 6.E) down.

The committee approved the modified agenda of January 24, 2014.

Ayes: Grossman, Clarke, Griffin, Wines

Noes: (None)

Abstain: (None)

**B. Approval of Minutes from the meeting held on November 22, 2013**

The Committee approved the minutes of the November 22, 2013 meeting.

Ayes: Grossman, Clarke, Griffin, Wines

Noes: (None)

Abstain: (None)

**C. Presentation and Approval of December 31, 2013 Investment Report**

Carlos Oblites of PFM Asset Management LLC reported on the December 31, 2013 quarterly investment portfolio for assets under PFM management. Interest rates started to rise again resulting in lower yields. PFM seeks to maximize the portfolio value through careful and prudent active management. The investment strategy followed by PFM was based on their view that interest rates would trend gradually higher in anticipation of the Federal Reserve tapering its bond purchases. The strategy included maintaining a shorter than benchmark duration to protect portfolio value, enhancing yield through purchases of yield-advantaged sectors and buying callable securities with favorable characteristics. Following this strategy, the return of the portfolio for the quarter ending in December exceeded the return of the performance benchmark.

## 6. Discussion Items

### A. Status of ONESolution Implementation

Interim Finance Director Olwin introduced Mike Mucha, from GFOA (Government Finance Officers' Association) who was contracted in August 2013 to negotiate with a detailed scope of work for OneSolution and to assist in the preparation of the GFOA blue book standard the chart of accounts. In November there was indication that there were differences in the negotiated costs from the original contract signed in September 2011, but there were no details provided. The final report provided by GFOA in December showed costs that were much higher than expected. The change ranged from \$300,000 to \$500,000, compared to approximately \$66,500 increase from the original contract. The \$66,500 included web-based training and services on OneSolution, which was foreseen as basically a simple technology upgrade. Sungard will only provide generic training on the application without services on how to fully implement with system design and fitting the system to the City's business processes.

Based upon GFOA advice, and research and discussions with Sungard, staff is recommending the City prepare for, and issue a Request for Proposal (RFP) for a new financial system. GFOA will assist the City in assessing information needs, developing functional requirements and implementation services. Committee members are not asked to agree or disagree on staff's recommendation, but comments and input from committee members are very much welcome.

Interim Finance Director Olwin explained that the City's current version of the Sungard Bi-tech product is approximately nine years old and minimally supported by Sungard. Chairman Grossman questioned why staff didn't simply incorporate upgrades to Bi-tech and continue with that system. Ms. Olwin explained, due to known budget and resource issues, she had considered the feasibility of that option. She further explained Sungard communicated to her that upgrading from the City's version (7.6) to the most recent version (7.9.14) would represent approximately 60% of the effort to implement ONE Solution. Mr. Mucha, from GFOA explained that the City would expend that effort and expense on a system that would not be supported over a long period.

Chairperson Grossman questioned the decision to move ahead with the project prior to hiring a permanent IT manager, HR manager and a Finance Director. Ms. Olwin stated that it would be wise to continue preparation for an RFP; that once the report was prepared Council could consider whether to move forward with the ERP (Enterprise Resource Planning).

Chairperson Grossman made a motion for a recommendation to Council by the Finance Committee that the Council take oversight of this project as a priority item to be reported to Council on a monthly basis.

Committee member Wines suggested that the motion be that Council review and set forth the priorities required to send out the RFP. Staff stated that this is their intention. City Manager Kilger stated that this project is already a priority item with the City Council. A revised motion was presented by Vice-Chairperson Clarke suggesting that Council receive monthly verbal updates on the RFP process. The Chair did not wish to amend the motion - No formal recommendation was approved.

**B. Review Warrant Register for Months of November and December 2013 –**  
continued in the next meeting.

**C. Review All-Funds Summary report for the Months of November and December 2013 –** continued in the next meeting.

**D. Status of Long-Range Financial Forecast –** continued in the next meeting.

**E. Annual Work Plan –** continued in the next meeting.

**7. Public Comment**

**8. Committee Member Comment**

**9. Adjournment**

There being no further time to discuss Committee business, the meeting was adjourned.



**FINANCE COMMITTEE  
REGULAR MEETING AGENDA  
COMMISSION ROOM  
February 28, 2014 - 8:00AM**

**1. Call to Order**

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Notice to the Public**

A plaque stating the Fundamental Rights of each member of the public is posted at the entrance to the Commission Room per Section 4.04.030 of City of Benicia Ordinance No. 05-6 (Open Government Ordinance).

**5. ACTION ITEMS**

**A. Approval of Agenda**

**B. Approval of minutes for meeting held on January 24, 2013**

**C. Review of Audited Financial Reports**

Katherine Yuen from Maze & Associates will present the results of the fiscal year 2012-13 independent audit and a review of the Comprehensive Annual Financial Report.

**6. DISCUSSION ITEMS**

**A. Review Warrant Registers for the Months of November and December 2013 (continued from the January 24, 2014 meeting), and January 2014**

The Committee reviews a monthly audit of payments to vendors that supply services to the City of Benicia. Members of the Finance Committee review the warrant register and request that further information be provided by staff as necessary. Committee Members are encouraged to review and provide any questions specific to the warrant register to the Asst. Finance Director prior to the meeting.

**B. Review All-Funds Summary Reports for the Months of November and December 2013 (continued from the January 24, 2014 meeting), and January 2014**

The Finance Committee reviews a summary report of all City funds budgeted. Committee Members are encouraged to review and provide any questions specific to the financial report to the Asst. Finance Director prior to the meeting.

**C. Review Quarterly (Q2) Reports for General Fund, Wastewater, and Water Funds – (continued from the January 24, 2014 meeting)**

Committee Members agreed to receive quarterly income reports for the General Fund, the Wastewater Enterprise Funds, and the Water Enterprise Funds. Committee Members are encouraged to review and provide any questions specific to the financial report to the Asst. Finance Director prior to the meeting.

**D. Enterprise Resource Planning (ERP) Finance Implementation**

Staff will provide an update of the implementation progress. As requested by Member Clarke, Committee members will also discuss a one-page summary of planned steps related to the Request for Proposal (RFP) process during the next six months, and then the planned implementation.

**E. Annual Work Plan – (continued from the January 24, 2014 meeting)**

The Finance Committee will review the work plan for presentation to City Council. Prior to final acceptance of the plan, the Interim Finance Director will discuss alignment of work plan with various City financial initiatives and studies.

**7. Public Comment**

**8. Committee Member Comment**

**9. Adjournment**

**Public Participation**

The Benicia Finance Committee welcomes public participation.

Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency's agenda for that meeting. The Finance Committee allows speakers to speak on non-agendized matters under public comment and on agendized items at the time the agenda item is addressed at the meeting. Comments are limited to no more than 5 minutes per speaker. By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the Finance Committee.

Should you have material you wish to enter into the record, please submit it to the Assistant Finance Director.

**Disabled Access**

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact Anne Cardwell, the ADA Coordinator, at (707) 746-4211.

Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**Meeting Procedures**

All items listed on this agenda are for Finance Committee discussion and/or action. In accordance with the Brown Act, each item is listed and includes, where appropriate, further description of the item and/or a recommended action. The posting of a recommended action does not limit, or necessarily indicate, what action may be taken by the Finance Committee.

Pursuant to Government Code Section 65009, if you challenge a decision of the Finance Committee in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Finance Committee at, or prior to, the public hearing. You may also be limited by the ninety (90) day statute of limitations in which to challenge in court certain administrative decisions and orders (Code of

Civil Procedure 1094.6) to file and serve a petition for administrative writ of mandate challenging any final City decisions regarding planning or zoning.

### Public Records

The agenda packet for this meeting is available at the City Clerk's Office and the Benicia Public Library during regular working hours. To the extent feasible, the packet is also available on the City's web page at [www.ci.benicia.ca.us](http://www.ci.benicia.ca.us) under the heading "Agendas and Minutes". Public records related to an open session agenda item that are distributed after the agenda packet is prepared are available before the meeting held at City Hall in the Commission Room. If you wish to submit written information on an agenda item, please submit to the Assistant Finance Director, as soon as possible so that it may be distributed to the Finance Committee.



**AGENDA ITEM  
CITY COUNCIL MEETING: FEBRUARY 18, 2014  
COUNCIL MEMBER COMMITTEE REPORTS**

**DATE** : February 10, 2014

**TO** : Mayor Patterson  
Vice Mayor Campbell

**FROM** : City Manager

**SUBJECT** : **LEAGUE OF CALIFORNIA CITIES**

The following information is provided for your committee report at the February 18, 2014 City Council meeting.

The next North Bay Division General Membership Meeting is scheduled for April 30, 2014 in Napa. The agenda for that meeting is not yet available.



**AGENDA ITEM**  
**CITY COUNCIL MEETING: FEBRUARY 18, 2014**  
**COUNCIL MEMBER COMMITTEE REPORTS**

**DATE** : February 10, 2014

**TO** : Council Member Hughes  
Council Member Strawbridge

**FROM** : City Manager

**SUBJECT** : **CITY COUNCIL/SCHOOL BOARD LIAISON COMMITTEE**

The following information is provided for your committee report at the February 18, 2014 City Council meeting.

This committee meets quarterly at the Benicia Community Center located at 370 East L Street. The next meeting will be Thursday, March 6, 2014 at 8:30 a.m. at the Community Center, and the agenda for that meeting is not currently available.



**AGENDA ITEM**  
**CITY COUNCIL MEETING: FEBRUARY 18, 2014**  
**COUNCIL MEMBER COMMITTEE REPORTS**

**DATE** : February 5, 2014

**TO** : Vice Mayor Campbell  
Council Member Schwartzman

**FROM** : City Manager

**SUBJECT** : **SKY VALLEY OPEN SPACE COMMITTEE**

The following information is provided for your committee report at the February 18, 2014 Council meeting.

The meetings of the Committee are now scheduled on an as-needed basis. At this time, the next meeting date is unknown.



**AGENDA ITEM  
CITY COUNCIL MEETING: FEBRUARY 18, 2014  
COUNCIL MEMBER COMMITTEE REPORTS**

**DATE** : February 4, 2014

**TO** : Mayor Patterson  
Council Member Strawbridge

**FROM** : City Manager

**SUBJECT** : **SOLANO EDC BOARD OF DIRECTORS**

The following information is provided for your committee report at the February 18, 2014 Council meeting.

The last Board of Directors meeting was on January 16, 2014. The agenda is attached. The minutes are not yet available.

The next Board of Directors meeting is scheduled for Thursday, March 13, 2014 at 9:00 a.m. at Jelly Belly Candy Company. The agenda for that meeting is not yet available.

Attachment:

- January 16, 2014 agenda



**Solano EDC**  
**Board of Directors Meeting**  
Thursday, January 16, 2014  
Jelly Belly Candy Company (Corporate Offices)

AGENDA

- |             |     |                                                                             |                          |
|-------------|-----|-----------------------------------------------------------------------------|--------------------------|
| 9:00 am     | 1.  | Call to Order                                                               | Patsy Van Ouwkerk, Chair |
| Action Item | 2.  | Approval of 12/12/13 Meeting Minutes                                        |                          |
| Action Item | 3.  | 2014 Board Election Results                                                 |                          |
|             |     | Roster changes:                                                             |                          |
|             |     | • Curtis Hunt to replace Steve Hardy, City of Vacaville                     |                          |
|             |     | • New director - Dr. Ramona Bishop, Vallejo City Unified School District    |                          |
|             |     | • New director - Bridgit Koller, Standard Pacific Homes                     |                          |
|             |     | • Director resignation: Terry Glubka, Sutter Health and Norm Hattich, HIFIS |                          |
| Action Item | 4.  | Nominations for 2014 Chairman of the Board                                  |                          |
|             | 5.  | Chairperson's Remarks                                                       |                          |
| Action Item | 6.  | Treasurer's Report – Year End 2013                                          | Sean Quinn               |
| Action Item | 7.  | Solano Energy Watch                                                         | Sandy Person             |
|             | 8.  | Travis Community Consortium                                                 | Sean Quinn               |
|             | 9.  | Advocacy Committee                                                          | Steve Huddleston         |
|             | 10. | Economic Development Task Force Update                                      | Mario Giuliani           |
|             | 11. | President's Report                                                          | Sandy Person             |
|             | 12. | Items from Directors                                                        |                          |
| 10:00 am    | 13. | Adjourn Meeting                                                             |                          |

Calendar of Events

- ◆ 2014 Board Meetings: 9:00 am, 2<sup>nd</sup> Thursday (odd months), Jelly Belly Candy Company  
March 13, May 08, July 10, September 11, November 13
- ◆ January 30, 2014      Annual Meeting Luncheon at Hilton Garden Inn – Chuck Wagner, Caymus
- ◆ February 26, 2013      Solano EDC Breakfast – Wade Crowfoot, California Military Council



**AGENDA ITEM**  
**CITY COUNCIL MEETING: FEBRUARY 18, 2014**  
**COUNCIL MEMBER COMMITTEE REPORTS**

**DATE** : February 10, 2014

**TO** : Mayor Patterson  
Council Member Hughes  
Council Member Schwartzman

**FROM** : Director of Public Works

**SUBJECT** : **SOLANO TRANSPORTATION AUTHORITY**

The following information is provided for your committee report at the February 18, 2014 City Council meeting.

The Agenda from the February 12, 2014 meeting is attached. The next regular meeting is scheduled for March 12, 2014 at Suisun City Hall and the agenda for that meeting is unavailable.

Attachments:

- February 12, 2014 Regular Board Meeting Agenda





Solano Transportation Authority

STA BOARD MEETING AGENDA
6:00 p.m., Regular Meeting
Wednesday, February 12, 2014
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA 94585

Mission Statement: To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period (Agenda Item IV) although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 3 minutes or less.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 424-6008 during regular business hours at least 24 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the STA Offices, One Harbor Center, Suite 130, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at jmasiclat@sta-snci.com. Supplemental Reports: Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

ITEM

BOARD/STAFF PERSON

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE (6:00 – 6:05 p.m.) Chair Davis
2. CONFIRM QUORUM/ STATEMENT OF CONFLICT Chair Davis
An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.
3. APPROVAL OF AGENDA

STA BOARD MEMBERS

Table with 8 columns listing board members: Osby Davis (Chair), Elizabeth Patterson (Vice Chair), Jack Batchelor, Jr., Harry Price, Norman Richardson, Pete Sanchez, Steve Hardy, Jim Spering, City of Vallejo, City of Benicia, City of Dixon, City of Fairfield, City of Rio Vista, City of Suisun City, City of Vacaville, County of Solano.

STA BOARD ALTERNATES

Table with 8 columns listing board alternates: VACANT, Alan Schwartzman, Dane Besneatte, Rick Vaccaro, Constance Boulware, Mike Hudson, Dilenna Harris, Erin Hannigan.

The complete STA Board Meeting Packet is available on STA's Website at www.sta.ca.gov
(Note: STA Board Meetings are held at Suisun City Hall, 6:00 p.m. on the 2nd Wednesday of every month (except August (Board Summer Recess) and November (17th Annual Awards Ceremony).)

**4. OPPORTUNITY FOR PUBLIC COMMENT**

(6:05 – 6:10 p.m.)

**5. EXECUTIVE DIRECTOR’S REPORT – Pg. 1**

(6:10 – 6:15 p.m.)

Daryl K. Halls

**6. REPORT FROM THE METROPOLITAN TRANSPORTATION COMMISSION (MTC)**

(6:20 – 6:25 p.m.)

MTC Commissioner  
Jim Spering

**7. REPORT FROM CALTRANS**

(6:25 – 6:30 p.m.)

**8. REPORT FROM STA/PRESENTATIONS**

(6:30 – 6:35 p.m.)

**A. Federal Legislative Update**

Vic Fazio and Susan Lent,  
Akin Gump

**B. Directors Report**

**1. Planning**

Robert Macaulay

**2. Projects**

Janet Adams

**3. Transit/Rideshare**

Judy Leaks/ Liz Niedziela

**9. CONSENT CALENDAR**

Recommendation:

Approve the following consent items in one motion.

(Note: Items under consent calendar may be removed for separate discussion.)

(6:35 - 6:40 p.m.)

**A. Minutes of the STA Board Meeting of January 8, 2014**

Johanna Masiclat

Recommendation:

Approve STA Board Meeting Minutes of January 8, 2014.

**Pg. 5**

**B. Draft Minutes of the Technical Advisory Committee (TAC) Meeting of January 29, 2014**

Johanna Masiclat

Recommendation:

Approve Draft TAC Meeting Minutes of January 29, 2014.

**Pg. 17**

**C. Renewal of Membership with Solano Economic Development Corporation (EDC) for 2014**

Daryl Halls

Recommendation:

Approve the renewal of STA’s membership with the Solano Economic Development Corporation (SolanoEDC) at the Premier Member “Chairman’s Circle” level of \$7,500 for Calendar Year 2014.

**Pg. 23**

**D. Fiscal Year (FY) 2013-14 Abandoned Vehicle Abatement (AVA) Program First Quarter Report**

Judy Kowalsky

Recommendation:

Receive and file.

**Pg. 27**

**VIII.C.8.4**

The complete STA Board Meeting Packet is available on STA’s Website at [www.sta.ca.gov](http://www.sta.ca.gov)  
(Note: STA Board Meetings are held at Suisun City Hall, 6:00 p.m. on the 2<sup>nd</sup> Wednesday of every month (except August (Board Summer Recess) and November (17<sup>th</sup> Annual Awards Ceremony).)

- E. Contract Amendment – Transit Project Management Nancy Whelan Consulting** Liz Niedziela  
Recommendation:  
 Authorize the Executive Director to execute a contract amendment for Transit Project Management Services for Nancy Whelan Consulting for an amount not-to-exceed \$111,303 to cover additional transit related project management and financial services for the STA and the City of Rio Vista.  
**Pg. 29**
- F. Federal Transit Administration (FTA) Non-Urbanized Area Program (FTA Section 5311) Recommendation** Liz Niedziela  
Recommendation:  
 Approve the Federal Section 5311 Allocation for 2014 and 2015 in the amount of \$976,856 as specified in Attachment B.  
**Pg. 31**
- G. 2014 Paratransit Coordinating Council (PCC) Work and Outreach Plans** Anthony Adams  
Recommendation:  
 Approve the 2014 PCC Work Plan as shown in Attachment A and the 2014 PCC Outreach Plan as shown in Attachment B.  
**Pg. 35**
- H. Jepson Parkway Project - Final Relocation Impact Statement and Last Resort Housing Plan** Janet Adams  
Recommendation:  
 Adopt the Final Relocation Impact Statement and Last Resort Housing Plan for the Jepson Parkway Project.  
**Pg. 39**
- I. Contract Amendment - Jepson Parkway Project Right of Way Services** Janet Adams  
Recommendation:  
 Approve a contract amendment of an amount to-to-exceed \$300,000 for the ARWS contract to complete the appraisal and acquisitions including any required goodwill appraisals for the Jepson Parkway Projects Phases I and II over the following 12 to 18 months.  
**Pg. 47**
- J. I-80/I-680/State Route (SR) 12 Interchange - I-80 Freeway Performance Initiative (FPI) Project Bridge Toll Allocation** Janet Adams  
Recommendation:  
 Approve the following:  
 1. Transfer of \$1M of Bridge Toll funds from the I-80/I-680/SR12 Interchange – ICP project to be the used for construction of the I-80 FPI project and a corresponding amount of \$1M in CMAQ funds (federal funds from the regional FPI program) to made available for construction of the I-80/I-680/SR12 Interchange – ICP project;

2. STA Resolution No. 2014-01 and Funding Allocation Transfer Request from Metropolitan Transportation Commission (MTC) to transfer \$1M in Bridge Toll funds to the I-80 FPI Project for construction. The \$1M will be transferred from the previous allocation of \$29.448 million for construction of the I-80/I-680/SR12 Interchange – ICP project; and
3. The Executive Director to enter into a Cooperative Agreement with Caltrans to initiate the I-80 FPI construction project and authorize the use of the \$1M Bridge Toll funds for construction on this project.

**Pg. 51**

## 10. ACTION FINANCIAL ITEMS

### A. Conduct Public Hearing and Approve New Fare Structure for SolanoExpress Routes 20, 30, 40, and 90 Operated by Fairfield and Suisun Transit (FAST)

Wayne Lewis,  
FAST

Recommendation:

Conduct a Public Hearing and:

1. Approve the proposed fare structure shown in Attachment 3 for SolanoExpress Routes 20, 30, 40, and 90 operated by FAST for FY 2014-15 through FY 2020-21, with the condition that the approval will be rescinded if the Fairfield City Council does not approve the entire fare proposal as submitted;
2. Request FAST staff provide the STA Board with a six month status report prior to implementation of future year fare adjustments for SolanoExpress Routes 20, 30, 40, and 90; and
3. Authorize the Executive Director to write a letter of support for development and implementation of an operational and maintenance plan for the Fairfield Transportation Center and City of Fairfield's Park and Ride lots consistent with the recently completed Public Private Partnership (P3) Study.

(6:40 – 6:55 p.m.)

**Pg. 65**

## 11. ACTION NON-FINANCIAL ITEMS

### A. STA Regional Transportation Impact Fee (RTIF) Implementation

Robert Guerrero

Recommendation:

Approve the following:

1. RTIF District Boundary Map as illustrated in Attachment B;
2. RTIF Revenue Estimates as shown in Attachment C; and
3. Request Solano County update the Public Facility Fee to include Green Valley Overcrossing as an eligible project for RTIF Working Group District 4.

(6:55 - 7:00 p.m.)

**Pg. 101**

**B. STA's 2014 Legislative Priorities and Platform**

Jayne Bauer

Recommendation:

Adopt the STA 2014 Legislative Priorities and Platform as specified in Attachment C.

(7:00 – 7:05 p.m.)

**Pg. 117**

**12. INFORMATIONAL ITEMS – DISCUSSION**

**A. Update on Active Transportation Program Guidelines**

(7:05 – 7:10 p.m.)

**Pg. 141**

Robert Macaulay  
Sofia Recalde

**B. Mobility Management Program Update**

(7:10 – 7:15 p.m.)

**Pg. 173**

Anthony Adams

**INFORMATIONAL ITEMS – NO DISCUSSION**

**C. SB 743 California Environmental Quality Act (CEQA) Guidelines Update**

**Pg. 195**

Robert Macaulay

**D. STA Board and Advisory Committee Meeting Schedule for Calendar Year 2014**

**Pg. 223**

Johanna Masiclat

**13. BOARD MEMBERS COMMENTS**

**14. ADJOURNMENT**

The next regularly scheduled meeting of the STA Board is at **6:00 p.m., Wednesday, March 12, 2014**, Suisun Council Chambers.



**AGENDA ITEM**  
**CITY COUNCIL MEETING: FEBRUARY 18, 2014**  
**COUNCIL MEMBER COMMITTEE REPORTS**

**DATE** : February 10, 2014

**TO** : Mayor Patterson  
Council Member Hughes

**FROM** : Director of Public Works

**SUBJECT** : **SOLANO COUNTY WATER AGENCY**

The following information is provided for your committee report at the February 18, 2014 City Council meeting.

The draft minutes of the January 9, 2014 meeting are attached along with the agenda for the February 13, 2014 meeting. The next regular meeting is scheduled for March 13, 2014.

Attachments:

- SCWA Draft Minutes for January 9, 2014
- SCWA Meeting Agenda for February 13, 2014



**SOLANO COUNTY WATER AGENCY  
BOARD OF DIRECTORS MEETING MINUTES**

**MEETING DATE: January 9, 2014**

The Solano County Water Agency Board of Directors met this evening at the Solano County Water Agency. Present were:

Mayor Jack Batchelor, City of Dixon  
Mayor Harry Price, City of Fairfield  
Mayor Elizabeth Patterson, City of Benicia  
Mayor Steve Hardy, City of Vacaville  
Mayor Norm Richardson, City of Rio Vista  
Mayor Pete Sanchez, City of Suisun City  
Supervisor Erin Hannigan, Solano County District 1  
Supervisor Linda Seifert, Solano County District 2  
Supervisor James Spering, Solano County District 3  
Supervisor John Vasquez, Solano County District 4  
Supervisor Skip Thomson, Solano County District 5  
Director Bob Bishop, Solano Irrigation District  
Manager Don Holdener, Maine Prairie Water District  
Director Dale Crossley, Reclamation District 2068

**CALL TO ORDER**

The meeting was called to order at 6:30 P.M. by Chairman Spering.

**APPROVAL OF AGENDA**

On a motion by Supervisor Seifert and a second by Mayor Patterson the Board unanimously approved the agenda.

**PUBLIC COMMENT**

There were no public comments.

**ELECTION OF OFFICERS AND APPOINTMENT OF EXECUTIVE  
COMMITTEE FOR 2014**

On a motion by Manager Holdener and a second by Mayor Batchelor the Board unanimously elected Mayor Price as Board Chairman and Director Crossley as Board Vice-Chairman for 2014.

Chairman Price appointed Supervisor Hannigan, Supervisor Spering and Mayor Batchelor to the 2014 Executive Committee to serve with the Chairman and Vice-Chairman.

**CONSENT ITEMS**

On a motion by Supervisor Spering and a second by Mayor Patterson the Board unanimously approved the following Consent Items.

- (A) Minutes
- (B) Expenditure Approvals
- (C) Amendment to Agreement with Clean Lakes, Inc.

**BOARD MEMBER REPORTS**

There were no Board Member reports.

**GENERAL MANAGER'S REPORT**

There were no additions to the written report.

**WATER BOND LEGISLATION**

Supervisor Seifert stated the Delta Coordination Working Group prepared a draft white paper on the North Bay Aqueduct Alternate Intake Project and possible funding by a Water Bond. Supervisor Seifert announced that Senator Wolk has withdrawn SB 42 and reintroduced the bill as SB 848 to allow more time for consideration. The Working Group suggested forming a delegation from the Board to meet with Senator Wolk to discuss the possible funding options for the Alternate Intake Project in water bond legislation. On a motion by Supervisor Spering and a second by Mayor Hardy the Board unanimously approved the white paper with an understanding that the Board will address the position paper again after meeting with Senator Wolk and possibly modify language to address a broader audience. Supervisor Thomson, Mayor Richardson, Mayor Batchelor, Supervisor Spering and Mayor Price volunteered to meet with the Senator.

Manager Okita announced a joint meeting is being planned with the SCWA Board and the Napa County Flood Control and Water Conservation District Board in March and suggested a smaller delegation meet prior to the joint meeting to discuss Water Bond issues. The Chairman appointed Vice Chairman Crossley, Supervisor Spering, Supervisor Seifert and Mayor Hardy to this delegation.

**TIME AND PLACE OF NEXT MEETING**

The next regularly scheduled meeting will be Thursday, February 13, 2014 at 6:30 P.M. at the Solano County Water Agency offices.

**ADJOURNMENT**

This meeting of the Solano County Water Agency Board of Directors was adjourned at 7:12 P.M.

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David B. Okita, General Manager  
and Secretary to the Board of Directors of the  
Solano County Water Agency

# SOLANO COUNTY WATER AGENCY



## BOARD OF DIRECTORS:

### Chair:

Mayor Harry Price  
City of Fairfield

### Vice Chair:

Director Dale Crossley  
Reclamation District No. 2068

Mayor Jack Batchelor  
City of Dixon

Mayor Osby Davis  
City of Vallejo

Supervisor Erin Hannigan  
Solano County District 1

Mayor Steve Hardy  
City of Vacaville

Director John D. Kluge  
Solano Irrigation District

Mayor Elizabeth Patterson  
City of Benicia

Mayor Norm Richardson  
City of Rio Vista

Director Gene Robben  
Maine Prairie Water District

Mayor Pete Sanchez  
City of Suisun City

Supervisor Linda Seifert  
Solano County District 2

Supervisor Jim Spering  
Solano County District 3

Supervisor Skip Thomson  
Solano County District 5

Supervisor John Vasquez  
Solano County District 4

## GENERAL MANAGER:

David Okita, PE  
Solano County Water Agency

## BOARD OF DIRECTORS MEETING

**DATE:** Thursday, February 13, 2014

**TIME:** 6:30 p.m.

**PLACE:** Berryessa Room  
Solano County Water Agency Office  
810 Vaca Valley Parkway, Suite 203  
Vacaville

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF AGENDA**

**4. PUBLIC COMMENT**

Limited to 5 minutes for any one item not scheduled on the Agenda.

**5. CONSENT ITEMS**

(A) Minutes: Approval of the Minutes of the Board of Directors meeting of January 9, 2014 is recommended.

(B) Expenditure Approvals: Approval of the January checking account register is recommended.

(C) Request to Maintain Funding for the Cooperative Endangered Species Conservation Fund-Fiscal 2015 Appropriations: Authorize the Chairman to sign-on to the California Habitat Conservation Planning Coalition letter to Senators Feinstein and Boxer requesting to maintain funding levels for the Cooperative Endangered Species Conservation Fund, Fiscal 2015 Appropriations.

(D) Flood Control Advisory Committee Appointment: Appoint public member Terry Connolly to a two year term on the Flood Control Advisory Committee.

810 Vaca Valley Parkway, Suite 203  
Vacaville, California 95688  
Phone (707) 451-6090 • FAX (707) 451-6099  
www.scwa2.com



**VIII.C.9.5**

6. **BOARD MEMBER REPORTS**

RECOMMENDATION: For information only.

7. **GENERAL MANAGER'S REPORT**

RECOMMENDATION: For information only.

8. **2014 WATER SUPPLY SITUATION**

RECOMMENDATION:

1. Receive reports from staff on city/district water supply status and on countywide water conservation efforts.
2. Authorize General Manager to execute documents for a 2014 groundwater conjunctive use program with Reclamation District #2068.
3. Authorize a fund transfer out of budgeted fiscal year 2013-2014 Contingencies of up to \$20,000 for increased water conservation efforts.

9. **YOLO BYPASS – CACHE SLOUGH REPORT**

RECOMMENDATION: Hear report from General Manager on projects and programs occurring in the Yolo Bypass and Cache Slough (and Suisun Marsh) area.

10. **SB 848 – 2014 WATER BOND**

RECOMMENDATION: Support SB 848 (Wolk), the Safe Drinking Water, Water Quality, and Water Supply Act of 2014.

11. **DELTA ISSUES**

RECOMMENDATIONS:

1. Hear Status Report from Supervisor Seifert on the Delta Water Coordination Working Group.
2. Hear report from Supervisor Thomson on activities of the Delta Counties Coalition and Delta Protection Commission.

12. **TIME AND PLACE OF NEXT MEETING**

Thursday, March 13, 2014 at 6:30 p.m. at the SCWA offices. City County Coordinating Council meeting is scheduled for 7:00 p.m.

*The Full Board of Directors packet with background materials for each agenda item can be viewed on the Agency's website at [www.scwa2.com](http://www.scwa2.com).*

Any materials related to items on this agenda distributed to the Board of Directors of Solano County Water Agency less than 72 hours before the public meeting are available for public inspection at the Agency's offices located at the following address: 810 Vaca Valley Parkway, Suite 203, Vacaville, CA 95688. Upon request, these materials may be made available in an alternative format to persons with disabilities.

Feb2014.bod.agd



**AGENDA ITEM  
CITY COUNCIL MEETING: FEBRUARY 18, 2014  
COUNCIL MEMBER COMMITTEE REPORTS**

**DATE** : February 10, 2014

**TO** : Vice Mayor Campbell  
Council Member Schwartzman

**FROM** : Director of Public Works

**SUBJECT** : **TRAFFIC, PEDESTRIAN AND BICYCLE SAFETY (TPBS) COMMITTEE**

The following is provided as your committee report for the February 18, 2014 City Council meeting.

Public Works staff is currently working on Safe Route to School Projects in the vicinity of Robert Semple School, as recommended by the Committee at the last meeting. The regularly scheduled TPBS Committee meeting on Thursday, January 16, 2014 was canceled. The next scheduled meeting is April 17<sup>th</sup> at 7:00 p.m. in the Commission Room.



**AGENDA ITEM**  
**CITY COUNCIL MEETING: FEBRUARY 18, 2014**  
**COUNCIL MEMBER COMMITTEE REPORTS**

**DATE** : February 5, 2014

**TO** : Mayor Patterson  
Council Member Strawbridge

**FROM** : City Manager

**SUBJECT** : **TRI-CITY AND COUNTY COOPERATIVE PLANNING GROUP**  
**"SOLANO OPEN SPACE"**

The following information is provided for your committee report at the February 18, 2014 Council meeting.

The last Tri-City and County Cooperative Planning Group scheduled for December 9, 2013 was canceled due to lack of a quorum. The next meeting is tentatively scheduled for March 10, 2014.



**AGENDA ITEM  
CITY COUNCIL MEETING: FEBRUARY 18, 2014  
COUNCIL MEMBER COMMITTEE REPORTS**

**DATE** : February 10, 2014

**TO** : Mayor Patterson  
Council Member Hughes

**FROM** : City Manager

**SUBJECT** : **VALERO COMMUNITY ADVISORY PANEL (CAP)**

The following information is provided for your committee report at the February 18, 2014 Council meeting.

The CAP meets quarterly at 6:30 p.m. at the refinery at 610 Industrial Way. The next meeting is TBD.



**AGENDA ITEM**  
**CITY COUNCIL MEETING: FEBRUARY 18, 2014**  
**COUNCIL MEMBER COMMITTEE REPORT**

**DATE** : February 5, 2014

**TO** : Mayor Elizabeth Patterson  
Council Member Christina Strawbridge  
Council Member Mark Hughes

**FROM** : Youth Action Coalition

**SUBJECT** : **YOUTH ACTION COALITION**

The Coalition met on January 22, 2014. Staff reported the county has asked the seven City Teams to extend their annual contracts through December 2014. This will provide the county time to develop the RFP and handle contract negotiations for the 2015-16 budget.

The Board of Supervisors voted to permanently ban medical marijuana dispensaries in the county unincorporated areas.

BUSD School Psychologist gave a PowerPoint presentation on the elementary schools Second Step Program partially funded by BYAC and county grants.

The Every 15 Minutes committee gave a status report.



**AGENDA ITEM  
CITY COUNCIL MEETING: FEBRUARY 18, 2014  
COUNCIL MEMBER COMMITTEE REPORTS**

**DATE** : February 10, 2014  
**TO** : City Council  
**FROM** : Mayor Patterson  
**SUBJECT** : **ABAG/CAL FED TASK FORCE/BAY AREA WATER FORUM**

The following information is provided for your committee report at the February 18, 2014 City Council meeting.

The Bay Area Water Forum's last meeting was held on March 26, 2012.

This was the last meeting of the Bay Area Water Forum for 2012, due to a lack of funding.



**AGENDA ITEM**  
**CITY COUNCIL MEETING: FEBRUARY 18, 2014**  
**COUNCIL MEMBER COMMITTEE REPORTS**

**DATE** : February 4, 2014

**TO** : Mayor Patterson  
Council Member Hughes  
Council Member Schwartzman

**FROM** : Assistant City Manager

**SUBJECT** : **SOLANO COUNTY TRANSIT (SolTrans) BOARD MEETING**

The following information is provided for your committee report at the February 18, 2014 Council meeting.

The Solano County Transit (SolTrans) Joint Powers Authority held a regular meeting on January 16, 2014 in the City of Benicia Council Chambers. The Executive Report for the January 16, 2014 meeting is attached.

The next regular meeting of the SolTrans Board is scheduled for Thursday, February 26, 2014 at 4:00 p.m. and will be held in the City of Vallejo Council Chambers. The Agenda and Executive Report for this meeting were not available as of the date of this report.

Attachments:

- January 16, 2014 Executive Report





**TO:** BOARD OF DIRECTORS  
**PRESENTER:** MONA BABAUTA, EXECUTIVE DIRECTOR  
**SUBJECT:** EXECUTIVE DIRECTOR'S REPORT  
**ACTION:** INFORMATIONAL

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The following provides an overview of more significant issues addressed by your staff since the December 19, 2013 Board meeting:

**FINANCE AND ADMINISTRATION:**

- Asset & Project Transfers from COV: At this point, the transfer processes have not been fully completed, but are moving along. Progress to date is as follows:
  - a) SolTrans Curtola Park and Ride Hub: The Contract Assignment that effectively transferred management of the contract with Mark Thomas and Company for completing 100% design plans for the Hub has been executed since the December Board meeting. Additionally, the project management duties have officially been transferred to SolTrans from the City of Vallejo (COV) with the recent execution of a contract with Interwest Consulting Group, which is the firm that COV initially hired to provide project management services. Furthermore, staff recently released the RFP for construction management services to ensure that a construction management firm is obtained prior to the project's Invitation for Bids (IFB) being released by March 2014.
  - b) 1850 Broadway Facility: The sublease that is required for the official use and renovation of the Operations and Maintenance (O&M) Facility at 1850 Broadway, Vallejo, will go to the Vallejo City Council on February 11, 2014 for approval. The sublease will vest in SolTrans the responsibility and authority to maintain, repair and renovate the facility until such time that the asset can be transferred to SolTrans. One of the big issues surrounding this, however, is the City's assurances that grant funding that has already been earmarked and received by the City for facility improvements will be transferred to SolTrans for completing them. We are working with the City to obtain assurances from the Council/Executive Management.

In addition, the RFPs for project management and consultant services related to the renovation of the facility are being finalized. Furthermore, the contract assignment for Calpo, Hom and Dong, which is the architectural/engineering firm hired by COV to complete 100% design, is also being finalized at this time.

- c) Asset Title Transfers: Work on the deeds continues, and the official transfer of titles for 311 Sacramento Street, the SolTrans Curtola Park & Ride Hub, Sereno Transit Center, etc. should occur in the next couple of months.

- Cap and Trade Revenue Framework: The Metropolitan Transportation Commission (MTC) in December 2013 approved a framework for future Cap and Trade Revenue to the Bay Area region. The framework outlines how potential funding to the region will be divided between various programs, initially identified in Plan Bay Area (2040 Regional Transportation Plan-RTP) and consistent with SB 375 requirements for establishing a Sustainable Communities Strategy. The framework currently identifies an amount that SolTrans could achieve under the Transit Operating and Efficiency Program (TOEP); although, additional funding could potentially be obtained through other programs as well, or if other agencies do not meet the performance standards set-forth under the TOEP, resulting in extra money “on the table.” The MTC report on the proposed framework may be found at the following website: <http://apps.mtc.ca.gov/events/agendaView.akt?p=2155>. See Agenda Item 7a. It is important to note the final, approved framework, led by Commissioner Spering, has yet to be published by MTC on the website, but can be made available by your staff.
- Establishment of SolTrans’ 401(a) and 457(b) Retirement Accounts: By the time of this Board meeting, Valic will have briefed staff on the new plans and established individual accounts. Staff has further coordinated with the City of Vacaville to ensure that payroll deductions will be made accordingly.

#### **OPERATIONS:**

- Automatic Vehicle Location (AVL) Project Implementation: The Concept of Operations, which will outline the framework of SolTrans’ AVL system and form the basis for the type of system that is procured, is being finalized per Board comments in December 2013. Staff will return to the Board in February with a draft final for Board approval. The procurement process will then commence soon after approval is obtained.
- Clipper Implementation: Progress on project implementation continues in coordination with participating Napa-Solano county transit operators and MTC staff.
- Proposed Schedule Changes to Routes 1 and 3: Essentially, after performance data was collected and synthesized in November/December 2013 on the Route 1, it was determined that schedule changes were needed to maximize its on-time performance. Staff proposes a solution for doing so under Agenda Item 10, and authority to conduct public outreach on the solution is being sought from the Board.
- System Performance Report: Performance and revenue data has not been finalized due to the holiday season and the earlier than normal occurrence of the Board meeting during the 2<sup>nd</sup> full week of January. As a result, the system performance report will be provided during the Board meeting under “Staff Briefings.”

#### **EXTERNAL AFFAIRS:**

- Legislative Effort Related to Streets & Highway Code Section 73: This section of the Code includes language on public entities (i.e. cities & counties) to which CalTrans can relinquish state right of way. As currently written, this Section does not allow for Joint Powers Authorities (JPAs) such as SolTrans to accept land from CalTrans. Consequently, Staff is working with Shaw-Yoder-Antwih to seek a legislative fix to this issue, given our interest in accepting CalTrans property on which portions of the SolTrans Curtola Park and Ride lot reside.

- Interagency Collaboration of Information Technology Functions: Support from the Board is being requested under Agenda Item 7c for pursuing a study of potential cost saving opportunities with COV, the Vallejo Sanitation and Flood Control District, and the Greater Vallejo Recreational District (GVRD), by consolidating our IT functions, infrastructure and/or departments. Consistent with actions taken by COV, the Sanitation/Flood District and GVRD, approval of this collaborative effort and a contribution of \$10,000 to pursue a study are being recommended to the Board.
- Holiday Promotions: SolTrans planned several holiday promotions for both the communities of Benicia and Vallejo. More information will be provided during the Board meeting under Staff Briefings.
- Appearance on VCAT's "Seniors Today": I appeared on Tom Bartee's Seniors Today show on December 18, 2014 to talk about SolTrans' Holiday promotions, services provided to the communities of Benicia and Vallejo, and regional connections/programs. As always, it was an enjoyable and interesting opportunity to talk with Mr. Bartee and connect with the community through this means.
- City of Fairfield Study: The draft report is expected to be released by Management Partners to the City of Fairfield this month regarding pros/cons of consolidating some or all transit services with SolTrans. Your staff provided a significant amount of information to allow the City to complete the report in the past few months. Should information on/from the report be shared with SolTrans, I'll let the Board know.
- Future Community/External Meetings of Interest:
  - a) Meeting with Seniors at the Benicia Senior Center on transit services in Benicia — January 15, 2014
  - b) Public Outreach meeting on the SolTrans Curtola Park & Ride Hub — January 15, 2014
  - c) SolTrans Curtola Park and Ride Hub Presentation to City of Vallejo City Council -- January 28, 2014
  - d) Meeting with Solano County Association of Realtors on SolTrans services—February 26, 2014

Attachment:

- A. SolTrans Acronyms List of Transportation Terms



SOLTRANS ACRONYMS LIST OF TRANSPORTATION TERMS

Last Updated: March 4, 2013

|                         |                                                       |                      |                                                                                      |
|-------------------------|-------------------------------------------------------|----------------------|--------------------------------------------------------------------------------------|
| <b>A</b>                |                                                       | MPO                  | Metropolitan Planning Organization                                                   |
| ADA                     | Americans with Disabilities Act                       | MTC                  | Metropolitan Transportation Commission                                               |
| APC                     | Automatic Passenger Counter                           | <b>N, O, &amp; P</b> |                                                                                      |
| AVL                     | Automatic Vehicle Location System                     | NTD                  | National Transit Database                                                            |
| AVO                     | Average Vehicle Occupancy                             | OBAG                 | One Bay Area Grant                                                                   |
| <b>B</b>                |                                                       | PAC                  | Public Advisory Committee                                                            |
| BAFO                    | Best and Final Offer                                  | PCC                  | Paratransit Coordinating Council                                                     |
| BART                    | Bay Area Rapid Transit                                | PDT                  | Project Development Team                                                             |
| <b>C</b>                |                                                       | PDWG                 | Project Development Working Group                                                    |
| CalEMA                  | California Emergency Management Agency                | PNR                  | Park & Ride                                                                          |
| CALTRANS                | California Department of Transportation               | PPP (3P)             | Public Private Partnership                                                           |
| CAM                     | Cost Allocation Model                                 | PTAC                 | Partnership Technical Advisory Committee                                             |
| CARB                    | California Air Resources Board                        | <b>R &amp; S</b>     |                                                                                      |
| CBA                     | Collective Bargaining Agreement                       | RFP                  | Request for Proposals                                                                |
| CCC                     | Contra Costa County Connections                       | RM2                  | Regional Measure 2 Funds                                                             |
| CHP                     | California Highway Patrol                             | SAFETEA-LU           | Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users |
| CMAQ                    | Congestion Mitigation & Air Quality Program           | SNCI                 | Solano Napa Commuter Information                                                     |
| COV                     | City of Vallejo                                       | SR2T                 | Safe Routes to Transit                                                               |
| CTC                     | California Transportation Commission                  | SRTTP                | Short Range Transit Plan                                                             |
| CTSGP                   | California Transit Security Grant Program             | STA                  | Solano Transportation Authority                                                      |
| CTAF                    | California Transit Assistance Fund                    | STAF                 | State Transit Assistance Fund                                                        |
| <b>D</b>                |                                                       | STIP                 | State Transportation Improvement Program                                             |
| DAR                     | Dial-a-Ride                                           | STP                  | Surface Transportation Program                                                       |
| DBE                     | Disadvantaged Business Enterprise                     | <b>T</b>             |                                                                                      |
| DOT                     | Department of Transportation                          | TAC                  | Technical Advisory Committee                                                         |
| <b>E &amp; F</b>        |                                                       | TCP                  | Transit Capital Priorities                                                           |
| FAST                    | Fairfield and Suisun Transit                          | TDA                  | Transportation Development Act                                                       |
| FHWA                    | Federal Highway Administration                        | TIF                  | Transportation Investment Fund                                                       |
| FTA                     | Federal Transit Administration                        | TIP                  | Transportation Improvement Program                                                   |
| FY                      | Fiscal Year                                           | TLC                  | Transportation for Livable Communities                                               |
| <b>G, H, I, &amp; J</b> |                                                       | TMA                  | Transportation Management Association                                                |
| GFI                     | Gen-fare Industries Farebox                           | TMP                  | Transportation Management Plan                                                       |
| GP                      | General Public (as in GP Dial-a-Ride)                 | TMS                  | Transportation Management System                                                     |
| GPS                     | Global Positioning System                             | <b>U, V, W, Y</b>    |                                                                                      |
| HOV                     | High Occupancy Vehicle                                | UA                   | Urbanized Area                                                                       |
| IFB                     | Invitation for Bid                                    | VMT                  | Vehicle Miles Traveled                                                               |
| IPR                     | Initial Project Report                                | VTC                  | Vallejo Transit Center                                                               |
| ITF                     | Intercity Transit Funding                             | WETA                 | Water Emergency Transportation Authority                                             |
| JARC                    | Job Access Reverse Commute                            | YTD                  | Year to Date                                                                         |
| JPA                     | Joint Powers Authority                                |                      |                                                                                      |
| <b>L &amp; M</b>        |                                                       |                      |                                                                                      |
| MAP-21                  | Century Moving Ahead for Progress in the 21st Century |                      |                                                                                      |
| MCI                     | Motor Coach Industries                                |                      |                                                                                      |
| MOU                     | Memorandum of Understanding                           |                      |                                                                                      |
| MOV                     | Multiple Occupant Vehicle                             |                      |                                                                                      |

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