



**BENICIA HISTORIC PRESERVATION REVIEW COMMISSION**

**CITY HALL COUNCIL CHAMBERS**  
*Special Meeting Location*

**REGULAR MEETING MINUTES**

**Thursday, March 27, 2008**  
**6:30 P.M.**

**I. CALL TO ORDER**

**A. Pledge of Allegiance**

**B. Roll Call of Commissioners**

Present: Commissioners Crompton, Donaghue, Haughey, Mang, Taagepera, and White

Absent: None

Staff Present:

Charlie Knox, Community Development Director

Gina Eleccion, Management Analyst

**C. Reference to Fundamental Rights of Public - A plaque stating the Fundamental Rights of each member of the public is posted at the entrance to this meeting room per Section 4.04.030 of the City of Benicia's Open Government Ordinance.**

**II. OPPORTUNITY FOR PUBLIC COMMENT**

**A. WRITTEN**

No written comment.

**B. PUBLIC COMMENT**

Jon Van Landschoot, 175 West H Street – He welcomed the new commissioners and thanked them for their service.

Melanie Hurley, 192 East I Street - She expressed frustration with the process and expense of design review.

**III. PRESENTATIONS**

**A. PROCLAMATIONS OF COMMENDATION FOR LUIS DELGADO AND JIM CONLOW, AND ACKNOWLEDGMENT OF COMMISSIONER WILSON'S SERVICE TO THE COMMUNITY**

Charlie Knox presented a proclamation to Jim Conlow for his service to the community. Luis Delgado was not in attendance; a proclamation will be presented to him at a later time.

Jim Conlow thanked the Commission and stated that he would stay involved with what is going on.

**B. SECRETARY OF THE INTERIOR'S STANDARDS**

Guest Speaker: Mark Huck, AIA, Restoration Architect, State Office of Historic Preservation

Mark Huck, representing the State Office of Historic Preservation, will give a presentation on the Secretary of the Interior's Standards. This information will assist the Commission with project review, as well as provide information for historic property owners in the rehabilitation of their properties.

Charlie Knox introduced Mark Huck from the State Office of Historic Preservation. A PowerPoint presentation was shown highlighting the Secretary of the Interior Standards. Handouts were available for the public and information will be available on the State's website.

After the presentation, Mark Huck had a question and answer session.

**IV. ELECTION OF OFFICERS**

Commissioner Donaghue nominated Commissioner Mang as Chair and Commissioner White as Vice Chair. The motion was seconded by Commissioner Crompton. Commissioners discussed the election of officers.

Commissioner Taagepera stated that based on information in her Commissioner handbook, a second is not required to nominate a commissioner. Commissioner Taagepera stated that she would like to nominate Commissioner Haughey as Chair.

Gina Eleccion suggested continuing this item until the full Commission was seated, with Commissioner McKee. Commissioner Donaghue withdrew his motion and the item was continued until the next meeting.

**V. CONSENT CALENDAR**

On motion of Commissioner White, seconded by Commissioner Donaghue, the Consent Calendar was approved by the following vote:

Ayes: Commissioners Crompton, Donaghue, Haughey, Mang, Taagepera and White  
Noes: None  
Absent: None  
Abstain: Commissioners Crompton and Taagepera (Item V-B only)

**A. Approval of Agenda**

**B. Approval of Minutes of January 24, 2008**

**VI. COMMUNICATIONS FROM COMMISSIONERS**

Commissioner Mang thanked staff for arranging for the training from the State Office of Historic Preservation.

Commissioner Haughey requested that the window policy discussion be agendaized for a future meeting. Gina Eleccion stated that it will be scheduled, though not in April due to a full agenda.

Commissioner Haughey requested information on Mills Act inspections. Gina Eleccion stated that the City is working with a few property owners to get in compliance. Previous staff did not perform inspections, so the City is working with the property owners that are having issues.

**VII. COMMUNICATIONS FROM STAFF**

Gina Eleccion stated that design review for non-historic homes in the historic district will be on the April 24<sup>th</sup> agenda. This will be a very important discussion for both historic and non-historic property owners.

**VIII. ADJOURNMENT**

Commissioner Haughey adjourned the meeting at 8:35 p.m.