

May 6, 2004
Benicia Special Workshop Minutes

MINUTES OF THE
JOINT WORKSHOP
REVIEW OF DEVELOPMENT PROCESS AND CUSTOMER SERVICE STUDY
CITY COUNCIL AND COMMISSIONS
MAY 6, 2004

A Joint Workshop attended by a quorum of the City Council, Planning Commission, Design Review Commission, Historic Preservation Commission and Economic Development Board of the City of Benicia was opened by Mayor Steve Messina at 7:05 p.m. Thursday, May 6, 2004, in the Council Chambers at City Hall, 250 East L Street.

Notice was duly given twenty-four hours prior to the meeting by the City Clerk.

CITY COUNCIL ATTENDANCE:

Mayor Messina
Vice-Mayor Patterson
Council Member Campbell
Council Member Smith

PLANNING COMMISSION ATTENDANCE:

Alan Schwartzman
Mark Lobdell
Bonnie Silveria
Fred Railsback

DESIGN REVIEW COMMISSION ATTENDANCE:

Jim Conlow
Chuck Mang
Luis Delgado

HISTORIC PRESERVATION COMMISSION ATTENDANCE:

Dan Clark
Ray Shehan
Toni Haughey
Sandy Moriarty
Fred Railsback

ECONOMIC DEVELOPMENT BOARD ATTENDANCE:

Mike Ioakimedes
Bob Mutch
J.B. Davis

Suzanne Kleiman

STAFF ATTENDANCE:

Jim Erickson, City Manager

Colette Meunier, Community Development Director

Dan Schiada, Public Works Director

Ken Hanley, Fire Chief

WORKSHOP ITEMS:

WELCOME/INTRODUCTIONS

Mayor Messina welcomed the audience.

INTRODUCTION OF DEVELOPMENT PROCESS AND CUSTOMER SERVICE STUDY

Jim Erickson, City Manager, discussed the purpose of the study. He introduced Paul Zucker and provided information on his background and qualifications.

ZUCKER PRESENTATION

Paul Zucker gave an overview of the report. Keys to implementing changes, and timelines for process changes were discussed.

DISCUSSION AND PUBLIC COMMENT

Public discussion was held. Comments and suggestions were taken from the meeting attendees regarding the Development Review Process and Customer Service. In addition to Council Members, Commissioners and Board Members, the following citizens spoke:

1. Jeanine Seeds, 775 West K Street
2. Marilyn Bardet, 333 East K Street

ADJOURNMENT

Mayor Messina adjourned the meeting at 8:30 p.m.

Lisa Wolfe, City Clerk