



BENICIA HISTORIC PRESERVATION REVIEW COMMISSION REGULAR MEETING MINUTES

**City Hall Commission Room
Thursday, May 23, 2013
6:30 P.M.**

I. OPENING OF MEETING:

A. Pledge of Allegiance

B. Roll Call of Commissioners

Present: Commissioners Delgado, Trumbly, Van Landschoot (arrived 7:00 p.m.), and von Studnitz

Absent: Commissioner McKee

Staff Present: Amy Million, Principal Planner/Recording Secretary

C. Reference to Fundamental Rights of Public

II. ADOPTION OF AGENDA:

On a motion of Commissioner von Studnitz, seconded by Commissioner Delgado, the Agenda was approved by the following vote:

Ayes: Commissioners Delgado, Trumbly, von Studnitz and Chair Haughey

Noes: None

Absent: Commissioner McKee and Van Landschoot

Abstain: None

III. OPPORTUNITY FOR PUBLIC COMMENT

A. WRITTEN COMMENT

None.

B. PUBLIC COMMENT

None.

IV. CONSENT CALENDAR

On a motion of Commissioner Delgado, seconded by Commissioner von Studnitz, the Agenda was approved by the following vote:

Ayes: Commissioners Delgado, Trumbly, von Studnitz and Chair Haughey
Noes: None
Absent: Commissioner McKee and Van Landschoot
Abstain: None

A. Approval of Minutes of April 25, 2013

V. REGULAR AGENDA ITEMS

A. DESIGN REVIEW REQUEST TO INSTALL A NEW AWNING AT 907 FIRST STREET

13PLN-00022
APN: 0089-043-130

Staff provided an overview of the project.

Commissioner von Studnitz asked staff for information on the history of awnings on the building. Ms. Million stated that the last documented awning was in the 2004 survey.

Randy Ramos, applicant provided an overview of his process for selecting the awning and the purpose of awning.

The Commission discussed the historical importance of awnings, height, and design.

RESOLUTION NO. 13-6 OF THE HISTORIC PRESERVATION REVIEW COMMISSION OF THE CITY OF BENICIA APPROVING A DESIGN REVIEW FOR THE INSTALLTION OF AN AWNING AT 907 FIRST STREET (13PLN-00022)

On a motion of Commissioner Trumbly, seconded by Commissioner Delgado, the above resolution was approved by the following vote:

Ayes: Commissioners Delgado, Trumbly, von Studnitz and Chair Haughey
Noes: None
Absent: Commissioner McKee and Van Landschoot
Abstain: None

B. MILLS ACT CONTRACT ANNUAL INSPECTION REPORT

Ms. Million provided an update to the Commission on the status of the annual Mills Act Contract inspections.

Commissioners and staff discussed the process for enforcing maintenance

of properties within the historic district.

VI. COMMUNICATIONS FROM STAFF

None.

VII. COMMUNICATIONS FROM COMMISSIONERS

Commissioner Van Landschoot made the following comments:

1. Requested that a discussion on Historic Awards be on a future agenda and suggested that the Commission give the awards annually in May to coincide with National Preservation Month.
2. Requested a copy of video of the Planning Commission & Historic Preservation Planning Commission joint window workshop and recommended that City Council also be sent a copy.
3. Requested that the discussion of the City of Vallejo's process for a three-person subcommittee be on a future agenda.
4. City Council will be discussing boards and commissions at the May 28 meeting.

VIII. ADJOURNMENT

Chair Haughey adjourned the meeting at 7:19 p.m.