

**BENICIA PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES MEETING
JUNE 11, 2013**

MINUTES

Call to Order

Board President Nail called the meeting to order at 6:32 p.m.

Board Members Present: Sandra Summerfield Kozak, Carole Nail, Mike Radesky, and Ruth Workman

Excused: Board President Eichbauer

Staff Present: Diane Smikahl, Library Director; Allison Angell, Head of Youth Services; and Toni Yosick, Board Secretary

Notice of Fundamental Rights

Board Vice-President Nail read the prepared notice.

Approval of Agenda

On motion of Board Member Radesky, seconded by Board Member Summerfield Kozak, the agenda was unanimously approved as presented.

Approval of Minutes

On motion of Board Member Summerfield Kozak, seconded by Board Member Radesky, the minutes were unanimously approved as presented.

Report from the President, Mary Eichbauer

None.

Report by Director, Diane Smikahl

Arts and Culture Commission (BACC) update: The Library Director said the Benicia Arts and Culture Commission will be meeting with staff from the Parks and Community Services Department on June 11 to discuss the proposed public art piece, and on Wednesday, June 19th the Commissioners will present a request to the Parks, Recreation, and Cemetery Commission for a recommendation to use the Community Center as the site for piece. If the Parks, Recreation and Cemetery Commission agrees to recommend the site to Council, the Arts and Culture Commission will present the project to the City Council in the fall.

The Library Director said \$30,000 of funding from the Community Sustainability Commission has been approved by the City Council.

Council activities update: The Library Director said the Council held their meeting on Boards and Commissions. She read the email that the City Manager sent to the Benicia Herald.

Board Member Nail said one of the proposals discussed during the meeting is to have Boards and Commissions meet less frequently, and she wanted to go on record as being extremely against going to quarterly meetings. The Library Director said that Board President Eichbauer would like to weigh-in on this topic as well. The Library Director said she will bring this item back at the July meeting.

Budget update: The City's Interim Finance Director needs more time for the budget preparation, so the budget hearings are scheduled for the last week of June, with the first meeting on either June 24th or 25th.

Building update: The three areas of the flat roofs are in the process of being fixed.

Correspondence/Articles/Other –

The Library Director said she talked to Carla Lehn about the literacy funds recently removed from the State budget. Ms. Lehn will confirm that there is still some literacy funding in the State budget.

Approval of Library Financial Reports

Board Member Radesky commented on Measure B receiving more funds than had been budgeted.

On motion of Board Member Radesky, and seconded by Board Member Summerfield Kozak, the Library Financial Reports were unanimously approved.

Literacy Report

No discussion.

Report from Board Liaisons

A. **Report from Art Gallery Advisory Committee Liaison**

Board Member Nail shared the Call for Artists card that is being sent through social media. Entries close on September 1st.

B. **Report from Friends Liaison** – Board Member Radesky said the June sales brought in between \$4,000 and \$5,000.

C. **Report from Library Foundation Liaison** – Board Member Radesky said he has tickets for the Foundation's Anniversary celebration.

Board Member Radesky said the Foundation just purchased a \$26,000 self-check and the Foundation wants to keep providing funding for the Library.

D. **Report from Poet Laureate Committee Liaison** – None

E. **Report from Liaison to the Historical Museum** – Board Member Workman said she talked with Elizabeth d'Huart from the museum and she is frustrated because she hasn't heard anything since she provided the flash drive with the photos.

Old Business

None.

New Business

A. **Education Calendar June** – Youth Services

Board Members welcomed Allison Angell, Head of Youth Services. Ms. Angell referred to the tutoring program she had last summer. She would like to repeat that program next summer and she submitted a grant request to Target.

Ms. Angell said there will be another Teddy Bear Sleepover in September. Board Member Summerfield Kozak said she has talked to so many people who just loved the last Teddy Bear Sleepover, and she hopes we will do more publicity for the event.

Board Member Nail asked Ms. Angell if she knows the status of the Robert Semple Library. Ms. Angell said they still need help.

Ms. Angell stated that Ms. Smead's teen volunteers put in over 2,000 hours last year. She also stated that Ms. Smead's outreach to the schools has doubled.

Public Comment

None.

Items for Next Agenda

Budget Guide

Discussion: Frequency of Meetings

Art Gallery Policy

Next Meeting

Tuesday, July 9, 2013, 5:00 p.m.

Adjournment

Board Vice-President Nail adjourned the meeting at 7:15 p.m.

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