

MINUTES OF THE
REGULAR MEETING – CITY COUNCIL
July 16, 2013

City Council Chambers, City Hall, 250 East L Street, complete proceedings of which are recorded on tape.

I. CALL TO ORDER:

The Closed Session was cancelled.

II. CLOSED SESSION:

**A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Subdivision (b) of Government Code Section 54957)
Title: City Attorney**

**B. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 3300 Park Road & 3190 Bayshore Road
Negotiating Parties: City Attorney, City Manager & Economic
Development Manager
Under Negotiation: Instruction to negotiator on both payment and
lease terms**

III. CONVENE OPEN SESSION:

Mayor Patterson called the Open Session to order at 7:00 p.m.

A. ROLL CALL

All Council Members were present.

B. PLEDGE OF ALLEGIANCE

Elizabeth d'Huart led the Pledge of Allegiance.

C. REFERENCE TO THE FUNDAMENTAL RIGHTS OF PUBLIC

IV. ANNOUNCEMENTS/PROCLAMATIONS/ APPOINTMENTS/PRESENTATIONS:

A. ANNOUNCEMENTS

1. Announcement of action taken at Closed Session, if any.

Mayor Patterson reported that the Closed Session was cancelled.

2. Openings on Boards and Commissions:

Arts and Culture Commission

1 unexpired term

2 full terms

Open until filled

Human Services Board

2 full terms

Open until filled

Open Government Commission

1 full term

Open until filled

Historic Preservation Review Commission

2 full terms

1 unexpired term

Open until filled

Community Sustainability Commission (Student Commissioner)

1 full term

Open Until Filled

3. Mayor's Office Hours:

4. Benicia Arsenal Update

Mayor Patterson stated the update was status quo. There was no new information to report.

B. PROCLAMATIONS

Mayor Patterson presented a proclamation to STA, recognizing the Benicia Bike Boys for the Team Bike Challenge for the 2013 Bike to Work day.

C. APPOINTMENTS

D. PRESENTATIONS

V. ADOPTION OF AGENDA:

On motion of Council Member Schwartzman, seconded by Council Member Strawbridge, Council adopted the Agenda, as presented, on roll call by the

following vote:

Ayes: Patterson, Schwartzman, Campbell, Hughes, Strawbridge

Noes: (None)

VI. OPPORTUNITY FOR PUBLIC COMMENT:

A. WRITTEN COMMENT

Two items (copies of the PowerPoint presentations - copies on file).

B. PUBLIC COMMENT

1. Larry Fullington - Mr. Fullington discussed concerns regarding the action Council took on 6/18/13 regarding the assisted living facility in the Lower Arsenal. He asked Council to reconsider the issue.

VII. CONSENT CALENDAR:

On motion of Council Member Schwartzman, seconded by Council Member Hughes, Council adopted the Consent Calendar, as presented, on roll call by the following vote:

Ayes: Patterson, Schwartzman, Campbell, Hughes, Strawbridge

Noes: (None)

A. APPROVAL OF THE MINUTES OF THE JUNE 25, 2013 AND JULY 2, 2013 CITY COUNCIL MEETINGS

B. RESPONSE TO 2012-2013 GRAND JURY REPORT "ANIMAL CARE SERVICES"

C. APPROVAL OF A CONTRACT AMENDMENT FOR BUILDING OFFICIAL, PLAN REVIEW AND INSPECTION SERVICES

RESOLUTION 13-55 - A RESOLUTION APPROVING A CONTRACT AMENDMENT IN THE AMOUNT NOT-TO-EXCEED \$160,000 FOR FISCAL YEAR 2013-2014 WITH BUREAU VERITAS FOR BUILDING OFFICIAL PLAN REVIEW AND INSPECTION SERVICES, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY

D. ACCEPTANCE OF RAW WATER TRANSMISSION LINE CATHODIC PROTECTION SYSTEM REHABILITATION PROJECT

RESOLUTION 13-56 - A RESOLUTION ACCEPTING THE RAW WATER

TRANSMISSION LINE CATHODIC PROTECTION SYSTEM REHABILITATION PROJECT AS COMPLETE, INCLUDING CHANGE ORDER NO. 1, AND AUTHORIZING THE CITY MANAGER TO SIGN THE NOTICE OF COMPLETION, AND AUTHORIZING THE CITY CLERK TO FILE SAME WITH THE SOLANO COUNTY RECORDER

- E. Approval to waive the reading of all ordinances introduced and adopted pursuant to this agenda.

VIII. BUSINESS ITEMS:

A. PRESENTATION OF PROPOSED MUNICIPAL BUDGETS FOR FISCAL YEARS 2014 AND 2015

Brad Kilger, City Manager, and Mayor Patterson introduced the agenda item.

Brenda Olwin, Acting Finance Director, and Anne Cardwell, Acting Assistant City Manager, reviewed the Staff report.

Council and Staff discussed the information presented in the proposed budget

Each Department Head discussed significant challenges and changes identified in the budget.

City Manager, City Clerk, City Treasurer, City Council:

No questions.

Economic Development:

Council Member Strawbridge and Staff discussed the issue of Downtown revitalization.

Human Resources:

Council Member Strawbridge and Staff discussed the issue of Information Technology, software, etc.

City Attorney:

Council Member Schwartzman and Staff discussed the issue of staffing within the City Attorney's Office.

Finance:

Vice Mayor Campbell and Staff discussed staff time spent on billing, collecting,

etc., and the need to show a 'charge' to the Enterprise Fund for the services provided by the Finance Department.

Community Development:

Vice Mayor Campbell and Staff discussed the departments that currently do not have directors (HR, Finance, and CD), and whether the 2015 budget would have to include the cost of hiring/replacing those positions (it was not included).

Mayor Patterson asked to have Council's options spelled out in the next budget report. She was concerned about what cost involved with not having staff with the appropriate skill set, especially in Planning, where there are big projects in the future. She would like to see strategy for dealing with getting a project manager person on board to deal with the high profile projects, or having a contract person manage the department. Staff would not be able to get that information by the 7/23 meeting, but they would work on coming up with something.

Library:

Vice Mayor Campbell and Staff discussed the Library Manager positions.

Public Works:

Council Member Strawbridge and Staff discussed the \$50,000 barricades/bollards listed in the staff report.

Council Member Schwartzman and Staff discussed the staff time required to set up barriers for special events on First Street.

Vice Mayor Campbell and Staff discussed the staff time and cost to set up barriers for special events on First Street.

Staff will provide Council with a cost for staff time used to set up special events at the 7/23/13 Council meeting.

Mayor Patterson and Staff discussed the problems with the City's storm drains, and alternative solutions. They discussed possible grant availability for the railroad bridge on West Channel Road.

Fire:

Council Member Hughes and Staff discussed the current trends regarding overtime.

Vice Mayor Campbell and Staff discussed the current unfilled positions, and

whether filling those positions would decrease the amount of overtime.

Mayor Patterson and Staff discussed the increases in response calls, and whether public education could decrease the numbers.

Police:

Council Member Schwartzman and Staff discussed overtime, staffing, and resources.

Vice Mayor Campbell and Staff discussed the issue of overtime, and how it has decreased over the past few years (under the direction of Chief Bidou).

Parks and Recreation:

Council Member Strawbridge commended Staff on their excellent grounds work at the State Capitol.

Public Comment:

1. Larry Fullington - Mr. Fullington discussed the issue of business license fees, how much is taken in, and what is done about businesses that don't pay license fees.
2. Marilyn Bardet - Ms. Bardet discussed green building, the City's Climate Action Plan, and the goal for the City.

Mayor Patterson clarified that Council could not take action on the budget tonight. There were a few outstanding questions on items, which would be addressed at the 7/23 meeting. The budget would be presented as an action item on 7/23/13. She commended Staff on their presentations.

Brad Kilger, City Manager thanked Staff for their excellent work on the budget process.

Council Member Schwartzman and staff discussed the status of the community development block grants for housing rehabilitation and transition housing. Staff would provide more detail in the future. He and Staff discussed the reason for the decrease in service and supplies in Public Works, the need to find more money for streets, the need for a status update on the agreement with Good Neighbor Steering Committee, and he requested an update on the solar project.

Mayor Patterson clarified that Council's decision options for the next meeting are to adopt the budget as proposed, modify it pursuant to tonight's discussion, or adopt the budget with other choices.

B. Council Member Committee Reports:

- 1. Mayor's Committee Meeting.(Mayor Patterson) Next Meeting Date: September 18, 2013**
- 2. Association of Bay Area Governments (ABAG)<http://www.abag.ca.gov/>. (Mayor Patterson and Council Member Strawbridge)Next Meeting Date: TBD**
- 3. Finance Committee. (Vice Mayor Campbell and Council Member Strawbridge)Next Meeting Date: July 26, 2013**
- 4. League of California Cities. (Mayor Patterson and Vice Mayor Campbell) Next Meeting Date: July 31, 2013**
- 5. School Liaison Committee. (Council Members Hughes and Council Member Strawbridge) Next Meeting Date: September 5, 2013**
- 6. Sky Valley Open Space Committee. (Vice Mayor Campbell and Council Member Schwartzman) Next Meeting Date: August 7, 2013**
- 7. Solano EDC Board of Directors. (Mayor Patterson and Council Member Strawbridge) Next Meeting Date: September 12, 2013**
- 8. Solano Transportation Authority (STA). <http://www.sta.ca.gov/> (Mayor Patterson and Council Member Schwartzman) Next Meeting Date: September 11, 2013**
- 9. Solano Water Authority-Solano County Water Agency and Delta Committee. <http://www.scwa2.com/>(Mayor Patterson and Council Member Hughes) Next Meeting Date: August 8, 2013**
- 10. Traffic, Pedestrian and Bicycle Safety Committee. (Council Member Schwartzman and Vice Mayor Campbell) Next Meeting Date: July 18, 2013**
- 11. Tri-City and County Cooperative Planning Group. (Mayor Patterson and Council Member Strawbridge) Next Meeting Date: September 9, 2013**
- 12. Valero Community Advisory Panel (CAP). (Council Member Hughes and Mayor Patterson) Next Meeting Date: TBD**
- 13. Youth Action Coalition. (Council Member Strawbridge and Council Member Hughes) Next Meeting Date: August 28, 2013**

14. **ABAG-CAL FED Task Force-Bay Area Water Forum.**
**<http://www.baywaterforum.org/> (Mayor Patterson) Next Meeting
Date: TBD**
15. **SOLTRANS Joint Powers Authority (Mayor Patterson, Council
Member Hughes and Council Member Schwartzman) Next Meeting
Date: August 15, 2013**

IX. ADJOURNMENT:

Mayor Patterson adjourned the meeting at 9:55 p.m.

Lisa Wolfe, City Clerk