



BENICIA HISTORIC PRESERVATION REVIEW COMMISSION REGULAR MEETING MINUTES

**City Hall Commission Room
Thursday, July 25, 2013**

6:30 P.M. (Meeting started at 7:15 P.M due to lack of quorum)

I. OPENING OF MEETING:

A. Pledge of Allegiance

B. Roll Call of Commissioners

Present: Commissioners Delgado, Trumbly, Van Landschoot, and Chair Haughey

Absent: Commissioner McKee and Commissioner von Studnitz

Staff Present: Amy Million, Principal Planner/Recording Secretary
Adam Petersen, Contract Associate Planner

C. Reference to Fundamental Rights of Public

II. ADOPTION OF AGENDA:

On a motion of Commissioner Van Landschoot to move item IV. B. to IV. A., seconded by Commissioner Delgado the Agenda was approved by the following vote:

Ayes: Commissioners Delgado, Trumbly, Van Landschoot, and Chair Haughey

Noes: None

Absent: Commissioners McKee and von Studnitz

Abstain: None

III. OPPORTUNITY FOR PUBLIC COMMENT

A. WRITTEN COMMENT

None.

B. PUBLIC COMMENT

None.

IV. CONSENT CALENDAR

On a motion of Commissioner Delgado, seconded by Commissioner Trumbly, the consent calendar was approved by the following vote:

Ayes: Commissioners Delgado, Trumbly, Van Landschoot, and Chair Haughey
Noes: None
Absent: Commissioners McKee and von Studnitz
Abstain: None

A. APPROVAL OF MINUTES OF JUNE 25, 2013 REGULAR MEETING

V. REGULAR AGENDA ITEMS

A. DESIGN REVIEW – PORCH ADDITION AT 150 WEST I STREET

13PLN-00032 Design Review
150 West I Street, APN: 0080-140-160

This item was continued due to lack of a quorum. Per the Commission's request, staff will try to schedule a special meeting.

B. MILLS ACT CONTRACT REVIEW FOR 145 EAST I STREET

06PLN-00010 Mills Act
145 East I Street, APN: 0089-051-110

Amy Million, Principal Planner introduced Adam Petersen, contract Associate Planner.

Ms. Million presented an overview of the project.

The Commission requested clarification on the age of the building, the design of the existing balustrades and discussed the project.

Melani Sestin, property owner and applicant provided clarification on the proposed design of the retaining wall, the evidence she found during construction in regard to the original porch posts and the design and construction of the porch posts.

RESOLUTION NO. 13-8 OF THE HISTORIC PRESERVATION REVIEW COMMISSION OF THE CITY OF BENICIA APPROVING THE DESIGN OF THE RETAINING WALL, FRONT PORCH POSTS AND SIDE FENCE TRELLIS LOCATED AT 145 EAST I STREET

On motion of Commissioner Van Landschoot, seconded by Commissioner Trumbly, the above Resolution was adopted by the following vote:

Ayes: Commissioners Delgado, Trumbly, Van Landschoot and Chair Haughey
Noes: None
Absent: Commissioner McKee and von Studnitz
Abstain: None

C. DISCUSSION ITEM – HISTORIC AWARDS

Staff introduced the item.

The Commission discussed the history of the program for historic awards in an effort to highlight successful historic preservation efforts in Benicia. They discussed the potential selection process and program requirements.

The Commission provided the following direction on the program:

- Awards would be a recommendation by HPRC to the City Council.
- Awards presented by City Council in May.
- Awards would be given in specific categories such as:
 - Substantial preservation work by a property owner (residential or commercial).
 - Work performed by a Business / Organization that specializes in preservation projects.
 - Preservation advocacy by an individual.
- Advertisement of the award program each year soliciting nominations.
- Nominee shall be selected by a sub-committee of the HPRC. They will review the nomination forms and interview the nominees.
- The program shall start with one nominee a year.

Staff was directed to place this item on the next agenda when all Commissioners are present so that the subcommittee may be formed. The subcommittee will design the nomination form and discuss advertisement opportunities.

D. DISCUSSION ITEM – INFORMATIONAL BROCHURE

Staff introduced the item and presented a preliminary draft of an informational brochure.

The Commission agreed that the subcommittee would work on the brochure. Staff will provide the a soft copy of the brochure to the subcommittee members

VI. COMMUNICATIONS FROM STAFF

None.

VII. COMMUNICATIONS FROM COMMISSIONERS

Commissioner Van Landschoot stated that he will be conflicted out of the special meeting for 150 West I Street and therefore no need to coordinate it with his schedule.

Commissioner Haughey requested an update on the Commanding Officer's Quarters. She noticed there was a lack of maintenance with debris on the property and stated that there has been a lot of time and money spent to rehabilitate the property and wants to see the maintenance continue. She noted that it is important to advertise leasing the property to businesses out of the area.

Commissioner Van Landschoot stated that he wished California Maritime Academy would occupy the building.

Commissioner Delgado informed the Commission that a former applicant and local architect Timothy Boe recently passed. The Commission expressed their grief.

Commissioner Trumbly announced that a new community historic grant became available and she was still looking into whether or not it could be used for a historic context.

VIII. ADJOURNMENT

Chair Haughey adjourned the meeting at 7:52 p.m.