

**BENICIA HISTORIC PRESERVATION REVIEW COMMISSION
REGULAR MEETING MINUTES**

**City Hall Commission Room
Thursday, September 26, 2013
6:30 P.M.**

I. OPENING OF MEETING:

- A. Pledge of Allegiance**
- B. Roll Call of Commissioners**

Present: Commissioners Delgado, Trumbly, Van Landschoot, von Studnitz, and Chair Haughey

Absent: Commissioner McKee

Staff Present: Amy Million, Principal Planner
Gina Eleccion, Management Analyst
Teresa Olson, Recording Secretary

C. Reference to Fundamental Rights of Public

II. ADOPTION OF AGENDA:

On a motion of Commissioner Trumbly, seconded by Commissioner Delgado, the Agenda was approved by the following vote:

Ayes: Commissioners Delgado, Trumbly, Van Landschoot, von Studnitz, and Chair Haughey

Noes: None

Absent: Commissioner McKee

Abstain: None

III. OPPORTUNITY FOR PUBLIC COMMENT

A. WRITTEN COMMENT

None

B. PUBLIC COMMENT

None

IV. CONSENT CALENDAR

On a motion of Commissioner von Studnitz, seconded by Commissioner Trumbly, the Consent Calendar was approved, with the amended starting time of the

July 25, 2013 meeting from 6:30 pm to 7:15 pm, by the following vote:

Ayes: Commissioners Delgado, Trumbly, Van Landschoot (recused from Item IV.B), von Studnitz, and Chair Haughey
Noes: None
Absent: Commissioner McKee
Abstain: Commissioner Van Landschoot (Item IV.B)

A. APPROVAL OF MINUTES OF JULY 25, 2013 REGULAR MEETING

B. APPROVAL OF MINUTES OF AUGUST 13, 2013 SPECIAL MEETING

V. REGULAR AGENDA ITEMS

A. DESIGNATION OF A CONTRIBUTING STRUCTURE TO THE DOWNTOWN HISTORIC DISTRICT AND MILLS ACT CONTRACT FOR 251 WEST G STREET, AFTER DETERMINATION THAT THE PROJECT IS CATEGORICALLY EXEMPT FROM CEQA

13PLN-00024 Mills Act
251 West G Street, APN: 0089-111-130

Principal Planner Amy Million presented to commission.
Commissioners and staff discussed the proposal.

At 6:40 pm Rick Knight requested Commissioner Van Landschoot attend the Community Advisory Committee for the Waterfront Masterplan to establish a quorum so the meeting could begin. This was during the staff presentation. He returned at 6:44 pm.

Jack Maccoun spoke on behalf of his application.

Kathleen Olson spoke in favor of the application.

Public hearing was closed.

Commissioners discussed requiring proof of stairs, railings and brick-work as original to the property. Commissioner Van Landschoot requested adding these requirements to the resolution. This was not supported by the commission. Commissioner Van Landschoot suggested additional language for the resolution stating that this decision was not a precedent setting decision and wanted to reevaluate the process of removing and adding properties to the downtown historic conservation plan. Commissioner Trumbly and Commissioner Delgado rejected having this language added to the resolution.

RESOLUTION NO. 13- 10 (HPRC) - OF THE HISTORIC PRESERVATION REVIEW COMMISSION OF THE CITY OF BENICIA RECOMMENDING THE CITY COUNCIL AMEND THE DOWNTOWN HISTORIC CONSERVATION PLAN TO LIST 251 WEST G STREET AS A CONTRIBUTING BUILDING TO THE DOWNTOWN HISTORIC DISTRICT AND AUTHORIZE THE CITY MANAGER TO ENTER INTO A MILLS ACT CONTRACT FOR THE PROPERTY LOCATED AT 251 WEST G STREET

On motion of Commissioner Trumbly, seconded by Commissioner Delgado, the above resolution was adopted by the following vote;

Ayes: Commissioners Delgado, Trumbly, von Studnitz, and Chair Haughey
Noes: Commissioner Van Landschoot
Absent: Commissioner McKee
Abstain: None

B. DISCUSSION ITEM – HISTORIC AWARDS

Staff introduced the item and requested that the Commissioners select a subcommittee.

Commissioners Van Landschoot and Delgado expressed interest in being part of a sub- committee. Commission requested that staff reach out to Commissioner McKee and invite him to join if he is interested.

Commissioner Van Landschoot recommended the plaques could be created by local artists and the plaques also meet and match the architecture of the home.

VI. COMMUNICATIONS FROM STAFF

Staff advised that the amount of Office of Historic Preservation grant funding may be increased from \$25,000 to \$50,000.

VII. COMMUNICATIONS FROM COMMISSIONERS

Commissioners questioned the need to agenize the listing process. It will be reviewed with priorities in January.

Commissioners questioned a newspaper article which stated that design review would no longer be a part of the HPRC’s authority. Staff clarified that

this was not correct and the amendments to the Benicia Municipal Code were administrative only.

Chair Haughey noted work is being completed on the brochure. Commissioner Van Landschoot suggested the addition of project photos to capture before and after images.

VIII. ADJOURNMENT

Chair Haughey adjourned the meeting at 7:41 pm.