



**CITY OF BENICIA  
TREE COMMITTEE – A SUBCOMMITTEE OF THE  
PARKS, RECREATION & CEMETERY COMMISSION**

Community Center, Program Room 2  
370 East L Street

Wednesday, October 28, 2015  
6:30 p.m.

- I. CALL TO ORDER
- II. ROLL CALL
- III. OPEN GOVERNMENT NOTICE – A plaque stating the Fundamental Rights of each member of the public is posted at the entrance to this meeting room per Section 4.04.030 of the City of Benicia’s Open Government Ordinance.
- IV. APPROVAL OF ACTION MINUTES
- V. PRESENTATIONS
- VI. COMMUNICATIONS
  - A. Written
  - B. Public Comments from the Floor (discussion limited to items **not on agenda** a 5 minute time limit per individual will be imposed)
- VII. OLD BUSINESS
  - A. **Arbor Day**

**Recommended Action:** Recap of 2015 event, preliminary discussion of Arbor Day 2016.
  - B. **Lake Herman Tree Planting**

**Recommended Action:** Discuss and confirm plans for the November tree planting.
  - C. **Tree Plan: Staff will review the status of the Tree Plan**

**Recommended Action:** Discuss Tree Palette and next steps in the plan process.
- VIII. NEW BUSINESS

**None**

IX. COMMITTEE MEMBER COMMENTS & STAFF ANNOUNCEMENTS:

X. NEXT MEETINGS:

- Set date and time for next meeting

XI. ADJOURNMENT

### **Public Participation**

The Parks, Recreation Cemetery Commission and its sub-committees welcomes public participation.

Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency's agenda for that meeting. The Parks, Recreation & Cemetery Commission allows speakers to speak on non-agendized matters under public comment, and on agendized items at the time the agenda item is addressed at the meeting. Comments are limited to no more than five minutes per speaker. By law, no action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the Parks, Recreation & Cemetery Commission. Should you have material you wish to enter into the record, please submit it to the Parks & Community Services Director.

### **Disabled Access**

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the ADA Coordinator, Valerie Ruxton, at (707) 746-4211. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

### **Meeting Procedure**

All items placed on this agenda are for the Parks, Recreation & Cemetery Commission discussion and/or action. In accordance with the Brown Act, each item is listed and includes, where appropriate, further description of the item and/or a recommended action. The posting of a recommended action does not limit, or necessarily indicate, what action may be taken by the Parks, Recreation & Cemetery Commission.

The agenda packet for this meeting is available at the City Clerk's Office and the Benicia Public Library during regular working hours. To the extent feasible, the packet is also available on the City's web page at [www.ci.benicia.ca.us](http://www.ci.benicia.ca.us) under the heading "Agendas and Minutes." Public records related to an open session agenda item that are distributed after the agenda packet is prepared are available before the meeting at the City Clerk's Office located at 250 East L Street, Benicia, or at the meeting held in the Commission Room. If you wish to submit written information on an agenda item, please submit to the Parks & Community Services Department as soon as possible so that it may be distributed to the Parks, Recreation & Cemetery Commission.