

**Marilyn Citron O'Rourke Art Gallery at the Benicia Public Library**  
**Art Gallery Advisory Committee Meeting of February 22, 2016**

Present: Sue Bonebakker, Helaine Bowles, Martha Christopher, John Ebersole, Mary Ekenstam, Michele Rowe-Shields, Kathryn Weller-Renfrow

Absent: Gail Hengst, Flory Nye-Clement

- I. CALL TO ORDER: Sue called the meeting to order at 7:05 and the tape recorder was turned on.
- II. CONVENE MEETING:
  - a. Sue took the roll call.
  - b. Sue referred to the Fundamental Rights notice posted in the Edna Clyne Meeting Room.
- III. ANNOUNCEMENTS/PRESENTATIONS
  - a. There were no announcements.
  - b. There were no presentations
- IV. ADOPTION OF AGENDA
  - a. The Agenda was adopted.
- V. OPPORTUNITY FOR PUBLIC COMMENT
  - a. Public Comment - None
  - b. Written Comment - None
- VI. CONSENT CALENDAR
  - A. The minutes of the November 16, 2015 and January 25, 2016 meetings were approved.
- VII. ACTION ITEMS
  - A. Election of Chair, Vice Chair and Secretary - A motion was made by Mary, seconded by Martha and passed unanimously to accept the slate of officers that was proposed, as noted:
    - a. Chair - Sue Bonebakker
    - b. Vice Chair - John Ebersole
    - c. Secretary - Flory Nye-Clement
  - B. Selection of a Historian - The group continued discussion on creating and maintaining a record of the artists and exhibits that have been shown at the Gallery. Although artists have submitted examples of their work when they responded to our "Call for Artists", these may or may not be of the actual work that is shown in the gallery. All agreed that it would be of benefit to keep a record of the artists who exhibit at the gallery, pictorials of the artist's work that is shown, pictorials of the exhibited work as installed and any applicable publicity related to the exhibit(s).

Two major options were offered: The first option would assign the historian responsibilities to one committee member, designated as our historian. The second option discussed would rely on the liaison and/or artist to provide pictures of the exhibit, and other items as applicable.

#### VIII. INFORMATION ITEMS:

##### a. Report from Chair

- i. Discussion continued on the role of historian and/or revising the Liaison Checklist. Sue offered to develop wording for the Liaison Checklist which specifies the added responsibility of securing photos of their exhibit(s) for historian purposes.
- ii. The group still has open positions. Sue asked the group for assistance in finding new committee members. Helaine has previously confirmed with the City Attorney that we cannot place an advertisement in the paper. The suggestion of having a news article on the Gallery published was discussed; Helaine was asked to review this with the City Attorney.
- iii. Sue raised a question on the percentage an artist is expected to pay to the library for their sold work. The good news is that artists that have exhibited in the Gallery continue to sell their work(s). However, some have paid 15% and others have paid 20%. It was agreed that it should be - and will remain - 15%.

##### b. Report from Staff

- i. Helaine announced that monies paid by artists to the library as a result of sales of their work is in the library's "Books for Benicia" account. There is currently \$490 in the account. The monies do not carry over from year to year but we can likely access these funds in the current year. There was some discussion on how best to utilize these monies. Discussion on this item will continue to our next meeting. Helaine will check with the Library Director to see if expenditures from these funds need to go through the Library Board.

##### c. Report from Board of Library Trustee Liaison

- i. There was no report

##### d. Review of 2015/16 Schedule of Exhibits

- i. Benicia High Schools - Report by Helaine Bowles
  1. Benicia High School's reception was held on January 27, 2016.
- ii. Buchanan and Freeman – Report by Sue Bonebakker
  1. Mernie and Nancy have asked that the vertical display, announcing their show, be moved further into the library so that it is more readily noticed.
  2. Mernie Buchanan and Nancy Freeman will hold their reception on March 19, 2016.
- iii. Van Male/Weidel Exhibit - Kathryn Weller Renfrow
  1. Kathryn discussed coordinating this exhibit. There are a number of people involved; the work is located in a number of places - some work is framed and ready to be hung/displayed; other works that Kathryn would like

displayed are not framed. In addition, there are a number of expenses that may be incurred and it is not clear how these expenses will be paid.

2. The reception is planned for April 2, 2016.

VIII. NEXT MEETING: Monday March 21, 2016 at 7pm.

IX. ADJOURNMENT: The meeting was adjourned at 7:55.