

**BENICIA PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES MEETING
February 9, 2016
MINUTES**

CALL TO ORDER

Board President Mary Eichbauer called the meeting to order at 6:30 p.m.

Board Members present: Mary Eichbauer, Carole Nail and Ruth Workman. Board Member Mary Goshert Ekenstam was absent.

Library Staff present: Diane Smikahl, Library Director; and Helaine Bowles, Administrative Secretary/Board Secretary.

NOTICE OF FUNDAMENTAL RIGHTS

Board President Eichbauer read the prepared notice.

ANNOUNCEMENTS/PRESENTATIONS

Announcements: Director Smikahl introduced Megan Segle, the new Children's Librarian. Megan told the Board a little about herself and stated that she was very happy to be working at the Library.

Presentations: Educational Calendar – Public Internet Computers, Anita Falltrick. Ms. Falltrick's report was included in the Board packet and the Board commented that it was an excellent report.

ADOPTION OF AGENDA

A motion was made by Board Member Nail to approve the agenda. Motion seconded by Board Member Workman and unanimously approved.

OPPORTUNITY FOR PUBLIC COMMENT

Board Member Workman commented that she was happy that the Library has sponsored the Great Decisions program with the League of Women Voters. The League is very happy with the attendance they have been having.

CONSENT CALENDAR

A motion was made by Board Member Nail to approve the minutes. Motion seconded by Board Member Workman and unanimously approved as presented.

BOARD TRAINING

None

ACTION ITEMS

Approval of Library Financial Reports

Board President Nail stated that it was odd that there were no revenue figures in the report. Director Smikahl stated that she knows they are behind in their postings but she will check on what is happening. A motion was made by Board Member Nail to approve the financial reports, seconded by Board Member Workman, and unanimously approved.

Election of Officers

Board Member Workman made a motion to keep the slate of officers the same for 2016: Mary Eichbauer as Board President and Carole Nail as Vice President. Motion seconded by Board Member Nail and unanimously approved.

Select Possible Dates for Board Training by California Public Library Advocates (CPLA)

A discussion took place about when the various board members will be available for a Board training session. The sessions are held on Saturdays, and the Library Director recommended waiting until after the new board member is appointed. Board Secretary Bowles will check on available dates and give the Board some dates at the next meeting for CPLA training.

INFORMATION ITEMS

Report from the President

Board President Eichbauer reported that two lights are out in the parking lot by the disabled parking which makes it very dark. Board Secretary Bowles said she would report this to the Maintenance Department.

Report by Library Director Diane Smikahl

Update on Council Items

No items going to Council

Arts and Culture Commission Update

Their annual report will probably go to Council in March or April. The Commission is still working on the Granizo tiles and "A Ton of Art".

Board Member Nail asked about the AEP survey that is being conducted. Director Smikahl stated that as of this date, they have received 45 surveys back and most of them came from the Library's event with Craig Johnson.

Building Update

The Library will be receiving more security cameras for the parking lot and the building. The Police Department is giving us their old cameras.

Staffing Updates

As the Board knows, Megan Segle has started as the Children's Librarian. The Safety Coordinator has given his notice as he will be starting a full time job with the Sheriff's

Department. Paperwork has been sent to HR to hire on-call librarians, Library Assistants and Department Aids. It is a good time to do this so it is before they will start summer recruitment for the City.

Literacy Report

Another excellent report.

Report from Board Liaisons

Art Gallery Committee – Board Member Ekenstam was not at the meeting. Board Member Nail stated that the high school exhibit is wonderful.

Friends of the Library – Board Member Nail reported that the sale is this weekend and their next board meeting is in April.

Library Foundation – Board Secretary Bowles stated that there was nothing to report.

Poet Laureate – Board President Eichbauer stated that Don Peery’s report was in the packet. They are in the process of getting the Poet Laureate Committee together.

Historical Museum/Historical Society -- Board Member Workman reported the Society will be having a series of three lectures the last Thursday of each month at 7:00p.m. at the Tea Room. The cost is \$5 for non-members and free to members. On February 20, the Black Irish Band will be performing at the Historical Museum.

COMMENTS FROM BOARD AND STAFF

None

FUTURE AGENDA ITEMS

Policy Review (ongoing)

NEXT MEETING

March 8, 2016

MEETING ADJOURNMENT

The meeting was adjourned at 7:10 p.m.