

City of Benicia Residential Solar Incentive Program Guidelines and Conditions

Who qualifies?

- ❖ Residential property located in the City of Benicia.

Program Timeline

- ❖ Program applies to solar photovoltaic (PV) systems installed after November 1, 2015 provided incentive funds are available and until all funds are expended or the program is terminated, whichever is sooner.
- ❖ Customer (or solar installer with written permission of customer) must complete a rebate form to reserve funds for up to 90 days¹ and attach a copy of the solar PV purchase agreement.
- ❖ Within 90 days, the Customer must submit the following Final Documentation:
 - Copy of purchase agreement
 - Final building permit
 - Proof of completed energy assessment at service address (letter signed by energy professional indicating date and results of assessment). Assessment must have occurred no more than 1 year prior to application date.
 - Copy of estimated annual kilowatt hour (kWh) production, cost savings, and greenhouse gas (GHG) emission reductions as provided by solar installer.
- ❖ City will issue rebate to solar installation company within 90 days of receipt of the Final Documentation (building permit final inspection report as proof of installation), or to resident if no participating installation company is selected. Payments will be batched at the end of each month and issued to the contractor, who will be reimbursed for reflecting both the Company's and City's discounts on the customer's final bill.
- ❖ If at any time Customer wishes to withdraw their reservation, the City must be notified within 14 days by writing addressed to Teresa Olson, Management Analyst, 250 E. "L" Street, Benicia, CA 94510.

Rebates & Discounts

- ❖ Customers are eligible to receive up to a \$1,000 rebate from the City toward the purchase of a solar PV system 1.5 kW AC or greater. Rebate size will be determined based on the size of the system, at the rate of \$0.30/watt. The rebate will be automatically assigned to the solar installer once proof of installation (as indicated by building permit final inspection) is received.
- ❖ Customers are eligible to receive an additional \$0.30/watt (or more) discount from participating contractors toward the purchase of a solar PV system 1.5kW AC or greater. The contractor will cover the City's rebate amount and it will be shown as a deduction in overall cost of the system at the time of contract signing with Customer. City will then reimburse the Solar Company once the City receives Final Documentation.

¹ Customer may be eligible for 1, 30-day extension. The City may grant additional extensions if extenuating circumstances arise, but reserves the right to deny any extension request.

- ❖ If Customer selects a solar company that is not partnering with the City, they may or may not be eligible for a non-City funded discount. If your solar installer wants to match the City's rebate, please contact: Teresa Olson 707-746-4278.
- ❖ One rebate per service address. Customers in multi-family dwellings may qualify if they have an individual PG&E meter.

Application and Rebate Approval or Denial

- ❖ Rebates are subject to the City receiving a completed reservation form and Final Documentation.
- ❖ Incomplete and unsigned applications and/or Final Documentation will not be accepted.
- ❖ Customer must fulfill all program guidelines to be eligible for a rebate.

Other Considerations

- ❖ Rebate applications are available at City Hall, Community Development Department (250 E. L Street) or at www.ci.benicia.ca.us.
- ❖ Rebate applications may be submitted online, by mail, or by hand delivering the application to City Hall, Community Development Department. Customer will receive an electronic or hard copy receipt upon City's receipt of application.
- ❖ Submission or possession of rebate reservation form/application does not guarantee receipt of a rebate.
- ❖ Rebates are available until funds have been expended or program is terminated.
- ❖ The program shall be subject to change or termination without prior notice.
- ❖ The City is not responsible for materials lost by mail or e-mail.
- ❖ Solar PV systems must be installed by a licensed California contractor in accordance with rules and regulations adopted by the State of California Contractors State Licensing Board. Solar installation contractors must have an A, B, C-10 or C-46 license. A list of pre-qualified solar installers can be found online at <http://www.gosolarcalifornia.ca.gov/database/search-new.php>.
- ❖ Upon receiving written permission from Customer, a solar installation company may assist the Customer to fill out the rebate reservation form/application and submit to the City. The solar installation company may mail or drop off the form on behalf of the Customer.
- ❖ Solar PV systems interconnected prior to November 1, 2015 are not eligible for rebates.
- ❖ Additional questions, please contact Teresa Olson, Management Analyst, at 707.746.4278.