

PROPOSED PROJECT SCHEDULE

The ICF Team understands the importance of completing this work in a timely manner and proposes the following schedule. It varies from the schedule included in the RFP Scope of Work due to a difference in the project end date between the Scope of Work schedule and the contracts period of performance end date. This additional time has been allocated to Task 3.6, the creation of adaptation options and evaluation criteria. The ICF Team will use this additional time to draw upon our Team’s combined expertise to develop a broad range of adaptation solutions .

We have presented the schedule in two formats, a Gantt chart to visualize the flow of work and a more detailed table of deliverable due dates.

Table 4: Proposed Project Schedule

| Schedule | | | | | | | | | | | | | | |
|---|------|---|---|---|---|---|------|---|---|---|---|---|---|---|
| Task | 2014 | | | | | | 2015 | | | | | | | |
| | July | A | S | O | N | D | J | F | M | A | M | J | J | A |
| Task 2.1. Convene TACs | | | | | | | | | | | | | | |
| Task 2.2. Select Climate Impacts/Scenarios | | | | | | | | | | | | | | |
| Task 2.3. Refine Project Area | | | | | | | | | | | | | | |
| Task 2.4. Identify Sectors/Assets | | | | | | | | | | | | | | |
| Task 2.5. Define Resilience Goals | | | | | | | | | | | | | | |
| Task 3.1. Review Existing Conditions | | | | | | | | | | | | | | |
| Task 3.2. Identify Assets and Metrics | | | | | | | | | | | | | | |
| Task 3.3. Assess Vulnerability, Refine Evaluation Criteria | | | | | | | | | | | | | | |
| Task 3.4. Assess Adaptive Capacity | | | | | | | | | | | | | | |
| Task 3.5. Assess Risk | | | | | | | | | | | | | | |
| Task 3.6. Adaptation Strategies and Evaluation Criteria | | | | | | | | | | | | | | |
| Task 4.1. Refine Project Resilience Goals | | | | | | | | | | | | | | |
| Task 4.2. Apply Evaluation Criteria and Catalogue Adaptive Measures | | | | | | | | | | | | | | |
| Task 4.3. Public Outreach | | | | | | | | | | | | | | |
| Task 4.4. Opportunities for Integration into City Plans | | | | | | | | | | | | | | |
| Task 4.5. Draft Recommended Adaptation Measures | | | | | | | | | | | | | | |

| Schedule | | | | | | | | | | | | | | |
|--|------|---|---|---|---|---|------|---|---|---|---|---|---|---|
| Task | 2014 | | | | | | 2015 | | | | | | | |
| | July | A | S | O | N | D | J | F | M | A | M | J | J | A |
| Task 4.6. Cost-Benefit Analysis | | | | | | | | | | | | | | |
| Task 5.1. Site Specific Analysis | | | | | | | | | | | | | | |
| Task 5.2. Sources of Funding | | | | | | | | | | | | | | |
| Task 5.3. Prioritized Adaptation Options | | | | | | | | | | | | | | |
| Task 5.4. Monitor and Evaluate Effectiveness | | | | | | | | | | | | | | |
| Task 5.5. Incorporate Lessons Learned | | | | | | | | | | | | | | |
| Task 5.6. Present Final Measures to City Council | | | | | | | | | | | | | | |
| Task 5.7. CEQA Compliance Exemption | | | | | | | | | | | | | | |

We propose consolidating some project deliverables into larger reports or memos. This will facilitate our ability to remain on schedule and on budget. The ICF Team has built in a one-week review period for the City of Benicia for draft deliverables. For key reports, two weeks have been provided for review. Following the receipt of comments, the ICF Team will require one week to address them and deliver a final document.

Table 5: Proposed Deliverable Schedule

| Task | Relevant Subtasks | Draft Delivery Date | Final Delivery Date |
|------|---|---------------------|---------------------|
| | Kickoff Meeting | | July 3, 2014 |
| 2 | Proposed TAC and Stakeholder Group Members | | August 15, 2014 |
| 2 | Summary report of the selected climate impacts/scenarios, sectors/assets for analysis, refined project area, and project resilience goals | August 1, 2014 | August 15, 2014 |
| 2 | TAC and Stakeholder Group Meeting | | August 21, 2014 |
| 3 | Existing Conditions Report | | August 29, 2014 |
| 3 | Vulnerability and Risk Report (Including Vulnerability Matrix) | October 10, 2014 | October 31, 2014 |
| 3 | Draft Adaptation Measures and Evaluation Criteria | November 14, 2014 | November 28, 2014 |
| 4 | Refined Resilience Goals | | December 5, 2014 |
| 4 | Catalog of Adaptive Measures | December 5, 2014 | January 9, 2015 |
| 4 | Public Outreach | | December 11, 2014 |
| 4 | Prioritized List of Adaptive Measures and Opportunities to Integrate into City Plans | | January 9, 2015 |
| 4 | Draft Adaptation Plan with Benefit Cost Analysis | | April 3, 2015 |
| 5 | Business Park Vulnerability and Adaptation Case Study | April 10, 2015 | April 24, 2015 |
| 5 | Final Adaptation Plan (incorporating lessons learned) | | June 2, 2015 |
| 5 | CEQA NOE | | June 19, 2015 |