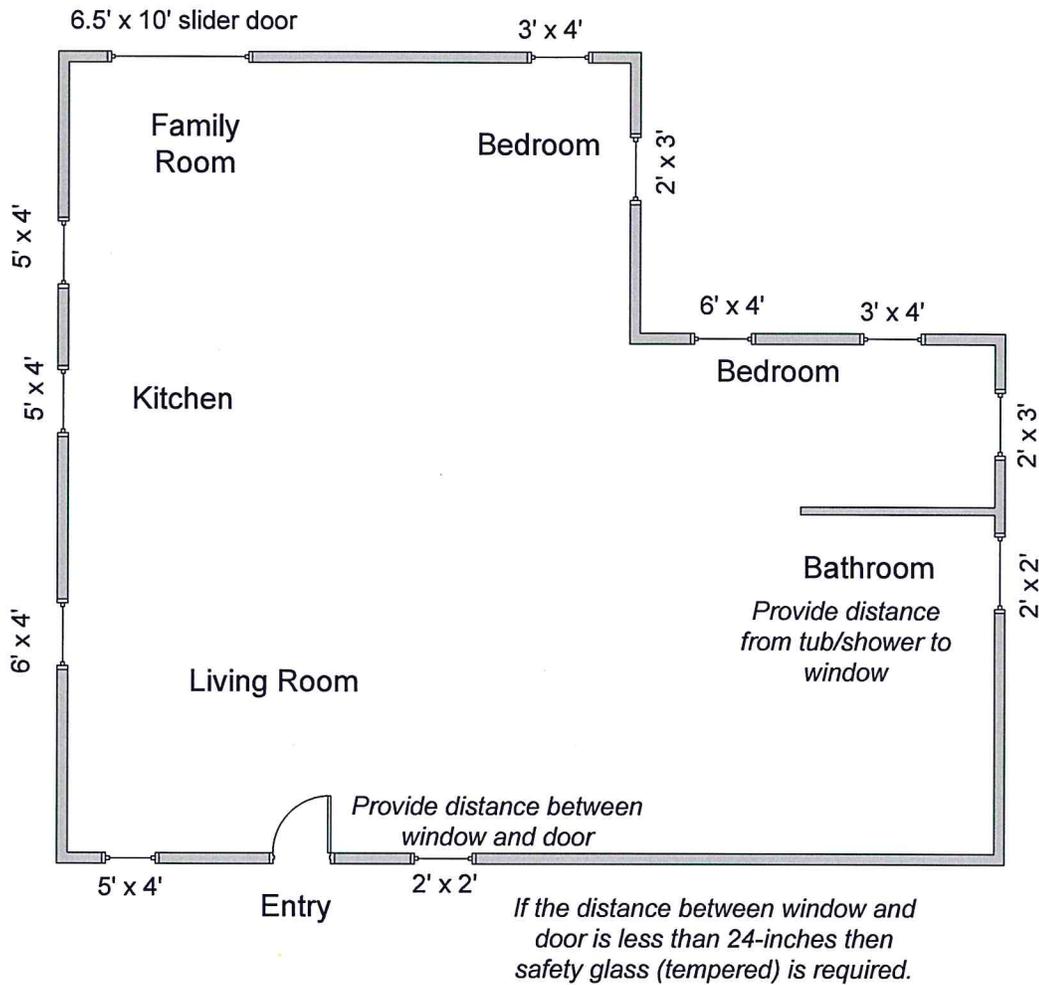


Example of drawing required for building permit to add or replace windows



Property Owner's Name: *Ginger F. Gossman*

Property Address: *123 Main Street*

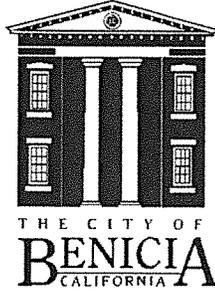
Description of Work: *Replace eleven windows and one sliding door. All are the same size as existing.*

Valuation of work and materials: *\$13,500*



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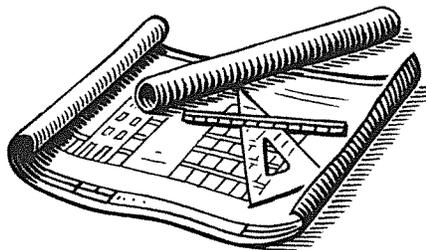


Site Plan Example

When applying for a building permit, please include three copies of a site plan which meet the following basic requirements.

Please include:

1. Minimum paper size of 8 1/2" x 11"
2. Project property address
3. Property owner's name
4. Assessor Parcel Number
5. Property size in square feet
6. Description of proposed work including square footage
7. Draw the property lines, location of all existing structures including house, garage, carport, sheds, decks, patios and pools
8. Draw the outline of the proposed work including additions to house, shed, deck, patio and pool. Include the dimensions (width and length) of the proposed structure. Show the distance between the proposed structure and property lines as delineated in the attached sample



If you have questions, please contact:
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