

## **BENICIA CITY CEMETERY** **FREQUENTLY ASKED QUESTIONS:**

The Benicia City Cemetery, a non-sectarian, limited endowment care cemetery, is owned by the City of Benicia and operated by the Parks and Community Services Department.

### **FAQS**

#### **What are the cemetery hours of operation?**

The Cemetery grounds are open daily between 8:30a.m. and 5:30p.m., except that the Cemetery will be closed at dusk when dusk occurs before 5:30p.m.

Cemetery business is conducted by appointment only at the Parks and Community Services Department between 8:30a.m. and 5:00p.m., Monday through Friday.

#### **How much does a plot cost in the cemetery?**

Fee schedules are available at the Benicia Community Center or on the City website, on 'Benicia City Cemetery Information' page.

#### **I think my relative owns a plot already, how do I find out?**

Call the Parks and Community Services Department at 707-746-4285 and provide them with family information. They will be happy to help you. It is the family's responsibility to provide documentation for proof of ownership.

#### **My relative passed away. How do we pick a plot?**

You and/or your mortuary representative need to contact the Parks and Community Services Department at 707-746-4285 to schedule an appointment to choose a site. We can arrange for someone to meet you at the cemetery to walk through with you and assist in answering any questions or concerns.

#### **How do we schedule a burial?**

You or your mortuary must contact Parks and Community Services. Applications for interments must be approved and all fees must be paid forty-eight hours in advance of intended burial.

#### **My father is buried here and my mother recently passed. Can I bury her cremated remains with my father? If so, how much will it cost?**

Up to three interments are permitted in a single plot, if the second and third remains are cremated. As such, it may be possible to bury cremated remains with a loved one. Our Parks Supervisor will investigate where the original remains rest and make the determination. There will be a \$922.00 fee for opening and placing remains.

#### **Can I use any type of memorial or monument?**

No upright memorials or monuments may be used in the Carquinez, lawn, or cremation areas. These areas are reserved for flat markers only, which shall not exceed 24"x36"

in size. A full list of rules and regulations is available from the Parks and Community Services Department.

**Are there rules regarding markers?**

Yes. Parks and Community Services staff can discuss the guidelines for markers. They shall be restricted to granite, marble, or cast bronze. The size and materials of markers must be approved by the City prior to placement.

**I bought a plot years ago and no longer want to be buried there. Can I get my money back?**

Plots may not be resold except to the City at the original purchase price. The transfer, sale, or assignment to anyone other than the City is strictly prohibited.

**How long can we leave flowers and items delivered to the grave from the funeral?**

Items are permitted to remain on the gravesite for up to fourteen (14) days, after which they will be removed and disposed of by the Department. If you wish to keep any of items left, you must retrieve them within the fourteen (14) day period. The City is not responsible for any items left in the cemetery.

**Can I plant a tree or shrub at gravesite?**

Planting of trees, shrubs, plants or flowers on graves or plots is strictly prohibited. Previously planted trees, shrubs or plants which, in the discretion of the City, become a detriment or hazard to the Cemetery shall be removed by City personnel.

**My mother wants to bury her beloved pet's cremated remains with her when she passes. Is this possible?**

No. Interment of remains other than that of a human body is not permitted in the Benicia City Cemetery.

**Can we make installment payments on plots and services?**

No. All fees must be paid in full before interment may be scheduled.

**What are the hours for interment?**

Services for interment must be scheduled between 9:00 a.m. and 1:00 p.m. Monday through Friday. Services not completed by 2:00 p.m. will be levied an over-time hourly rate as established by Resolution of the City Council.

**Can we have services on Saturday or Sunday?**

Interment shall not regularly be made on weekends, or on days designated by the City Council as holidays for City employees. Special arrangements may be made for interment services on these days if City staff are available, and at an overtime hourly rate as established by Resolution of the City Council.