



****Mail Application to 250 East L Street OR Submit In-Person at ****
150 Military West • Benicia, CA 94510 • (707) 746-4275 • Fax (707) 745-4425

Benicia Fire Department

ANNUAL MOBILE FOOD VENDOR PERMIT APPLICATION

- Note:**
- Mobile Food Vendor permit applications shall be submitted at least 10 business days in advance of event or at beginning of year.
 - Permitting applies to all mobile food preparation vehicles that are equipped with appliances that produce smoke or grease vapors.
 - Fire Department inspection and acceptance is required prior to all events. (See Attached Guidelines)
 - Provide a floor plan drawing with application of vehicle layout including exits, kitchen appliances and location of fire extinguishers.

Business Information

Business Name:	DBA (Name on Vehicle)		
Business Address:	Street Address:		
	City:	State:	Zip:
Phone:		Email:	Fax:
Vehicle Description:	Make/ Model	License Plate #	
Owners Name:		Email:	
Operator's Name (If Different from Owner):	Operator Cell Phone:		
Desired Date/Time for Fire Department Inspection:			

Cooking Information

Cooker Type: Deep Fat Fryer Wok Griddle Hot Plate Other: _____

Fuel Type: LPG/Propane CNG/Compressed Gas Other: _____

Applicant's Statement

I, the undersigned, will comply with all requirements and conditions of the permit as directed by the California Fire Code and City of Benicia Fire and Life Safety Standards. I understand that this permit may be revoked at any time if compliance with the California Fire Code or the Benicia Fire and Life Safety Standards are not met. Issued permits shall be kept on the premises designated therein at all times and shall be readily available for inspection by the Fire Code Official.

As part of this application, the applicant hereby agrees to defend, indemnify and hold harmless the City of Benicia, its Council, boards and commissions, officers, employees, volunteers and agents from any claim, action, or proceeding against the City of Benicia, its Council, boards and commissions, officers, employees, volunteers and agents, to attack, set aside, void or annul an approval of the application or related decision, including environmental documents, or to challenge a denial of the application or related decisions. The applicant's duty to defend, indemnify and hold harmless shall be subject to the City's promptly notifying the applicant of said claim, action or proceeding and the City's cooperation in the applicant's defense of said claims, actions or proceedings. The City of Benicia shall have the right to appear and defend its interests in any action through the City Attorney or outside counsel. The applicant shall not be required to reimburse the City for attorney's fees incurred by the City Attorney or its outside counsel if the City chooses to appear and defend itself in the litigation.

By signing below, I hereby certify that the application I am submitting, including all additional required information, is complete and accurate to the best of my knowledge. I understand that any misstatement or omission of the requested information or of any information subsequently requested may be grounds for rejecting the application, deeming the application incomplete, denying the application, suspending or revoking a permit issued on the basis of these or subsequent representations, or for the seeking of such other and further relief as may seem proper by the City of Benicia.

I understand that the permit fee of \$158 is due upon submittal of the application. Permit fee must be paid by check or cash.

Applicant's Signature: _____ Date: _____

Permit Information

- **Permit Required.** A permit certificate for a Mobile Food Preparation Vehicle shall be obtained and posted conspicuously when serving the general public within the City of Benicia.
- **Application.** A permit application for a Mobile Food Preparation Vehicle shall be made through the Fire Department in such form and detail, with attached site plan, a minimum of 10 business days prior to the event. The Permit fee may be paid by cash or check at Fire Station 11, at 150 Military West, Benicia, during normal business hours. All checks shall be made payable to the Benicia Fire Department.
- **Inspection.** An inspection is required for the use of any Mobile Food Preparation Vehicle that produces smoke or grease vapors. Where laws or regulations are enforceable by other agencies or departments, joint approval shall be obtained. Fire Department permit/inspections require 5 working days' notice for scheduling. Inspections are scheduled by calling 707-746-4275 during regular business hours.
- **Supplemental Regulations-Revocation.** Operations not in compliance with Benicia Fire Department policies and procedures shall result in suspension of operations and activities.
- **Site/floor Plan.** Operation layout plans shall be submitted with the permit application. The submitted plan shall be a detailed sketch drawn to scale. The plan shall clearly identify adjacent structures or uses, property lines, fire protection equipment, and emergency vehicle access, amusement rides, other food booth operations, concession booths, and generator locations. The plan shall also show the locations of all "approved" interior cooking appliance(s) and required exits or exit pathways. Where street closures are proposed, provide verification of closure or other permit(s) from the Benicia Police Department.

Mobile Food Vendor Inspection Checklist

- ♦ Cooking equipment that produces grease laden vapors shall be provided with a kitchen exhaust hood and be protected with an automatic extinguishing system. (CFC 319.3 & 319.4)
- ♦ The exhaust system, including hood grease removal devices, fans, ducts and other appurtenances, shall be inspected and cleaned every six months. (CFC 319.10.1 & 607.3.3)
- ♦ Automatic Extinguishing System shall be serviced not less frequently then every six months and after activation of the system. Inspection shall be by qualified individuals, and a certificate of inspection shall be forwarded to the Fire Department upon completion. (CFC 904.12.5.2)
- ♦ Portable fire extinguishers shall be inspected and maintained annually. (T19, D1, §575.1)
- ♦ LP-Gas and Compressed Natural Gas supplying fuel to cooking appliances shall be provided with approved gas alarms. (CFC 319.8.5 & 319.9.4)
- ♦ LP-Gas containers installed on the vehicle and fuel-gas piping systems shall be inspected annually by an approved inspection agency or a company that is registered with the U.S. Department of Transportation to requalify LP-Gas cylinders, to ensure that system components are free from damage suitable for the intended service and not subject to leaking. Upon satisfactory inspection, the approved inspection agency shall affix a tag on the fuel gas system or within the vehicle indicating the name of the inspection agency and the date of satisfactory inspection. (CFC 319.10.3)
- ♦ CNG containers shall be inspected every 3 years in a qualified service facility. CNG containers shall not be used past their expiration date as listed on the manufacturer's container label. Upon inspection satisfaction, the approved inspection agency shall affix a tag on the fuel gas system or within the vehicle indicating the name of the inspection agency and the date of satisfactory inspection. (CFC 319.10.3)

	<u>Fire Extinguishers</u>
<input type="checkbox"/>	Must obtain a minimum of one (1) sized 2A-10BC multi-purpose fire extinguisher. (CFC 906.3)
<input type="checkbox"/>	If any grease is used or produced in the cooking process; a Class K fire extinguisher is required. (CFC 906.4)
<input type="checkbox"/>	Fire extinguishers shall be mounted in an accessible location so that the head of the extinguisher is between 3.5'-5' from the floor. (CFC 906.9)
<input type="checkbox"/>	A current service tag (within the last eleven (11) calendar months) must also be affixed to all extinguishers, at the time of inspection. (CFC 906.2.1)
<input type="checkbox"/>	The fire suppression system must have a current service tag within the last six (6) months. If it has not been serviced within the last six (6) months, you will need to have it professionally serviced prior to inspection. (CFC 904.12.5.2)
<input type="checkbox"/>	The manual activation for the hood suppression system must be visible and accessible. (CFC 904.12.1)
	<u>Commercial Cooking Equipment</u>
<input type="checkbox"/>	The hood exhaust system must have a current service label within the last six (6) months. The exhaust system, including hood grease removal devices, fans, ducts and other appurtenances shall be inspected and cleaned every six months. If it has not been serviced within the last six (6) months, you will need to have it professionally serviced prior to inspection. (CFC 319.10.1 & 607.3.3)
<input type="checkbox"/>	Gas cooking appliances shall be secured in place and connected to fuel supply piping with an appliance connector complying with ANSI Z21.69/CSA 6.16. The connector installation shall be in accordance with the manufacturer's installation instructions. (CFC 319.5)
	<u>General Requirements/Miscellaneous</u>
<input type="checkbox"/>	One (1) OSHA compliant disposal waste can with self-closing lid is required. The size of can depends on the amount of oily rags to be stored. (CFC 304.3.1)
<input type="checkbox"/>	No accumulation of combustible materials or waste within 10 feet around food preparation vehicle. (CFC 304.1.1)
<input type="checkbox"/>	Food preparation vehicles shall not obstruct or be within 3 feet of fire hydrants (CFC 507.5.4)
<input type="checkbox"/>	No straw, hay, wood chips or other flammable material may be used as ground cover where open flame cooking/heating devices are used.
	<u>Generators</u>
<input type="checkbox"/>	All mobile food preparation vehicles utilizing generators shall be separated from tents and other membrane structures by a minimum distance of 20 feet. (CFC 3107.16)
<input type="checkbox"/>	Generators must be enclosed & isolated from the public to prevent accidental touching of a hot unit. Generators may not be refueled during event hours.
<input type="checkbox"/>	No multi outlet plug strips may be used to power cooking appliances.
	<u>Cooking Oil Storage Tanks</u>
<input type="checkbox"/>	Cooking oil storage containers within mobile preparation vehicles shall have a maximum aggregate volume of not more than 120 gallons, and shall be stored in such a way as to not be toppled or damaged during transport. (CFC 319.5)
<input type="checkbox"/>	Metallic cooking oil storage tank shall be listed in accordance with UL 80 or UL 142, and shall be installed with the tank manufacturer's instructions. (CFC 319.7.1)

<input type="checkbox"/>	Normal and emergency venting shall be provided for cooking oil storage tanks. (CFC 319.7.5)
	<u>LP-Gas Systems</u>
<input type="checkbox"/>	Gas cooking appliances shall be secured in place and connected to fuel supply piping with an appliance connector complying with ANSI Z21.69/CSA 6.16. The connector installation shall be in accordance with the manufacturer's installation instructions. (CFC 319.5)
<input type="checkbox"/>	The maximum aggregate capacity of LP-Gas containers transported on the vehicle and used to fill cooking appliances only shall not exceed 200 pounds of propane capacity.
<input type="checkbox"/>	LP-Gas containers installed on the vehicle shall be securely mounted and restrained from movement. LP refueling may only be done after event hours.
<input type="checkbox"/>	LP-Gas system piping, including valves and fittings, shall be adequately protected to prevent tampering, impact damage, and damage from vibration.
<input type="checkbox"/>	A listed LP-gas alarm shall be installed within the vehicle in the vicinity of LP-Gas system components, in accordance with the manufacturer's instructions.
	<u>Compressed Natural Gas Systems</u>
<input type="checkbox"/>	The maximum aggregate capacity of CNG containers transported on the vehicle shall not exceed 1,300 pounds (590 kg) water capacity.
<input type="checkbox"/>	CNG containers shall be securely mounted and restrained to prevent movement. Containers shall not be installed in locations subject to a direct vehicle impact.
<input type="checkbox"/>	CNG containers shall be an NGV-2 cylinder.
<input type="checkbox"/>	A listed methane gas alarm shall be installed within the vehicle in accordance with the Manufacturer's instructions.