

Planning

#	Fee Description	Unit	Land Use Application Filing Fee?
Planning Applications			
1	Land Use Application Filing Fee		n/a
2	Public Notice Fee		n/a
3	General Plan Amendment		Yes
4	Zone Change (including map)		Yes
5	Annexation		Yes
6	Development Agreement		Yes
7	Ordinance Revision (text amendment)		Yes
8	Overlay District Plan		Yes
9	Planned Development Plan		Yes
Use Permit			
10	Non-Residential Use Classifications up to 7,500 sq. ft. or Residential Use Classifications up to 6 units (Commission/Council Level)		Yes
11	Non-Residential Use Classifications more than 7,501 sq. ft. or Residential Use Classifications 7 or more units (Commission/Council Level)		Yes
12	Condominium Conversion or Mobile Home Park Conversion Use Permit		Yes
13	Other Use Permits (e.g., solar or wind renewable energy, grading)		Yes
14	Use Permit (staff level)		Yes
15	Use Permit (temporary)		Yes
16	Use Permit Amendment		No
Variance			
17	Variance (Staff-Single Family Residences)		Yes
18	Variance (Commission)		Yes

Full Cost / Min Cost	Subsidy %	Fee Effective 7/16/2023	Notes
\$110.31	0%	\$110.00	
\$203.89	0%	\$203.00	Flat + invoice direct costs (e.g., printing, postage)
\$7,631.56	0%	\$7,631.00	Reimbursement with minimum fee
\$7,709.09	0%	\$7,709.00	Reimbursement with minimum fee
\$11,959.77	0%	\$11,959.00	Reimbursement with minimum fee
\$12,069.40	0%	\$12,069.00	Reimbursement with minimum fee
\$6,613.73	0%	\$6,613.00	Reimbursement with minimum fee
\$12,111.62	0%	\$12,111.00	Reimbursement with minimum fee
\$11,448.09	0%	\$11,448.00	Reimbursement with minimum fee
\$4,995.99	0%	\$4,995.00	
\$6,507.94	0%	\$6,507.00	Reimbursement with minimum fee
\$7,312.13	0%	\$7,312.00	Reimbursement with minimum fee
\$6,740.91	0%	\$6,740.00	Reimbursement with minimum fee
\$3,172.50	0%	\$3,172.00	
\$1,823.67	0%	\$1,823.00	
\$3,156.76	0%	\$3,156.00	
\$3,558.12	0%	\$3,558.00	
\$4,485.37	0%	\$4,485.00	

Planning

*Planning design review fees number 19, 20, 21, 22 which are applicable to a project in the H overlay district shall become effective January 1, 2024

#	Fee Description	Unit	Land Use Application Filing Fee?
Design Review			
19	Commission Level Single Family Residential Minor Design Review (H District Only)		Yes
20	Commission Level Non-Residential/Multifamily Design Review (Existing Structures)		Yes
21	Commission Level Non-Residential/Multifamily Design Review (New Structure or Major Alteration)		Yes
22	Staff Level Design Review (All)		Yes
23	Design Review Exemption or Exception to Criteria		Yes
24	Design Review- Window Replacement - Limited to Material Change Only - on Non-Historic Residence in H District		Yes
25	Design Review Amendment		No
26	Design Review - Minor Mod. to Approved Plans (Staff Level)		No
Housing			
27	Preliminary Housing Application 2+ Units (SB 330)		Yes
28	Ministerial Housing Application - Parcel Map (SB 9)		Yes
29	Ministerial Housing Application - By Right Development Review		Yes
Subdivision Applications			
30	Tentative Map / Parcel Map - 4 or fewer lots		Yes
31	Tentative Map - 5 or more lots		Yes
32	Vesting Tentative Map / Parcel Map - 4 or fewer lots		Yes
33	Vesting Tentative Map - 5 or more lots		Yes
34	Lot Line Adjustment or Certificate of Compliance		Yes
35	Parcel Merger/Unmerge		Yes
36	Waiver of Parcel Map (includes Certificate of Compliance)		Yes
37	Reversion to Acreage		Yes

Full Cost / Min Cost	Subsidy %	Fee Effective 7/16/2023	Notes
\$2,381.09	25%	\$1,785.00	* Effective 1/1/2024
\$4,150.90	0%	\$4,150.00	* Effective 1/1/2024
\$6,542.33	0%	\$6,542.00	* Effective 1/1/2024
\$2,723.49	0%	\$2,723.00	* Effective 1/1/2024
\$464.79	50%	\$232.40	
\$317.20	0%	\$317.00	
\$2,914.59	0%	\$2,914.00	
\$311.25	0%	\$311.00	
\$3,551.61	0%	\$3,551.00	Up to 25% of preliminary housing application fee to apply as credit to subsequent planning fee.
\$5,736.90	0%	\$5,736.00	
\$6,403.41	0%	\$6,403.00	Reimbursement with minimum fee
\$7,962.51	0%	\$7,962.00	
\$10,549.28	0%	\$10,549.00	Reimbursement with minimum fee
\$9,959.07	0%	\$9,959.00	
\$14,270.44	0%	\$14,270.00	Reimbursement with minimum fee
\$3,124.75	0%	\$3,124.00	
\$3,356.66	0%	\$3,356.00	
\$4,493.64	0%	\$4,493.00	Reimbursement with minimum fee
\$4,182.28	0%	\$4,182.00	Reimbursement with minimum fee

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\$3,356.66	0%	\$3,356.00	
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\$4,182.28	0%	\$4,182.00	Reimbursement with minimum fee

Planning

#	Fee Description	Unit	Land Use Application Filing Fee?
38	Certificate of Correction- Minor Corrections approved by staff		Yes
39	Amendment to Approved Map or Agreement needing Council/Commission action		Yes
40	Extension of Approved Map		No
Appeals and Extensions			
41	Appeal/Rehearing/Review		Yes
42	Extension of Approval (Staff)		No
43	Extension of Approval (Commission)		Yes
Signs			
44	Wall or Shingle Sign Permit (Per Site)		No
45	Sign permit - Freestanding New or Structural Mod		No
46	Sign Program (Multi-tenant Building)		Yes
47	Amendment to Sign Program		No
Short Term Rentals			
48	Short Term Rental License -Hosted		No
49	Short Term Rental License - Unhosted		No
50	Short Term Rental License - Renewal		No
Donation Bins			
51	Donation Bin Not-for Profit (Zoning Permit)		Yes
52	Donation Bin For Profit (Zoning Permit)		Yes
Mobile Food Vendors			
53	Mobile Food Vendors Permit - New		No
54	Mobile Food Vendors Permit - Renewal		No
Mills Act			
55	New Mills Act Contract		Yes
56	Mills Act Contract Amendment		No
57	Mills Act Inspection and Annual Report	Per Contract	No
Other Zoning Actions			

Full Cost / Min Cost	Subsidy %	Fee Effective 7/16/2023	Notes
\$1,199.06	0%	\$1,199.00	
\$4,418.94	0%	\$4,418.00	Reimbursement with minimum fee
\$1,199.06	0%	\$1,199.00	
\$3,134.48	49%	\$1,600.00	
\$845.34	0%	\$845.00	
\$1,747.08	0%	\$1,747.00	
\$174.33	0%	\$174.00	
\$1,575.64	0%	\$1,575.00	
\$2,211.04	0%	\$2,211.00	
\$1,893.84	0%	\$1,893.00	
\$290.55	0%	\$290.00	
\$1,339.07	0%	\$1,339.00	
\$174.33	0%	\$174.00	
\$551.11	0%	\$551.00	
\$551.11	0%	\$551.00	
\$684.31	0%	\$684.00	
\$174.33	0%	\$174.00	
\$5,830.56	0%	\$5,830.00	
\$3,621.12	0%	\$3,621.00	
\$362.48	0%	\$362.00	

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#	Fee Description	Unit	Land Use Application Filing Fee?
38	Certificate of Correction- Minor Corrections approved by staff		Yes
39	Amendment to Approved Map or Agreement needing Council/Commission action		Yes
40	Extension of Approved Map		No
Appeals and Extensions			
41	Appeal/Rehearing/Review		Yes
42	Extension of Approval (Staff)		No
43	Extension of Approval (Commission)		Yes
Signs			
44	Wall or Shingle Sign Permit (Per Site)		No
45	Sign permit - Freestanding New or Structural Mod		No
46	Sign Program (Multi-tenant Building)		Yes
47	Amendment to Sign Program		No
Short Term Rentals			
48	Short Term Rental License -Hosted		No
49	Short Term Rental License - Unhosted		No
50	Short Term Rental License - Renewal		No
Donation Bins			
51	Donation Bin Not-for Profit (Zoning Permit)		Yes
52	Donation Bin For Profit (Zoning Permit)		Yes
Mobile Food Vendors			
53	Mobile Food Vendors Permit - New		No
54	Mobile Food Vendors Permit - Renewal		No
Mills Act			
55	New Mills Act Contract		Yes
56	Mills Act Contract Amendment		No
57	Mills Act Inspection and Annual Report	Per Contract	No
Other Zoning Actions			

Full Cost / Min Cost	Subsidy %	Fee Effective 7/16/2023	Notes
\$1,199.06	0%	\$1,199.00	
\$4,418.94	0%	\$4,418.00	Reimbursement with minimum fee
\$1,199.06	0%	\$1,199.00	
\$3,134.48	49%	\$1,600.00	
\$845.34	0%	\$845.00	
\$1,747.08	0%	\$1,747.00	
\$174.33	0%	\$174.00	
\$1,575.64	0%	\$1,575.00	
\$2,211.04	0%	\$2,211.00	
\$1,893.84	0%	\$1,893.00	
\$290.55	0%	\$290.00	
\$1,339.07	0%	\$1,339.00	
\$174.33	0%	\$174.00	
\$551.11	0%	\$551.00	
\$551.11	0%	\$551.00	
\$684.31	0%	\$684.00	
\$174.33	0%	\$174.00	
\$5,830.56	0%	\$5,830.00	
\$3,621.12	0%	\$3,621.00	
\$362.48	0%	\$362.00	

Planning

#	Fee Description	Unit	Land Use Application Filing Fee?
58	Zoning Permit		Yes
59	Home Occupation Permit		No
60	Trees and Views Complaint		Yes
61	Zoning Compliance Letter	first two hours	Yes
Construction			
62	Construction Permit Review (1 check/1 re-check) - Minor Permits		No
63	Construction Permit Review (1 check/1 re-check) - Non-Minor (e.g., New Structure, Building Addition, Compliance with MMRP or Conditions of Approval)		No
64	Hourly Review of Construction Permits - 3rd and subsequent submittals	per hour	No
65	Field Inspection	per inspection	No
Environmental Review			
66	Exemption from CEQA		No
67	Initial Study/Negative Declaration		No
68	Initial Study/Mitigated Negative Declaration		No
69	Environmental Impact Report		Yes
Other Fees and Charges			
70	Pre-Application Meeting		No
71	Review of Engineering Applications/Permits		No

Full Cost / Min Cost	Subsidy %	Fee Effective 7/16/2023	Notes
\$721.64	66%	\$245.00	
\$184.15	0%	\$184.00	
\$1,687.60	0%	\$1,687.00	Reimbursement with minimum fee
\$245.76	0%	\$245.00	
\$116.22	0%	\$116.00	
\$581.11	0%	\$581.00	
\$116.22	0%	\$116.00	Reimbursement - Min 1 hour plus each additional 0.5 hour increment
\$145.28	0%	\$145.00	
\$430.32	0%	\$430.00	
\$3,396.76	0%	\$3,396.00	Reimbursement with minimum fee
\$4,789.73	0%	\$4,789.00	Reimbursement with minimum fee
\$8,597.68	0%	\$8,597.00	Reimbursement with minimum fee
\$2,766.25	0%	\$2,766.00	Up to 25% of pre-application fee to apply as credit to subsequent planning fee.
\$116.22	0%	\$116.00	Reimbursement - Min 1 hour plus each additional 0.5 hour increment

Planning

#	Fee Description	Unit	Land Use Application Filing Fee?
72	Consultant Services/ Contract Management		No
73	ALUC Review		No
74	Document Copies and/or Imaging		
75	Document Recording (excludes CEQA)		No
76	Flood Plain Administrator	per hour	No
77	Field Visit - By Owner/Applicant Request or for Permit Compliance		No
78	General Plan and Advance Planning Update Fee	% of all Planning fees collected	
79	Technology and Documentation Retention Fee	% of all Planning fees collected	

Full Cost / Min Cost	Subsidy %	Fee Effective 7/16/2023	Notes
NA	NA	Cost of Service plus 25% of project cost for city administrative fees	
\$277.73	0%	\$277.00	+ applicant payment of filing fee
NA	NA	Refer to Miscellaneous Fees	
\$271.72	0%	\$271.00	+ applicant payment of filing fee
\$172.35	0%	\$172.00	
\$145.28	0%	\$145.00	
24%	71%	7%	% of all Planning fees collected
21%	0%	21%	% of all Planning fees collected

NOTES:

For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the Any third party or regulatory fees or charges will be passed on directly to the applicant in addition to the fees listed in the fee schedule Online payments will pay transaction fee that is assessed by payment processing platform through permit software.