

City of Benicia



Master Fee Schedule

CITY MANAGER MASTER FEE SCHEDULE

TABLE OF CONTENTS

TITLE	PAGE NUMBERS
BUILDING DEPARTMENT FEE SCHEDULE	1-5
FINANCE FEE SCHEDULE	6
FIRE DEVELOPMENT FEE SCHEDULE	7-10
FIRE FEE SCHEDULE	11-17
LIBRARY FEE SCHEDULE	18-19
MISCELLANEOUS ADMINISTRATIVE FEE SCHEDULE	20
PLANNING FEE SCHEDULE	21-24
POLICE DEPARTMENT FEE SCHEDULE	25-28
PUBLIC WORKS DEPARTMENT-ENGINEERING DIVISION FEES	29-33
PARKS AND COMMUNITY SERVICE FEE SCHEDULE	34-38

City of Benicia
Building Department Fee Schedule

Fee Description	Notes	Effective 10/16/17	Proposed Fee
MINOR COMMERCIAL AND RESIDENTIAL IMPROVEMENT PROJECTS			
Permit Application Fee		\$ 75	\$ 77
Canopy / Awning/Patio Cover No Trades		\$ 522	\$ 539
Canopy/Awning/Patio Cover with Trades		\$ 674	\$ 696
Cellular Tower / Antenna			
Attached		\$ 1,196	\$ 1,235
Detached		\$ 1,368	\$ 1,411
Equipment Shelter each	[2]	\$ 171	\$ 177
Commercial Access Upgrade (ADA Compliance)			
First Ramp		\$ 215	\$ 222
Each Additional Ramp		\$ 65	\$ 67
Commercial Coach Installation	[2]	\$ 258	\$ 266
Deck or Patio (Covered) - Install/Replace/Repair			
Engineered, first 250 s.f.		\$ 343	\$ 354
each additional 100 s.f.		\$ 65	\$ 67
Non-engineered, first 250 s.f.		\$ 495	\$ 511
each additional 200 s.f.		\$ 65	\$ 67
Deck or Patio (Uncovered) - Install/Replace/Repair			
Engineered, first 250 s.f.		\$ 258	\$ 266
each additional 200 s.f.		\$ 65	\$ 67
Non-engineered, first 250 s.f.		\$ 495	\$ 511
each additional 200 s.f.		\$ 65	\$ 67
Demolition - Non-residential Interior only	[2]	\$ 387	\$ 399
Demolition - Residential Interior only	[2]	\$ 165	\$ 170
Dry rot/Termite Repair Residential	[2]	\$ 165	\$ 170
Fence or Engineered Wall (7 feet and Over) No surcharge		\$ 358	\$ 370
Masonry Chimney Repair		\$ 358	\$ 370
Flag, Light, or Sign Pole - Install / first pole	[2]	\$ 165	\$ 170
each additional 2 poles		\$ 32	\$ 33
Foundation Repair / Replace (includes piles, piers, or foundation-only systems under existing or partial construction)	[2]	\$ 387	\$ 399
Minor Repairs (for items otherwise not listed, for the purpose of reconstruction, renewal, or maintenance of any part of an existing structure - requiring not more than two inspections)		\$ 358	\$ 370
Outsourced Plan Review Processing Fee (plus actual cost)	[2]	\$ 165	\$ 170
Partition Commercial each	[2]	\$ 258	\$ 266
Partition Residential Non Bearing each electrical included	[2]	\$ 165	\$ 170
Pools and Spas - Commercial			
Commercial Pools and Spas Plan Check Fee Includes Accessibility Upgrades		\$ 437	\$ 451
Pool & Spa Combo Commercial		\$ 758	\$ 782
Pool - New Install Commercial		\$ 566	\$ 584
Pool - Remodel Commercial		\$ 308	\$ 318

City of Benicia
Building Department Fee Schedule

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Spa - New Install Commercial		\$ 458	\$ 473
Pool Equipment Only includes gas line and electrical commercial		\$ 165	\$ 170
Spa - Remodel		\$ 258	\$ 266
Pools and Spas - Residential			
Pool and Spas plan check New Construction		\$ 593	\$ 612
Pool & Spa Combo New Construction		\$ 858	\$ 886
Pool Only - New Install		\$ 787	\$ 812
Pool Only - Remodel No plan check		\$ 308	\$ 318
Spa Only - Remodel No plan check		\$ 215	\$ 222
Spa Only - New Install		\$ 365	\$ 377
Pool Equipment only includes gas and electrical		\$ 215	\$ 222
Re-Roof			
First 10 Squares		\$ 308	\$ 318
Ea. add'l 10 squares		\$ 65	\$ 67
Retaining Wall			
Engineered with surcharge max 6' in height		\$ 487	\$ 503
Non-Engineered without surcharge max 6' height		\$ 308	\$ 318
Engineered and Non-Engineered over 6' in height		\$ 616	\$ 636
Stair Repair / Replace			
		\$ 308	\$ 318
Siding / Stucco			
		\$ 308	\$ 318
Sign			
Non-Illuminated/Hanging	[2]	\$ 165	\$ 170
Illuminated	[2]	\$ 258	\$ 266
Monument	[2]	\$ 165	\$ 170
Illuminated Monument	[2]	\$ 258	\$ 266
Solar / PV System			
Residential Permit and Inspection less than 10KW (Electrical Issuance Fee& Application Fee Included)		\$ 387	\$ 399
Non-Residential (established by separate fee calculator, adopted by Council 4/2011 - this is a placeholder only for the MFS)	[1,3]	35% increase	35% increase
Residential Solar /PV System Plan check 10KW and Over (plus processing fee)	[2]	\$ 258	\$ 266
Residential Solar Permit and Inspection 10kw and higher plus plan check (permit application fee included)	[2]	\$ 343	\$ 354
Window / Door - Non-Structural			
First 5 windows / doors		\$ 176	\$ 182
each add'l 10 windows/doors		\$ 115	\$ 119
Window / Door - Structural			
First 10 windows / doors		\$ 358	\$ 370
each add'l 10 windows/doors		\$ 215	\$ 222
Each Additional phasing fee for Inspection required in excess of standard		\$ 165	\$ 170
Furnace residential		\$ 86	\$ 89
Relocation of Furnace/HVAC/AC Plan Check Fee		\$ 165	\$ 170
HVAC packaged unit residential		\$ 165	\$ 170
Air Conditioner condenser unit residential		\$ 165	\$ 170
Furnace and/or Air conditioning Commercial		\$ 387	\$ 399

City of Benicia
Building Department Fee Schedule

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Residential Outlet/Receptacle 1-10		\$ 165	\$ 170
Each additional up to 5		\$ 0.65	\$ 0.70
Shed with electrical	[2]	\$ 387	\$ 399
Shed with No Trades		\$ 308	\$ 318
Outdoor Fire Pit w/ Gas Included		\$ 265	\$ 274
Outdoor Kitchen w/ Trades Non Structural		\$ 458	\$ 473
Gas Line New & Replacement Plus Outlets		\$ 215	\$ 222
Temp Gas		\$ 258	\$ 266
Bathroom Remodel - Non-Structural		\$ 258	\$ 266
Half (no tub or shower) Bathroom Remodel - Non-Structural	[2]	\$ 258	\$ 266
Bathroom Remodel - Structural		\$ 516	\$ 533
Half (no tub or shower) Bathroom Remodel - Structural	[2]	\$ 387	\$ 399
Water Heater in Same location		\$ 64	\$ 66
Water Heater relocation (included gas & electrical)		\$ 258	\$ 266
Tankless Water Heater with gas and electric included		\$ 258	\$ 266
Gas or Electric meter release Only		\$ 165	\$ 170
Electric meter panel (release included)		\$ 165	\$ 170
Electric sub-panel		\$ 165	\$ 170
New Gas Fireplace or Insert w/ Gas and Electric included		\$ 258	\$ 266
Above ground SPA/Pool		\$ 308	\$ 318
Plan Check square footage adjustment fee		\$ 387	\$ 399
Graywater Simple- Residential	[2]	\$ 258	\$ 266
Graywater Complex- Residential	[2]	\$ 387	\$ 399
Graywater Complex - Commercial	[2]	\$ 516	\$ 533
Plus outside plan check/processing fee commercial/Residential Complex only	[2]	\$ 258	\$ 266
Ducts - Residential		\$ 165	\$ 170
Ducts - Commercial		\$ 387	\$ 399
Floodplain Parcel Plan Review Fee		\$ 258	\$ 266
Floodplain elevation certificate copy		\$ 65	\$ 67
Pre-application fee - Building Only - Per Hour (1st hour free)		\$ 65	\$ 67
Re-inspection Fee - Per Hour (1 recheck no charge)		\$ 165	\$ 170
Residential Home Demolition Permit		\$ 308	\$ 318
Commercial Building Demolition Permit		\$ 587	\$ 606
Inspections Outside of Normal Business Hours (Minimum 4 hours)		\$ 165	\$ 170
Request for duplicate plans (plus copy fees per BMC) 11x17 Max		\$ 20	\$ 21

City of Benicia
Building Department Fee Schedule

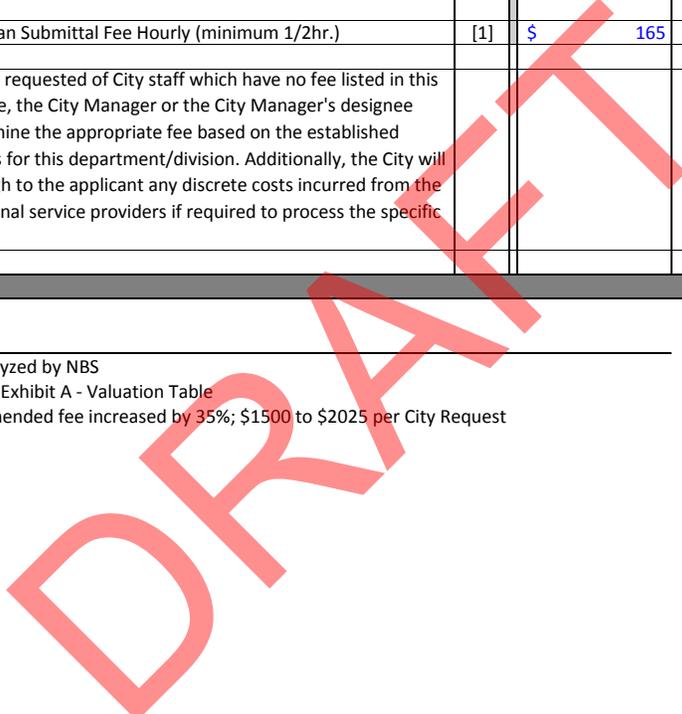
Fee Description	Notes	Effective 10/16/17	Proposed Fee
Request for duplicate plans Larger than 11x17 (includes copy fee)		\$ 65	\$ 67
Temp Cert. Occupancy - Commercial with letter		\$ 258	\$ 266
Work without a Permit Investigation fee Maximum		\$ 1,000	\$ 1,032
Kitchen remodel non structural		\$ 212	\$ 219
Kitchen Remodel structural		\$ 516	\$ 533
Annual Permit fees established by ordinance/ separate fee calculator	[2]	Valuation Based on MOU	Valuation Based on MOU
CASp only plan check (minimum 3 hours) plus plan review processing fee		\$ 450	\$ 464
CASp only additional per hour plan check fee (over minimum first 3 hours)		\$ 150	\$ 155
CASP only Field Inspections per hour		\$ 150	\$ 155
Reactivation of Permit (with CBO approval) Per BMC 1/2 original		per BMC	per BMC
Master plans		per BMC	per BMC
Administrative fee Minimum		\$ 165	\$ 170
Annual Permit	[1]	Valuation Based in MOU	Valuation Based in MOU
Racking Permit	[1]	\$ 258	\$ 266
Plan retention document fee		\$ 10	\$ 10
Mechanical issuance fee		\$ 75	\$ 77
Electrical issuance fee		\$ 75	\$ 77
Plumbing issuance fee		\$ 75	\$ 77
Miscellaneous electrical apparatus, conduits, conductors		\$ 165	\$ 170
Non residential three phase 480/277		\$ 257	\$ 265
Appliance Vents		\$ 65	\$ 67
Ventilation and Exhaust Fans		\$ 65	\$ 67
Fixtures and Vents. Traps, Drainage		\$ 25	\$ 26
Sewers		\$ 65	\$ 67
Water Piping New and Alteration		\$ 65	\$ 67
Gas Piping up to 5 Outlets		\$ 165	\$ 170
Each Additional Gas Outlet Over 5		\$ 15	\$ 16
Miscellaneous Backflow Prevention / Vacuum Breakers		\$ 65	\$ 67
Miscellaneous Appliances Or Piece Of Equipment		\$ 165	\$ 170
Temp Power Pole Each		\$ 65	\$ 67
Temporary Lighting And Electrical Less Than 180 Days		\$ 165	\$ 170
New Residential Buildings Electrical Per Foot		\$ 0.10	\$ 0.10
Inspection For Code Compliance Residential		\$ 95	\$ 98

City of Benicia
Building Department Fee Schedule

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Inspection Which No Fee Is Specifically Indicated		\$ 165	\$ 170
Commercial Cooking Hood		\$ 258	\$ 266
Comm. Industr. Emp Which There Is No Other Fee Cht. 15.26 E.	[2]	2% of valuation	2% of valuation
Non Residential Electric Service New Or Replacement Single Phase	[1]	\$ 165	\$ 170
Plan review required by changes, additions or revisions	[1]	\$ 165	\$ 170
Plan review	[1]	75% of the building inspection fee	75% of the building inspection fee
Gas Meter (release included)	[1]	\$ 165	\$ 170
Deferred Plan Submittal Fee Hourly (minimum 1/2hr.)	[1]	\$ 165	\$ 170
For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.			

[Notes]

- [1] Not analyzed by NBS
- [2] Refer to Exhibit A - Valuation Table
- [3] Recommended fee increased by 35%; \$1500 to \$2025 per City Request



**City of Benicia
Finance Fee Schedule**

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Business License			
Third Party Processing Business License Fee - Pass Through	[4]	\$ 14	\$ 14
Checks and Payments			
Return Check Fee - Trust			
1st Returned Check	[3]	\$ 25	\$ 25
2nd and Subsequent Returned Checks	[3]	\$ 35	\$ 35
Miscellaneous			
Equivalent Fees and Charges - Per Hour	[1]	\$ 144	\$ 148
Related Fee Reduction - Per Hour	[1]	\$ 144	\$ 148
For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.			

[Notes]

- [1] The Director shall determine an appropriate fee or fee reduction when conditions exist to warrant such an action.
- [2] New fee item
- [3] Per CA Civil Code 1719: fee limited to \$25 for first returned check, and \$35 for second and subsequent checks
- [4] Third party processor cost for new/renewal business licenses; city pass

City of Benicia
Fire Dev. Fee Schedule

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Construction -Field Inspections- Plan Review			
<i>Preliminary Plan Review - Consultations - Meetings</i>			
In office design review/preliminary plan consultation meetings		\$ 163	\$ 168
Out of office design and/or consultation meetings		\$ 148	\$ 152
<i>Subdivisions</i>			
Major Subdivision Plan Review (5 or More Lots/Parcels)		\$ 554	\$ 572
Minor Subdivision Plan Review (1 to 4 Lots/Parcels)		\$ 258	\$ 267
Single Family Home Review – access & water supply		\$ 258	\$ 267
<i>Water Supply – Fire Service Mains – Fire Hydrants</i>			
Fire Service – Emergency Repair		\$ 332	\$ 343
Private Fire Service Mains		\$ 332	\$ 343
Flush - Private Fire Service System		\$ 185	\$ 191
Hydrostatic Test - Private Fire Service System		\$ 185	\$ 191
Water Flow Information (office only, no field test required)		\$ 111	\$ 114
Water Flow Information Field Test		\$ 369	\$ 381
Rural Water Supply		\$ 332	\$ 343
<i>Building Construction – New Buildings and Tenant Improvements</i>			
New Construction or Building Additions Plan Review, first 2,000 s.f.		\$ 659	\$ 680
>2,000 s.f., per s.f. charge		\$ 0.24	\$ 0.20
Tenant Improvement Plan Review, first 2,000 s.f.		\$ 511	\$ 527
>2,000 s.f., per s.f. charge		\$ 0.16	\$ 0.20
<i>Fire Protection Systems</i>			
Tenant Improvement Fire Sprinklers (without calculations) - Up to 10 Heads		\$ 511	\$ 527
Plus each additional 10 heads charge in excess of 10 heads		\$ 12	\$ 13
Tenant Improvement Fire Sprinklers (with calculations) - Up to 10 Heads		\$ 585	\$ 604
Plus each additional 10 heads charge in excess of 10 heads		\$ 12	\$ 13
New Commercial Fire Sprinkler System (13 & 13R systems) - Up to 10 Heads		\$ 806	\$ 832
Plus each additional 10 heads charge in excess of 10 heads		\$ 12	\$ 13
Residential Fire Sprinkler System (single family home)		\$ 511	\$ 527
Residential Fire Sprinkler System (multi family)		\$ 585	\$ 604
Standpipe System		\$ 659	\$ 680

City of Benicia
Fire Dev. Fee Schedule

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Spray Booth (includes booth and fire extinguishing system)		\$ 659	\$ 680
Pre-Action Fire Suppression System		\$ 659	\$ 680
Fixed Fire Suppression System – (wet/dry chem., water mist, etc...)		\$ 511	\$ 527
Clean Agent Fire Suppression System		\$ 806	\$ 832
Fire Pump Installation		\$ 1,249	\$ 1,290
Commercial Cooking (Hood and Duct) Fire Suppression System		\$ 511	\$ 527
Smoke & Heat Vents		\$ 511	\$ 527
Smoke Management/Control System		\$ 1,249	\$ 1,290
Explosion Control (includes: vents, dust collection, etc...)		\$ 806	\$ 832
Fire Alarm Systems			
Fire Alarm System		\$ 659	\$ 680
Plus charge per initiating and notification device		\$ 48	\$ 50
Dedicated Function Fire Alarm System (i.e. sprinkler monitoring, elevator recall, etc...)		\$ 511	\$ 527
Fire Alarm Panel Replacement Only		\$ 511	\$ 527
High-Rise Fire Alarm (new and/or system upgrade)		\$ 1,397	\$ 1,442
Plus charge per initiating and notification device		\$ 140	\$ 144
Flammable and Combustible Liquids			
<i>Under/Aboveground Tanks - Piping – Dispensing</i>			
Install Underground Tanks		\$ 511	\$ 527
Remove Underground Tank		\$ 659	\$ 680
Install Aboveground Tank		\$ 511	\$ 527
Each additional tank		\$ 148	\$ 152
Abandon Underground Tank in Place		\$ 659	\$ 680
Environmental Upgrade (vapor recovery and processing systems, spill control, secondary containment and environmental agency requirements)		\$ 511	\$ 527
Apply Interior Coating to Flammable Liquid Tanks		\$ 659	\$ 680
Compressed Gas Systems: LPG – CNG - Medical – Cryogenics			
Container Exchange Programs; LPG Tank Installation Without Dispensing		\$ 332	\$ 343
LPG – CNG – Hydrogen (Tank Install and/or Dispensing)		\$ 733	\$ 756
Medical or Compressed Gas Systems		\$ 733	\$ 756
Cryogenics Fixed Installation		\$ 733	\$ 756
Compressed Gas Storage		\$ 511	\$ 527
Special Hazards - Hazardous Materials			
Battery Systems		\$ 511	\$ 527

**City of Benicia
Fire Dev. Fee Schedule**

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Dust Collection Systems		\$ 585	\$ 604
Explosives Storage		\$ 806	\$ 832
Hazardous Materials Compliance Review		\$ 577	\$ 595
Hazardous Materials – Storage – Dispensing – Open/Closed Systems		\$ 1,020	\$ 1,053
Each additional tank		\$ 326	\$ 337
Mechanical Refrigeration Systems		\$ 100	\$ 103
High-Pile Rack Storage Systems			
High-Pile or Rack Storage		\$ 100	\$ 103
Temporary Access Roads & Water Supply			
Install a Temporary Access Road – Residential and Commercial			
One and two homes		New	New
Large development and commercial projects		New	New
Install a Temporary Water Supply System		New	New
Miscellaneous Submittals - Alternative Means and Methods			
Miscellaneous Submittals or Plans Review		\$ -	\$ -
Alternative Means and Methods Requests or Code Interpretation Review		\$ 332	\$ 343
Expedite Plan Review Requests and Reviews Expedited as a Result of Working without Approved Plans		\$ 511	\$ 527
Demolition Permit pursuant to Chapter 14, CFC		\$ 470	\$ 485
Additional Charges and Inspection Time			
Additional inspection time during normal business hours		\$ 74	\$ 76
Overtime and weekend inspections (2 hour min.)		\$ 295	\$ 305
Additional site inspection		\$ 74	\$ 76
Re-submittals or revisions		\$ 326	\$ 337
Additional plan review time		\$ 74	\$ 76
Planning Application Review	[1]	\$ 148	\$ 152

**City of Benicia
Fire Dev. Fee Schedule**

Fee Description	Notes	Effective 10/16/17	Proposed Fee
<p>For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.</p>			

[Notes]

[1] See Planning Fee Schedule .

DRAFT

**City of Benicia
Fire Fee Schedule**

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Fire Clearance Fee-Business License	[9]	\$ 100	\$ 103
Fire Code Permits (FCP) as listed	[1]		
Aerosol Products			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Asphalt Kettles			
Primary/First Permit		\$ 112	\$ 116
Additional Permits		\$ 33	\$ 34
Amusement Buildings			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Automobile Wrecking Yards			
Primary/First Permit		\$ 244	\$ 251
Additional Permits		\$ 33	\$ 34
Battery Systems			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Candles, open flame -A occupancy			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Carnivals-Fairs			
Primary/First Permit		\$ 309	\$ 319
Additional Permits		\$ 33	\$ 34
Cellulose Nitrate Film -storage			
Primary/First Permit		\$ 244	\$ 251
Additional Permits		\$ 33	\$ 34
Combustible Fiber Storage			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Combustible Material Storage			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34

**City of Benicia
Fire Fee Schedule**

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Exhibits and Trade Shows			
Primary/First Permit		\$ 244	\$ 251
Additional Permits		\$ 33	\$ 34
Compressed Gases			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Commercial Rubbish -Handling			
Primary/First Permit		\$ 309	\$ 319
Additional Permits		\$ 33	\$ 34
Cryogenics			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Cutting and Welding			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Dry Cleaning Plants			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Dust Producing Operations			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Explosive-Blasting Agents			
Primary/First Permit		\$ 342	\$ 353
Additional Permits		\$ 33	\$ 34
Fireworks/Pyrotechnical -Special Effects/Fireworks			
Primary/First Permit		\$ 375	\$ 387
Flammable/Combustible Liquids	[1]		
Combustible Liquid Storage			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Flammable Liquid Pipelines			
Primary/First Permit		\$ 178	\$ 184

**City of Benicia
Fire Fee Schedule**

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Additional Permits		\$ 33	\$ 34
Flammable Liquid Storage, Handling, Use			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Underground Storage Tank-Pumping			
Primary/First Permit		\$ 145	\$ 150
Additional Permits		\$ 33	\$ 34
Waste Oil Tanks			
Primary/First Permit		\$ 211	\$ 218
Additional Permits		\$ 33	\$ 34
Fumigation-Fogging		\$ 132	\$ 136
Hazardous Materials			
Primary/First Permit		\$ 244	\$ 251
Additional Permits		\$ 33	\$ 34
High-Piled Combustible Stock			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Hot-Work Operations			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
LPG storage use			
Primary/First Permit		\$ 145	\$ 150
Additional Permits		\$ 33	\$ 34
Lumber Yards			
Primary/First Permit		\$ 245	\$ 253
Additional Permits		\$ 33	\$ 34
Magnesium Working			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34

**City of Benicia
Fire Fee Schedule**

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Mall-Covered			
Primary/First Permit		\$ 246	\$ 254
Additional Permits		\$ 33	\$ 34
Motor Vehicle Fuel Dispensing			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Open Burning/Vendor Booth			
Primary/First Permit		\$ 100	\$ 103
Additional Permits		\$ 33	\$ 34
Organic Coatings			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Ovens - Industrial			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Parade Floats			
Primary/First Permit		\$ 100	\$ 103
Additional Permits		\$ 33	\$ 34
Propylene Plastics			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Places of Assembly			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Radioactive Material			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Refrigeration Equipment			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34

**City of Benicia
Fire Fee Schedule**

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Repair Garages			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Spraying -Dipping			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Tents -Canopies			
Additional Permits		\$ 33	\$ 34
Tire Storage			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Wood Products - Storage			
Primary/First Permit		\$ 178	\$ 184
Additional Permits		\$ 33	\$ 34
Excessive Fire Inspection Fee			
Additional inspection		\$ 132	\$ 136
State Required Inspections			
Apartments			
3-14 units			
Primary/First Permit		\$ 132	\$ 136
15-99 units			
Primary/First Permit		\$ 204	\$ 211
100-249 units			
Primary/First Permit		\$ 277	\$ 285
250 +			
Primary/First Permit		\$ 309	\$ 319
Family Care Homes			
		\$ 145	\$ 150
Day Care			
		\$ 100	\$ 103
Private Schools			
		\$ 244	\$ 251
Other Routine Annual Inspections			
	[3]	\$ 111	\$ 114

**City of Benicia
Fire Fee Schedule**

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Inspections (other)			
After hours			
Engine Company Inspections		\$ 284	\$ 293
Fire Department response charges			
Truck Company	[6]	\$ 379	\$ 391
Engine Company	[6]	\$ 379	\$ 391
Water Tender	[5]	\$ 253	\$ 261
Brush Engine	[6]	\$ 379	\$ 391
Paramedic-Rescue	[5]	\$ 253	\$ 261
Air Unit	[5]	\$ 253	\$ 261
Specialized Equipment	[6]	\$ 379	\$ 391
Staff Vehicles - Prevention		\$ 148	\$ 152
Staff Vehicles - Suppression		\$ 126	\$ 130
Air Unit	[5]	\$ 253	\$ 261
Supplies/equipment used	[4]	Actual Cost + 15%	Actual Cost + 15%
Miscellaneous Charges			
Fire Report Copy	[4]	\$ 6	\$ 6
Equivalent Fees and Charges	[2,4]		
Determined by Fire Chief		Varies	Varies
Related Fee Reduction	[2,4]		
Determined by Fire Chief		Varies	Varies
For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.			

**City of Benicia
Fire Fee Schedule**

Fee Description	Notes	Effective 10/16/17	Proposed Fee
-----------------	-------	-----------------------	--------------

[Notes]

- [1]The full fee applies for the 1st required permit and 1/2 the fee for each additional permit.
- [2] The Director shall determine an appropriate fee or fee reduction when conditions exist to warrant such an action.
- [3]General Business Inspections. No current fee charged for these services. Included for analysis purposes only.
- [4] MFS Placeholder, Not analyzed by NBS.
- [5] Use of a 2-person rig
- [6] Use of a 3-person rig
- [6] Use of a 4-person rig
- [6] Use of a 4-person rig
- [7] Use of a 4-person rig
- [8] No current fee charged for these services. Included for analysis purposes only.
- [9] This fee does not apply to Home Occupation Business Licenses.

DRAFT

City of Benicia
Library Fee Schedule

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Late Fee Children's Materials			
Per Day	[1]	\$ 0.10	\$ 0.10
Late Fee Adult & Youth Materials			
Per Day	[1]	\$ 0.20	\$ 0.20
Lost or Damaged Material Charge			
Cost of replacement as indicated in the materials record		Actual Cost	Actual Cost
Lost or Damaged Material Processing Fee		\$ 10.00	\$ 10.00
Library Card Replacement		\$ -	\$ -
Internet/Public Access Printer	[2]		
Per Copy Black & White		\$ 0.15	\$ 0.15
Per Copy Color		\$ 0.50	\$ 0.50
Internet/Public Access Comp Disk	[2]		
Per Disk		\$ 1.00	\$ 1.00
Public Copier	[2]		
Per Copy: Black & White 8.5" x 11"		\$ 0.15	\$ 0.15
Per Copy Color: 8.5" x 11" , 8.5" x 14"		\$ 0.50	\$ 0.50
Per Copy B&W: 8.5" x 14"		\$ 0.15	\$ 0.15
Per Copy B&W: 11" x 17"		\$ 0.30	\$ 0.30
Per Copy Color: 11" x 17"		\$ 1.00	\$ 1.00
Room Rental Per Hour	[3]		
Edna Clyne		\$ 20.00	\$ 21.00
Dona Benicia		\$ 30.00	\$ 31.00
1/2 Dona Benicia		\$ 20.00	\$ 21.00
ILL (Interlibrary Loan) Charges: for items requested and filled for Patrons		\$ 5.00	\$ 5.00
Refundable Rental Deposit	[4]	\$ 50.00	\$ 52.00
Unclaimed Hold Fee			
Per item		\$ 1.00	\$ 1.00
Flash drives - each	[2]		
Per item		\$ 5.00	\$ 5.00
Blank Paper	[2]		
Per sheet		\$ 0.05	\$ 0.05
Blank Business Envelope	[2]		
Per envelope		\$ 0.25	\$ 0.25
Fax/Scanner	[2]		
Per page		\$1 - \$25 max.	\$1 - \$25 max.
Proctoring Fee			
First three hours		\$ 25.00	\$ 26.00
Additional per hour charge		\$ 5.00	\$ 5.00

**City of Benicia
Library Fee Schedule**

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Related Fee Reduction	[5]		
Determined by Director		Varies	Varies
Equivalent Fees and Charges	[5]		
Determined by Director		Varies	Varies
MP3 Cords		\$ 1.50	\$ 1.50
Earbuds		\$ 1.00	\$ 1.00
For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.			

[Notes]

- [1] Penalty / punitive charge/not analyzed by NBS, not in fee study scope
- [2] Fee established to recover cost of materials only, not analyzed in fee study
- [3] Market based evaluation conducted, see separate comparative fee analysis and staff recommendation
- [4] Refundable deposit set by City policy, not analyzed in fee study
- [5] The City Manager or City Manager's designee shall determine an appropriate fee or fee reduction when conditions exist to warrant such an action.

City of Benicia
Miscellaneous Administrative Fee Schedule

Fee Description	Notes	Effective 10/16/17	Proposed Fee
General Documents (8.5"x 11.0")			
Less than 10 pages Std / 3 Color	[1]	No Charge	No Charge
Non-Bound (Std)	[1]	.20 per page	.20 per page
Non-Bound (Color)		\$1 per page	\$1 per page
Bound Documents (Comb/Spiral)		Add \$2.50	Add \$2.50
GC Sec. 81008 Copies	[2]		
Any related documents		.10 per page	.10 per page
GC Sec. 81008 Retrieval Fee	[2]		
Limited to docs in storage >= 5 Years		\$5 per visit	\$5 per visit
Registration of Neglected, Vacant & Foreclosed Properties (per property)		\$ 157	\$ 162
First Violation	[3]	\$ 100	\$ 103
Second Violation and subsequent violations within a one year period		\$ 1,000	\$ 1,032
Appeal Fee	[2]		
Processing Fee for damage to City Property	[5]	15% of cost of replacement	15% of cost of replacement
General City decisions		\$ 150	\$ 155

[Notes]

- (1) Except Public Safety Certified Copies and Library Copies
- (2) Fee amounts established by the Political Reform Act of 1974 and relate to candidate / election filing statements and records.
- (3) Fees are punitive in nature and do not require cost of service analysis.
- (4) Fee established to recover cost of materials only, not analyzed in fee study.

**City of Benicia
Planning Fee Schedule**

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Planning Applications			
General Plan Amendment		\$ 16,007	\$ 16,519
Zone Change (including map)		\$ 8,000	\$ 8,256
Annexation		\$ 8,000	\$ 8,256
Condominium Conversion		\$ 8,623	\$ 8,899
Development Agreement		\$ 5,000	\$ 5,160
Ordinance Revision (text amendment)		\$ 5,500	\$ 5,676
Overlay District Plan		\$ 8,000	\$ 8,256
Planned Development		\$ 7,500	\$ 7,740
Use Permit (Commission)			
Office projects up to 2,500 sq. ft.		\$ 5,000	\$ 5,160
Residential projects up to 6 units		\$ 5,000	\$ 5,160
Commercial/Industrial up to 7,500 sq. ft.		\$ 5,000	\$ 5,160
Use Permit (Commission)			
Office projects 2,501-7,500 sq. ft.		\$ 5,000	\$ 5,160
Residential projects 7-20 units		\$ 13,537	\$ 13,970
Commercial/Industrial 7,501-20,000 sq. ft.		\$ 13,537	\$ 13,970
All other projects		\$ 5,000	\$ 5,160
Use Permit (Staff)		\$ 2,000	\$ 2,064
Use Permit (Temporary)			
Temporary		\$ 500	\$ 516
Variance (Staff-Single Family Residences)		\$ 2,000	\$ 2,064
Variance (Commission)		\$ 5,000	\$ 5,160
Residential Design Review - (Commission level) Outside H District; Single Family Exempt		\$ 2,500	\$ 2,580
Commercial Design Review (Commission level)		\$ 2,500	\$ 2,580
Commercial Design Review (Staff level)		\$ 1,200	\$ 1,238
Residential Design Review (Commission level, Minor) H District Only		\$ 800	\$ 826
Commercial Design Review (Commission or staff level, Minor)		\$ 1,200	\$ 1,238

City of Benicia
Planning Fee Schedule

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Accessory Dwelling Unit (Ministerial)		\$ 175	\$ 181
Appeal/Rehearing/Review	[7]	\$ 500	\$ 516
Extension of Approval (Staff)		\$ 200	\$ 206
Extension of Approval (Commission)		\$ 800	\$ 826
Home Occupation		\$ 100	\$ 103
Building Permit Review (1 check/1 re-check)		\$ 100	\$ 103
Mills Act Contract		\$ 1,500	\$ 1,548
Sign Permit (Per Site)		\$ 150	\$ 155
Sign Program (Multi-tenant Building)		\$ 3,000	\$ 3,096
New Sign Under the Existing Sign Program		\$ 50	\$ 52
Zoning Compliance Letter			
Standard Letter (Applicant provides template)		\$ 300	\$ 310
Detailed Letter		\$ 500	\$ 516
Each additional hour after the first 6 hours		\$ 100	\$ 103
Zoning Permit		\$ 100	\$ 103
Environmental Review	[1]		
Exemption from CEQA (filed)		\$ 250	\$ 258
Initial Study/ND		\$ 5,000	\$ 5,160
Initial Study/Mitigated Negative Declaration		\$ 10,000	\$ 10,320
Mitigation Monitoring and Reporting Program		\$ 2,134	\$ 2,203
IS/EIR/EIS - Outsourced	[4,5]	15% of total contract cost.	15% of total contract cost.
<i>Initial deposit will be 25% of contract value</i>			
Subdivision Applications			
Parcel Map - 4 or fewer lots		\$ 10,245	\$ 10,573
Tentative Map - 4 or fewer lots		\$ 13,019	\$ 13,436
Tentative Map - 5 or more lots		\$ 13,019	\$ 13,436
Plus each additional 5 lost		\$ 2,134	\$ 2,203
Vesting Parcel Map - 4 or fewer lots		\$ 12,379	\$ 12,775
Vesting Tentative Map - 4 or fewer lots		\$ 15,154	\$ 15,639

**City of Benicia
Planning Fee Schedule**

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Vesting Tentative Map - 5 or more lots		\$ 15,154	\$ 15,639
Plus each additional 5 lost		\$ 2,134	\$ 2,203
Lot Line Adjustment		\$ 2,000	\$ 2,064
Certificate of Compliance		\$ 1,281	\$ 1,322
Parcel Merger/Split		\$ 4,000	\$ 4,128
Waiver of Parcel Map		\$ 2,134	\$ 2,203
Reversion to Acreage		\$ 9,604	\$ 9,912
Mobile Home Park Conversion		\$ 10,000	\$ 10,320
Certificate of Correction			
Minor corrections approved by staff		\$ 2,134	\$ 2,203
Amendment to Approved Map			
Amendments needing Council/Commission action		\$ 6,403	\$ 6,608
Extension of Approved Map		\$ 640	\$ 661
Other Fees and Charges			
Pre-Application Review (per meeting)	[2]	\$ 1,063	\$ 1,097
In-Lieu Parking Fee	[1, 5, 6]	Varies	Varies
Consultant Services	[3,5]	Cost of Service plus 15% of project cost for city administrative fees.	Cost of Service plus 15% of project cost for city administrative fees.
Mobile Food Vendor's Permit			
New		\$ 557	\$ 574
Renewal		\$ 100	\$ 103
WELO Plan Check Fees			
WELO P.C. Single Family		\$ 750	\$ 774
WELO P.C. for Multi-unit dwelling (4 or more units)		\$ 1,050	\$ 1,084
ALUC Review		\$ 500	\$ 516

**City of Benicia
Planning Fee Schedule**

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Contract Management	[4]		
Administrative Fee (per contract)		15% of Consultant Cost.	15% of Consultant Cost.
Annual Permit		15% of Consultant Cost	15% of Consultant Cost
For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.			

[Notes]

- [1] Contract services fees may apply, per RESOLUTION NO. 13-96.
- [2] The Director shall determine an appropriate fee or fee reduction when conditions exist to warrant such an action.
- [3] Contract Services shall be used for a complex or controversial private development application necessitating a mitigated negative declaration (pursuant to CEQA) or EIR, rezoning, general plan amendment, and/or specific plan.
- [4] Percentage for City's administration of contractors established per City policy and not reviewed by NBS
- [5] Not analyzed by NBS.
- [6] Equal to Current Public Works Construction Cost or as determined by the Community Development Director
- [7] Per Benicia Municipal Code Section 1.44.080 Fees. Each Application for appeal or rehearing shall be accompanied by a processing fee in an amount determined by resolution of the city council not to exceed the average of similar fees of 10 cities in the local area.

**City of Benicia
Police Department Fee Schedule**

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Traffic Collision Report			
First Five Pages		\$ 15	\$ 16
Each Additional Page:		\$ 1	\$ 1
Crime Reports	[14]		
First Fifty Pages		\$ 15	\$ 16
Each Additional Page:	[14]	\$ -	\$ -
Stolen Vehicle Reports	[14]		
First Two Pages		\$ 15	\$ 16
Each Additional Page:	[14]	\$ -	\$ -
Photographs			
Per Compact Disk (CD)		\$ 79	\$ 81
Taxi Permit	[8]		
Initial Permit		\$ 240	\$ 248
Renewal Permit		\$ 94	\$ 97
Cardroom Employees Permit	[8]		
Initial Permit		\$ 240	\$ 248
Renewal Permit		\$ 94	\$ 97
Permit Transfer		\$ 32	\$ 33
Mobile Food Vendor's Permit	[8]		
Initial Permit		\$ 240	\$ 248
Renewal Permit		\$ 94	\$ 97
Fortune Telling Permit	[8]		
Initial Permit		\$ 240	\$ 248
Renewal Permit		\$ 94	\$ 97
Concealed Weapons Permit	[1]		
Fingerprinting			
DOJ Livescan	[2]	\$ 32	\$ 33
FBI Livescan	[2]	\$ 17	\$ 18
Livescan (Non- profit employees, school employees, volunteers, foster/adoptive parent applicants, POST Napa Police Academy students)		\$ 25	\$ 26
Livescan (All others)		\$ 65	\$ 67
ABC Letters		\$ 475	\$ 490
Bicycle Registration			
Initial License		\$ 32	\$ 33
Renewal		\$ 32	\$ 33
Cassette Tapes, Audio & Video			
Per Tape/CD/DVD		\$ 32	\$ 33
Local Records Check		\$ 65	\$ 67
Repossessed Vehicle Release		\$ 32	\$ 33

City of Benicia
Police Department Fee Schedule

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Vehicle Tow Releases			
Involving an Arrest, 14601 VC or 12500 VC Violation		\$ 171	\$ 177
All Other Towed Vehicles		\$ 171	\$ 177
Traffic Collision or Victim of Crime		\$ 171	\$ 177
VIN Verification	[16]	\$ 79	\$ 81
False Alarm Charge			
Registration Fee	[3]	\$ 25	\$ 25
First false alarm in calendar year	[3]	\$ -	
Second false alarm in calendar year	[3]	\$ 100	\$ 100
Third false alarm in calendar year		\$ 200	\$ 200
Fourth and subsequent false alarm in calendar year		\$ 300	\$ 300
Response to non-registered alarm	[15]	\$ 100	\$ 100
Late Fee for invoice over 30 days	[3]	10% of invoice	10% of invoice
Bingo Permit			
(Per BMC 5.12.040) Not to Exceed		\$ 65	\$ 67
Renewal Permit		\$ 32	\$ 33
Solicitor Permit			
Initial Permit	[8]	\$ 240	\$ 248
Renewal Permit		\$ 95	\$ 99
Storage of Firearm(s)			
Administration Fee		\$ 194	\$ 200
Daily Storage Fee after Owner Notification	[9]	n/a	n/a
Parking Violation			
Benicia Municipal Code Violations	[4]	\$ 48	\$ 50
Disabled Parking Violation	[4]	\$ 350	\$ 361
Massage Establishment Permit	[8]		
Initial Permit		\$ 667	\$ 688
Renewal Permit		\$ 310	\$ 319
Massage Owner/Operator Permit	[8]		
Initial Permit		\$ 240	\$ 248
Renewal Permit		\$ 96	\$ 99
Massage Therapist Permit	[8]		
Initial Permit		\$ 240	\$ 248
Renewal Permit		\$ 96	\$ 99

City of Benicia
Police Department Fee Schedule

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Adult Business			
Initial Application Fee		\$ 667	\$ 688
Planning			
Annual regulatory license renewal fee		\$ 96	\$ 99
Adult Performer			
Initial Application Fee		\$ 240	\$ 248
Annual license renewal		\$ 96	\$ 99
Adult Business Non-Performer			
Initial Application Fee		\$ 240	\$ 248
Annual license renewal		\$ 96	\$ 99
Equivalent Fees and Charges	[5]		
Determined by Director		Varies	Varies
Related Fee Reduction	[5]		
Determined by Director		Varies	Varies
Dog Licensing Fees [6,13]			
Dog License - Unaltered	[12]		
1 Year		\$ 60	\$ 60
2 Years		\$ 120	\$ 120
3 Years		\$ 180	\$ 180
Dog License - Altered			
1 Year		\$ 25	\$ 25
2 Years		\$ 40	\$ 40
3 Years		\$ 60	\$ 60
Dog License - Senior (65+) Unaltered			
1 Year		\$ 30	\$ 30
2 Years		\$ 60	\$ 60
3 Years		\$ 90	\$ 90
Dog License - Senior (65+) Altered			
1 Year		\$ 15	\$ 15
2 Years		\$ 20	\$ 20
3 Years		\$ 25	\$ 25
Dog License - Late Fees	[4]		
After 30 days		\$ 15	\$ 16
After 60 Days		\$ 25	\$ 26
Mini Pig License - Unaltered	[11]		
1 Year		\$ 60	\$ 62
2 Years		\$ 114	\$ 118
3 Years		\$ 169	\$ 174
Mini Pig License - Altered	[11]		
1 Year		\$ 22	\$ 23
2 Years		\$ 40	\$ 41
3 Years		\$ 59	\$ 61

City of Benicia

Police Department Fee Schedule

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Pick Up Trapped Animals (Domestic)		\$ 194	\$ 201
Dog Redemption	[4]		
1st Offense		40	41
2nd Offense		60	62
3rd Offense		75	77
Future Offenses	[5]	\$75 and \$15 Per Additional Violation	\$75 and \$15 Per Additional Violation
Animal Disposal		\$ 97	\$ 100
Pick Up for Surrender		\$ 194	\$ 201
Bee Keeping Permit		\$ 50	\$ 52

[Notes]

- [1] Handled by County Sheriff
- [2] Pass through fees
- [3] Punitive, set per City Ordinance
- [4] Punitive, set per City Municipal Code
- [5] The Police Chief shall determine an appropriate fee or fee reduction when conditions exist to warrant such an action.
- [6] Results do not include County costs. City costs only
- [7] City no longer provides this service. Fee item should be deleted
- [8] DOJ and FBI fees apply separately. Analysis includes City costs and fees only.
- [9] Charge for storage established per City policy, not evaluated by NBS as part of study.
- [10] Fees from other City departments may apply. See Finance and Planning fee schedules.
- [11] Fee not analyzed by NBS, rates provided by *Resolution No. 17-66*, provided by the City of Benicia.
- [12] City permit tracking system does not provide breakout of what type of license is issued, total of all licenses permitted included here.
- [13] City is choosing an cost recovery of over 100%, please see City staff report for justification.
- [14] Reports to victims are given at no charge.
- [15] Fee not analyzed by NBS.
- [16] Benicia residents receive one free VIN verification per year.

Public Works Department - Engineering Division Fee Schedule

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Encroachment Permits			
Minor Work			
Public right-of-way improvements or temporary storage - 500 SF or less, including driveway approach, drainage, sewer lateral, or water service for residence			
Permit Fee, includes permit issuance & 0.5 hour inspection		\$ 187	\$ 193
Plan Check Fee, if required		\$ 187	\$ 193
Additional Inspection Fee, if required		\$ 187	\$ 193
Performance Bond (cash deposit)	[1]	\$500 min	\$ 516
Major Work			
Public right-of-way improvements - greater than 500 SF and/or improvements requiring engineering plans and traffic control plan.			
Permit Fee, includes permit issuance, 1 plan check & up to 2 inspections		\$ 561	\$ 580
Additional Plan Check Fee, if required		\$ 187	\$ 193
Additional Inspection Fee, if required		\$ 187	\$ 193
Performance Bond (est. costs)	[1]	\$2,000 min	\$ 2,064
Utilities			
Routine work (\$25,000 or less) performed by public utilities - PG&E, AT&T, cable, fiber optics			
Permit Fee, includes permit issuance & up to 2 inspections		\$ 374	\$ 386
Plan Check Fee, if required		\$ 187	\$ 193
Additional Inspection Fee, if required		\$ 187	\$ 193
Major work (Greater than \$25,000) performed by public utilities - PG&E, AT&T, cable, fiber optics			
Permit Fee, includes permit issuance, 1 plan check & up to 2 inspections		\$ 749	\$ 773
Additional Plan Check Fee, if required		\$ 187	\$ 193
Additional Inspection Fee, if required	[9]	\$ 187	\$ 193

Public Works Department - Engineering Division Fee Schedule

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Misc. Other			
News rack Permit Fee, per 2-year agreement		\$ 250	\$ 258
News rack Permit Fee, bi-annual permit		\$ 200	\$ 206
Outdoor Dining Permit Fee, per establishment - one-time		\$ 110	\$ 114
Long-term Encroachment Agreement, term per agreement		\$ 936	\$ 966
Additional Agreement Fee, if required		\$ 187	\$ 193
Private Developments			
Work not listed under Encroachment Permits that require plan review			
Plan Check Fee			
Up to \$50,000 estimated cost, up to 2 plan checks	[2]	\$ 749	\$ 773
\$50,001 to \$250,000 estimated cost	[3]	\$ 2,246	\$ 2,318
Over \$250,000 estimated cost	[3]	\$ 3,743	\$ 3,863
Additional Plan Check Fee, if required		\$ 187	\$ 193
Inspection Fee			
Up to \$50,000 estimated cost, up to 2 inspections	[2]	\$ 2,246	\$ 2,318
\$50,001 to \$250,000 estimated cost, up to 8 inspections	[3]	\$ 3,743	\$ 3,863
Over \$250,000 estimated cost, up to 16 inspections	[3]	\$ 5,989	\$ 6,181
Additional Inspection Fee, if required		\$ 187	\$ 193
Performance Bond (Based on Estimated Costs)	[1]	\$ 10,000	\$ 10,320
Grading Permits			
Minor Work			
Grading less than 5,000 cubic yards, with cuts/fills less than 4 feet and/or engineered grading not required by City Engineer.			
Permit Fee		\$ 187	\$ 193
Plan Check Fee		\$ 1,407	\$ 1,452
Inspection Fee		\$ 749	\$ 773
Performance Bond (est. costs)	[1]	\$ 2,000	\$ 2,064

Public Works Department - Engineering Division Fee Schedule

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Major Work / Development			
Grading more than 5,000 cubic yards, cuts/fills over 4 feet, and/or engineered grading required by the City Engineer.			
Permit Fee		\$ 187	\$ 193
Plan Check Fee			
Up to \$50,000 estimated cost, 1 plan check	[2]	\$ 374	\$ 386
\$50,001 to \$250,000 estimated cost, up to 2 plan checks	[3]	\$ 749	\$ 773
Over \$250,000 estimated cost, up to 2 plan checks	[3]	\$ 1,497	\$ 1,545
Additional Plan Check Fee, if required		\$ 187	\$ 193
Inspection Fee			
Up to \$50,000 estimated cost, 1 inspection	[2]	\$ 374	\$ 386
\$50,001 to \$250,000 estimated cost, up to 4 inspections	[3]	\$ 749	\$ 773
Over \$250,000 estimated cost, up to 12 inspections	[3]	\$ 2,246	\$ 2,318
Additional Inspection Fee, if required		\$ 187	\$ 193
Performance Bond (est. costs)			
	[1]	\$ 5,000	\$ 5,160
Misc. Other - Swimming Pool			
Permit Fee, in addition to Encroachment Permit (if required)		\$ 300	\$ 310
Maps / Other			
Final Parcel Map / Map Check Fee			
This involves staff review of legal maps including parcel maps, subdivision maps and certificates of compliance.			
Minimum processing fee		\$ 1,404	\$ 1,449
Plan check fee		\$ 1,041	\$ 1,074
Street / Alley Vacation Process Fee			
This involves staff review of street/alley vacations and taking the application through the approval process.			
Minimum processing fee		\$ 2,807	\$ 2,897
Plan check fee		\$ 1,895	\$ 1,955
Registered Land Surveyor Review, if required.		\$ 2,246	\$ 2,318
Construction Hydrant Permit			
Permit Fee			
This involves staff review and setting of temporary hydrant meter		\$ 187	\$ 193
Hydrant meter set and removal		\$ 374	\$ 386
Materials Bond	[1]	\$ 2,000	\$ 2,064

Public Works Department - Engineering Division Fee Schedule

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Photocopying Costs			
Microfiche Copies	[7]	\$ 3	\$ 3
City Map (800 scale)	[7]	\$ 6	\$ 6
Set of Std Plans & Design Criteria	[7]	\$ 7	\$ 7
Other City Documents	[7]	\$ 0.25	\$ 0.25
Other Fees and Charges			
Transportation Oversize / Overload Permit			
This involves staff review and notification to police for vehicles exceeding legal limits.		\$ 187	\$ 193
Equivalent Fees and Charges	[5]		
Determined by Department Director			
Related Fee Reduction	[5]		
Determined by Department Director			
Storm Water Inspection			
Grading per lot of a subdivision		\$ 328	\$ 338
Storm Water Inspection			
Cost of project is \$0 - \$4,999		\$ 276	\$ 285
Storm Water Inspection			
Cost of project is \$5,000 - \$24,999		\$ 459	\$ 474
Storm Water Inspection			
Cost of project is \$25,000 - \$99,999		\$ 642	\$ 663
Storm Water Inspection			
Cost of project is \$100,000 and above		\$ 1,106	\$ 1,141
Water Fees			
Returned Check Fee	[7]	\$ 25	\$ 25
Delinquent Charge	[7]	10%	10%
Turn Off Service Fee	[7]	\$ 75	\$ 77
Tampering Fee	[7]	\$ 100	\$ 103
Labor Cost (material at full costs)	[7]	\$ 72	\$ 74
<i>(In addition to tampering fee if applicable)</i>			
Inspections	[7]	\$ 52	\$ 54
<i>(Audit by request in excess of one inspection in any 6 month period)</i>			
Renter's Deposit	[7]	\$ 100	\$ 103
Reconnection Service Fee	[7]	\$ 75	\$ 77
<i>(same day service)</i>			
Backflow Administration Fee		\$ 75	\$ 77

Public Works Department - Engineering Division Fee Schedule

Fee Description	Notes	Effective 10/16/17	Proposed Fee
Non-compliant Backflow Administration Fee		\$374 fine + testing costs	\$386 fine + testing costs
Fire Flow Testing Fee	[7]	\$ 100	\$ 103
<i>Sewer Fees</i>			
Returned Check Fee	[7]	\$ 30	\$ 31
Delinquent Charge	[7]	10%	10%
Pretreatment Inspection Fee	[7]	\$ 75	\$ 77
Pretreatment Permit Fee	[7]	\$ 75	\$ 77
Post-construction BMP Monitoring Fee - when installed with project, single residential, annual		\$ 100	\$ 103
Post-construction BMP Monitoring Fee - when installed with project, commercial/industrial or other, annual		\$ 300	\$ 310
For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.			

[Notes]

- [1] Per Department policy, bond amount is based on estimated improvement costs, not analyzed through this study.
- [2] Fee is estimated at midpoint range.
- [3] Fee is estimated at minimum valuation amount.
- [4] Fee calculated at \$10,000.
- [5] The Director shall determine an appropriate fee or fee reduction when conditions exist to warrant such an action.
- [6] Service required in excess of std. policy for each dept.
- [7] MFS Placeholder, Not Analyzed by NBS
- [8] Percentage for City's administration of contractors established
- [9] Performance Bond (not required).

Parks and Community Services

City of Benicia Master Fee Schedule

#	Service Fee Description			Revised Effective 07/01/12	Approved City Council 2016 - 5%
Note: PCS Fees are established annually by the Parks and Recreation Commission					
	Aquatics				
9001	Family Swim Pass	resident	season	\$177	\$185
9002		non-resident	season	\$222	\$233
9003	Individual Swim Pass	adult	30 swims	\$97	\$101
9004		adult non-resident	30 swims	\$161	\$186
9005		senior	30 swims	\$55	\$57
9006		senior non-resident	30 swims	\$105	\$119
9007		youth	30 swims	\$55	\$57
9008		youth non-resident	30 swims	\$105	\$119
9009	Lap Swim	adult resident	day	\$3.75	\$3.75
9010		adult non-resident	day	\$5.75	\$4.75
9011		senior resident (55+)	day	\$2	\$2
9012		senior non-resident	day	\$3.75	\$3.75
9013		youth	day	\$3.75	\$3.75
9014		youth non-resident	day	\$5.75	\$4.75
9015	Private Swim Lessons	resident	wk/session	\$99	\$103
9016		non-res	wk/session	\$124	\$130
9017	Recreation Swim	3-17 years resident	day	\$2.25	\$2.25
9018		3-17 years non-res	day	\$3.75	\$3.75
9019		18-55 years resident	day	\$3.75	\$3.75
9020		18-55 years non-res	day	\$5.75	\$4.75
9021		senior resident (55+)	day	\$2	\$2
9022		senior non-resident	day	\$3.75	\$3.75
9023	Swimming Lessons	resident	2 wk/session	\$58	\$60
9024		non-resident	2 wk/session	\$79	\$76
9025	Weekend Private Swim Lesson	resident	day	\$33	\$34
9026		non-res	day	\$41	\$43

Parks and Community Services

City of Benicia Master Fee Schedule

#	Service Fee Description			Revised Effective 07/01/12	Approved City Council 2016 - 5%
Note: PCS Fees are established annually by the Parks and Recreation Commission					
Recreation Activities					
9027	Adventures Day Camp	resident	session all day	\$298	\$312
9028		resident sibling	session all day	\$268	\$279
9029		non-res	session all day	\$373	\$391
9030		non-res sibling	session all day	\$335	\$351
9031		resident	daily	\$35	\$36
9032		non-res	daily	\$44	\$46
9033	Kids Kaleidoscope/MS K2	res/non-res	mo/all day	\$242	\$254
9034		sibling	mo/all day	\$218	\$228
9035		res/non-res	daily	\$22	\$23
9036	Spring Break Camp	res/non-res	week full day	\$138	\$144
9037		sibling	week full day	\$123.00	\$129.00
9038		drop in	daily	\$35	\$36
9039	Tiny Tots	resident	MWF	\$140	\$147
9040		sibling	MWF	\$126	\$132
9041		non-res	MWF	\$175	\$183
9042		non-res sibling	MWF	\$157	\$165
9043		resident	T/TH	\$102	\$107
9044		sibling	T/TH	\$92	\$96
9045		non-res	T/TH	\$128	\$134
9046		non-res sibling	T/TH	\$115	\$121
9047	Late Pick-Up Fees	All Children's Programs		\$10 Every 5 min or fraction thereof per family	\$10 Every 5 min or fraction thereof per family
9048	Late Payment Fees	All Children's Programs		\$5 Per Day Per Child-Max \$25	\$5 Per Day Per Child-Max \$25
Sports					
9053	Adult Softball	resident	team	\$400	\$420
9054		non-resident	player	\$15	\$15
9055	Adult Volleyball	resident	team	\$200	\$210
9056		non-resident	player	\$15	\$15
9057	Youth Basketball	resident	player	\$95	\$100
9058		non-resident	player	\$119	\$125
9059	Participant Fee	League Players	player	\$10	\$10

Parks and Community Services

City of Benicia Master Fee Schedule

#	Service Fee Description			Revised Effective 07/01/12	Approved City Council 2016 - 5%
Note: PCS Fees are established annually by the Parks and Recreation Commission					
	Facilities - Indoor *				
9060	Clock Tower	deposit	event	\$1,000	\$1,000
9061		deposit local non-profit	event	\$200	\$200
9062		local non-profit	Mon-Sun p/hr	\$19	\$19
9063		resident	Mon-Thur p/hr	\$47	\$49
9064		non-res	Mon-Thur p/hr	\$98.00	\$102.00
9065		resident	Fri-Sun p/hr	\$79	\$82
9066		non-res	Fri-Sun p/hr	\$113.00	\$118.00
9067		alcohol service	event	\$40	\$42
9068	City Gym	local non-profit	per hour	\$19	\$19
9069		resident	per hour	\$39	\$40
9070		non-res	per hour	\$53.00	\$55.00
9071		drop in res	day	\$3.00	\$3.00
9072		drop in non res	day	\$4	\$4
9073	Senior Center	local non-profit	per hour	\$19	\$19
9074		resident	Mon-Thur p/hr	\$31	\$32
9075		resident	Fri-Sun p/hr	\$47	\$49
9076		non-resident	Mon-Thur p/hr	\$62	\$65
9077		non-resident	Fri-Sun p/hr	\$83.00	\$87.00
	Community Center	local non-profit	per hour	\$19	\$19
		resident	Mon-Fri p/hr	\$31	\$32
		resident	Sat-Sun p/hr	\$47	\$49
		non-resident	Mon-Fri p/hr	\$68	\$71
		non-resident	Sat-Sun p/hr	\$83	\$87
		deposit	event	\$500	\$500
		deposit local non-profit	event	\$200	\$200

Parks and Community Services

City of Benicia Master Fee Schedule

#	Service Fee Description			Revised Effective 07/01/12	Approved City Council 2016 - 5%
Note: PCS Fees are established annually by the Parks and Recreation Commission					
	Facilities - Outdoor *				
9090	City Park Gazebo	resident	6 hr	\$230	\$241
9091		non-resident	6 hr	\$299	\$313
9092	Gazebo/D St Square Deposit	deposit	6 hr	\$250	\$250
9093	D Street Square	resident	6 hr	\$200	\$210
9094		non-res	6 hr	\$325	\$341
9095	Fields	resident	per field/per day	\$69	\$72
9096		non-resident	per field/per day	\$130	\$136
9099	Marina Green Lawn or Pavilion	deposit	area/event	\$250	\$250
9100		resident	6 hr	\$230	\$241
9101		non-resident	6 hr	\$374	\$392
9102	Picnic Areas	resident	per sec/per day	\$39	\$40
9103		non-resident	per sec/per day	\$113.00	\$118.00
9104	Pool Rentals	resident	1-30 persons/hr	\$127	\$133
9105		resident	31-75 pers/hr	\$151	\$158
9106		resident	76+ pers/hr	\$167	\$175
9107		non-res	1-30 persons/hr	\$159	\$166
9108		non-res	31-75 pers/hr	\$189	\$198
9109		non-res	76+ pers/hr	\$208	\$218
9110		wading pool res	hr	\$47	\$49
9111		wading pool non-res	hr	\$60	\$63

Parks and Community Services

City of Benicia Master Fee Schedule

#	Service Fee Description			Revised Effective 07/01/12	Approved City Council 2016 - 5%
Note: PCS Fees are established annually by the Parks and Recreation Commission					
	Miscellaneous				
9112	Bid Plans & Specs	company	package	\$30 minimum	\$30
9113	Cemetery	lawn section	plot	\$1,575	\$1,575
9114		vault	liner	\$630	\$630
9115		open/close	plot	\$586	\$586
9116		cremation area	open/close	\$804	\$804
9117		multiple use	cremation	\$247	\$247
9118		Sat/Sun/Holiday	day	\$420	\$420
9119		overtime MWIII	hr/per employee	current rate	
9120	Filming Permit	application	event	\$100	\$105
9121		still photography	day	\$50	\$52
9122		video production	day	\$100	\$105
9123		facilities and park rentals	day	\$250	\$262
9124		television/film production	day	\$100	\$105
9125	Special Event Permit	application	processing	\$50	\$52
9126	Tree Removal	application	processing	\$20	\$20
9127	Tree Examination		per tree	\$100	\$100
9128	Equivalent Fees and Charges **	Determined by Director			
9129	Related Fee Reduction **	Determined by Director			
	* Does Not Include Special Event Liability Insurance				
	** The Director shall determine an appropriate fee or fee reduction when conditions exist to warrant such an action.				