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# CITY OF BENICIA

# MASTER FEE

# SCHEDULE

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Adopted by City Council on June 18, 2019

Updated on February 4, 2020

Effective March 5, 2020

# City of Benicia Master Fee Schedule

## Table of Contents

<b>Planning Fees</b> .....	<b>1</b>
<b>Building Fees</b> .....	<b>5</b>
Miscellaneous Fees – Residential and Commercial.....	5
Residential Maintenance Fees .....	5
Commercial Fees .....	10
Valuation Based Building Fees .....	13
<b>Finance Department Fees</b> .....	<b>14</b>
<b>Fire Department Fees</b> .....	<b>15</b>
<b>Library Fees</b> .....	<b>25</b>
<b>Miscellaneous Fees</b> .....	<b>27</b>
<b>Parks &amp; Community Services</b> .....	<b>28</b>
<b>Police Department Fees</b> .....	<b>32</b>
<b>Public Works Department - Engineering Division Fees</b> .....	<b>37</b>
<b>Resolution No. 19-53a</b> .....	<b>43</b>
<b>Resolution No. 19-53b</b> .....	<b>45</b>
<b>Resolution No. 19-105</b> .....	<b>47</b>
<b>Resolution No. 20-09</b> .....	<b>49</b>
<b>Resolution No. 20-08</b> .....	<b>51</b>

# City of Benicia

## Planning Fee Schedule

Fee Description	Notes	Effective 2/5/20
<b>Planning Applications</b>		
General Plan Amendment		\$ 17,163
Zone Change (including map)		\$ 8,578
Annexation		\$ 8,578
Condominium Conversion		\$ 9,246
Development Agreement	[1]	\$ 5,361
Ordinance Revision (text amendment)		\$ 5,897
Overlay District Plan		\$ 8,578
Planned Development		\$ 8,042
<b>Use Permit</b>		
Office Projects up to 7,500 sq. ft.		\$ 5,361
Residential Projects up to 6 units		\$ 5,361
Commercial/industrial up to 7,500 sq. ft.		\$ 5,361
Officer projects 2,501-7,500 sq. ft.		\$ 5,361
Residential Projects 7 or more units		\$ 14,515
Commercial/Industrial more than 7,501 sq. ft.		\$ 14,515
Cannabis Use Permit	[4]	\$ 5,361
All other projects		\$ 5,361
Use Permit (staff level)		\$ 2,144
Use Permit (temporary)		\$ 536
<b>Variance</b>		
Variance (Staff-Single Family Residences)		\$ 2,144
Variance (Commission)		\$ 5,361
<b>Design Review</b>		
Residential Design Review - Commission Level- Outside H District; Single Family Exempt		\$ 2,681
Commercial Design Review - Staff Level		\$ 1,286
Residential Design Review-Commission level Minor (H District Only)		\$ 858
Commercial Design Review- Commission Level		\$ 2,681
Commercial Design Review (Commission or staff level, Minor)		\$ 1,286
Design Review Exemption or Exception to Criteria	[5]	\$ 118

# City of Benicia

## Planning Fee Schedule

Fee Description	Notes	Effective 2/5/20
<b>Miscellaneous</b>		
Accessory Dwelling Unit (Ministerial)	[2,4]	\$ 181
Appeal/Rehearing/Review		\$ 536
Extension of Approval (Staff)		\$ 214
Extension of Approval (Commission)		\$ 858
Home Occupation Permit		\$ 107
Building Permit Review (1 check/1 re-check)		\$ 107
Field Inspection (Associated with Building Permit)	[5]	\$ 118
Mills Act Contract		\$ 1,608
Sign Permit (Per Site)		\$ 161
Sign Program (Multi-tenant Building)		\$ 3,217
New Sign under the existing sign program		\$ 54
<b>Zoning Compliance Letter</b>		
Standard Letter (Applicant provides template)		\$ 322.09
Detailed Letter		\$ 536.12
Each additional hour after the first 6 hours		\$ 107.02
Zoning Permit		\$ 107.02
Donation Bin Not-for Profit (Zoning Permit)		\$ 259.75
Donation Bin For Profit (Zoning Permit)		\$ 519.50
<b>Environmental Review</b>		
Exemption from CEQA (filed)		\$ 268
Initial Study/ND		\$ 5,361
Initial Study/Mitigated Negative Declaration		\$ 10,722
Mitigation Monitoring and Reporting Program		\$ 2,289
IS/EIR/EIS-Outsourced	[3,4]	15% of total contract cost
<b>Subdivision Applications</b>		
Parcel Map - 4 or fewer lots	[4]	\$ 10,573
Tentative Map - 4 or fewer lots		\$ 13,960
Tentative Map - 5 or more lots		\$ 13,960
Each additional 5 lots	[6]	\$ 2,288
Vesting Parcel Map - 4 or fewer lots		\$ 13,273
Vesting Tentative Map - 4 or fewer lots		\$ 16,249

# City of Benicia

## Planning Fee Schedule

Fee Description	Notes	Effective 2/5/20
Vesting Tentative Map - 5 or more lots		\$ 16,249
Each Additional 5 lots		\$ 2,289
Lot Line adjustment		\$ 2,144
Certificate of Compliance		\$ 1,374
Parcel Merger/Split		\$ 4,289
Waiver of Parcel Map		\$ 2,289
Reversion to Acreage		\$ 10,299
Mobile Home Park Conversion		\$ 10,722
Certificate of Correction- Minor Corrections approved by staff		\$ 2,289
Amendment to Approved Map or Agreement needing Council/Commission action		\$ 6,866
Extension of Approved Map		\$ 687
<b>Mobile Food Vendor's Permit</b>		
New		\$ 596
Renewal		\$ 107
<b>Water Efficient Landscape Ordinance (WELO) Plan Check Fees</b>		
WELO P.C. Single Family		\$ 804
WELO P.C. for multi-unit dwelling (4 or more units)		\$ 1,126
<b>Other Fees and Charges</b>		
Pre-Application Review (per meeting)	[1]	\$ 1,140
In-Lieu Parking Fee	[4]	Varies
Consultant Services	[3]	Cost of Service plus 15% of project cost for city administrative fees
ALUC Review		\$ 536
Contract Management- Administrative Fee (per contract)	[4]	15% of Consultant Cost
Annual Permit	[4]	15% of Consultant Cost

# City of Benicia

## Planning Fee Schedule

Fee Description	Notes	Effective 2/5/20
<p>For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.</p>		

**[Notes]**

- [1] Actual cost significantly higher than NBS Study
- [2] CA State law changed; Ministerial permit
- [3] Initial deposit will be 25% of contract value
- [4] Maintain status quo fee amount
- [5] Fee in previous schedule was inadvertently omitted
- [6] Fee increased by less than CPI of 3.9% because fee amount caps at full cost recovery

# City of Benicia

## Building Fee Schedule

Fee Description	Notes	Effective 9/1/19
<b>MISCELLANEOUS FEES - RESIDENTIAL &amp; COMMERCIAL</b>		
<b>Administrative &amp; Miscellaneous Fees</b>		
Permit Application Fee		\$ 80
Request for duplicate plans size 11x17 max (plus copy fees per BMC)		\$ 22
Request for duplicate plans-larger than 11x17 (includes copy fees)		\$ 70
Plan retention document fee		\$ 10
Master Plans	[1]	per BMC
Administrative fee minimum		\$ 177
Floodplain parcel plan review fee		\$ 276
Floodplain elevation certificate copy		\$ 70
<b>RESIDENTIAL MAINTENANCE FEES</b>		
<b>Miscellaneous</b>		
Water Heater in same location		\$ 69
Shed with no trades		\$ 330
Shed with electrical		\$ 415
Bathroom remodel (minor)		\$ 276
Electric panel (release included)		\$ 177
Ducts		\$ 177
Kitchen remodel (minor)		\$ 228
Sewer Line		\$ 70
Dry rot/termite repair		\$ 177
<b>Re-Roof</b>		
First 10 squares		\$ 330
up to each additional 10 squares		\$ 70

# City of Benicia

## Building Fee Schedule

Fee Description	Notes	Effective 9/1/19
<b>Window/Door non structural</b>		
First 5 windows/doors		\$ 189
up to each additional 10 windows/doors		\$ 124
<b>Heating and Air</b>		
Furnace		\$ 92
Air conditioner condenser unit		\$ 177
<b>RESIDENTIAL FLAT FEES</b>		
Demolition permit - interior only		\$ 177
Demolition permit - entire home		\$ 330
Canopy/awning/patio cover with no trades		\$ 560
Canopy/awning/patio cover with trades		\$ 723
Fence or engineered wall (7 feet and over) no surcharge		\$ 384
Masonry Chimney Repair		\$ 384
Flag, light, or sign pole - install/first pole		\$ 177
each additional 2 poles		\$ 34
Foundation repair/replace (includes piles, piers, or foundation - only systems under existing or partial construction)		\$ 415
Minor repairs (for items not listed, for the purpose of reconstruction, renewal, or maintenance of any part of an existing structure requiring not more than two inspections)		\$ 384
Outsourced Plan Review Processing Fees (plus actual cost)		\$ 177
Stair Repair/Replace		\$ 330
Siding/Stucco		\$ 330
Outlet/Receptacle 1-10 (when sq. footage cannot be calculated)		\$ 177
Outdoor fire pit w/gas included		\$ 285
Outdoor kitchen w/trades non structural		\$ 491
Gas line (new and replacement)		\$ 231
Temporary Gas Line		\$ 276
Water heater relocation (includes gas and electrical)		\$ 276
Tankless water heater (with gas and electric)		\$ 276
Gas or electric meter release only		\$ 177

# City of Benicia

## Building Fee Schedule

Fee Description	Notes	Effective 9/1/19
Electric sub-panel		\$ 177
New gas fireplace or insert w/gas and electric included		\$ 276
Plan check square footage adjustment fee		\$ 415
Graywater Simple		\$ 276
Graywater Complex		\$ 415
Graywater Complex - plan check/processing fee		\$ 276
Pre-application fee- Building Only- Per hour (1st hour free)		\$ 70
Re-inspection fee- per hour (1 recheck-no charge)		\$ 177
Inspections outside of normal business hours (minimum 4 hours)		\$ 177
Work without a permit investigation fee (max fee)		up to \$1000 per BMC
Kitchen remodel with changes		\$ 554
Reactivation of permit (with Chief Building Official approval) - per BMC	[1]	per BMC
Mechanical issuance fee		\$ 80
Electrical issuance fee		\$ 80
Plumbing issuance fee		\$ 80
Miscellaneous electrical apparatus, conduits, conductors		\$ 177
Appliance Vents		\$ 70
Ventilation and exhaust fans		\$ 70
Fixtures, traps, vents, drainage		\$ 27
Water piping new and alteration		\$ 70
Miscellaneous backflow prevention/vacuum breakers		\$ 70
Temporary power pole		\$ 70
Temporary lighting and electrical less than 180 days		\$ 177
Electrical per foot - new construction or major remodel		\$ 0.10
Inspection for code compliance		\$ 102
Inspections where no fee is specifically indicated		\$ 177
Plan review required by changes, additions, or revisions		\$ 177
Plan review (minor changes and additions)	[1]	75% of the building inspection fees

# City of Benicia

## Building Fee Schedule

Fee Description	Notes	Effective 9/1/19
Plan review (new construction and major remodel using BVD)	[1]	75% of the building inspection fees
Gas Meter (release included)		\$ 176.63
Deferred Plan submittal Fee Hourly (minimum 1/2 hour)		\$ 177
Each additional phasing fee for inspection required in excess of standard		\$ 177
Partition - non bearing with electrical included (each)		\$ 177
<b>Deck of Patio (Covered)- Install/Replace/Repair</b>		
Engineered, first 250 sq. ft		\$ 368
each additional engineered 200 sq. ft		\$ 70
Non-engineered, first 250 sq. ft		\$ 531
each additional non-engineered 200 sq. ft		\$ 70
<b>Deck of Patio (Uncovered)- Install/Replace/Repair</b>		
Engineered, first 250 sq. ft		\$ 276
each additional engineered 200 sq. ft		\$ 70
Non-engineered, first 250 sq. ft		\$ 531
each additional non-engineered 200 sq. ft		\$ 70
<b>Pools and Spas</b>		
Pool and Spas plan check- new construction	[2]	\$ 636
Pool & Spa combo- new construction	[2]	\$ 921
Pool only- new install	[2]	\$ 844
Pool only- remodel (no plan check)		\$ 330
Spa only- new install		\$ 392
Spa only- remodel (no plan check)		\$ 231
Pool equipment (only includes gas and electrical	[2]	\$ 231
Above ground spa/pool		\$ 330

# City of Benicia

## Building Fee Schedule

Fee Description	Notes	Effective 9/1/19
<b>Retaining Wall</b>		
Engineered with surcharge (max 6' in height)		\$ 523
Non-engineered w/out surcharge (max 6' in height)		\$ 330
Engineered/Non-engineered over 6' in height		\$ 661
<b>Window/Door Structural</b>		
First 10 windows/doors		\$ 384
up to each additional 10 windows/doors		\$ 231
<b>Solar/PV System</b>		
Permit and inspection - less than 10KW (issuance fee and application fee included)		\$ 415
Permit and inspection - 10KW or over (not including plan check fee)		\$ 368
Solar/PV system plan check fee (10KW and over)		\$ 276
<b>Heating and Air</b>		
Relocation of Furnace/HVAC/AC plan check fee		\$ 177
HVAC packaged unit		\$ 177
<b>Bathrooms</b>		
Half (no tub or shower) bathroom remodel minor		\$ 276
Half (no tub or shower) bathroom remodel with changes		\$ 415
Full Bathroom remodel with changes	[1]	\$ 533

# City of Benicia

## Building Fee Schedule

Fee Description	Notes	Effective 9/1/19
<b>COMMERCIAL FEES</b>		
Demolition- Interior only		\$ 415
Demolition Permit		\$ 630
Partition (each)		\$ 276
Furnace and/or Air Conditioning		\$ 415
Racking Permit		\$ 276
Graywater complex		\$ 554
Graywater complex outside plan check/processing fee		\$ 276
Ducts-Commercial		\$ 415
Temporary Certificate of Occupancy - with letter		\$ 276
Three Phase 480/277		\$ 275
Electric subpanel		\$ 177
Miscellaneous electrical apparatus, conduits, conductors		\$ 177
Miscellaneous backflow prevention/vacuum breakers		\$ 70
Miscellaneous appliances or pieces of equipment		\$ 177
Temporary power pole		\$ 70
Temporary lighting and electrical less than 180 days		\$ 177
Inspection for code compliance		\$ 102
Inspections where no fee is specifically indicated		\$ 177
Plan review required by changes, additions, or revisions		\$ 177
Plan review (minor changes and additions)	[1]	75% of the building inspection fees
Plan review (new construction and major remodel using BVD)	[1]	75% of the building inspection fees
Gas or electric meter release only		\$ 177
Gas Meter (release included)		\$ 177
Commercial Cooking Hood		\$ 276
Commercial Industry EMP (electrical, mechanical, plumbing) when no other fees apply	[1]	2% of valuation
Electric Service (new or replacement- single phase)		\$ 177

# City of Benicia

## Building Fee Schedule

Fee Description	Notes	Effective 9/1/19
CASp only additional per hour plan check fee (over first 3 hours)		\$ 161
CASp only field inspections per hour		\$ 161
CASp only plan check (minimum 3 hours) plus plan review processing fee		\$ 482
Annual Permit	[1]	Valuation based in MOU
Outsourced Plan Review Processing Fees (plus actual cost)		\$ 177
Deferred Plan submittal hourly fee (minimum 1/2 hour)		\$ 177
Each additional phasing fee for inspection required in excess of standard		\$ 177
<b>Cellular Tower/Antenna</b>		
Attached		\$ 1,283
Detached		\$ 1,466
Equipment Shelter (each)		\$ 184
<b>Access Upgrade (ADA Compliance)</b>		
First ramp		\$ 231
each additional ramp		\$ 70
Coach Installation		\$ 276
<b>Pools and Spas</b>		
Pools and Spas plan check fee (includes accessibility upgrades)	[2]	\$ 469
Pool and Spa combo - new construction	[2]	\$ 812
Pool - new install	[2]	\$ 607
Pool - remodel		\$ 330
Spa - new install		\$ 491
Spa - remodel		\$ 276
Pool equipment only (includes gas lines and electrical)		\$ 177

# City of Benicia

## Building Fee Schedule

Fee Description	Notes	Effective 9/1/19
<b>Signs</b>		
Non-illuminated/hanging		\$ 177
Illuminated		\$ 276
Monument		\$ 177
Illuminated Monument		\$ 276
<b>Solar/Photovoltaic (PV)</b>		
<8 KW		\$ 701
<49 KW		\$ 1,403
>49 KW		\$ 2,104
<p>For Services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass through to the applicant any discrete costs incurred from the use of external services providers if required to process the specific application.</p>		

**[Notes]**

[1] Maintain status quo fee amount

[2] Pool fees adjusted to correct administrative errors

# City of Benicia

## Building Fee Schedule - Valuation Based Building Fees

CPI of 3.9% Increase to Valuation Table Effective 9/1/2019:			
Valuation:	Fee:	Incremental Increase:	Threshold/Trigger for Increase:
\$1-\$500	\$ 90.48		
\$501-\$2,000	\$ 90.48	\$ 3.85	Each \$100 over \$501
\$2,001-\$25,000	\$ 147.98	\$ 17.54	Each \$1,000 over \$2,001
\$25,001-\$50,000	\$ 553.35	\$ 12.62	Each \$1,000 over \$25,001
\$50,001-\$100,000	\$ 873.15	\$ 8.77	Each \$1,000 over \$50,001
\$100,001-\$500,000	\$ 1,314.99	\$ 7.01	Each \$1,000 over \$100,001
\$500,001-\$1,000,000	\$ 4,064.18	\$ 5.96	Each \$1,000 over \$500,001
\$1,000,001 & Up	\$ 7,009.75	\$ 3.85	Each \$1,000 over \$1,000,001

# City of Benicia

## Finance Fee Schedule

Fee Description	Notes	Effective 9/1/19
<b>Business License</b>		
Third Party Processing Business License Fee - Pass Through	[4]	\$ 14
<b>Checks and Payments</b>		
Return Check Fee - Trust		
1st Returned Check	[3]	\$ 25
2nd and Subsequent Returned Checks	[3]	\$ 35
<b>Miscellaneous</b>		
Equivalent Fees and Charges - Per Hour	[1]	\$ 154
Related Fee Reduction - Per Hour	[1]	\$ 154
<p>For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.</p>		

### [Notes]

[1] The Director shall determine an appropriate fee or fee reduction when conditions exist to warrant such an action.

[2] New fee item

[3] Per CA Civil Code 1719: fee limited to \$25 for first returned check, and \$35 for second and subsequent checks

[4] Third party processor cost for new/renewal business licenses; city pass through costs.

# City of Benicia

## Fire Department Fee Schedule

Fee Description	Notes	Effective 9/1/19
<b>Construction - Field Inspections - Plan Review</b>		
<b><i>Preliminary Plan Review - Consultations - Meetings</i></b>		
In office design review/preliminary plan consultation meetings		\$ 175
Out of office design and/or consultation meetings		\$ 158
<b><i>Subdivisions</i></b>		
Major Subdivision Plan Review (5 or More Lots/Parcels)		\$ 594
Minor Subdivision Plan Review (1 to 4 Lots/Parcels)		\$ 277
Single Family Home Review – access & water supply		\$ 277
<b><i>Water Supply – Fire Service Mains – Fire Hydrants</i></b>		
Fire Service – Emergency Repair	[12]	\$ 356
Private Fire Service Mains	[12]	\$ 356
Private Fire Service System - Flush	[12]	\$ 198
Private Fire Service System - Hydrostatic Test	[12]	\$ 198
Water Flow Information (office only, no field test required)		\$ 118
Water Flow Information Field Test		\$ 396
Rural Water Supply		\$ 356
<b><i>Building Construction – New Buildings and Tenant Improvements</i></b>		
New Construction or Building Additions Plan Review, first 2,000 s.f.		\$ 707
>2,000 s.f., per s.f. charge		\$ 0.21
Tenant Improvement Plan Review, first 2,000 s.f.		\$ 548
>2,000 s.f., per s.f. charge		\$ 0.21

# City of Benicia

## Fire Department Fee Schedule

Fee Description	Notes	Effective 9/1/19
<b>Fire Protection Systems</b>		
Tenant Improvement Fire Sprinklers (without calculations) - Up to 10 Heads		\$ 548
Plus each additional 10 heads charge in excess of 10 heads		\$ 14
Tenant Improvement Fire Sprinklers (with calculations) Up to 10 Heads		\$ 628
Plus each additional 10 heads charge in excess of 10 heads		\$ 14
New Commercial Fire Sprinkler System (13 & 13R systems) - Up to 10 Heads		\$ 864
Plus each additional 10 heads charge in excess of 10 heads		\$ 14
Residential Fire Sprinkler System (single family home)		\$ 548
Residential Fire Sprinkler System (multi family)		\$ 628
Standpipe System		\$ 707
Spray Booth (includes booth and fire extinguishing system)		\$ 707
Pre-Action Fire Suppression System		\$ 707
Fixed Fire Suppression System – (wet/dry chem., water mist, etc.)		\$ 548
Clean Agent Fire Suppression System		\$ 864
Fire Pump Installation		\$ 1,340
Commercial Cooking (Hood and Duct) Fire Suppression System		\$ 548
Smoke & Heat Vents		\$ 548
Smoke Management/Control System		\$ 1,340
Explosion Control (includes: vents, dust collection, etc.)		\$ 864
<b>Fire Alarm Systems</b>		
Fire Alarm System		\$ 707
Plus charge per initiating and notification device		\$ 52
Dedicated Function Fire Alarm System (i.e. sprinkler monitoring, elevator recall, etc.)		\$ 548
Fire Alarm Panel Replacement Only		\$ 548
High-Rise Fire Alarm (new and/or system upgrade)		\$ 1,498
Plus charge per initiating and notification device		\$ 150

# City of Benicia

## Fire Department Fee Schedule

Fee Description	Notes	Effective 9/1/19
<b>Flammable and Combustible Liquids</b>		
<b><i>Under/Aboveground Tanks - Piping – Dispensing</i></b>		
Install Underground Tanks		\$ 548
Remove Underground Tank		\$ 707
Install Aboveground Tank		\$ 548
Each additional tank		\$ 158
Abandon Underground Tank in Place		\$ 707
Environmental Upgrade (vapor recovery and processing systems, spill control, secondary containment and environmental agency requirements)		\$ 548
Apply Interior Coating to Flammable Liquid Tanks		\$ 707
<b>Compressed Gas Systems: LPG – CNG - Medical – Cryogenics</b>		
Container Exchange Programs; LPG Tank Installation Without Dispensing		\$ 356
LPG – CNG – Hydrogen (Tank Install and/or Dispensing)		\$ 785
Medical or Compressed Gas Systems		\$ 785
Cryogenics Fixed Installation		\$ 785
Compressed Gas Storage		\$ 548
<b>Special Hazards - Hazardous Materials</b>		
Battery Systems		\$ 548
CO2 Enrichment System		\$ 750
Dust Collection Systems		\$ 628
Explosives Storage		\$ 864
Hazardous Materials Compliance Review		\$ 618
Hazardous Materials – Storage – Dispensing – Open/Closed Systems		\$ 1,094
Each additional tank		\$ 350
Plant Extraction System		\$ 1,000
Mechanical Refrigeration Systems		\$ 107
<b>High-Pile Rack Storage Systems</b>		
High-Pile or Rack Storage		\$ 107

# City of Benicia

## Fire Department Fee Schedule

Fee Description	Notes	Effective 9/1/19
<b>Temporary Access Roads &amp; Water Supply</b>		
Install a Temporary Access Road – Residential and Commercial		
One and two homes		\$ 256
Large development and commercial projects		\$ 461
Install a Temporary Water Supply System		\$ 461
<b>Miscellaneous Submittals - Alternative Means and Methods</b>		
Miscellaneous Submittals or Plans Review		\$ 461
Alternative Means and Methods Requests or Code Interpretation Review		\$ 356
Expedite Plan Review Requests Reviews Expedited as a Result of Working without Approved Plans		\$ 548
Demolition Permit pursuant to Chapter 14, CFC		\$ 504
<b>FIRE CODE PERMITS</b>		
<b>Fire Code Permits (FCP) as listed</b>		
<b>Aerosol Products</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35
<b>Asphalt Kettles</b>	[1]	
Primary/First Permit		\$ 121
Additional Permits		\$ 35
<b>Amusement Buildings</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35
<b>CO2 Systems, Beverage Dispensing</b>	[1]	
Primary/First Permit		\$ 190
Additional Permits		\$ 35
<b>CO2 Enrichment System</b>	[1]	
Primary/First Permit		\$ 425
Additional Permits		\$ 35

# City of Benicia

## Fire Department Fee Schedule

Fee Description	Notes	Effective 9/1/19
<b>Candles, Open Flame - A Occupancy</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35
<b>Carnivals - Fairs</b>	[1]	
Primary/First Permit		\$ 331
Additional Permits		\$ 35
<b>Cellulose Nitrate Film - Storage</b>	[1]	
Primary/First Permit		\$ 261
Additional Permits		\$ 35
<b>Miscellaneous Combustible Storage</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35
<b>Exhibits and Trade Shows</b>	[1]	
Primary/First Permit		\$ 261
Additional Permits		\$ 35
<b>Combustible Liquid Storage</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35
<b>Compressed Gases</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35
<b>Waste Handling</b>	[1]	
Primary/First Permit		\$ 331
Additional Permits		\$ 35
<b>Cryogenics</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35

# City of Benicia

## Fire Department Fee Schedule

Fee Description	Notes	Effective 9/1/19
<b>Cutting and Welding</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35
<b>Dry Cleaning Plants</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35
<b>Explosive-Blasting Agents</b>	[1]	
Primary/First Permit		\$ 367
Additional Permits		\$ 35
<b>Fireworks/Pyrotechnical - Special Effects/Fireworks - Special Use Permit</b>	[1]	
Primary/First Permit		\$ 402
<b>Hazardous Materials</b>	[1]	
Primary/First Permit		\$ 261
Additional Permits		\$ 35
<b>High-Piled Combustible Stock</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35
<b>Hot-Work Operations</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35
<b>Indoor Growing Operation</b>	[1]	
Primary/First Permit		\$ 331
Additional Permits		\$ 35
<b>LPG storage use</b>	[1]	
Primary/First Permit		\$ 156
Additional Permits		\$ 35

# City of Benicia

## Fire Department Fee Schedule

Fee Description	Notes	Effective 9/1/19
<b>Lumber Yards</b>	[1]	
Primary/First Permit		\$ 263
Additional Permits		\$ 35
<b>Magnesium Working</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35
<b>Motor Vehicle Fuel Dispensing</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35
<b>Open Burning/Vendor Booth</b>	[1]	
Primary/First Permit		\$ 107
Additional Permits		\$ 35
<b>Organic Coatings</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35
<b>Ovens - Industrial</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35
<b>Plant Extraction Systems</b>	[1]	
Primary/First Permit		\$ 221
Additional Permits		\$ 35
<b>Pyroxylin Plastics</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35
<b>Places of Assembly</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35

# City of Benicia

## Fire Department Fee Schedule

Fee Description	Notes	Effective 9/1/19
<b>Refrigeration Equipment</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35
<b>Repair Garages</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35
<b>Spraying - Dipping</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35
<b>Tents - Canopies</b>	[1]	
Primary/First Permit		\$ 107
Additional Permits		\$ 35
<b>Tire Rebuilding Plant</b>	[1]	
Primary/First Permit		\$ 184
Additional Permits		\$ 34
<b>Storage of Scrap Tire and Tire Byproduct</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35
<b>Wood Products - Storage</b>	[1]	
Primary/First Permit		\$ 191
Additional Permits		\$ 35
<b>Fire Code Permit Inspections</b>		
Additional Inspection - Related to Operational Permits		\$ 141
<b>SERVICES AND CHARGES</b>		
<b>State Required Inspections</b>		
Apartments		
3-14 units (Primary/First Permit)		\$ 141
15-99 units (Primary/First Permit)		\$ 219
100-249 units (Primary/First Permit)		\$ 296
250 + units (Primary/First Permit)		\$ 331

# City of Benicia

## Fire Department Fee Schedule

Fee Description	Notes	Effective 9/1/19
Family Care Homes		\$ 156
Day Care		\$ 107
Private Schools		\$ 261
Other Routine Annual Inspections	[3]	\$ 118
<b>Additional Charges and Inspection Time</b>		
Additional inspection time during normal business hours		\$ 79
Overtime and weekend inspections (2 hour min.)		\$ 317
Additional site inspection - Proir or during construction		\$ 79
Excessive Fire Inspection Fee		\$ 141
Re-submittals or revisions		\$ 350
Additional plan review time		\$ 79
Planning Application Review	[1a]	\$ 158
Fire Clearance Fee-Business License	[9]	\$ 107
<b>Inspections (other)</b>		
After hours	[10]	\$ 157
Engine Company Inspections		\$ 304
<b>Fire Department Response Charges</b>		
First Responder Fee	[10]	\$ 323
False Alarm Fees		
1st false alarm	[10]	No Charge
2nd false alarm within 12 months of 1st false alarm	[10]	\$ 323
Additional false alarms within 12 months of last false alarm	[10]	\$ 323
Truck Company	[6]	\$ 406
Engine Company	[6]	\$ 406
Water Tender	[5]	\$ 271
Brush Engine	[6]	\$ 406
Paramedic-Rescue	[5]	\$ 271
Air Unit	[5]	\$ 271
Specialized Equipment	[6]	\$ 406
Staff Vehicles - Prevention		\$ 158
Staff Vehicles - Suppression		\$ 135
Air Unit	[5]	\$ 271
Supplies/equipment used	[4]	Actual Cost + 15%

# City of Benicia

## Fire Department Fee Schedule

Fee Description	Notes	Effective 9/1/19
<b>Miscellaneous Charges</b>		
Fire Report Copy	[4]	\$ 6
Fire Extinguisher Training	[11]	\$ 100
Equivalent Fees and Charges	[2,4]	
Determined by Fire Chief		Varies
Related Fee Reduction	[2,4]	
Determined by Fire Chief		Varies
<p>For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.</p>		

**[Notes]**

- [1a] Considered as part of the Planning process
- [1] The full fee applies for the 1st required permit and 1/2 the fee for each additional permit.
- [2] The Director shall determine an appropriate fee or fee reduction when conditions exist to warrant such an action.
- [3] General Business Inspections. No current fee charged for these services. Included for analysis purposes only.
- [4] MFS Placeholder, Not analyzed by NBS.
- [5] Use of a 2-person rig
- [6] Use of a 3-person rig
- [7] Use of a 4-person rig
- [8] No current fee charged for these services. Included for analysis purposes only.
- [9] This fee does not apply to Home Occupation Business Licenses.
- [10] Fee in previous list was inadvertently omitted.
- [11] Additional fee based on necessary supplies.
- [12] Fire service is the City's responsibility. Private fire service is a private property owner's responsibility.

# City of Benicia

## Library Fee Schedule

Fee Description	Notes	Effective 11/18/19
<b>Late Fees</b>		
Late Fee Children's Materials - per day	[1]	\$ 0.10
Late Fee Adult & Youth Materials - per day	[1]	\$ 0.20
<b>Lost or Damaged Material Charge</b>		
Cost of replacement as indicated in the materials record		Actual Cost
Lost or Damaged Material Processing Fee		\$ 10
Library Card Replacement		\$ -
<b>Internet/Public Access Printer</b>		
Black & White - per page	[2]	\$ 0.15
Color - per page	[2]	\$ 0.50
Internet/Public Access Computer Disk - per disc	[2]	\$ 1
<b>Public Copier</b>		
Black & White: 8.5" x 11" - per page	[2]	\$ 0.15
B&W: 8.5" x 14" - per page	[2]	\$ 0.15
B&W: 11" x 17" - per page	[2]	\$ 0.30
Color: 8.5" x 11" , 8.5" x 14" - per page	[2]	\$ 0.50
Color: 11" x 17" - per page	[2]	\$ 1
<b>Room Rental Per Hour</b>		
Edna Clyne	[3]	\$ 22
Dona Benicia	[3]	\$ 32
1/2 Dona Benicia	[3]	\$ 22
Piano Use in Meeting Room	[3]	\$ 10
<b>Proctoring Fee</b>		
First three hours		\$ 27
Additional per hour charge		\$ 5
<b>Monitored Proctoring Fee</b>		
First three hours		\$ 50
Additional per hour charge		\$ 10

# City of Benicia

## Library Fee Schedule

Fee Description	Notes	Effective 11/18/19
<b>Items for Purchase</b>		
MP3 Cords		\$ 1.50
Earbuds		\$ 1
<b>Miscellaneous Other Fees</b>		
Interlibrary Loan (ILL) Charges: for items requested and filled for patrons		\$ 5
Refundable Rental Deposit	[4]	\$ 54
Unclaimed Hold Fee - per item		\$ 1
Flash Drive - per item	[2]	\$ 5
Blank Paper - per page	[2]	\$ 0.05
Blank Business Envelope - per envelope	[2]	\$ 0.25
Scanner - per page	[2]	\$ 0.15
Fax - per page	[2]	\$1 - \$25 max.
<b>Equivalent Fees and Charges</b>		
Determined by Department Director	[5]	Varies
<b>Related Fee Reduction</b>		
Determined by Department Director	[5]	Varies
<p>For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.</p>		

### [Notes]

- [1] Penalty / punitive charge; not analyzed by NBS in fee study
- [2] Fee established to recover cost of materials only, not analyzed in fee study
- [3] Market based evaluation conducted with staff recommendations.
- [4] Refundable deposit set by City policy, not analyzed in fee study
- [5] The City Manager or City Manager's designee shall determine an appropriate fee or fee reduction when conditions exist to warrant such an action.

# City of Benicia

## Miscellaneous Administrative Fee Schedule

Fee Description	Notes	Effective 9/1/19
<b>General Documents (8.5"x 11.0")</b>		
Less than 10 pages Std / 3 Color	[1]	No Charge
Non-Bound (Std)	[1]	.20 per page
Non-Bound (Color)		\$1 per page
Bound Documents (Comb/Spiral)		Add \$2.50
<b>Copies (GC Sec. 81008)</b>		
Any related documents	[2]	.10 per page
<b>Retrieval Fee (GC Sec. 81008)</b>		
Limited to docs in storage >= 5 Years	[2]	\$5 per visit
<b>Registration of Neglected, Vacant &amp; Foreclosed Properties</b>		
Registration of Neglected, Vacant & Foreclosed Properties (per property)		\$ 168
First Violation	[3]	\$ 107
Second Violation and subsequent violations within a one year period		\$ 1,072
<b>Appeal Fee</b>		
Processing Fee for damage to City Property	[2]	15% of cost of time and materials for replacement
General City decisions		\$ 161

### [Notes]

- (1) Except Public Safety Certified Copies and Library Copies
- (2) Fee amounts established by the Political Reform Act of 1974 and relate to candidate / election filing statements and records.
- (3) Fees are punitive in nature and do not require cost of service analysis.
- (4) Fee established to recover cost of materials only, not analyzed in fee study.

**City of Benicia**  
**Parks and Community Services Fee Schedule**

<b>Fee Description</b>	<b>Effective 10/1/18</b>
------------------------	--------------------------

<b>AQUATICS</b>				
Program	Time Frame	Age Group	Resident Rate	Non-Resident Rate
Family Swim Pass	Season		\$ 185	\$ 233
Individual Swim Pass	30-swims	Adult	\$ 101	\$ 126
Individual Swim Pass	30-swims	Senior	\$ 57	\$ 71
Individual Swim Pass	30-swims	Youth	\$ 57	\$ 71
Junior Lifeguard Camp	4-class session		\$ 95	\$ 119
Lifeguard Training	session		\$ 180	\$ 225
Lap Swim	Day	Adult	\$ 3.75	\$ 4.75
Lap Swim	Day	Senior	\$ 2.00	\$ 3.75
Lap Swim	Day	Youth	\$ 3.75	\$ 4.75
Recreation Swim	Day	3-17 years old	\$ 2.20	\$ 3.75
Recreation Swim	Day	Senior	\$ 3.75	\$ 4.75
Recreation Swim	Day	Youth	\$ 2.00	\$ 3.75
Senior Zone	Day	Senior	\$ 2.00	\$ 3.75
Group Swim Lessons	2-week session		\$ 60	\$ 76
Weekday Private Swim Lessons	1-week session		\$ 103	\$ 130
Weekend Private Swim Lessons	Day		\$ 34	\$ 43
Water Polo	8-class session		\$ 60	N/A

<b>RECREATION ACTIVITIES</b>				
Program	Time Frame	Age Group	Resident Rate	Non-Resident Rate
Adventures Day Camp	2-week session all day	First Child	\$ 312	\$ 391
Adventures Day Camp	2-week session all day	Sibling	\$ 279	\$ 351
Adventures Day Camp	Daily		\$ 36	\$ 46
Junior Leader Program	full session	8th grade - age 18	\$ 89	\$ 112
Kids Kaleidoscope/MS K2	1-month session all day	First Child	\$ 254	\$ 254
Kids Kaleidoscope/MS K3	1-month session all day	Sibling	\$ 228	\$ 228
Kids Kaleidoscope/MS K4	Daily		\$ 23	\$ 23
Spring Break Camp	1-week full day	First Child	\$ 144	\$ 144
Spring Break Camp		Sibling	\$ 129	\$ 129
Spring Break Camp	Daily drop-in		\$ 36	\$ 36
Thanksgiving Camp	Full camp		\$ 85	\$ 106
Thanksgiving Camp	Daily		\$ 36	\$ 46
Tiny Tots	MWF	First Child	\$ 147	\$ 183
Tiny Tots	MWF	Sibling	\$ 132	\$ 165
Tiny Tots	T/TH	First Child	\$ 107	\$ 134
Tiny Tots	T/TH	Sibling	\$ 96	\$ 121
Preschool Summer Fun Camp	3-day session		\$ 57	\$ 71
Late Pick-Up Fees	All Children's Programs		\$10 Every 5 minutes or fraction	
Late Payment Fees	All Children's Programs		\$5 per child per day (Max \$25)	

**City of Benicia**  
**Parks and Community Services Fee Schedule**

<b>Fee Description</b>	<b>Effective 10/1/18</b>
------------------------	--------------------------

<b>SENIOR RECREATION ACTIVITIES</b>				
Program	Time Frame	Age Group	Resident Rate	Non-Resident Rate
Senior Luncheon	per person		\$ 10	\$ 10
Senior Café	per person		\$ 2.00	\$ 2.00
Senior Beginning Fitness Classes	per class		\$ 2.00	\$ 2.50
Senior Beginning Fitness Classes	10 classes		\$ 13	\$ 16
Senior Beginning Fitness Classes	20 classes		\$ 24	\$ 30

<b>SPORTS</b>				
Program	Time Frame	Age Group	Resident Rate	Non-Resident Rate
Adult Softball	team		\$ 420	
	player			\$ 15
Adult Volleyball (sixes)	team		\$ 210	
	player			\$ 15
Adult Volleyball (fours)	team		\$ 150	
	player			\$ 15
Youth Basketball	player			\$ 100
	player			\$ 125
Youth Basketball (8 weeks) Adaptive or Kindergarten	player		\$ 67	\$ 84
Participant Fee	player	League Players	\$ 10	\$ 10
Skate Camp	5-class session		\$ 125	\$ 156
City Gym	daily per program	Adult	\$ 3.00	\$ 4.00
City Gym	daily per program	Youth	\$ 1.00	\$ 1.00

<b>MISCELLANEOUS</b>				
Location	Time Frame	Fee Type	Resident Rate	Non-Resident Rate
Filming Permit	Event	Application	\$ 105	
Filming Permit	Day	Still photography	\$ 52	
Filming Permit	Day	Video production	\$ 105	
Filming Permit	Day	Facilities and park rentals	\$ 262	
Filming Permit	Day	Television/film production	\$ 105	
Special Event Permit	Processing	Application	\$ 52	
Tree Removal	Processing	Application	\$ 20	
Tree Examination		Per tree	\$ 100	
Equivalent Fees and Charges <sup>1</sup>			Determined by Director	
Related Fee Reduction <sup>1</sup>			Determined by Director	

**City of Benicia  
Parks and Community Services Fee Schedule**

<b>Fee Description</b>	<b>Effective 10/1/18</b>
------------------------	--------------------------

<b>CEMETERY FEES<sup>2</sup></b>			
Area	Service	Time Frame	Fee
<b>Burial Fees</b>			
Burial Site	Plot Fee	Plot Fee	\$ 1,575
Burial Site	Opening/Closing Fee	Reg Business Hours	\$ 3,945
Burial Site	Opening/Closing Fee	After hours/Weekend	\$ 4,459
<b>Cremation Fees</b>			
Cremation Section	Plot Fee	Plot Fee	\$ 804
Cremation Section	Opening/Closing Fee	Reg Business Hours	\$ 922
Cremation Section	Opening/Closing Fee	After hours/Weekend	\$ 1,042
<b>Other Fees</b>			
Vault Fee			\$ 630
Multiple Use Fee	Cremation Remains Only	Cremation Remains Only	\$ 922
Marker Placement Fee			\$ 590
Plastic Liner Fee			\$ 147
Disinterment			\$ 3,945

<b>OUTDOOR FACILITY RENTALS<sup>3</sup></b>				
Location	Time Frame	Fee Type	Resident Rate	Non-Resident Rate
City Park Gazebo	6-hours	Rental	\$ 241	\$ 313
City Park Gazebo	6-hours	Deposit	\$ 250	\$ 210
D Street Square	6-hours	Rental	\$ 210	\$ 341
D Street Square	6-hours	Deposit	\$ 250	\$ 250
Fields	per field/per day		\$ 72	\$ 136
Marina Green Lawn or Pavilion	6-hours	Rental	\$ 241	\$ 392
Marina Green Lawn or Pavilion	Event/area	Deposit	\$ 250	\$ 250
Picnic Areas	Per section/per day		\$ 40	\$ 118
Pool Rentals	1-30 persons/hr		\$ 133	\$ 166
Pool Rentals	31-75 persons/hr		\$ 158	\$ 198
Pool Rentals	76+ persons/hr		\$ 175	\$ 218
Pool Rentals	Per Hour	Wading Pool	\$ 49	\$ 63

**City of Benicia**  
**Parks and Community Services Fee Schedule**

<b>Fee Description</b>	<b>Effective 10/1/18</b>
------------------------	--------------------------

<b>INDOOR FACILITY RENTALS</b>					
Program	Time Frame	Fee Type	Resident Rate	Non-Resident Rate	Local Non-Profit Rate
Clock Tower	Event	Deposit	\$ 1,000	\$ 1,000	\$ 200
Clock Tower	Mon-Sun per hour		\$ 49	\$ 102	\$ 19
Clock Tower	Fri-Sun per hour		\$ 82	\$ 118	\$ 19
Clock Tower	Event	Alcohol service	\$ 42	\$ 42	\$ 42
City Gym	Event	Deposit	\$ 200	\$ 200	
City Gym	Per hour rental		\$ 40	\$ 55	\$ 19
City Gym	Per program	Adult	\$ 3.00	\$ 4.00	
City Gym	Per program	Youth	\$ 1.00	\$ 1.00	
Gym - Kinder gym parties	Event	Deposit	\$ 60	\$ 60	
Gym - Kinder gym parties	For 10 kids		\$ 126	\$ 157	
Gym - Kinder gym parties	Extra kids	Up to 10 extra	\$6 per child	\$6 per child	
Senior Center	Mon-Thur per hour		\$ 32	\$ 65	\$ 19
Senior Center	Fri-Sun per hour		\$ 49	\$ 87	\$ 19
Community Center	Event	Deposit	\$ 500	\$ 500	\$ 200
Community Center	Mon-Fri per hour		\$ 32	\$ 71	\$ 19
Community Center	Sat-Sun per hour		\$ 49	\$ 87	\$ 19

**[Notes]**

- [1] The Director shall determine an appropriate fee or fee reduction when conditions exist to warrant such an action.  
 [2] Updated fees adopted by City Council via Resolution No. 18-140 on December 18, 2018.  
 [3] Does Not Include Special Event Liability Insurance.  
 [4] The Parks and Recreation fees did not increase after 10/1/2018.

# City of Benicia

## Police Department Fee Schedule

Fee Description	Notes	Effective 2/5/20
<b>SERVICES &amp; CHARGES</b>		
<b>Cassette Tapes, Audio &amp; Video</b>		
Per Tape/CD/DVD		\$ 35
<b>False Alarm Charge</b>		
Registration Fee	[3]	\$ 25
First false alarm in calendar year	[3]	\$ -
Second false alarm in calendar year	[3]	\$ 100
Third false alarm in calendar year		\$ 200
Fourth and subsequent false alarm in calendar year		\$ 300
Response to non-registered alarm	[15]	\$ 100
Late Fee for invoice over 30 days	[3]	10% of invoice
<b>Fingerprinting</b>		
DOJ Live Scan	[2, 17]	\$ 32
FBI Live Scan	[2, 17]	\$ 17
Live Scan (Non- profit employees, school employees, volunteers, foster/adoptive parent applicants, POST Napa Police Academy students)		\$ 27
Live Scan (All others)		\$ 69
<b>Parking Violation</b>		
Benicia Municipal Code Violations	[4]	\$ 51
Disabled Parking Violation	[4]	\$ 375
<b>Photographs</b>		
Per Compact Disk (CD)		\$ 84
<b>Reports</b>		
Traffic Collision Report		
First Five Pages		\$ 16
Each Additional Page		\$ 1
Crime Reports		
First Fifty Pages	[14]	\$ 16
Each Additional Page	[14]	\$ 0

## City of Benicia Police Department Fee Schedule

Fee Description	Notes	Effective 2/5/20
Stolen Vehicle Reports	[14]	
First Two Pages		\$ 16
Each Additional Page	[14]	\$ 0
<b>Storage of Firearm(s)</b>		
Administration Fee		\$ 208
Daily Storage Fee after Owner Notification	[9]	n/a
<b>Vehicle Tow Releases</b>		
Involving an Arrest, 14601 VC or 12500 VC Violation		\$ 184
All Other Towed Vehicles		\$ 184
Traffic Collision or Victim of Crime		\$ 184
<b>Other Services &amp; Charges</b>		
ABC Letters (for-profit)		\$ 509
ABC Letters (non-profit)	[18]	\$ 5
Local Records Check		\$ 69
Repossessed Vehicle Release		\$ 35
VIN Verification	[16]	\$ 84
<b>LICENSES &amp; PERMITS</b>		
<b>Adult Business</b>		
Initial Application Fee		\$ 715
Annual regulatory license renewal fee		\$ 103
<b>Adult Business Non-Performer</b>		
Initial Application Fee		\$ 257
Annual license renewal		\$ 103
<b>Adult Performer</b>		
Initial Application Fee		\$ 257
Annual license renewal		\$ 103
<b>Bingo Permit</b>		
(Per BMC 5.12.040) Not to Exceed		\$ 69
Renewal Permit		\$ 35

# City of Benicia

## Police Department Fee Schedule

Fee Description	Notes	Effective 2/5/20
<b>Bicycle License &amp; Registration</b>		
Initial License		\$ 35
Renewal		\$ 35
<b>Cardroom Employees Permit</b>	[8]	
Initial Permit		\$ 257
Renewal Permit		\$ 101
Permit Transfer		\$ 35
<b>Concealed Weapons Permit</b>	[1]	
<b>Fortune Telling Permit</b>	[8]	
Initial Permit		\$ 257
Renewal Permit		\$ 101
<b>Massage Registration Certificate</b>	[8]	
Registration Certificate		\$ 49
<b>Mobile Food Vendor's Permit</b>	[8]	
Initial Permit		\$ 257
Renewal Permit		\$ 101
<b>Public Safety License</b>		
Cannabis Public Safety License		\$ 11,610
<b>Solicitor Permit</b>	[8]	
Initial Permit		\$ 257
Renewal Permit		\$ 102
<b>Taxi Permit</b>	[8]	
Initial Permit		\$ 257
Renewal Permit		\$ 101
<b>Tobacco Retail License</b>		
Initial Permit		\$ 500
Renewal Permit		\$ 450
<b>Equivalent Fees and Charges</b>	[5]	
Determined by Director		Varies

# City of Benicia

## Police Department Fee Schedule

Fee Description	Notes	Effective 2/5/20
<b>Related Fee Reduction</b>	[5]	
Determined by Director		Varies
<b>ANIMAL CONTROL</b>		
<b>Dog Licensing Fees</b>	[6,13]	
Dog License - Unaltered Dog	[12]	
1 Year		\$ 60
2 Years		\$ 120
3 Years		\$ 180
Dog License - Altered Dog		
1 Year		\$ 25
2 Years		\$ 40
3 Years		\$ 60
Dog License - Unaltered Dog - Senior (65+) Rate		
1 Year		\$ 30
2 Years		\$ 60
3 Years		\$ 90
Dog License - Altered Dog - Senior (65+) Rate		
First Dog		\$ 0
Additional Dogs - 1 Year		\$ 15
Additional Dogs - 2 Years		\$ 20
Additional Dogs - 3 Years		\$ 25
Dog License - Late Fees	[4]	
After 30 days		\$ 16
After 60 Days		\$ 27
<b>Mini Pig Licensing Fees</b>		
Mini Pig License - Unaltered	[11]	
1 Year		\$ 64
2 Years		\$ 122
3 Years		\$ 181
Mini Pig License - Altered	[11]	
1 Year		\$ 24
2 Years		\$ 43
3 Years		\$ 63

## City of Benicia Police Department Fee Schedule

Fee Description	Notes	Effective 2/5/20
<b>Other Animal Control Fees</b>		
Pick Up Trapped Animals (Domestic)		\$ 208
Dog Redemption	[4]	
1st Offense		43
2nd Offense		64
3rd Offense		80
Future Offenses	[5]	\$75 plus \$15 Per Additional Violation
Animal Disposal		\$ 104
Pick Up for Surrender		\$ 208
Bee Keeping Permit		\$ 54

### [Notes]

[1] Handled by County Sheriff.

[2] Pass through fees.

[3] Punitive, set per City Ordinance.

[4] Punitive, set per City Municipal Code.

[5] The Police Chief shall determine an appropriate fee or fee reduction when conditions exist to warrant such an action.

[6] Results do not include County costs. City costs only.

[7] City no longer provides this service. Fee item should be deleted.

[8] DOJ and FBI fees apply separately. Analysis includes City costs and fees only.

[9] Charge for storage established per City policy, not evaluated by NBS as part of study.

[10] Fees from other City departments may apply. See Finance and Planning fee schedule.

[11] Fee not analyzed by NBS, rates provided by Resolution No. 17-66, provided by the City of Benicia.

[12] City permit tracking system does not provide breakout of what type of license is issued, total of all licenses permitted included here.

[13] City is choosing a cost recovery of over 100%, for justification see City staff report dated June 20, 2017 and Resolution 17-133.

[14] Reports to victims are given at no charge.

[15] Fee not analyzed by NBS.

[16] Benicia residents receive one free VIN verification per year.

[17] Fee set by other agency.

[18] Fee justified in NBS 2017 study but inadvertently omitted.

**City of Benicia**  
**Public Works Department - Engineering**  
**Division Fee Schedule**

Fee Description	Notes	Effective 9/1/19
<b>PERMITS</b>		
<b>Encroachment Permits</b>		
<b>Minor Work</b>		
Public right-of-way improvements or temporary storage - 500 SF or less, including driveway approach, drainage, sewer lateral, or water service for residence.		
Permit Fee, includes permit issuance & 0.5 hour inspection		\$ 201
Plan Check Fee, if required		\$ 201
Additional Inspection Fee, if required		\$ 201
Performance Bond (cash deposit)	[1]	\$ 520
<b>Major Work</b>		
Public right-of-way improvements - greater than 500 SF and/or improvements requiring engineering plans and traffic control plan.		
Permit Fee, includes permit issuance, 1 plan check & up to 2 inspections		\$ 602
Additional Plan Check Fee, if required		\$ 201
Additional Inspection Fee, if required		\$ 201
Performance Bond (est. costs)	[1]	\$ 2,081
<b>Utilities - Routine work</b>		
Routine work defined as \$25,000 or less performed by public utilities - PG&E, AT&T, cable, fiber optics		
Permit Fee, includes permit issuance & up to 2 inspections		\$ 401
Plan Check Fee, if required		\$ 201
Additional Inspection Fee, if required		\$ 201

**City of Benicia**  
**Public Works Department - Engineering**  
**Division Fee Schedule**

Fee Description	Notes	Effective 9/1/19
<b>Utilities - Major work</b>		
Major work defined as greater than \$25,000 performed by public utilities - PG&E, AT&T, cable, fiber optics		
Permit Fee, includes permit issuance, 1 plan check & up to 2 inspections		\$ 803
Additional Plan Check Fee, if required		\$ 201
Additional Inspection Fee, if required	[9]	\$ 201
<b>Private Developments</b>		
Work not listed under Encroachment Permits that require plan review		
Plan Check Fee		
Up to \$50,000 estimated cost, up to 2 plan checks	[2]	\$ 803
\$50,001 to \$250,000 estimated cost	[3]	\$ 2,408
Over \$250,000 estimated cost	[3]	\$ 4,014
Additional Plan Check Fee, if required		\$ 201
Inspection Fee		
Up to \$50,000 estimated cost, up to 2 inspections	[2]	\$ 2,408
\$50,001 to \$250,000 estimated cost, up to 8 inspections	[3]	\$ 4,014
Over \$250,000 estimated cost, up to 16 inspections	[3]	\$ 6,422
Additional Inspection Fee, if required		\$ 201
Performance Bond (Based on Estimated Costs)	[1]	\$ 10,723
<b>Grading Permits</b>		
<b>Minor Work</b>		
Grading less than 5,000 cubic yards, with cuts/fills less than 4 feet and/or engineered grading not required by City Engineer.		
Permit Fee		\$ 201
Plan Check Fee		\$ 1,508
Inspection Fee		\$ 803
Performance Bond (est. costs)	[1]	\$ 2,145

**City of Benicia**  
**Public Works Department - Engineering**  
**Division Fee Schedule**

Fee Description	Notes	Effective 9/1/19
<b>Major Work / Development</b>		
Grading more than 5,000 cubic yards, cuts/fills over 4 feet, and/or engineered grading required by the City Engineer.		
Permit Fee		\$ 201
Plan Check Fee		
Up to \$50,000 estimated cost, 1 plan check	[2]	\$ 401
\$50,001 to \$250,000 estimated cost, up to 2 plan checks	[3]	\$ 803
Over \$250,000 estimated cost, up to 2 plan checks	[3]	\$ 1,606
Additional Plan Check Fee, if required		\$ 201
Inspection Fee		
Up to \$50,000 estimated cost, 1 inspection	[2]	\$ 401
\$50,001 to \$250,000 estimated cost, up to 4 inspections	[3]	\$ 803
Over \$250,000 estimated cost, up to 12 inspections	[3]	\$ 2,408
Additional Inspection Fee, if required		\$ 201
Performance Bond (est. costs)	[1]	\$ 5,361
Misc. Other - Swimming Pool		
Permit Fee, in addition to Encroachment Permit (if required)		\$ 322
<b>Construction Hydrant Permit</b>		
Permit Fee		
This involves staff review and setting of temporary hydrant meter		\$ 201
Hydrant meter set and removal		\$ 401
Materials Bond	[1]	\$ 2,145
<b>OTHER FEES</b>		
<b>Final Parcel Map / Map Check Fee</b>		
This involves staff review of legal maps including parcel maps, subdivision maps and certificates of compliance.		
Minimum processing fee		\$ 1,505
Plan check fee		\$ 1,116

**City of Benicia**  
**Public Works Department - Engineering**  
**Division Fee Schedule**

Fee Description	Notes	Effective 9/1/19
<b>Street / Alley Vacation Process Fee</b>		
This involves staff review of street/alley vacations and taking the application through the approval process.		
Minimum processing fee		\$ 3,010
Plan check fee		\$ 2,032
Registered Land Surveyor Review, if required		\$ 2,408
<b>Miscellaneous Other Fees</b>		
Long-term Encroachment Agreement, term per agreement		\$ 1,004
Additional Agreement Fee, if required		\$ 201
News rack Permit Fee, per 2-year agreement		\$ 268
News rack Permit Fee, bi-annual (twice yearly) permit		\$ 214
Outdoor Dining Permit Fee, per establishment - one-time		\$ 118
Photocopies		
Microfiche Copies (per microfiche)	[7]	\$ 3
City Map (800 scale) (per map)	[7]	\$ 6
Set of Standard Plans & Design Criteria (per set)	[7]	\$ 8
Other City Documents (per page)	[7]	\$ 0.25
Transportation Oversize / Overload Permit		
This involves staff review and notification to police for vehicles exceeding legal limits.		\$ 201
Equivalent Fees and Charges	[5]	
Determined by Department Director		
Related Fee Reduction	[5]	
Determined by Department Director		
<b>Storm Water Inspection</b>		
Grading per lot of a subdivision		\$ 351
Storm Water Inspection		
Cost of project is \$0 - \$4,999		\$ 296
Cost of project is \$5,000 - \$24,999		\$ 493
Cost of project is \$25,000 - \$99,999		\$ 689
Cost of project is \$100,000 and above		\$ 1,186

**City of Benicia**  
**Public Works Department - Engineering**  
**Division Fee Schedule**

Fee Description	Notes	Effective 9/1/19
<b>Water Fees</b>		
Returned Check Fee		
1st Returned Check	[10]	\$ 25
2nd and Subsequent Returned Checks	[10]	\$ 35
Delinquent Charge	[7]	10%
Turn Off Service Fee	[7]	\$ 80
Tampering Fee	[7]	\$ 107
Labor Cost - per hour (In addition to tampering fee if applicable; material at full cost)	[7]	\$ 77
Inspections (Audit by request in excess of one inspection in any 6 month period)	[7]	\$ 56
Renter's Deposit	[7]	\$ 107
Reconnection Service Fee (same day service)	[7]	\$ 80
Backflow Administration Fee		\$ 80
Non-compliant Backflow Administration Fee		\$386 fine + testing costs
Fire Flow Testing Fee	[7]	\$ 107
<b>Sewer Fees</b>		
Returned Check Fee		
1st Returned Check	[10]	\$ 25
2nd and Subsequent Returned Checks	[10]	\$ 35
Delinquent Charge	[7]	10%
Pretreatment Inspection Fee	[7]	\$ 80
Pretreatment Permit Fee	[7]	\$ 80
Post-construction Best Management Practice Monitoring Fee - Residential annual inspection fee for homes which have a maintenance and operations agreement with the City		\$ 107
Post-construction Best Management Practice Monitoring Fee - Commercial annual inspection fee for commercial which have a maintenance and operations agreement with the City		\$ 322

**City of Benicia  
Public Works Department - Engineering  
Division Fee Schedule**

Fee Description	Notes	Effective 9/1/19
<p>For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.</p>		

**[Notes]**

- [1] Per Department policy, bond amount is based on estimated improvement costs, not analyzed through the NBS study.
- [2] Fee is estimated at midpoint range.
- [3] Fee is estimated at minimum valuation amount.
- [4] Fee calculated at \$10,000.
- [5] The Director shall determine an appropriate fee or fee reduction when conditions exist to warrant such an action.
- [6] Service required in excess of standard policy for each department.
- [7] MFS Placeholder, Not Analyzed by NBS
- [8] Percentage for City's administration of contractors established per City policy and not reviewed by NBS.
- [9] Performance Bond (not required).
- [10] Per CA Civil Code 1719: fee limited to \$25 for first returned check, and \$35 for second and subsequent checks

**RESOLUTION NO. 19-53a**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BENICIA AMENDING THE MASTER FEE SCHEDULE EXCEPT FOR BUILDING AND PLANNING FEES**

**WHEREAS**, the City Council adopted Resolution #17-133 approving an updated master fee schedule that included a provision allowing for the implementation of an annual increase based on the San Francisco Bay Area Consumer Price Index (CPI) for the previous year; and

**WHEREAS**, the CPI for last year to be implemented is 3.9%; and

**WHEREAS**, notice of the time and place of the meeting, including a general explanation of the matter to be considered, was published in the Benicia Herald, a newspaper of general circulation, on June 2, 2019 and June 10, 2019, in accordance with Government Code §6062a; and

**WHEREAS**, the adjusted development and other fees do not exceed the estimated reasonable costs of providing the services in accordance with Government Code §§66013 and 66014; and

**WHEREAS**, the adoption of new processing fees does not constitute a project as defined by §15378(b)(4) of the California Environmental Quality Act Guidelines; and

**WHEREAS**, the City Council at a regular meeting on May 28, 2019, conducted a public meeting and reviewed and discussed the proposed fee schedule; and

**WHEREAS**, the City Council at a regular meeting on June 18, 2019, conducted a public meeting and adopted Resolution 19-53b separating Building and Planning fees from the remainder of the Master Fee Schedule.

**NOW, THEREFORE**, the City Council of the City of Benicia hereby resolves as follows:

1. That most fees in the Master Fee Schedule subject to the San Francisco Bay Area Consumer Price Index (CPI) be increased by 3.9% to reflect the change from the previous year. The new fees shall be rounded to the nearest \$1, as appropriate, as noted in Attachment 2 of the staff report.
2. That all fee changes to the Master Fee Schedule as presented to the City Council on June 18, 2019 are approved, except for Building and Planning fees. These changes include a 3.9% CPI increase, the addition of new fees, removal of old fees, and other general updates including updated fee descriptions. A few specific highlighted changes are:
  - a. That the Fire Department fees are aligning their fees to meet the adopted California Fire Code; and
  - b. That the Library Department fees include monitored proctoring fees and piano rental fees.

- c. That the Parks and Community Services fees did not increase, but rather remained at status quo amounts which became effective October 1, 2018.

**BE IT FURTHER RESOLVED THAT** the fees shall become effective September 1, 2019.

\*\*\*\*\*

On motion of Council Member **Young**, seconded by Council Member **Patterson**, the above Resolution is introduced and passed by the City Council of the City of Benicia at a regular meeting of the Council held on the 18<sup>th</sup> day of June, 2019 and adopted by the following vote:

**Ayes: Council Members Largaespada, Young, and Mayor Patterson**

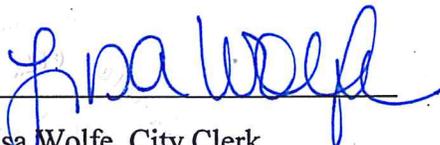
**Noes: Council Members Campbell and Strawbridge**

**Absent: None**



Elizabeth Patterson, Mayor

Attest:



Lisa Wolfe, City Clerk

7-9-19

Date

**RESOLUTION NO. 19-53b**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BENICIA AMENDING THE MASTER FEE SCHEDULE BUILDING AND PLANNING FEES TO INCREASE BY CPI OF 3.9%**

**WHEREAS**, the City Council adopted Resolution #17-133 approving an updated master fee schedule that included a provision allowing for the implementation of an annual increase based on the San Francisco Bay Area Consumer Price Index (CPI) for the previous year; and

**WHEREAS**, the CPI for last year to be implemented is 3.9%; and

**WHEREAS**, notice of the time and place of the meeting, including a general explanation of the matter to be considered, was published in the Benicia Herald, a newspaper of general circulation, on June 2, 2019 and June 10, 2019, in accordance with Government Code §6062a; and

**WHEREAS**, the adjusted development and other fees do not exceed the estimated reasonable costs of providing the services in accordance with Government Code §§66013 and 66014; and

**WHEREAS**, the adoption of the CPI increase does not constitute a project as defined by §15378(b)(4) of the California Environmental Quality Act Guidelines; and

**WHEREAS**, the City Council at a regular meeting on May 28, 2019, conducted a public meeting and reviewed and discussed the proposed fee schedule.

**WHEREAS**, the City Council at a regular meeting on June 18, 2019, conducted a public meeting and adopted Resolution 19-53a approving all fee changes to the Master Fee Schedule except for Building and Planning fees.

**NOW, THEREFORE**, the City Council of the City of Benicia hereby resolves as follows:

1. That most fees in the Master Fee Schedule subject to the San Francisco Bay Area Consumer Price Index (CPI) be increased by 3.9% to reflect the change from the previous year. The new fees shall be rounded to the nearest \$1, as appropriate.
2. Building and Planning fees are approved to increase by CPI of 3.9% where appropriate. Increases beyond that amount and changes to the fee evaluation model including the Building Valuation Table are on hold pending further discussion with Chamber of Commerce and subsequent Council consideration and action which will take place in the Fall of 2019.

**BE IT FURTHER RESOLVED THAT** the fees shall become effective September 1, 2019 since Building and Planning fees requires a 60-day waiting period.

\*\*\*\*\*

On motion of Council Member **Campbell**, seconded by Council Member **Young**, the above Resolution is introduced and passed by the City Council of the City of Benicia at a regular meeting of the Council held on the 18<sup>th</sup> day of June, 2019 and adopted by the following vote:

Ayes: **Council Members Campbell, Largaespada, Young, and Mayor Patterson**

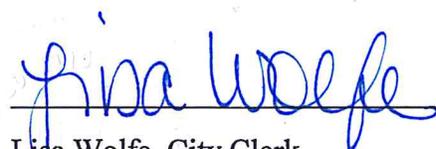
Noes: **Council Member Strawbridge**

Absent: **None**



Elizabeth Patterson, Mayor

Attest:



Lisa Wolfe, City Clerk

7-9-19  
Date

**RESOLUTION NO. 19- 105**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BENICIA AMENDING THE MASTER FEE SCHEDULE TO IMPLEMENT CHANGES AS APPROVED BY COUNCIL**

**WHEREAS**, the City Council adopted Resolution #19-53a, approving an updated Master Fee Schedule that included a provision allowing for the implementation of an annual increase based on the San Francisco Bay Area Consumer Price Index (CPI) for the previous year; and

**WHEREAS**, notice of the time and place of the meeting, including a general explanation of the matter to be considered, was published in the Benicia Herald, a newspaper of general circulation, on September 29, 2019 and October 4, 2019, in accordance with Government Code §6062a; and

**WHEREAS**, the City Council repealed and replaced Benicia Municipal Code Chapter 5.52 on August 20, 2019; and

**WHEREAS**, the new version of Benicia Municipal Code Chapter 5.52 eliminates the need for permitting fees related to massage businesses, and replaces them with a Massage Registration Certificate; and

**WHEREAS**, the adoption of new processing fees does not constitute a project as defined by §15378(b)(4) of the California Environmental Quality Act Guidelines.

**NOW, THEREFORE**, the City Council of the City of Benicia hereby resolves as follows:

1. The new fees shall be rounded to the nearest \$1, as appropriate, as noted in Attachment 2 of the staff report;
2. That all fee changes to the Master Fee Schedule as presented on October 15, 2019 are approved. These changes are:
  - a. For the Police Department, establishing a Massage Registration Certificate fee and eliminating fees related to massage permits that are no longer needed.
  - b. For the Library, correcting the faxing fee.

**BE IT FURTHER RESOLVED THAT** this Resolution shall become effective November 18, 2019 to meet the required a 30-day waiting period.

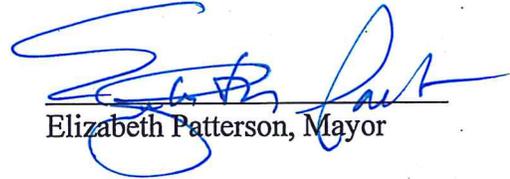
\*\*\*\*\*

On motion of Council Member **Young**, seconded by Council Member **Largaespada**, the above resolution was adopted by the City Council of the City of Benicia at a regular meeting of said Council held on the 15<sup>th</sup> day of October, 2019, by the following vote:

Ayes: **Council Members Campbell, Largaespada, Strawbridge, Young, and Mayor Patterson**

Noes: **None**

Absent: **None**



Elizabeth Patterson, Mayor

Attest:



Lisa Wolfe, City Clerk

10-22-19  
Date

**RESOLUTION NO. 20- 09**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BENICIA ADOPTING FEES AND CHARGES RELATED TO CANNABIS USE PERMITS AND CANNABIS PUBLIC SAFETY LICENSES**

**WHEREAS**, the City Council has adopted ordinances to allow cannabis businesses in Benicia subject to a Public Safety License and a Use Permit; and

**WHEREAS**, the ordinances require annual review of the Use Permit and annual approval of the Public Safety License; and

**WHEREAS**, on June 5, 2018, the City Council adopted fees to process Use Permit and Public Safety License applications; and

**WHEREAS**, on December 17, 2019, the City Council directed a reconsideration of the adopted cannabis Use Permit application fee and the Public Safety License application fee; and

**WHEREAS**, staff has estimated the actual costs of processing new Use Permit and Public Safety License applications; and

**WHEREAS**, the City Council has determined that the proposed fees are appropriate for the various types of applications; and

**WHEREAS**, the proposed fees do not exceed the estimated reasonable costs of providing the services in accordance with Government Code Secs. 66013 and 66014; and

**WHEREAS**, the adoption of new application processing fees does not constitute a project as defined by Sec. 15378 (b)(4) of the California Environmental Quality Act Guidelines.

**NOW, THEREFORE, BE IT RESOLVED THAT** the City Council of the City of Benicia hereby resolves as follows:

1. That with respect to the fees listed in red on Attachment A, except for the fees that are not being changed, that there is a reasonable relationship between the amount of the fee and the estimated reasonable cost of providing the type of service for which the fee is imposed; the allocation of the cost to each fee payor bears a fair and reasonable relationship to the fee payor's burdens on, and the benefits received from, the City; and the fees do not exceed the reasonable cost of providing the service for which the fee is charged; and hereby adopts and authorizes such fees as listed in red on Attachment A; and
2. Hereby incorporates the previously adopted fees, with the previously approved automatic escalator, in the Master Fee Schedule for ease of reference and without modifying or amending such fees or the underlying fee approvals in any manner.

**BE IT FURTHER RESOLVED THAT**, the City Council of the City of Benicia hereby resolves as follows:

1. That the fees for cannabis Use Permits and Public Safety Licenses and other various fees and charges be incorporated into the revised Master Fee Schedule approved for the processing of applications, as follows:
  - a. Public Safety License application: \$11,610;
  - b. Cannabis Use Permit application: \$5,361;
2. That the revised Master Fee Schedule will become effective on February 5, 2020;

\*\*\*\*\*

On motion of Council Member **Strawbridge**, seconded by Council Member **Campbell**, the above resolution was adopted by the City Council of the City of Benicia at a regular meeting of said Council held on the 4<sup>th</sup> day of February, 2020 by the following vote:

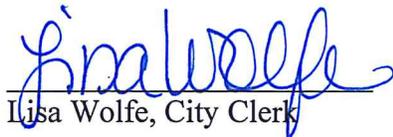
Ayes: **Council Members Campbell, Largaespada, Strawbridge, Young, and Mayor Patterson**

Noes: **None**

Absent: **None**

  
Elizabeth Patterson, Mayor

Attest:

  
Lisa Wolfe, City Clerk

2-11-2020

Date

**RESOLUTION NO. 20- 08**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BENICIA AMENDING THE MASTER FEE SCHEDULE TO ADD TOBACCO RETAIL LICENSE FEES**

**WHEREAS**, the City Council repealed and added Benicia Municipal Code Chapter 5.54 to Title 5 on December 3, 2019; and

**WHEREAS**, notice of the time and place of the meeting, including a general explanation of the matter to be considered, was published in the Benicia Herald, a newspaper of general circulation, on January 19, 2020 and January 24, 2020, in accordance with Government Code §6062a; and

**WHEREAS**, the amendment to the Benicia Municipal Code requires all tobacco retailers to acquire a Tobacco Retail License to sell tobacco products; and

**WHEREAS**, the adoption of new processing fees does not constitute a project as defined by §15378(b)(4) of the California Environmental Quality Act Guidelines.

**NOW, THEREFORE**, the City Council of the City of Benicia hereby resolves that the Police Department Master Fee Schedule will be amended to include the initial and renewal Tobacco Retail License fees as presented on February 4, 2020.

**BE IT FURTHER RESOLVED THAT** this resolution shall become effective March 5, 2020 to meet the required a 30-day waiting period.

\*\*\*\*\*

On motion of Council Member **Largaespada**, seconded by Council Member **Strawbridge**, the above resolution was adopted by the City Council of the City of Benicia at a regular meeting of said Council held on the 4<sup>th</sup> day of February, 2020 by the following vote:

Ayes: **Council Members Campbell, Largaespada, Strawbridge, Young, and Mayor Patterson**

Noes: **None**

Absent: **None**



Elizabeth Patterson, Mayor

Attest:



Lisa Wolfe, City Clerk

2-11-2020  
Date