City of Benicia SSMP - Update Log

Date	Approved By	Description
October 2009	JG, NR	• Section IV - Measures and Activities: updated O&M Procedures – Infrastructure Continuous Improvement memorandum; added letter and brochure mailed to local plumbing contractors; added plumber contractor listings • Section VI - Emergency Response Plan: replaced "Sanitary Sewer Overflow and Backup Response Plan" with 2009 Update • SSMP was posted on City web site
November, December 2011	JG, NR, MM	• Section II - Organization: Updated staff contact names & telephone numbers; updated organization chart • Section IV - Measures and Activities: Updated O&M Procedures –Preventive Maintenance memorandum, Training memorandum, Equipment and Replacement Parts memorandum; updated CIP budget; updated Utility Map memorandum and example maps; revised Lift Station Cleaning Schedule and Lift Station log • Section V - Design and Construction Standards: removed Lift Station spec (see Table V.1 for explanation) • Section VI - Emergency Response Plan: updated "Spill & Bypass Reporting procedure. • Section VII –Fog Control Program: updated FOG Control Program description; revised "Hot Spot" list (now referred to as "Watch Areas"); added example Food Handling Facility Discharge Permit; added 2010 California Plumbing Code excerpt • Section VIII – Capacity Management: updated Table VIII-1 Summary table and Capacity Management memorandum to reflect addition of final Wastewater System Master Plan executive summary, and updated CIP Budget information • Section X - SSMP Audits: added example SSMP audit (for CY 2011)
February - April 2014	NR, JG, SS	Completed revisions to conform with Amended Monitoring and Reporting Requirements Order WQ-2013-0058-EXEC and to incorporated other changes and updated information. Key included: • Section I – Updated Table of Contents and added list of SSMP Attachments • Section II – Organization. Updated contact list and organization chart • Section VI – Emergency Response Plan: replaced Spill & Bypass Reporting procedure with new document that reflects amended MRP; removed WWTP spill and bypass reporting requirements, as these requirements are contained in the WWTP NPDES permit Attachments D and G; added SSO Monitoring Plan; updated Section VI introduction to reflect the above changes • Section VII – FOG Control Program: Updated "Watch Areas" list. • Section IX – Monitoring, Measurement and Program Modifications: Attached the most recent SSO annual report. • Section X – SSMP Audit. Revised narrative to indicate a bi-annual audit requirement. Attached the April 2014 SSMP audit • Section XI – Eliminated reference to specific years in SSMP Communication Plan table of activities Changes to SSMP Attachments:

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		• Deleted "New Reporting Procedures from the Regional Board (RWB May 1, 2008), as these requirements have been superseded. • Deleted "RWQCB Instruction" for SSMP development (RWB September 29, 2006 letter), as these requirements and revised schedule are reflected in Order 2006-003-DWQ • Updated MRP for Order 2006-003-DWQ to July 2013 version • Added "Enrollee's Guide to SSO Database" Table of Contents and link to full document on SWRCB web site • Added RWB October 3, 2012 letter "Discontinuation of Requirements for Annual Reports of Sanitary Sewer Overflows (SSOs), and Annual Sewer System Management Plan (SSMP) Audits" • Consolidated 2006, 2007, 2008 Statements of Compliance (for preparation of SSMP) into a single document on web site • Added SSMP Update Log
September 2016	NR, CW	Minor updates and revisions, including: • Revised/rearranged audit form to conform with order and titles of "Elements" in Statewide Order (formerly organized according to Region 2 template). Added several trend charts to audit report. • Section 6 Emergency Response Plan: Updated ERP to most recent (July 2015) version by DKF Solutions, Inc. • Added City Council Resolution 15-94 approving the 2014 SSMP Update

January 2019	DV, CW	Minor updates and revisions, including:
		• Cover: Added CIWQS Agency Name and WDID number
		• Section II Organization: updated PW memorandum that lists staff responsibilities, contact information, and SSMP Organization Chart.
		• Section III Legal Authority:
		  ○ Table III-1, added reference to BMC 13.50.090 (relates to slug discharges to collection system)
		  ○ Undated reference to California Admin. Code Title 24 Part 1
		  ○ Attached most recent versions of BMC text for several referenced sections
		• Section IV Measures and Activities: Updated Table IV-1 and Table IV-2 to reference the most recent tracking tools used to document system assets and O&M activities. Deleted several hard copy forms, added example screen shots of system information and video inspection from CMMS.
		• Section X SSSMP Program Audits: Updated Table X.1 referencing SSMP audits, attached most recent (2016-2017) audit report

Sept 2020	DV,CW	Minor updates and revisions, including: • Revisions to description of FOG Program to conform with current practices. • Added 2018-2019 Audit report.

JG: Jeff Gregory, Wastewater Treatment Plant Superintendent   NR: Nathaniel Rankin, Public Works Maintenance Superintendent (former)
MM: Melissa Morton, former Public Works Director (former)   SS: Steve Salomon, Interim Director of Public Works (former)
DV: Drake Valentine, Public Works Field Utility Supervisor, Acting Public Works Maintenance Superintendent (current)
CW: Carrie Wenslawski, Public Works Management Analyst