

**AGENDA ITEM
CITY COUNCIL MEETING DATE – APRIL 3, 2018
BUSINESS ITEMS**

TO : City Manager

FROM : Economic Development Manager

SUBJECT : **MEASURE C PROJECTS ROUND 2 (FISCAL YEARS 2017-2019)
UPDATE**

EXECUTIVE SUMMARY:

During the adoption of the FY 2017-2019 budget, the City Council allocated funds from Measure C, the local sales tax measure approved by voters in November 2014. This report is an update on the status of the projects and programs supported by Measure C and a review of the revenue collected from Measure C with recommendations for additional allocations of unprogrammed Measure C funds.

RECOMMENDATION:

Receive update and adopt proposed Resolution allocating unprogrammed Measure C funds to new programs and projects.

BUDGET INFORMATION:

During the adoption of the 2017-2019 budget it was anticipated that Measure C would generate \$10 million over two years. In addition, at the time, \$367,000 of Measure C funds were carried over from FY 16-17. As a result, the City Council approved the FY 17-19 budget that allocated \$5 million to support operational expenses, \$4,088,000 to projects, and \$1,279,000 unallocated.

Since the budget was adopted, staff has received updated information on Measure C sales tax receipts. Sales tax reports often lag four to six months. Happily, staff has determined that due to additional revenue from FY 16-17 the carryover amount into the current fiscal year is \$513,000. Additionally, staff anticipates the Measure C revenue from FY 17-18 to exceed the \$5 million projection by \$500,000.

BACKGROUND:

In November of 2014 the voters of Benicia approved a one cent local sales and transaction tax called Measure C. This tax went into effect on April 1, 2015. This local tax is a “general tax” as opposed to a specific tax, therefore the monies collected are not restricted. Subsequently, Measure C funds may be allocated in any manner desired by a majority of the City Council.

Notwithstanding the lack of restrictions of a general tax, the City Council in August of 2014, prior to the passage of Measure C, highlighted for the voters the need and purpose of a sales tax

measure and provided guidance on how the funds should be allocated. Paramount was the need for a local tax to support existing City services. Without the passage of a sales tax measure, the City Council would have had to seriously consider, and likely take action to cut key services in public safety, parks, recreation, library and public works. In addition to maintaining City services, the City Council also stressed the need to invest in projects and equipment to support roads, public safety, parks, and facilities.

Keeping to the spirit in which Measure C was advertised to voters, in June 2017 the City Council approved the following projects to be initiated during this budget cycle. This is the second budget cycle to allocate Measure C funds. All projects are referenced as round 2 projects. Status of round 1 projects can be viewed in Attachment 2.

Chart 1: Measure C Projects Round 2:			
Project Name	Projected Start Date	Projected Completion Date	Recommended Measure C Allocation
1. Library Exterior Improvement Project (Roof/Paint)	May 2018 (painting)	Summer 2019	\$1,100,000
2. Francesca Terrace Park Playground Replacement	Spring 2018 (Design)	Fall 2018	\$125,000
3. Public Safety Community Security Cameras	Summer 2017	Completed December 2017	\$63,000
4. First Street Park Gazebo Replacement	Winter 2018	Fall 2018	\$175,000
5. New Police Department Facility Needs Assessment	Winter 2018	Summer 2019	\$50,000
6. St. Augustine Storm Drain Project	Fall 2017	Completed October 2017	\$423,000
7. Park Road Reconstruction Project <i>*Total Project Cost: \$5.2 million OBAG 2 Grant: \$2.4 million City Match: \$2.8 million</i>	Fall 2018	Summer 2021	\$976,000
8. Road Resurfacing & Repair Project	Summer 2018	Summer 2019	\$1,175,000
Total			\$4,087,000

Library Roof/Paint Project

The Library roof and paint are original and date back to when the building was constructed in 1992. This project will remove and replace the existing roof. This will require removing the air conditioning units from the roof and re-installing them after construction is completed. The

project will also consist of painting the building. Staff anticipates painting to occur during the summer months of 2018 with roof construction to begin in the Summer of 2019.

Francesca Terrace Park Playground Replacement

Francesca Terrace Park playground equipment was installed in 1996 and needs to be replaced. This project will consist of the removal and replacement of the existing playground equipment. Staff will begin design in Spring 2018 with installation complete by September 2018.

Public Safety Community Security Cameras

In August of 2016 the City Council approved the Police Department feasibility study of installing a security camera system at four key locations for crime prevention and investigation purposes; the jetty at the bottom of 1st Street, Community Park parking lot, Spanger's lot at State Park, and Lake Herman Park. These cameras are monitored in the communications center within the Police Department and officers responding to calls at these locations have remote access to live and recorded footage to assist them in investigating criminal activity. The security cameras were installed in November 2017.

City Park Gazebo Project

The gazebo in City Park was constructed in early 1980's. The wood on the structure is continuing to rot and requires continuous maintenance and replacement. It is now at the point where the entire wood structure needs to be replaced. The project will consist of the removal and replacement of the gazebo structure and roof. It will also require that ADA access be installed from K Street. Design work is underway with construction planned to begin in September 2018.

New Police Department Needs Assessment

Recently, the City of Benicia's Local Hazard Mitigation Plan identified the assessment of the Police Station's vulnerability to natural disaster as a high priority project. The capacity of the police station to maintain continuity of operations is a question mark. A needs assessment will greatly improve our understanding of our options moving forward. Staff hopes to initiate the needs assessment in Spring 2018 with a report completed by June 2019.

St. Augustine Storm Drain Project

This project, completed in November of 2017, diverted an 18-inch pipe so that it entered the storm drain at a different angle. The project also added two surface slot drains on St. Augustine Court, added an additional drain inlet on the north side of St. Augustine and converted 11 curb gutters to conform with ADA access requirements.

Park Road Reconstruction Project

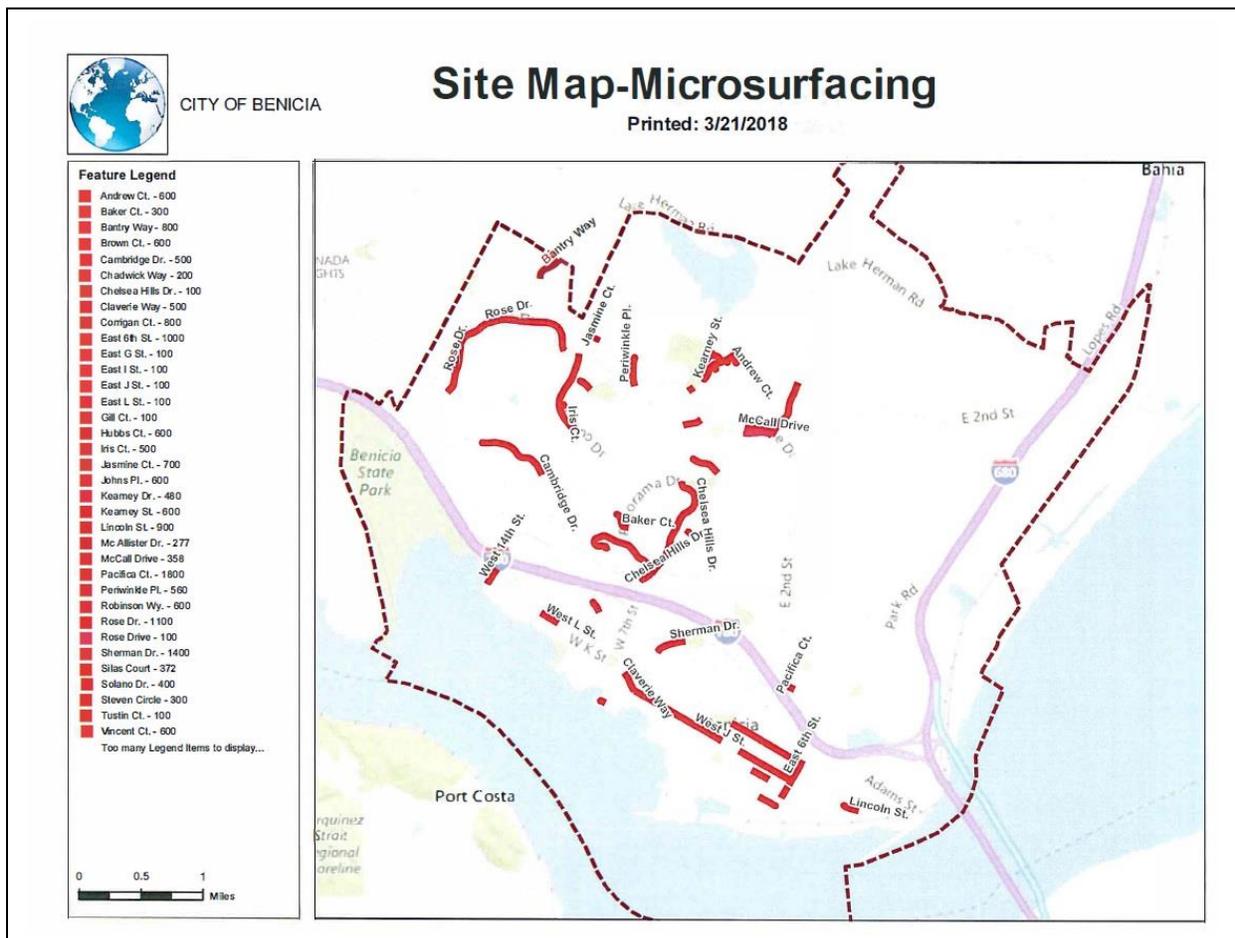
Last June staff brought forward for City Council acceptance a One Bay Area Grant (OBAG) 2 in the amount of \$2.4 million dollars for the reconstruction of Park Road, from Oak Road to Bayshore, including contraction of a Class II bike lines. The total cost of this project is \$5.2 million dollars. The City Council approved that the City match should come from proceeds of Measure C; \$976,000 of which would be allocated in FY 2019. The remainder would be allocated in FY 2020 when the next two-year budget is adopted. Staff anticipates working on design in 2019 with construction to occur in July of 2020.

Road Resurfacing & Repair Project(s)

In addition to the funds being recommended for the Park Road project, the Council approved an additional \$1,175,000 be allocated for city-wide road work. Last year Public Works staff initiated a road resurfacing and road repair schedule whereby microsurfacing would occur in even years and road repair (roads that are in very poor condition) would occur in odd years. This schedule served the City extremely well in 2017 when staff packaged the Southampton, Industrial Way, First Street and City Slurry Seal projects together.

This summer staff will contract for microsurfacing work to occur on the following streets.

Andrew Ct.	Baker Ct.	Bantry Way	Brown Ct.	Cambridge Dr.
Chadwick Way	Chelsea Hills Dr.	Claverie Way	Corrigan Ct.	East 6th St.
East G St.	East I St.	East J St.	East L St.	Gill Ct.
Hubbs Ct.	Iris Ct.	Jasmine Ct.	Johns Pl.	Kearney Dr.
Kearney St.	Lincoln St.	Mc Allister Dr.	McCall Drive	Pacifica Ct.
Periwinkle Pt.	Robinson Way	Rose Dr.	Rose Drive	Sherman Dr.
Silas Court	Solano Dr.	Steven Circle	Tustin Ct.	Vincent Ct.



In the summer of 2019 the following locations will have grinding and overlay work:

- ❖ Noyes Ct
- ❖ Bayshore Rd (s/o East Channel Rd s/o Industrial Way)

- ❖ East Channel Rd. (e/o Channel Rd. w/o Bayshore Rd.)
- ❖ Denfield Ave. (n/o Military West 650' n/o Military West)
- ❖ West 2nd St. (n/o W-N St. n/o Raymond Dr.)
- ❖ Harbor Vista Ct. (w/o E-2nd St. 575' w/o E-2nd St.)
- ❖ West 5th St. (s/o Military n/o W-J St.)
- ❖ West 6th St. (n/o Cove Way s/o West K St.)
- ❖ East 3rd St. n/o 780 (s/o Hillcrest 15-18 R)
- ❖ Shirley Dr. (n/o Raymond Dr. 150' n/o Bridgeview Ct.)
- ❖ West I St. (e/o W-6th St. w/o W-5th St.)

It's worth noting that the City is able to accomplish all of this work by combining funds from Measure C with funds from SB1, the state-wide gas tax.

Measure C Revenue:

As noted in the budget section, an additional \$146,000 of revenue was realized in the second quarter of 2017 adding to the carryover from the previous fiscal year to the current one. Furthermore, based on actual revenue receipts from third and fourth quarters of 2017, staff has revised our revenue projection for FY 17/18 to be \$5,500,000. Finally, to safeguard the fragility of our adopted budget, City staff recommended and the City Council approved in June to withhold \$1,279,000 of Measure C revenue to serve as a reserve fund. As a result, the total projected unallocated Measure C Revenue for FY 17-18 is \$1,925,000.

Staff is recommending that we allocate \$1,925,000 on the following projects:

1. Computer Aided Dispatch (CAD) Project: \$400,000

At the October 18, 2016 City Council meeting, City staff requested that this original Measure C project be deferred so police staff had more time to investigate the most ideal equipment and software that would not only meet our needs but work in concert with other Solano County agencies. At the October meeting the funds for this projected were reallocated to the Community Security Camera Project and the Clocktower Roof Replacement Project. It was noted at the time, that the City Council only wanted to defer the CAD project and not replace it. Currently Fairfield Police and Fire and Vallejo Police and Fire on utilizing the RIMS CAD system. Those agencies in Solano County without the RIMS CAD system are looking to transition to that system (including us) and are planning on making a group purchase. The timing on this is excellent and, if all interested agencies transition over, it will mean that every police/fire agency in the County (except Dixon) will be on RIMS. This will allow for a substantial discount for our purchase as well as insuring improved interoperability between Benicia and the rest of the County (police and fire). Fire and Police staff both strongly recommend this action.

2. New Police Department Facility Needs Assessment (Additional Funding): \$50,000

In June the City Council allocated \$50,000 for staff to begin a needs assessment to construct a new police facility. After some initial study staff has determined that an additional \$50,000 is needed to complete the needs assessment.

- 3. Gazebo Project (Additional Funding):** **\$25,000**
 It is anticipated that due to increase in costs for material an additional \$25,000 is needed to complete this project. As a result, the total cost to restore the Gazebo is \$200,0000.
- 4. B Street Road Engineering Study:** **\$100,000**
 Study to determine the cost and scope to repair the road condition on B Street.
- 5. Landscape and Lighting Districts Study:** **\$50,000**
 Study to review existing Landscape and Lighting Districts to develop recommendation to improve the landscaping of the various districts and suggestions on how to fund those improvements.
- 6. Library RFID Implementation:** **\$60,000**
 The Library, as part of the regional SPLASH Libraries consortium, will implement Radio Frequency Identification (RFID) for its materials circulation, security, and inventory control systems, improving accuracy and reducing repetitive stress-related difficulties for staff. The total cost for this project is \$90,000. The Library Department has already allocated \$30,000 for this project, so \$60,000 is needed for Measure C to complete the purchase and installation of the new system.
- 7. Police Department Woman’s Locker Room:** **\$120,000**
 The police department has twenty-one fulltime female employees and the current locker room does not have the capacity and infrastructure to support the department needs. The current investigations modular will be remodeled and become the women’s locker room. The remodel will include the addition of showers, restroom facilities, upgraded flooring and purchasing of lockers. The investigations unit will be relocated to 150 East K Street and will share this facility with the Family Resource Center.
- 8. Priority Based Budgeting Communications:** **\$50,000**
 This would be an ongoing operational expense to support communication efforts to create, print and distribute materials (similar to a magazine or the current City Activity Guide) to report information on our budget.
- 9. Temporary Staffing to Support Implementation of Enterprise Resource Planning (ERP):** **\$482,000**
 This is a short term (15 month) operation staffing need to support staff within the Finance Department do the necessary data entry and platform development to meet timelines necessary to make the ERP functional and operational.
- 10. Geographic Information Systems (GIS) Part-Time Staff and Software:** **\$75,000**
 This is an ongoing operational expense to support the City’s Information Technology Division to house a part-time staff person that would be responsible for the operation and upkeep of the City’s GIS services.

11. Additional Road Work:

\$263,000

In the coming months Public Works staff will evaluate various road projects and report back to the City Council how they intend to use this additional funding to support the City's effort to improve our road conditions.

12. Unprogrammed Contingency:

\$250,000

Staff is recommending that these funds remain unprogrammed to serve as a contingency reserve in case additional funding is needed for existing Measure C Projects, such as the Fitzgerald Bleacher Replacement Project. That project will be reviewed by the City Council in May.

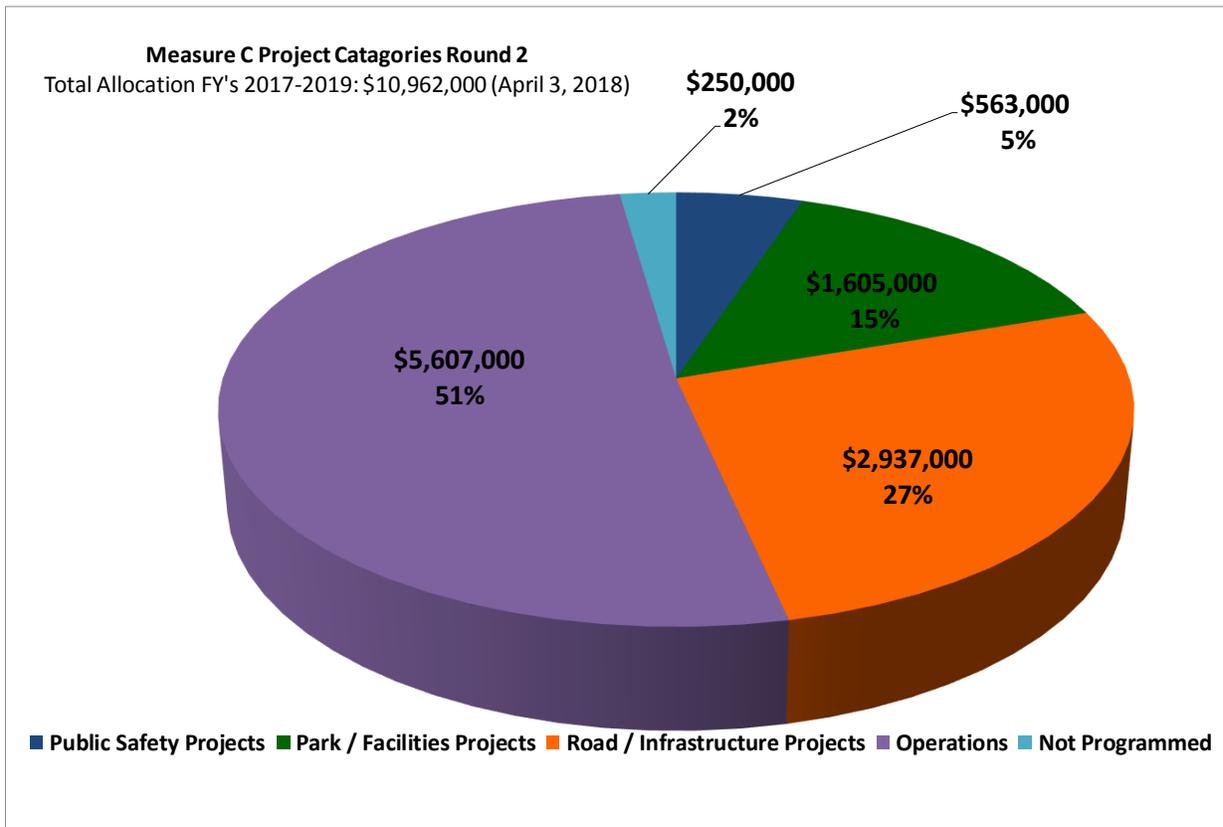
Total: \$1,925,000

With the proposed program and projects recommendations the revised total allocation for Measure C Round 2 – FY's 17-19 would be \$10,962,000; of which 51% would be applied to operations to support services 47% on public safety, park/facilities and road projects, leaving 2% unprogrammed.

Chart 2 highlights this breakdown denoting the percentage and dollars invested by category.

see next page

Chart 2: Measure C - Round 2



NEXT STEPS:

Adopt the proposed resolution authorizing the allocation of the undesignated Measure C funds and approving the suggested programs and projects.

ALTERNATIVE ACTIONS:

Provide direction to staff on alternative programs or projects for which the undesignated Measure C revenue can be allocated.

General Plan	Goal 2:20 Provide a balanced street system to serve automobiles, pedestrians, bicycles, and transit, balancing vehicle-flow improvements with multi-modal considerations.
	Goal 2:28 Improve and maintain public facilities and services.
	Goal 2:30 Maintain and improved existing parks and recreation programs.

Strategic Plan	Strategic Issue 1: Protecting Community Health and Safety <ul style="list-style-type: none"> • Provide a high state of preparedness for disasters/emergencies
	Strategic Issue 2: Protecting and Enhancing the Environment <ul style="list-style-type: none"> • Implement new water conservation projects/programs
	Strategic Issue 4: Preserving and Enhancing Infrastructure <ul style="list-style-type: none"> • Provide adequate funding for ongoing infrastructure needs

CEQA Analysis	Administrative activities that will not result in direct or indirect physical changes in the environment do not constitute a project and are not subject to environmental review under CEQA Guidelines section 15378 (b) (5).
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ATTACHMENT(S):

1. Proposed Resolution
2. Measure C Round 1 Project List

*For more information contact: Mario Giuliani, Economic Development Manager
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E-mail: mgiuliani@ci.benicia.ca.us*

RESOLUTION NO. 18-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BENICIA
ALLOCATING PROCEEDS FROM MEASURE C FROM CARRYOVER FUNDS FROM
FISCAL YEAR 2016-2017 AND FROM PROJECTED PROCEEDS FROM FISCAL
YEAR 2017-2018 FOR MEASURE C PROJECTS ROUND 2**

WHEREAS, on July 28, 2014, the City Council held a public hearing and adopted an Ordinance adding Chapter 5.07 to the Benicia Municipal Code imposing a one cent transaction and use tax for general purposes subject to the approval of the voters; and

WHEREAS, the proposed one cent transaction and use tax was labeled Measure C and placed on the November 4, 2014 ballot; and

WHEREAS, on November 4, 2014, the citizens of the City of Benicia passed Measure C; and

WHEREAS, it is anticipated that the City will carry over approximately \$513,000 in undesignated Measure C funds from Fiscal Year 2016-2017; and

WHEREAS, the total Measure C proceeds from Fiscal Years 2017-2019 are expected to be \$10,500,000; and

WHEREAS, additional carryover funds, projected surplus funds and existing unprogrammed Measure C funds total \$1,925,000 of unallocated Measure C funds; and

WHEREAS, to continue to invest in existing services and projects that support roads, public safety, parks and facilities, it is recommend that \$1,675,000 of Measure C funds be allocated to fund existing projects, new projects and operational needs; and

WHEREAS, the City Council designate the remaining balance of \$250,000 as the unprogrammed reserve fund to be appropriated by the City Council at a future date; and

WHEREAS, the City Council allocates Measure C funds to invest in the following projects and operational needs:

- \$400,000 for a discounted group purchase of a Computer Aided Dispatch (CAD) system to ensure county interoperability for police and fire communications.
- An additional \$50,000 to complete the New Police Department Facility Needs Assessment.
- An additional \$25,000 to cover the increase in cost for materials to complete the First Street Park Gazebo Replacement.
- \$100,000 to conduct an engineering study to determine the cost and scope to repair the

road condition on B Street.

- \$50,000 to conduct a study to develop recommendations to improve existing Landscape and Lighting Districts, in addition to funding improvements.
- \$60,000 to implement Radio Frequency Identification (RFID) at the Library as part of the SPLASH Libraries consortium.
- Design Library Lower Level improvements.
- \$120,000 for remodel and expansion of Police Department Women’s Locker Room.
- \$50,000 to support publication of communications material for Priority-Based Budgeting.
- \$482,000 for temporary staffing to support implementation of Enterprise Resource Planning (ERP).
- \$75,000 for part-time staffing and software to support the City’s Geographic Information Systems (GIS).
- An additional \$263,000 to support the City’s effort to improve our road conditions.
- \$250,000 to serve as a contingency reserve

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Benicia does resolve, declare, and determine the allocation of Measure C funds, undesignated Measure C funds as noted herein.

On motion of Council Member _____, and seconded by Council Member _____, the above Resolution was introduced and passed by the City Council of the City of Benicia at a special meeting of said Council held on the 3rd day of April 2018, and adopted by the following vote.

Ayes:

Noes:

Absent:

Elizabeth Patterson, Mayor

Attest:

Lisa Wolfe, City Clerk

Date

Measure C – Benicia's Quality of Life Measure

Approved By Voters – November 2014. Went into Effect on April 1, 2015

PROJECTS FUNDED THROUGH MEASURE C

Measure C Projects Round 1: Funded in FY 2015-2017	Cost	Status
1. Public Safety Radio Project	\$1,050,000	Completed Jan. 2018
2. Fire Engine Replacement (2 Engines)	\$740,491	Completed Dec. 2017
3. Police Vehicle Camera Replacement	\$103,610	Completed Dec. 2017
4. First Street Waterfront Promenade Railing Project	\$273,606	Completed Nov. 2016
5. Community Park Playground Project	\$205,700	Completed Oct. 2015
6. Benicia Middle School Road Project	\$550,000	Completed Aug. 2017
7. Industrial Park Road Project	\$1,155,000	Completed Sept. 2017
8. Downtown Sidewalk Repair Project	\$100,000	Completed Jan. 2017
9. Pothole & Resurfacing Project	\$200,000	Completed Sept. 2016
10. Storm Water Management & Flood Mitigation Plan	\$300,000	Summer 2018
11. James Lemos Swim Center Repair Project	\$790,000	Completed Feb. 2018
12. Clocktower Project	\$550,000	Completed Nov. 2017
13. Measure C Administration Fund	\$4,000	Completed June 2017
14. First Street Micro-Surfacing	\$200,000	Completed May 2017
15. Fitzgerald Field Bleacher Replacement	\$750,000	Summer 2019
16. City Slurry Seal Road Project	\$200,000	Completed Aug. 2017
17. Bocce Ball Courts	\$152,730	Completed April 2017
Total Measure C Projects Expenditures Round 1:	\$7,325,137	

Measure C Round 1: FY's 2014/2015 & 2015-2017:

Total Revenue Received:	\$11,372,915
Equipment / Infrastructure Projects:	\$7,325,137
Operations:	\$3,534,000
Funds Not Assigned/Carryover:	\$513,778